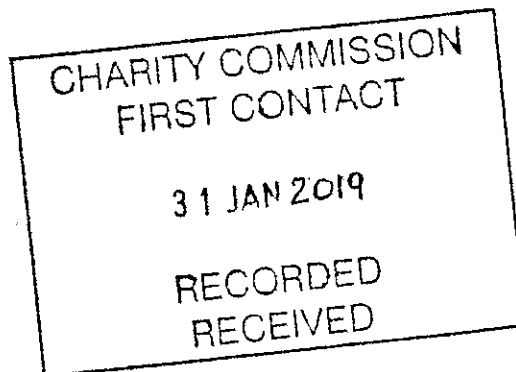


COMPANY REGISTRATION NUMBER: 05089663  
CHARITY REGISTRATION NUMBER: 1103903

**The Hope Centre - St Helens**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2018**



**HASWELLS**  
Chartered Accountants  
First Floor  
Pembroke House  
Ellice Way  
Wrexham Technology Park  
Wrexham  
LL13 7YT

# **The Hope Centre - St Helens**

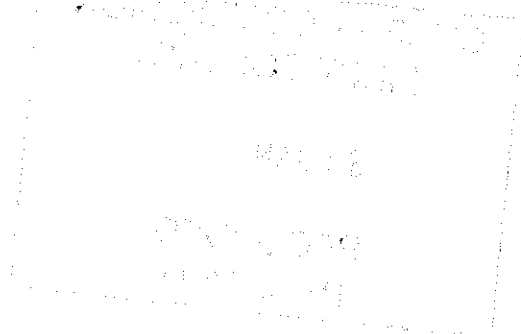
**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2018**

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Independent examiner's report to the trustees	<b>14</b>
Statement of financial activities (including income and expenditure account)	<b>15</b>
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<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>34</b>
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# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

## **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2018**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2018.

### **Reference and administrative details**

<b>Registered charity name</b>	The Hope Centre - St Helens
<b>Charity registration number</b>	1103903
<b>Company registration number</b>	05089663
<b>Principal office and registered office</b>	The Hope Centre St Helens Christian Life Centre Atherton Street St Helens Merseyside WA10 2DT

### **The trustees**

Rev J P Fell (Chair)  
Mr B Atherton  
Mr J Ryan  
Mr J Cooper  
Mr P Davies  
Mr T Kelly  
Mrs J Webster

### **Bankers**

Yorkshire Bank  
6 Bridge Street  
St Helens  
Merseyside  
WA10 1NF

<b>Project director</b>	Mrs A Metcalfe
-------------------------	----------------

<b>Company secretary</b>	Mrs B Barton
--------------------------	--------------

<b>Independent examiner</b>	Paul Harris BSc FCA First Floor Pembroke House Ellice Way Wrexham Technology Park Wrexham LL13 7YT
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# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

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## **Structure, governance and management**

The Hope Centre is a registered charity and company limited by guarantee. As such its activities are overseen by a board of trustees who are also directors of the company. However the day to day running of the charity is overseen by the Hope Centre Director and the Chair of Trustees.

The date of incorporation of the charity was 31 March 2004 and the date of appointment of the first Trustee was 4 April 2004. Currently the Board is made up of seven members. The Hope Centre continues to rent its office and training accommodation from St Helens Christian Life Centre.

Trustees on appointment are provided with the Charity Commission documentation for trustees, outlining roles and responsibilities. In addition briefing papers are provided from the management to all new trustees.

Trustees are normally appointed for a period of three years after which they must be re-elected at the next annual meeting. The Trustees Board has met on four occasions during this year for full Board meetings with a further 3 meetings for Business Planning strategy meetings.

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

## **Structure, governance and management *(continued)***

### **Organisational Structure**

The Charity's organisational structure consists of:

A **Board of Trustees** has overall responsibility for determining the Hope Centre's strategic direction, approving capital and revenue expenditure and monitoring performance and is comprised of a Chair, and six other Trustee Board Members.

The trustees of the Charity are drawn from a range of backgrounds with some being members of the founding church whilst others are not. Trustee members are drawn from within the health sciences industry, the third sector and the financial/business world. All the Trustees give their time voluntarily.

An **Executive Management Team** is comprised of the Chair of Trustees and the Project Director who assume overall responsibility, with support from staff team leaders, for executing the strategic and financial plan.

**Finance and Administration** is managed by the Hope Centre Director with the support of two volunteers and finance issues are reported directly to the Management Team and Trustees.

Finance and Administration staff manage the day to day financial position of the Charity as well as producing end of year accounts, liaising with banks and auditors. All monitoring of service users/learners achievement of project targets and completion of monitoring reports are carried out by this team. Major reports for funders are collated and produced. The significant volunteer data base is also managed within the team as are new applications for funding under the direction of the Hope Centre Director.

Operational Management is delegated by the trustees to the Project Director and 3 team leaders responsible for Hope House homeless services, the Training department, the Foodbank and Engage Community projects. The Project Director has overall responsibility for the operational and performance management and quality framework and responsibility for priorities through specific project development, service delivery, tailored interventions and training, service improvements, joint networking practices and general administration.

Four Operational Teams of staff and volunteers support the Project Director. Training, Advice, Advocacy and Support Services, Hope House - Homeless Provision; Engage Community Projects; St Helens Foodbank. Finance and administrative staff who report directly to the Hope Centre Director. Regular operational meetings take place with the Project Director & Team Leaders who then report to the Executive Management Team (E.M.T). General staff meetings take place monthly and staff training away days bi-annually.

### **Related Parties**

The Hope Centre was established by the St Helens Christian Life Centre (Elim Pentecostal Church) from which the Charity rents its accommodation and to whom a contribution is made for facilities, such as copiers, and utilities. In addition, the Church makes donations to support the work of the Charity.

