

Samaritans of Preston and District

Registered Charity 1173718

Trustees Report and Accounts

Year Ended 31st March 2018

Contents

Section 1: Trustees Report

Section 2: Accounts Report

Trustees Report

Introduction

The trustees submit their statutory report and accounts for the Preston and District Branch of the Samaritans for the year ended 31st March 2018. The results for the year are presented in the form of a Statement of Financial Activities, which incorporates the traditional income and expenditure account, in order to comply with the revised Statement of Recommended Practice for Charities, as issued by the Charity Commission in March 2005 (the 2005 SORP) and as identified in the Charities Act 2011.

Trustees in Post at 31/03/2017

Rebecca Wenham	Elected	05/04/15	Committee Chair	25/05/16
Patricia Attard	Elected	07/11/15		
Bernadette Baxter	Elected	12/05/16		
Michael Beeston	Elected	07/11/15		
Jamie Brogden	Elected	22/01/17		
Michael Morgan	Elected	07/11/15		
Margaret Rey	Elected	22/01/17		
Jacqueline Smith	Elected	22/01/17		
Eileen Brierley	Ex Officio	01/09/15	Director	
Philip Curwen	Ex Officio	01/01/15	Deputy Director	
Sarah Jackson	Ex Officio	11/12/16	Treasurer	
Lynne Rankin	Ex Officio	18/07/16	Secretary	

Address

11 St Wilfrid Street
Preston
PR1 2US

Charity Registration No

1173718

Independent Examiner

M E Davenport
2 Nateby Court
Nateby
Preston PR3 0JF

Organisation

The Samaritan Organisation as a whole includes 201 Branches and Preston Branch is an independent charity affiliated to the National Charity. Each branch of Samaritans continues to operate with the support and goodwill of a team of volunteers and it is the volunteers in the branches, backed up by an enthusiastic team of support volunteers that Samaritans provide confidential emotional support. The Director has overall responsibility for the charity with Deputy Directors to assist in varying key roles within the branch.

Principal activities and aims

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Preston and the surrounding area (but without specific limitation as to area) to enable such persons to receive immediate help, compassion and befriending from members of the Charity selected and prepared for the purpose working under direction; and also where appropriate; in accordance with Samaritan procedure.

Increase awareness of the Samaritans branding in the Preston area and also to increase the number of volunteers to enable us to achieve this.

The Trustees are seeking new premises from which to operate a charity shop. The lease for the existing charity shop is due to expire in June 2018 and it has not been possible to reach agreement with the landlord in respect to rent or duration of a new lease. The aim is to establish a new shop to help ensure the ongoing financial security of the Charity. We are grateful to all donors who have generously supported us throughout the year and to the hardworking volunteers who have given their time to work in the shop.

Continue to provide emotional support by telephone, personal visit, e-mail, SMS and reaching out activities. Samaritans vision is for a society in which:

- * fewer people die by suicide
- * people are able to explore their feelings
- * people are able to acknowledge and respect the feelings of others
- * our values are based on these beliefs
- * the importance of having the opportunity to explore difficult feelings
- * that being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- * that everyone has the right to make fundamental decisions about their own life, including the right to die by suicide

Public Benefit

The public benefit which the charity provides includes the following;

- * helping individuals with problems
- * contribution to the good mental and physical health of those with whom they are in contact
- * raise the profile of active listening to the public

Review of Activities

The Preston branch continued to provide support by telephone, E-mail, SMS and face to face. A team also assists in training and supporting Listeners in Preston Prison and offer emotional support outside the branch with partner organisations where appropriate. The Branch continues to work closely with Partners to address areas where suicide is high – as well as on-going work in the prison this has involved working with Network Rail to attempt to reduce suicide on the railways.

The recruitment, training and support of volunteers in the branch is undertaken by a dedicated team of volunteers who undertake these tasks in addition to their shifts supporting callers. We are always delighted to welcome new faces to the team. Our shop volunteers continue to raise funds on our behalf and we appreciate the time they give to us.

Financial Report for the Year

Funds were received by way of private donations from individuals, grants and sales in the charity shop. Interest was received on the balance in the bank account.

