



**ANNUAL REPORT  
AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 March 2018**

## TRUSTEES REPORT

### REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Charity No.	305662
Group Registration No.	L 246931
Charity contact name:	Mrs Celia Comber
Charity contact address:	7 Quantock Close, Rushmere St Andrew, Ipswich, IP5 1AS
Charity main address:	The Scout Hall, Twelve Acre Approach, Kesgrave, Ipswich, IP5 1JF
Charity website:	www.kesgravescouts.org.uk

### Trustees who manage the charity

		Date appointed	Date resigned
<b>PRESIDENT</b>	Mr Ivan Dadswell		
<b>THE TRUSTEES - Ex Officio</b>			
Group Scout Leader	Mr Gareth Cox	1 January 2013	
Chairman	Mr Carl Gloess	17 June 2004	
Vice Chairman	Mr Andie Morris	1 January 2013	19 February 2018
Secretary	Mrs Karen Turner	10 May 2000	
Treasurer	Mrs Celia Comber	1 July 1988	
Beaver Leader Representative	Mr Luke Sumpter	16 June 2017	
Cub Leader Representative	Mrs Tracey Scase	1 November 2007	
Scout Leader Representative	Mr Adrian Barker	1 January 2014	16 June 2017
Scout Leader Representative	Mrs Michelle Higgins	16 June 2017	
District Representative	Mr Tony Smith	1 April 1992	
<b>THE TRUSTEES - Elected</b>			
Stour Beaver Parent Rep.	Vacant		
Gipping Beaver Parent Rep.	Vacant		
Fynn Beaver Parent Rep.	Vacant		
Bader Pack Parent Rep.	Mr Jonathan Ashley	22 October 2012	
Constable Pack Parent Rep.	Vacant		
Wolsey Pack Parent Rep.	Vacant		
Tuesday Scout Parent Rep.	Mrs Carole Brown	28 June 2014	
Tuesday Scout Parent Rep.	Mr Nick Hepplestone	27 June 2015	
Thursday Scout Parent Rep.	Mr Alan Oliver	27 June 2015	14 July 2018
Explorer Parent Rep.	Mrs Tracey Vobe	1 January 2008	
<b>THE TRUSTEES - Nominated</b>			
Health & Safety	Mr Alan Brown	6 March 2017	
Outdoor Activities	Mrs Jo Saagi	16 July 2006	
Hall Booking Secretary	Mrs Judith Francis	1 June 1996	
Rupert Fison Centre Director	Mr Alan Comber	1 January 1986	
Fundraising Team	Mrs Carol Ball	1 January 1991	
Fundraising Team	Mrs Jean Bridle	1 September 1983	
<b>Custodian Trustees</b>	The Scout Association Trust Corporation, Gilwell Park, Bury Road, Chingford, London E4 7QW		
<b>Professional Advisors</b>			
<b>Bankers</b>	Santander, Bridle Rd, Bootle, Merseyside, L30 4GB United Trust Bank Ltd, One Ropemaker St, London EC2Y 9AW Cambridge and Counties Bank, Charnwood Court, New Walk, Leicester LE1 6TE		
<b>Investments</b>	M&G Charities, PO Box 9038, Chelmsford, CM99 2XF		
<b>Independent Examiner:</b>	Christine Wade, Hastings Wade, 58-60 Stowupland Road, Stowmarket, IP14 5AL		

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## **STRUCTURE GOVERNANCE AND MANAGEMENT**

### ***Governing Document***

The 1st Kesgrave Scout Group is part of the Scout Association and belongs to the Deben Scout District. The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

### ***Constitution***

The Group is a trust established under its rules, which are common to all Scouts.

### ***Trustee selection***

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

### ***Governance***

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent representation and meets three times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

### ***Risk and Internal Control***

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.

Reduced income from fund raising. The Group is reliant upon income from subscriptions and fundraising. The Group does hold a reserve, which should ensure the continuity of activities, should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there were a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there were a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.



## **OBJECTIVES AND ACTIVITIES**

### ***Objects of the Charity***

The objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership. Detailed activities that have been undertaken in the year can be found in the Achievements section.

### ***Volunteers***

All the section leaders and helpers are volunteers and volunteers carry out all the fundraising. The only paid employees of the charity are the cleaners who help to look after the day-to-day running of the premises.

### ***Public Benefit***

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

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## **ACHIEVEMENTS AND PERFORMANCE**

The Group was formed in April 1927 and this year celebrated its 90<sup>th</sup> birthday. The Group comprises four Beaver Colonies, four Cub Packs and two Scout Troops. Membership remains stable and the census this year showed a reduction of just one person from 301 to 300.