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

## **Structure, governance and management *(continued)***

### **Risk Management**

The Management Team and Trustees continually consider the impact of our financial position and stability at their regular Trustee meetings. Attention continues to be focused on reviewing the current strategies and planning effectively for the future. New services and training opportunities continue to be a focus as is promoting the work in order to attract longer term funding. The Trustees, in conjunction with the Director, identify and review major risks which may affect the stability and successful operation of the Charity. Action is then planned and implemented, as far as possible, to minimise or remove the identified risk. The Trustees, together with the Director continue to review the long-term future viability of the Charity, particularly with a view to reducing dependence on a single stream of funding and report to trustees. Long term sustainability continues to be a challenge as longer term funding opportunities and increased donation income are sought. Financial viability is continually monitored and addressed throughout the year in management team meetings and at trustee's meetings.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and anti-fraud policies. Measures are also in place to ensure compliance with health and safety of staff, volunteers, service users, learners and visitors.

### **Going Concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operation for the foreseeable future. For this reason they adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

### **Objectives and activities**

#### **Public Benefit Statement**

The principal aim of The Hope Centre - St Helens is to improve the lives of vulnerable and disadvantaged people in the borough of St Helens.

The Trustees believe that the services provided by The Hope Centre - St Helens are compliant with The Charity Commission guidance on public benefit and the public benefit is further exemplified in the following statements of activity and performance and future development plans.

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

## **Objectives and activities *(continued)***

### **Objects of The Hope Centre - St Helens**

The Charity's objects (revised December 2011) contained within the governing document are:

- to advance the christian faith for the benefit of the public in accordance with the statement of belief appearing in the schedule hereto in St Helens and in such other parts of the United Kingdom as the Trustees may from time to time think fit and in so doing to fulfil such other purposes which are exclusively charitable according to the laws of England and Wales and are connected with the charitable work of the Trust.
- to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; poor education or skills attainment; relationship and family breakdown; homelessness or poor housing (that is housing that does not meet basic habitable standards).

- to prevent or relieve poverty in St Helens by providing education, training and support services to individuals in need.

### **Hope Centre Strategic Objectives**

The Hope Centre, in partnership where appropriate, will work with vulnerable and/or disadvantaged people to:

- empower them for positive behaviour change and improved life choices
- improve their social, economic, physical, psychological and spiritual well-being
- prepare them for and help sustain their independent living
- encourage their responsible participation in society

The Hope Centre employs an inclusive approach and provides relevant social care services and training for vulnerable and disadvantaged young people and adults, and does not discriminate on the grounds of gender, race, disability, sexual orientation, religion, belief or age.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

#### **Achievements and performance**

##### **Volunteers**

Our volunteers are a major part of enabling support and delivery of all our projects. They represent a wide range of local churches, other organisations and other individuals who have heard of our projects and want to give back to the community. Specifically they volunteer in Food Bank, Hope House (Homeless Services), Baby Basics, Make Lunch and in supporting the administration of the Hope Centre.

- Total Volunteers 117 (26 of these volunteer at the Christmas homeless provision)
- Total Volunteer Hours 8,875
- Total Value to Hope Centre £77,898.

##### **Hope Centre Training Centre**

In September 2017, due to lack of continuation funding, a decision was taken to stop delivery of the Breathe Mental Health courses. This resulted in 4 staff member redundancies and contracted staff for IT provision also being withdrawn.

Ongoing Breathe courses were delivered by sessional tutor(s) & administration as funding became available. Two weekly IT sessions are delivered by volunteers with back office support as needed.

##### **Breathe Mental Health - Breathe Employability 2018**

Coalfields Regeneration supported a series of courses to engage 50 beneficiaries. 75 learners were inducted onto the course with a completion of 38, 37 of whom saw an improvement in their self-confidence, self-esteem and overall mental health. This funding ended October 2017.

The Charity engaged a sessional tutor for Breathe and IT elements and an administrator for beneficiary engagement and post-course monitor and evaluation.

Funding opportunities are continually being sought for future Breathe Mental Health or Breathe Employability courses.

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

## **Achievements and performance *(continued)***

**IT:** Delivered to a maximum of 10 learners

**UK Online Basics** - This course is offered to adults 18+ who have had very little or no experience of using a computer. This is a student-led, tutor-supported course allowing the learners to gain basic computer skills at their own pace. Once this course is completed, the learner is encouraged to progress onto Beyond Basics.

**Beyond Basics** - This course is offered to learners wanting to refresh their computer skills and (re)introduces the learner to Microsoft packages, social media etc allowing them to explore the internet and give them confidence in work searches. Again, this is student-led tutor-supported allowing the learner to progress at their own pace.

**Computer Club** - a new format offered to learners who have completed the above courses and who want to access the internet and continue to use the Hope Centre facility. This has been set up to free spaces for those on the waiting list.

**The Work Club** continues as a facilitated drop-in session for anyone working towards employment or volunteering opportunities. This session offers practical advice and support on finding work. The service provides a relaxed atmosphere for people to meet others looking for work, build new contacts, share job hunting experiences and get advice on interview techniques, CV's and volunteering opportunities.

**English & Maths: Basics Skills** - delivered at the Hope Centre by St Helens College tutors, working with small groups of adults for whom a college environment is overwhelming. Working with abilities from below entry level, to level 1. End of school year July 2018 2 learners moved to St Helens Campus to study higher-level qualifications. All students are given learning plans to meet their needs and goals.

**Energy Smart Courses:** Delivered by external provider, Nationwide ETS, a level 1 introduction to Energy Efficiency for unemployed and those earning up to £15,630.50 - each attendee receives £10 for out of pocket expenses and the Hope Centre also receives £10 per delegate - 4 sessions will have been delivered by end December 2018.