The financial results for the year to 31 March 2018 are set out in the financial report. The Accounts show a surplus of £99,878. The branch benefitted from a £100,000 legacy in January 2018. The property was last professionally valued in the year ended 31st December 2000 at £50,000 and this is reflected in the accounts.

Reserves Policy and Future Plans

Reserves are very healthy. Liquid reserves (excluding the value of the building at 11 St. Wilfrid Street, Preston - £50,000) stood at £122,832 on 31 March 2018. The branch seeks to maintain a minimum liquid reserve of 6 to 12 months running costs and ended the financial year with liquid reserves equating to more than 3 years running costs.

A new Fund Raising Team was established during the year and is formulating an ongoing plan to ensure the branch continues to be financially sustainable.

Risk Management

During the year risk management activities have been undertaken and are continually on-going, covering all areas including Health and Safety and Fire Risk and areas where improvement was required, identified and acted upon. The assessments covered the Branch on St Wilfrid Street and our Charity Shop on Blackpool Road.

Trustees' Responsibilities Statement

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity's financial activities during the year and of its financial position at the year end. The trustees should follow best practice and:

- * select suitable accounting policies and then apply them consistently;
- * make judgments and estimates that are reasonable and prudent;

- * state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- * prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They also have a responsibility for safeguarding the assets of the charity and for taking reasonable steps to prevent and detect fraud and other irregularities.

The Trustees for the Charity

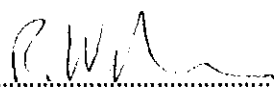
The following persons were trustees of the charity, as defined by the provisions of the Charities Act 2011 and were in office at 31st March 2018 and served during the year.

Rebecca Wenham	Elected	05/04/15	Committee Chair	25/05/16
Patricia Attard	Elected	07/11/15		
Bernadette Baxter	Elected	12/05/16		
Michael Beeston	Elected	07/11/15		
Michael Morgan	Elected	07/11/15		
Margaret Rey	Elected	22/01/17		
Jacqueline Smith	Elected	22/01/17		
Karrie Walsh	Elected	22/01/17		
Eileen Brierley	Ex Officio	01/09/15	Director	
Philip Curwen	Ex Officio	01/01/15	Deputy Director	
Sarah Jackson	Ex Officio	11/12/16	Treasurer	
Lynne Rankin	Ex Officio	18/07/16	Secretary	

Approved by the management committee on the date below and signed on its behalf by:


Date 24/1/19

Name R. Wenham

Sign 

Position Dep For training
+
trustee

Name J. A. SMITH

Sign 

Position TRUSTEE

Samaritans of Preston and District

Accounts Report

Year Ended 31 March 2018

Registered Charity No: 1173718

Contents

Financial Report

Independent examiner's report

Statement of financial activities
(including income and expenditure account)

Balance Sheet

Notes forming part of financial statement

Samaritans of Preston and District

Financial report for the year

Funds were received by way of private donations from individuals, grants and sales in the charity shop. Interest was received on the balance in the bank account.

The financial results of the Samaritans for the year to 31 March 2018 are set out in the financial report. The accounts show a surplus of £99,878. This is a significant improvement from last year and is mainly due to a legacy from the estate of Anne Bradley, in the sum of £100,000.

The charity became a Charitable Incorporated Organisation on 1st October 2017. The accounts presented here include both the 6 months of the year prior to and the six months since that date.

The property was last professionally valued in the year ended 31st December 2000 at £50,000 and this is reflected in the accounts.

Reserves Policy and Future Plans

The reserves are healthy. Liquid reserves (excluding the value of the building at 11 St. Wilfrid Street, Preston - £50,000) stand at £122,832. The branch seeks to maintain a minimum liquid reserve of 6 to 12 months running costs, current levels represent in excess of 3 years running costs.

A Fund Raising Team has been recruited and is formulating an ongoing plan to ensure that the branch continues to be financially sustainable.