### ***Chairman's Report***

I would like to say a really special THANK YOU to our volunteers who make this group achieve what it does for the young people in helping to build their confidence and life-skills required in this day and age and that's what scouting means these days – gaining skills for life.

So, to all the scouting leaders and assistants, please accept my sincere thanks to you all for supporting the group and leading in the areas and sections that you do.

If you are not associated directly with a section, your volunteering time is also very gratefully accepted to ensure the group can provide the resources it needs to meet the scouting activities planned whether a role on the committee or as a supporter helping with fund-raising activities and indeed running an event like this Family Camp.

Thank you ALL very much for what you do.

We can always do with volunteers to help with activities to keep the group running and this help can take many different forms, whether it's giving some help to set out the monthly jumble sale or assisting or leading a section or giving a presentation about a subject of interest related to our badges that you may have some knowledge or experience of, it would be very welcome. Please contact Gareth, the GSL or a section leader if you would like to offer some help

### ***Group Scout Leader's Report***

It has been another year of growth at 1st Kesgrave with a further rise in the number of young people joining our group. We are now operating four beaver colonies, four cub packs and two scout troops. We are linked to the district Raedwald explorer scout unit. Our total membership this year was 322 which is another year of solid growth in the group.

This year has seen our young people travel further, higher and wetter than ever before. Our skilled leadership team has ensured our programmes are full of exciting and challenging activities. What is significant is that our young people are getting more and more opportunities to feed their ideas into the programme of activities and shape their scouting. Creating our leaders of the future both within and outside of scouting is one of our big aims and we continue to build independence and resilience in our young people.

Our group could not function without our expert volunteer support team behind the scenes. Many of these people are 'below the radar', helping out at jumble sales, taking bookings for the scout hall, preparing and organising the Christmas Fayre, completing maintenance jobs at the hall, paying bills and organising our finances. There are too many of them to name but it is important to acknowledge the important part they play in our Scout Group, thank you!

Our scouting activities would not exist without the commitment and dedication of our team of volunteer section leaders and assistants. Over the year we have said goodbye to some familiar faces but also



welcomed some more! They give hours of their time to ensure our young people get the best experiences possible - thank you!

As we look towards the next year, my focus is to ensure we maintain our high quality scouting and ensure we recruit new leaders to allow that to happen – could that be you?

### **Beavers**

It has been another successful year for our Beavers. Our colonies continue to operate pretty much at full capacity with a high weekly attendance. We have the pleasure to see how the young people develop during their time with us, and we are very pleased to award a large number of them the Bronze Award.

We've had a good mix of consistent leadership by retaining existing leaders, but also an injection of new ideas from new members that have joined the team too. We welcome a new leadership team for Stour, with Emma Jessop and Balkees Jones taking leadership roles supported by Oliver Scase. Lark sees Julia Ashley and Andrew Thompson joining the existing team of Paul Clack and Melanie Clack. Gipping is now being run by Carole Brown and Henry Slim (supported by John Bayle) and Fynn remains under the leadership of Mark Davey, Jonathan Ogden and Sam Culham.

We are also very lucky to have several young leaders who reliably help each week. In terms of Programme: We continue to deliver a broad, balanced and challenging two-year programme. We have found it difficult at times to keep consistency across all four colonies as the logistics of undertaking weekly activities for all circa 100 children can be a challenge. We also are finding it hard to get enough adult volunteers to run some activities which, if continues could impact on the opportunities that we provide to the young people.

We've been working on all of the challenges badges, with special focus on Teamwork, Outdoor, Adventure and Skills.

Regarding Activity badges, we've been working on Animal Friend, Booker Reader, Camp Craft, Cook, Creative, Cyclist, Explore, Experiments, Faith, Gardener, International, Photographer... as well as providing 3x sleepover opportunities.

Staged badges we've worked on are: Air Activities (stages 1 and 2), Nights Away There are too many highlights to mention, but a special call out to: Pond dipping in Holywells Park, A visit to Norfolk and Suffolk Aviation Museum in Beccles, Suffolk Aviation Society in Kesgrave, had a sleepover at Landguard Fort, Go Karting, Den Building with Dad's, Campcraft at Gorseland School, Sports Night at Northgate Sports Centre, Crabbing, Annual visit to Gilwell, Pets at Home Visit and a Visit to RSPCA to name a few.