## **Hope House - Advice, Advocacy and Support Centre**

Hope House - St Helens Homeless Day Centre has provided vital support to those experiencing homelessness and those at risk of homelessness within the borough of St Helens. Our team of 4 staff and 21 regular volunteers have supported 329 individuals, consisting of 272 men and 56 women across the year through the provision of basic needs support and advice as well as advocacy and support to access partner agencies and services. Our volunteers have dedicated 2689 hours of support over this year.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

#### **Achievements and performance *(continued)***

##### **Basic Needs**

###### **Breakfast Club**

The Breakfast Club continues to provide a hot breakfast five days a week with a menu to offer choices to service users. Over the year we have served 4537 breakfasts with 4662 packed lunches and 175 hot lunches also given out.

###### **Personal Care**

Our dedicated Shower facilities and laundry facilities have been accessed on 382 occasions with 1037 items of donated clothing and 174 toiletry items provided to support each individual to maintain their personal hygiene and appearance to encourage their self-confidence

##### **Advice and Support**

In the last year service users have presented for advice, advocacy and support on 2764 occasions. They have been supported with:

##### **Outputs**

- 118 Initial inductions and assessments
- 61 occasions of Advocacy and Mentor support
- 666 phone calls through our telephone service.
- 41 occasions, service users were supported to complete documentation
- 1503 pieces of mail received by service users who use the "Care of" address correspondence facility
- 375 presentations to the Internet Café facility

##### **Outcomes**

- 37 service users were supported to successfully access emergency accommodation services
- 48 service users were supported to access emergency benefit support.
- 10 service users received support to access drug and alcohol treatment
- 13 service users received support and advice to register with a GP
- 48 occasions of support to access other organisations' support including, the Domestic Violence team, Citizen's Advice Bureau and the Police

##### **Developments**

This year we have been able to introduce drop-in sessions with partners including the St Helens Integrated Recovery Service to support those who access the Centre with any drug or alcohol issues they may be dealing with. We also work with the Sexual Health Team to offer service users the chance to engage in their health care. Our volunteer Chiropodist is also on hand on a monthly basis to support service users with their feet.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

#### **Achievements and performance *(continued)***

##### **St Helens Foodbank**

St. Helens Foodbank continues to be very active having fed 5196 people; 3231 Adults; 1965 Children over the past year. This is an increase of 473 people attending foodbank from the previous year. 5130 tons of food was donated in the current year to the St Helens Foodbank.

Distribution centres, where people are able to redeem their food vouchers, are run over six days each week. One voucher will enable them to get 3 days of emergency food which consists of mostly non-perishable food. Bread is the only item bought fresh as well as donations of fruit and savouries which are sometimes donated by local retail businesses. We also supply toiletries, nappies and pet food when available.

Most clients are in crisis because of benefit delays, changes in benefits, debt issues and those struggling to manage on a low income. Single people are the highest crisis group who accessed our service followed by single parents and families.

Every person who comes to foodbank is offered a drink and a friendly chat with one of our volunteers while they wait for their food parcel to be prepared. They can also be signposted to other support if needed. Also available on-site is a Citizens Advice Advisor for debt advice and we can offer help with fuel support if needed. We are much more than just a foodbank and are continually looking to partner with agencies to help support the local people of our town.

Over 75 regular volunteers help the foodbank to run smoothly and efficiently, working in the distribution centres, warehouse, delivery and administration. These people are the mainstay of the foodbank and without them it simply would not function. Their faithfulness, hard work and compassion are to be commended.

The bulk of our food is currently stored and sorted at secure premises loaned to us by St. Helens Council.

There are currently 117 agencies who are voucher holders, these range from schools, doctor's surgeries, health centres, mental health services, housing associations, Social Services, CAB, Probation, Age UK amongst others.

Seneley Green Distribution operated for 12 months but was very poorly attended and we found that people living in Seneley Green were still travelling to St Helens to access the distribution centres. Therefore, in May 2018 we closed Seneley Green but thanked the volunteers who faithfully gave of their time every week for those 12 months.

Challenges are always food supply on certain products and holiday cover for volunteers.

##### **Engage Project 2017-2018**

Hope Centre objectives state we will respond when we can to prevent or support families in poverty and to encourage social inclusion.

The **Hope Centre Baby Basics** project is a response to the growing need for practical help for new mothers and families unable to afford the basic essential and equipment necessary to look after newborns. This project is delivered in partnership with many local churches and partner agencies within the town. 63 Baskets have been given out during this year.

**Make Lunch** is an event to help families who are on low income/or in receipt of free school meals. It takes place during school holidays. This is delivered with the support of St Helens Local Authority. With the support of 8 volunteers the project has served 176 children and 74 adults - over 70%

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

**Achievements and performance *(continued)***  
increase in children supported this year.

## **Hope Centre developments during 2017-18**

The major challenge for the Charity continues to be the raising of funds. The Management Team and Trustees considered the impact of this at their regular meetings. Hope Centre aims to be stronger, more agile, more innovative and adaptable to the new funding environment and to continue to develop new opportunities, investigate new potential partnerships and programmes which can attract new funding.

On Going Partnerships this year:-

- Health & Wellbeing Partnerships
- Crisis - Skylight Team
- Citizens Advice St Helens
- St Helens Job Centre
- St Helens Third Sector Consortium
- Salvation Army Lifehouse (St Helens)
- Housing Options
- St Helens Social Inclusion network

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

## **Achievements and performance *(continued)***

### **Changing Communities - CIC**

During 2016-17 the trustees approved a plan to consider the development of a Community Interest Company. The purpose of this development was to consider new ways of serving our community. For many years there has been a desire to establish a furniture restoration project from within Hope Centre, both as a training venture and an income generator for the Charity. It was felt that a CIC might be a useful tool to further this development.

Consultancy Social Value Business were appointed to support and advise on the development process, working closely with senior staff and trustees, and latterly with the appointed Directors of the Company. The three Directors were drawn: one from Hope Centre trustees, one from Hope Centre senior staff and an independent appointment from the public sector.

The CIC was officially formed on 30th March 2017.

### **2017-2018**

During 2017-2018, the three directors have continued to develop Changing Communities CIC. Using existing funding to continue to work with Consultancy Social Value Business, mission and vision statements and a long term vision (3-5 years) have been established.