Independent Examiner's Report to the Trustees of the Preston and District Branch of the Samaritans

I report on the accounts of the charity for the year ended 31st March 2018, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 144(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M E Davenport
2 Nateby Court
Nateby
Preston PR3 0JF

Signed: *M E Davenport*

Date: *19/7/18*

Samaritans of Preston and District

Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total 17/18 £	Total 16/17 £
Incoming resources					
<i>Incoming resources from generated funds:</i>					
Voluntary income - donations and grants		113,973	2,552	116,525	11,127
Investment income - interest received		16	-	16	23
Funds arising from charitable activities		19830	-	19830	19,858
Other income		0	-	0	0
Total Incoming Resources		133,819	2,552	136,371	31,008
Resources expended					
<i>Costs of generating funds:</i>					
Charitable activities	2	33,363	1,870	35,233	69,687
Governance costs	2	1,260	-	1,260	5,795
Total Resources Expended		34,623	1,870	36,493	75,482
Net incoming/(outgoing) resources		99,196	682	99,878	(44,474)
Reconciliation of funds					
Balance brought forward at 1 st April 2017		74,784	(1,830)	72,954	117,428
Balance carried forward at 31 March 2018		173,980	(1,148)	172,832	72,954

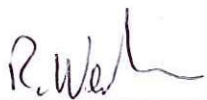
The notes on page 8 to 9 form part of these financial statements.

Samaritans of Preston and District

Balance Sheet as at 31 March 2018

	Notes	2017/18		2016/17	
		£	£	£	£
Fixed assets					
Property at valuation			50000		50000
Current assets					
Cash at bank		1,279		1,954	
Reserve bank account		121,647		21,631	
		<hr/>		<hr/>	
		122,926		23,585	
Less current liabilities		94		631	
		<hr/>		<hr/>	
Net current assets			122,832		22,954
			<hr/>		<hr/>
Net assets			172,832		72,954
			<hr/>		<hr/>
Represented by					
FUNDS					
Unrestricted funds			173,980		74,784
Restricted funds	6		(1,148)		(1830)
			<hr/>		<hr/>
			172,832		72,954
			<hr/>		<hr/>

On behalf of the Trustees:


.....
Rebecca Wenham (Trustee)


.....
Eileen Mary Brierley (Trustee)

Approved by the Trustees on Date below

Date: 7/8/18

The notes on pages 8 to 9 form part of these financial statements.

Notes forming part of the financial statements for the year ended 31 March 2018

1 Accounting policies

Basis of Accounting

The accounts have been prepared in accordance with the provisions of The Statement of Recommended Practice – Accounting by Charities (“the 2005 SORP”).

The accounts have been prepared in accordance with the historical cost convention.

The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees’ discretion in furtherance of the objectives of the charity.

Restricted income funds can only be used for specified purposes.

Incoming resources

Donations, Legacies and Other Voluntary Income are credited to the Statement of Financial Activities where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Shop income is recognised as earned (that is, as the related goods or services are provided).

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Value Added Tax

Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities

Notes forming part of the financial statements for the year ended 31 March 2018 (continued)

2 Total Resources Expended

	Charitable Activities Costs 17/18 £	Governance Costs 17/18 £	Total 17/18 £	Total 16/17 £
Staff costs	-	-	-	-
Training and hire of venues	2,111	-	2,111	2,758
Rent and rates	10,398	-	10,398	10,942
Advertising and publicity	745	-	745	7
Printing, stationery and postage	1,254	-	1,254	558
Telephone	1,824	-	1,824	2,144
Insurance	1,091	-	1,091	1,039
Light and heat	2,325	-	2,325	2,393
Miscellaneous and general expenses	13,201	-	13,201	10,033
Accountancy charges	-	75	75	75
Branch contribution	-	603	603	5,720
Repairs and renewals	2,284	-	2,284	39,813
Bank charges and interest	-	-	-	-
Legal & Professional	-	582	582	-
	<u>35,233</u>	<u>1,260</u>	<u>36,493</u>	<u>75,482</u>

3 There were no employees during the year ended 31st March 2018

4 None of the trustees received any emoluments during the year.

5 Governance include a small Audit Fee, the annual contribution which the Branch pays towards the support received from the Central Charity and legal fees related to the branch transitioning to a CIO.

6 The basis upon which the NOMS grant received to support work in Preston Prison is received has changed. The restricted element is now claimed based upon expenditure already incurred and therefore, as the grant is claimed in arrears, the figure shows as a deficit.

neo