Special thanks to the communities organisations and schools that have helped us, hosted us, or let us use their resources, it is much appreciated

We look forward to another eventful year, we are hoping to organise an outdoor Beaver camp and continue to offer a challenging and balanced programme.

### **Cubs**

The Cubs had a busy and varied year, with the highlight being the Group's 90<sup>th</sup> Birthday celebrations. The Cubs held a birthday party in May and took part in the Group Birthday Camp at Vauxhall Farm in July.

District events included taking part in the St George's Day Parade, and a very successful Ace Challenge event in November, where the Cubs used imagination, teamwork, problem solving and creative skills to great effect. We also entered teams in to the District Air Rifle Shooting competition, also in November.

A couple of specific Sixer and Secondar sleepovers were held during the year, allowing the older Cubs to concentrate on key skills to help them prepare for Scouts, as well as ticking off badgework.

Summer Term saw Constable Cubs making scarecrows at Kiln Farm Nursery, where their new Cubs were invested. We worked towards our Adventure Challenge badge with den building, tracking, and a trip to Hallowtrees to do grass sledging and playing human table football.

The Autumn term saw the creation of a fourth Pack: Ransome. We had a trip to the Mosque in Ipswich as part of our World Challenge badge. During pack meetings we completed our Scientist activity badge and Emergency Aid staged badge.

A number of Cubs across the packs went on an adventure in October. We caught the train to Lowestoft, hiked to a local Scout Hall, had a sleepover, and then caught the bus to Pleasurewood Hills for the day. After a trip to McDonalds, we then caught the train back to Woodbridge, tired and cold, but having had a great time.

During the Spring term we completed a Community project working with the Town Council to explore possible uses and designs for Dobbs Drift play area. We included a site visit and looked at budgets and considered different types of equipment. The final designs were lodged with the Council for future use. We also celebrated the Chinese New Year and went on a virtual tour of Europe, as part of our International activity and World Challenge badges.



**Scouts**

Once again the Scouts have had a very active year including a cycle camp out and back to Kesgrave of around 80 miles, we took part in County Moot VI at Bentwaters a walking weekend in Derbyshire and a Troop Outdoor Challenge Camp.

A couple of our scouts took part in the Scout National Archery Competition and came back with trophies and medals. We also took part in JOTA/JOTI which is an international event.

We took part in County Wet Weekend, Thorpeness Meare Day and a climbing weekend.

The younger scouts attended a District link camp for cubs coming up to scouts. We entered the District Cooking Competition (winning this year), the District Air Rifle Competition and a few scouts attended a District BCU canoeing course. We also took part in the District St Georges Day parade and entered two teams in Woodbridge Regatta.

At a local level we took part in the Ipswich Christmas Post to raise funds for the Group and held a couple of fund raising events (Bingo etc) to help explorers raise funds for the World Jamboree in America in 2019. We also attended a number of community services including Mother's Day, Harvest Festival, Christingle and Remembrance Sunday.

We also held a weekend Expedition hike from Walberswich to Leiston to Aldeburgh.

Evening meetings included Patrol Leaders challenge, pancake evening, quizzes, cycle maintenance, geocaching, hikes, cooking, cycle ride, pioneering, backwoods cooking, wide games, creative art, rafting, archery, athletes night, model making, Christmas party etc.

We have awarded two Chief Scouts Awards (Alex Oliver, Isabella Crawford) along with 276 other badges.

**Explorers and Young Leaders**

Our associated explorer unit, Raedwald Explorers, uses our hall for its weekly meetings and we run joint activities such as cycle camp and summer camp. We now have a large network of young leaders with some in every section, some of these are our current explorers and some have joined us to complete their Duke of Edinburgh awards. One explorer took part in the National Scout and Guide Youth Orchestra and performed at their concert in Birmingham in the percussion section. Some of the explorers have also been undertaking their Duke of Edinburgh Awards at Gold, Silver and Bronze level which have resulted in trips to the Brecon Beacons, the New Forest, Thetford Forest and the Peak District. There was a change in leadership during the year and a number of explorers also turned 18 so are now adult helpers.

**The Scout Hall**

The Hall has now been open for 14 years and continues to be widely used by our own sections and many other organisations including District and County events such as the cooking competition and training sessions. As the hall is getting older and is so well used, a review has been conducted and a maintenance program put in place to ensure that the building is maintained to a high standard both for our own use and to enable it to provide a revenue source for the future. During the year we have replaced the external doors and some of the entrance carpets. In the next year we plan to install new LED lights, a shed and conduct a thorough spring clean of the premises including redecorating. Future plans include considering adding solar panels to the building.