The vision statement is "We will positively help change communities and improve people's lives", with the tag line "Changing Communities - one life at time".

The mission statement is "We shall positively support people and communities to help them develop their sense of belonging, increase local involvement and help them have the confidence to make new life choices".

The directors have worked with a volunteer with design experience to develop the Changing Communities logo.

Practically, the aim is still to establish a furniture restoration project that will work both as a training venture and an income generator for the Charity. Negotiations are at an advanced stage to take a lease on a shop property in Sutton, St Helens that has a large rear area that could be used as a workshop. The Hope Centre still holds around £10,000 in existing funding to pay rent on a premises.

A number of grant funding bids have been submitted, but no more are yet successful. A bank account has been set up and a draft budget written to aid bid writing for grant funding. Bids continue to pursue funding for a project development worker, as well for set up costs and overheads. Gaining funding and the right person will allow the furniture project to develop at a much faster pace, as capacity issues remain for all three directors.

As part of the Hope Centre development process, a volunteer skills audit is being undertaken. It is hoped this may provide volunteers with furniture restoration skills to staff the project.

The furniture project will be called ReStore St Helens - encapsulating both the practical furniture restoration, but also the Christian ethos of the project with the God of restoration and hope at the centre of the project, restoring the lives (practically and spiritually) of those involved.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2018**

---

#### **Financial review**

#### **FINANCIAL REVIEW:**

The Charity's principal source of funding continues to be grant funding. The trustees and management team aim to maintain financial stability and considerable attention has therefore been given to identifying new income sources as well as encouraging one-off donations. In addition to grants from the local Council, local and national funders are approached to invest in our projects.

Major funders in 2017/18 include:

- St Helens MBC
- Lloyds TSB
- Morgan Foundation
- St Helens Charitable Trust
- Coalfields
- 29th May 1962 Charitable Trust

Like most charities, the Hope Centre's major challenge is to secure grant funding. This obviously affects the services it can provide. The Board has been aiming to achieve a balanced budget and to increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services.

#### **INVESTMENT POLICIES:**

The charity currently has no investments, or investment income

#### **RESERVES:**

The charity has an agreed reserves policy. At present apart from restricted funds and monies invested in fixed assets, reserves are small, with almost all income generated from statutory bodies for projects to achieve specific results within a specified time.

Trustees have noted the Charity Commission guidance and the ambition is to hold at least three months' (13 weeks) running costs in unrestricted reserves. While we are not achieving this, our aim is to build up reserves to achieve this in the medium-term.

There have been no serious incidents to report in this financial year. Our Independent Examiners have worked closely with us to minimise risk and strengthen financial processes and procedures.

#### **Results**

The results for the year and the Charity's financial position at the end of the year are shown in the attached financial statements.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's Independent Examiners are not aware, and;
- as the directors of the company we have taken all steps necessary in order to make ourselves aware of any relevant audit information and to establish that the Charity's Independent Examiners are aware of that information.

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

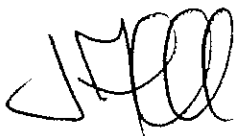
**Year ended 31 March 2018**

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## **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 4 December 2018 and signed on behalf of the board of trustees by:



Rev J P Fell (Chair)  
Trustee

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Hope Centre - St Helens**

**Year ended 31 March 2018**

---

I report to the trustees on my examination of the financial statements of The Hope Centre - St Helens ('the charity') for the year ended 31 March 2018.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Harris BSc FCA  
Independent Examiner

First Floor  
Pembroke House  
Ellice Way  
Wrexham Technology Park  
Wrexham  
LL13 7YT

20/12/18

# The Hope Centre - St Helens

Company Limited by Guarantee

## Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2018

		Unrestricted funds £	2018 Restricted funds £	Total funds £	2017 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	28,006	107,321	135,328	221,147
Charitable activities	6	—	32,763	32,763	41,288
Investment income	7	24	—	24	24
Other income	8	80	—	80	60
<b>Total income</b>		<u>28,110</u>	<u>140,084</u>	<u>168,195</u>	<u>262,519</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	10,437	198,719	209,157	270,393
<b>Total expenditure</b>		<u>10,437</u>	<u>198,719</u>	<u>209,157</u>	<u>270,393</u>
<b>Net expenditure</b>		<u>17,673</u>	<u>(58,635)</u>	<u>(40,962)</u>	<u>(7,874)</u>
Transfers between funds		(10,499)	10,499	—	—
<b>Net movement in funds</b>		<u>7,174</u>	<u>(48,136)</u>	<u>(40,962)</u>	<u>(7,874)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		16,133	156,826	172,959	180,833
<b>Total funds carried forward</b>		<u>23,307</u>	<u>108,690</u>	<u>131,997</u>	<u>172,958</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 17 to 32 form part of these financial statements.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2018

	Note	2018 £	£	2017 £	£
<b>Fixed assets</b>					
Tangible fixed assets	16		47,529		60,096
<b>Current assets</b>					
Debtors	17	12,169		5,612	
Cash at bank and in hand		84,994		121,247	
		<u>97,163</u>		<u>126,859</u>	
<b>Creditors: amounts falling due within one year</b>	18	<u>12,695</u>		<u>13,996</u>	
<b>Net current assets</b>			84,468		112,863
<b>Total assets less current liabilities</b>			<u>131,997</u>		<u>172,959</u>
<b>Net assets</b>			<u>131,997</u>		<u>172,959</u>
<b>Funds of the charity</b>					
Restricted funds			108,690		156,825
Unrestricted funds			23,307		16,133
<b>Total charity funds</b>	19		<u>131,997</u>		<u>172,958</u>

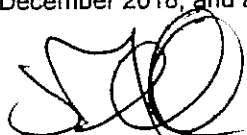
For the year ending 31 March 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 4 December 2018, and are signed on behalf of the board by:



Rev J P Fell (Chair)  
Trustee

The notes on pages 17 to 32 form part of these financial statements.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2018**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Hope Centre, St Helens Christian Life Centre, Atherton Street, St Helens, Merseyside, WA10 2DT.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

The financial statements have been prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

The validity of this assumption depends on the successful conclusion of the trustee negotiations with the funding providers and the continued support of the Christian Life Centre. The financial statements do not include any adjustments that would result if negotiations were not concluded successfully.

The trustees believe that it is appropriate for the financial statements to be prepared on a going concern basis.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires the Trustees and Management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

##### **Support Costs**

Many of the support costs incurred by the Charity such as support staff costs and service costs are shared between activities and funds. The Charity's policy is to allocate these costs on the basis of estimated time spent or consumption of resource.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

**Year ended 31 March 2018**

---

#### **3. Accounting policies *(continued)***

##### **Taxation**

No provision is made in these accounts for Corporation Tax because the charity is exempt from such taxes as a result of its charitable status.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Long leasehold property	- 15 years straight line
Fixtures & fittings	- 15 years straight line
Office equipment	- 3 years straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

#### 3. Accounting policies *(continued)*

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments which are initially recognised at transactional value and subsequently measured at their settlement value.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and carries out its objectives in accordance with the Memorandum and Articles of Association.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
<b>Donations</b>			
Sundry donations	25,206	31,571	56,778
Donations from CLC	1,800	—	1,800
Gift aid	—	—	—
<b>Grants</b>			
Henry Smith salaries grant	—	—	—
St Helens Council rent grant	—	9,780	9,780
Lloyds TSB salaries grant	—	25,000	25,000
John Moores Foundation	—	—	—
Local Sustainability Fund	—	—	—
Morgan Foundation	—	15,230	15,230
P H Holt Foundation	—	—	—
St Helens Council - Capacity Build Grant	—	—	—
Sundry Grants	1,000	2,316	3,316
Seedbed Grants	—	—	—
Comic Relief Grant	—	—	—
Coalfields	—	6,858	6,858
St Helens Charitable Trust	—	10,600	10,600
Good Things Foundation	—	1,250	1,250
Trussell Trust	—	3,516	3,516
Liverpool Charity & Volunteers	—	1,200	1,200
	<u>28,006</u>	<u>107,321</u>	<u>135,328</u>

# The Hope Centre - St Helens

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
<b>Donations</b>			
Sundry donations	17,545	23,970	41,516
Donations from CLC	2,018	–	2,018
Gift aid	459	1,766	2,225
<b>Grants</b>			
Henry Smith salaries grant	–	26,000	26,000
St Helens Council rent grant	–	7,560	7,560
Lloyds TSB salaries grant	–	23,701	23,701
John Moores Foundation	–	5,000	5,000
Local Sustainability Fund	–	77,888	77,888
Morgan Foundation	–	9,322	9,322
P H Holt Foundation	–	5,000	5,000
St Helens Council - Capacity Build Grant	–	3,638	3,638
Sundry Grants	–	5,279	5,279
Seedbed Grants	–	8,500	8,500
Comic Relief Grant	–	3,500	3,500
Coalfields	–	–	–
St Helens Charitable Trust	–	–	–
Good Things Foundation	–	–	–
Trussell Trust	–	–	–
Liverpool Charity & Volunteers	–	–	–
	<u>20,022</u>	<u>201,124</u>	<u>221,147</u>

### 6. Charitable activities

	Restricted Funds £	Total Funds 2018 £	Restricted Funds £	Total Funds 2017 £
Income from Public Health	30,000	30,000	30,000	30,000
Helena Housing	2,763	2,763	8,288	8,288
Community Foundation	–	–	3,000	3,000
	<u>32,763</u>	<u>32,763</u>	<u>41,288</u>	<u>41,288</u>

### 7. Investment income

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Bank interest receivable	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

#### 8. Other income

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Other income	<u>80</u>	<u>80</u>	<u>60</u>	<u>60</u>

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Training & outreach	2,105	85,303	87,408
Homeless shelter	—	62,960	62,960
Support costs	<u>8,332</u>	<u>50,456</u>	<u>58,789</u>
	<u>10,437</u>	<u>198,719</u>	<u>209,157</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Training & outreach	11,568	136,318	147,887
Homeless shelter	—	39,732	39,732
Support costs	<u>13,383</u>	<u>69,392</u>	<u>82,774</u>
	<u>24,951</u>	<u>245,442</u>	<u>270,393</u>

#### 10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2018 £	Total fund 2017 £
Training & outreach	87,408	44,311	131,719	217,446
Homeless shelter	62,960	12,020	74,980	50,424
Governance costs	—	<u>2,458</u>	<u>2,458</u>	<u>2,523</u>
	<u>150,368</u>	<u>58,789</u>	<u>209,157</u>	<u>270,393</u>

# The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

## 11. Analysis of support costs

	Training & outreach	Homeless shelter	Total 2018	Total 2017
	£	£	£	£
Premises	8,393	8,068	16,461	13,183
Communications and IT	1,820	1,152	2,972	3,210
General office	2,257	492	2,749	10,927
Governance costs	1,148	1,310	2,458	2,520
Insurance	1,852	481	2,333	3,065
Travel costs	2,294	—	2,294	1,916
Legal & Professional costs	13,818	1,077	14,895	4,517
Depreciation	13,876	751	14,627	14,129
Staff Training	—	—	—	29,305
	<u>45,458</u>	<u>13,331</u>	<u>58,789</u>	<u>82,772</u>

## 12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2018	2017
	£	£
Depreciation of tangible fixed assets	<u>14,627</u>	<u>14,129</u>

## 13. Independent examination fees

	2018	2017
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,460</u>	<u>2,460</u>

## 14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2018	2017
	£	£
Wages and salaries	<u>136,184</u>	<u>155,528</u>

The average head count of employees during the year was 14 (2017: 12). The average number of full-time equivalent employees during the year is analysed as follows:

	2018	2017
	No.	No.
Support / Outreach Staff	6	5
Administration	6	5
Project Leader	1	1
Homeless Centre Manager	1	1
	<u>14</u>	<u>12</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2018

##### 14. Staff costs *(continued)*

The total amount of employee benefits (including pension contributions) received by key management personnel for their services to the charitable company are £21,684 (2017 - £30,876).

Key management personnel comprise of the Accounts Director, Projects Director and the Trustees.

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

##### 15. Trustee remuneration and expenses

No trustee received any remuneration or expenses during the year.

##### 16. Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Equipment £	Total £
<b>Cost</b>				
At 1 Apr 2017	170,000	900	43,188	214,088
Additions	—	—	2,060	2,060
<b>At 31 Mar 2018</b>	<u>170,000</u>	<u>900</u>	<u>45,248</u>	<u>216,148</u>
<b>Depreciation</b>				
At 1 Apr 2017	114,750	325	38,917	153,992
Charge for the year	11,333	60	3,234	14,627
<b>At 31 Mar 2018</b>	<u>126,083</u>	<u>385</u>	<u>42,151</u>	<u>168,619</u>
<b>Carrying amount</b>				
<b>At 31 Mar 2018</b>	<u>43,917</u>	<u>515</u>	<u>3,097</u>	<u>47,529</u>
At 31 Mar 2017	<u>55,250</u>	<u>575</u>	<u>4,271</u>	<u>60,096</u>

The charity occupies premises which are owned by its parent organisation, the Christian Life Centre church. The charity has agreed with its parent organisation that it will be entitled to occupy the premises for a period of 15 years and consequently the leasehold improvement cost is being depreciated over that period. If the premises were to be sold or the charity were to cease occupation within the 5 year period of the unexpired lease then a proportion of the grant acquired to fund the extension would be repayable to the Coalfields Regeneration Trust.

##### 17. Debtors

	2018 £	2017 £
Trade debtors	—	2,984
Prepayments and accrued income	1,626	994
Other debtors	10,543	1,634
	<u>12,169</u>	<u>5,612</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

#### 17. Debtors *(continued)*

Other debtors includes an amount of £10,543 (2017 - £1,634) which represents funds held in the Food Bank current account and not yet transferred to The Hope Centre - St Helens bank account.

#### 18. Creditors: amounts falling due within one year

	2018	2017
	£	£
Trade creditors	8,931	9,313
Accruals and deferred income	2,544	2,623
Social security and other taxes	1,220	2,060
	<u>12,695</u>	<u>13,996</u>

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2017	Income	Expenditure	Transfers	At 31 Mar 2018
	£	£	£	£	£
General funds	<u>16,133</u>	<u>28,110</u>	<u>(10,437)</u>	<u>(10,499)</u>	<u>23,307</u>

	At 1 Apr 2016	Income	Expenditure	Transfers	At 31 Mar 2017
	£	£	£	£	£
General funds	<u>25,819</u>	<u>20,106</u>	<u>(24,951)</u>	<u>(4,841)</u>	<u>16,133</u>

##### Restricted funds

	At 1 Apr 2017	Income	Expenditure	Transfers	At 31 Mar 2018
	£	£	£	£	£
Debt Hub Santander	3,976	—	—	(3,976)	—
Henry Smith salary grant	6,978	—	—	(6,978)	—
Awards 4 All	336	—	—	(336)	—
Department of Health Breathe	127	—	—	(127)	—
Food Bank	12,711	35,351	(18,586)	—	29,476
St Helens Local IT training fund	109	—	—	(109)	—

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

Year ended 31 March 2018

#### 19. Analysis of charitable funds (continued)

Baby basics	7,795	3,093	(3,208)	–	7,680
Lloyds salary grant	16,070	–	–	(16,070)	–
Morgan Foundation volunteer co-ordinator salary grant	2,542	–	–	(2,542)	–
Santander social enterprise feasibility study	10,195	–	(342)	–	9,853
St Helens Charitable Trust Hope House	8	–	–	(8)	–
Building for the future WO Street Hope Centre	55,250	–	(11,333)	–	43,917
IT equipment	582	–	–	(582)	–
St Helens Council rent donation	175	–	–	(175)	–
DAAT pool treatment	2,460	–	–	(2,460)	–
John Moores Foundation	3,949	–	–	(3,949)	–
Hope House homeless centre	15,437	47,668	(76,290)	13,185	–
Advise project Citizens Advice	35	–	–	(35)	–
Public Health	–	3,295	(134)	–	3,161
Local Sustainability Fund	14,453	–	(11,306)	–	3,147
Capacity Building	3,638	–	–	(3,638)	–
Training Fund	–	9,507	(29,192)	19,685	–
Salaries Fund	–	40,230	(47,503)	18,614	11,341
Faith to Talk	–	940	(825)	–	115
	<u>156,826</u>	<u>140,084</u>	<u>(198,719)</u>	<u>10,499</u>	<u>108,690</u>

	At 1 Apr 2016 £	Income £	Expenditure £	Transfers £	At 31 Mar 2017 £
Debt Hub Santander	4,468	–	(494)	–	3,974
Henry Smith salary grant	5,518	26,000	(24,540)	–	6,978
Awards 4 All	5,850	–	(5,514)	–	336
Department of Health Breathe	2,006	19,937	(21,816)	–	127
Food Bank	14,551	15,228	(17,068)	–	12,711
Dragon's Den IT equipment	167	–	(168)	1	–

# The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

## 19. Analysis of charitable funds *(continued)*

St Helens Local IT training fund	109	—	—	—	109
Baby basics	3,930	9,976	(6,111)	—	7,795
Lloyds salary grant	5,643	23,701	(13,274)	—	16,070
Morgan Foundation volunteer co-ordinator salary grant	1,357	9,322	(8,136)	—	2,543
Santander social enterprise feasibility study	5,376	8,500	(3,681)	—	10,195
St Helens Charitable Trust Hope House Building for the future	87	—	(79)	—	8
WO Street Hope Centre	66,583	—	(11,333)	—	55,250
IT equipment	1,393	—	(812)	—	581
St Helens Council rent donation	175	7,560	(7,560)	—	175
DAAT pool treatment	17,563	—	(15,103)	—	2,460
John Moores Foundation	1,491	5,000	(2,542)	—	3,949
Hope House homeless centre	18,685	5,662	(8,910)	—	15,437
Advise project Citizens Advice	62	—	(26)	—	36
Public Health	—	30,000	(34,840)	4,840	—
Local Sustainability Fund	—	77,888	(63,435)	—	14,453
Capacity Building	—	3,638	—	—	3,638
Training Fund	—	—	—	—	—
Salaries Fund	—	—	—	—	—
Faith to Talk	—	—	—	—	—
	<u>155,014</u>	<u>242,412</u>	<u>(245,442)</u>	<u>4,841</u>	<u>156,825</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

#### 19. Analysis of charitable funds *(continued)*

During the year £10,499 was transferred from the general unrestricted fund to restricted funds as detailed below. The transfers were made to cover additional costs incurred to fulfill the grant conditions in excess of the grants or donations received.

Whereas in previous years separate restricted funds were established in respect of each donor when grants and donations were made for a specific purpose, in the current year the opening balances of the individual funds concerned have been transferred into one of 3 separate restricted funds which reflect the purpose for which the grant or donation was made. The 3 funds concerned are The Hope House Fund, The Training Fund and The General Salaries Fund. The analysis of transfer to these funds during the year was as follows:

	Opening Fund Transfers £	General Fund Transfers £	Total Transferred £
Hope House Fund	10,202	2,983	13,185
Training Fund	12,169	7,516	19,685
General Salaries Fund	18,613	—	18,613
		<u>10,499</u>	

The individual restricted fund balances reclassified during the year were as follows:

	£
<b>Hope House Restricted Funds at 1st April 2017</b>	
Henry Smith Salary Grant Fund	6,978
St Helens Charitable Hope House Trust Fund	8
WO Street Hope Centre Fund	581
DAAT - Pool Treatment Fund	2,460
St Helens Council Rent Contribution	175
<b>Total of Opening Balances Transferred as above</b>	<u>10,202</u>

	£
<b>Training Restricted Funds at 1st April 2017</b>	
Department of Health Breathe Fund	127
Advise Project Citizens Advice Fund	36
Awards 4 all Fund	336
Debt Hub Santander Fund	3,974
John Moores Foundation Fund	3,949
St Helens Local IT Fund	109
Capacity Building Fund	3,638
<b>Total of Opening Balances Transferred as above</b>	<u>12,169</u>

# The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

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## 19. Analysis of charitable funds *(continued)*

	£
<b>General Salaries Restricted Funds at 1st April 2017</b>	
Lloyds Salary Grant Fund	16,070
Volunteer Co-ordinator Grant Fund	2,543
<b>Total of Opening Balances Transferred as above</b>	<u>18,613</u>

### Hope House Fund

The Hope House fund is a fund established to provide support, advice and training to homeless and vulnerable people in St Helens Merseyside.

During the year the following funds have been consolidated in to the Hope House Fund:

#### Henry Smith Salary Grant

The Henry Smith Charity awarded a grant towards three years salary costs of a project providing support, advice and training to homeless and vulnerable people in St Helens, Merseyside.

#### St Helens Charitable Trust Hope House

St Helens Charitable Trust provided £5,000 towards the running costs of Hope House.

#### WO Street IT Equipment

Funds were received from WO Street to provide IT equipment for use at The Hope Centre.

#### DAAT Pool Treatment

The grant from the Primary Care Trust is to fund projects to help socially disadvantaged people.

#### St Helens Council Rent Donation

The grant from St Helens Council is to fund rental costs.

### Training Fund

The training fund is a fund established to provide training to beneficiaries of the charity.

During the year the following funds have been consolidated into the training fund:

#### Department of Health Breathe Programme

Funded by the Department of Health, this is a three-year project that will deliver training to people with mild to moderate mental health problems.

#### Advise Project - Citizens Advice

This is a project run in conjunction with the Citizens Advice Bureau to provide guidance, advice and support.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

**Year ended 31 March 2018**

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#### **19. Analysis of charitable funds *(continued)***

##### **Awards 4 All**

Part funded by the Big Lottery Fund and Awards 4 All this project supports social enterprise and development, trustee and staff training.

##### **Debt Hub Santander Fund**

A grant was received from Santander to be used to give debt counselling and train debt counsellors.

##### **John Moores Foundation**

The grant from the John Moores Foundation is to part fund the position of the learning assistant.

##### **St Helens Local IT Training Fund**

Funding was given to deliver informal adult learning opportunities in St Helens.

##### **Capacity Building Fund**

Funding given to build the capacity to enable to give training within The Hope Centre.

##### **General Salaries Fund**

This is a fund established to support salary costs of running the charity.

During the year the following funds have been consolidated into the General Salaries Fund:

##### **Lloyds Salary Grant**

Core funding received from Lloyds provides support for salaries at The Hope Centre.

##### **Morgan Foundation Volunteer Co-ordinator Salary Grant**

The Morgan Foundation supports a three-year project to provide a volunteer co-ordinator.

##### **Food Bank**

The Hope Centre - St Helens took over the running of the St Helens Food Bank on 1 April 2015. The Food Bank is supported through donations and also by the Trussel Trust who provide support to families in crisis by providing emergency food supplies.

##### **Baby Basics**

Funded by the Engage Fund for communities' work, the Baby Basics project supplies Moses baskets and starter kits to new families.

##### **Santander Social Enterprise Feasibility Study (Changing Communities Fund)**

£10,000 was received from Santander for a social enterprise feasibility study. The Hope Centre is looking into the possibility of running a furniture recycling project and are currently sourcing suitable premises.

##### **Building for the Future**

A project that will add and extend the church building to provide accommodation needed for The Hope Centre to extend, enhance and continue to the development of its services. The balance included in restricted funds represents the net book value of the works carried out on the church

# The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

## 19. Analysis of charitable funds *(continued)*

building.

### Local Sustainability

This funding was to enable the community to get involved in a sustainability project.

### Wargrave Fund

This funding was to enable The Hope Centre to provide training to people living in the area of Wargrave within St Helens.

### Faith to Talk

This funding was given to enable The Hope Centre to put provisions in place to give vulnerable people the ability to talk with someone.

## 20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Tangible fixed assets	880	46,649	47,529
Current assets	19,021	78,142	97,163
Creditors less than 1 year	(277)	(12,418)	(12,695)
<b>Net assets</b>	<b>19,624</b>	<b>112,373</b>	<b>131,997</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Tangible fixed assets	428	59,668	60,096
Current assets	17,995	108,864	126,859
Creditors less than 1 year	(2,290)	(11,708)	(13,998)
<b>Net assets</b>	<b>16,133</b>	<b>156,824</b>	<b>172,957</b>

## 21. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2018 £	2017 £
<b>Financial assets that are debt instruments measured at amortised cost</b>		
Financial assets that are debt instruments measured at amortised cost	95,450	125,756
<b>Financial liabilities measured at amortised cost</b>		
Financial liabilities measured at amortised cost	11,478	11,938

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2018

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#### 21. Financial instruments *(continued)*

Financial assets measured at amortised cost comprise trade debtors , other debtors and bank.  
Financial liabilities measured at amortised cost comprise trade creditors and accruals.

#### 22. Related parties

As three of the trustees of The Hope Centre - St Helens are also elders of St Helens Christian Life Centre and the church, The Christian Life Centre is considered to be a related party of the charity.

Related party transactions during the year ended 31 March 2018 were:

Payments from The Hope Centre - St Helens to St Helens Christian Life Centre:

Rent & room hire	£3,500 (2017 - £6,000)
Contribution to overheads and office costs	£378 (2017 - £750)
TOTAL	£3,878 (2017 - £6,750)

Receipts from St Helens Christian Life Centre:

Donations and contributions to costs	£1,800 (2017 - £1,800)
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There were no amounts owing to St Helens Christian Life Centre as at 31 March 2018 (2017 - £nil).

In addition, The Hope Centre - St Helens also administers the payroll on behalf of Youth Aflame and St Helens Street Pastors. Salaries totalling £9,380 (2017 - £7,362) were paid from The Hope Centre - St Helens and reimbursed by Youth Aflame and St Helens Street Pastors during the year. These transactions have therefore been excluded from the accounts.

**The Hope Centre - St Helens**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 31 March 2018**

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**The following pages do not form part of the financial statements.**

**The Hope Centre - St Helens**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 31 March 2018**

	2018 £	2017 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>	56,778	41,516
Sundry donations	1,800	2,018
Donations from CLC	—	2,225
Gift aid	—	26,000
Henry Smith salaries grant	9,780	7,560
St Helens Council rent grant	25,000	23,701
Lloyds TSB salaries grant	—	5,000
John Moores Foundation	—	77,888
Local Sustainability Fund	15,230	9,322
Morgan Foundation	—	5,000
P H Holt Foundation	—	3,638
St Helens Council - Capacity Build Grant	3,316	5,279
Sundry Grants	—	8,500
Seedbed Grants	—	3,500
Comic Relief Grant	6,858	—
Coalfields	10,600	—
St Helens Charitable Trust	1,250	—
Good Things Foundation	3,516	—
Trussell Trust	1,200	—
Liverpool Charity & Volunteers	135,328	221,147
<b>Charitable activities</b>	30,000	30,000
Income from Public Health	2,763	8,288
Helena Housing	—	3,000
Community Foundation	32,763	41,288
<b>Investment income</b>	24	24
Bank interest receivable	—	—
<b>Other income</b>	80	60
Other income	—	—
<b>Total income</b>	<u>168,195</u>	<u>262,519</u>

# The Hope Centre - St Helens

Company Limited by Guarantee

## Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2018

	2018 £	2017 £
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries		
Rent	136,184	155,528
Light and heat	11,420	15,986
Repairs and maintenance	3,307	2,334
Insurance	6,587	1,231
Other establishment	2,333	3,065
Other motor/travel costs	3,567	3,616
Legal and professional fees	2,681	2,237
Telephone	17,353	7,040
Other office costs	2,972	3,242
Depreciation	2,365	10,690
Consumables	14,627	14,130
Teaching materials and exam fees	2,478	2,618
Promotional activities	193	1,845
Volunteers expenses	384	237
Training & outreach - tutor & professional costs	2,082	1,624
Training & outreach - staff training	624	15,665
	-	29,305
	<u>209,157</u>	<u>270,393</u>
<b>Total expenditure</b>	<u>209,157</u>	<u>270,393</u>
<b>Net expenditure</b>	<u>(40,962)</u>	<u>(7,874)</u>

**Year ended 31 March 2018**

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# The Hope Centre - St Helens

Company Limited by Guarantee

## Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2018

	2018 £	2017 £
Brought forward	62,960	39,732
	<u>62,960</u>	<u>39,732</u>
<b>Support costs</b>		
Homeless shelter - light & heat	3,307	2,326
Homeless shelter - repairs & maintenance	2,887	855
Homeless shelter - insurance	481	1,073
Homeless shelter - other establishment	1,873	1,139
Homeless shelter - legal and professional fees	1,077	1,509
Homeless shelter - telephone	1,152	1,078
Homeless shelter - other office costs	430	2,423
Homeless shelter - depreciation	751	250
Homeless shelter - promotional activities	62	39
	<u>12,020</u>	<u>10,692</u>
<b>Governance costs</b>		
Governance costs - accountancy fees	2,458	2,523
	<u>2,458</u>	<u>2,523</u>
<b>Expenditure on charitable activities</b>	<u>209,157</u>	<u>270,393</u>