The Fire officer has visited the hall and his only recommendation was that we complete some fire marshall training which will be carried out in the autumn. Other yearly checks have been carried out for fire systems and gas Carpet to front lobby and repairs to vinyl around columns have been carried out. We have employed a new part time cleaner / caretaker this year. Thank you to all whom have carried out small repairs to taps / lights/ building items over the last year your efforts are highly valued over the last year.

**Health and Safety review****Accident reports**

A review of the reported incidents in the hall which has shown that none are related to the same issue and most occur during activities at section meetings, such as burns when cooking etc.

**Training**

We have training undertaken for food hygiene, first aid and mini bus driving competence. Training for the use of the tower and fire marshalling is also booked for the autumn.

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**FINANCIAL REVIEW**

This is the first time that the Scout group has reported an overall deficit for the year for over 30 years. There have been losses before but they have been covered by gains in investments. This year we have made a small deficit of £ 721. This is mainly due to the amount that we have spent keeping the hall up to standard by

replacing the wooden doors with metal framed ones, sorting out the carpets and vinyl flooring and updating the alarm system.

Income in the accounts is down slightly but this is mostly due to the type of events undertaken with the Scouts attending the county MOOT rather than running their own large summer camp and the Group deciding to subsidise the Group 90<sup>th</sup> Birthday camp. In fact Hall hiring income rose to over £20,000 which is the highest it has been since Rhymes stopped running their out of school club full time in the holidays. Fundraising remained consistent with a slight drop in Jumble Sale takings but an increase in the Christmas Fayre to over £5,000.

Charitable activities expenditure includes the direct cost of running camps events and the weekly meetings. Many of the events are run on a break even basis. Depreciation is provided to write off the cost of the hall and other assets.

#### **Reserves and Investments**

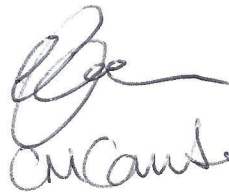
It is the intention of the trustees to continue to keep a reserve for upkeep and repair of the hall, and at least one year's expenses for the running of the Group.. Investments are due for review in August 2018 when some bonds mature.

Approved by

Chairman

Treasurer

Date



14<sup>th</sup> July 2018



# STATEMENT OF FINANCIAL ACTIVITIES SUMMARY

FOR THE YEAR ENDED 31 MARCH 2018

		<i>Total</i>	<i>Total</i>
<b>INCOMING RESOURCES</b>			
		<i>2018</i>	<i>2017</i>
<i>Income from:</i>		£	£
Voluntary income		14,553	14,342
Charitable activities		23,971	35,512
Other trading activities		20,083	20,711
Investment income		23,329	16,673
		<hr/>	<hr/>
<b>Total</b>	<b>3</b>	<b>£ 81,936</b>	<b>£ 87,238</b>
		<b>=====</b>	<b>=====</b>
<b>RESOURCES EXPENDED</b>			
Raising funds		£	£
Investment management costs		35,232	20,709
Fundraising costs		2,782	3,176
Charitable activities		36,168	44,515
Other		9,702	10,339
		<hr/>	<hr/>
<b>Total</b>	<b>4</b>	<b>£ 83,884</b>	<b>£ 78,739</b>
		<b>=====</b>	<b>=====</b>
<b>Net Income before investment gains/(losses)</b>		<b>(1,948)</b>	<b>8,499</b>
Gains/(losses) on investments		1,227	14,451
		<hr/>	<hr/>
<b>Net movement in funds</b>		<b>(721)</b>	<b>22,950</b>
<b>Reconciliation of funds</b>			
Fund balance brought forward		650,979	628,029
		<hr/>	<hr/>
Fund balance carried forward		<b>£ 650,258</b>	<b>£ 650,979</b>
		<b>=====</b>	<b>=====</b>

The annexed notes form an integral part of these accounts

**BALANCE SHEET**

AT 31 MARCH 2018

	Note	Total 2018 £	Total 2017 £
<b>FIXED ASSETS</b>			
Tangible assets	8	308,637	317,642
Investments	9	142,328	216,102
		<u>450,965</u>	<u>533,744</u>
<b>CURRENT ASSETS</b>			
Stock	10	633	661
Debtors	11	17,479	14,372
Cash at bank and in hand	12	194,940	114,937
		<u>213,052</u>	<u>129,970</u>
<b>Total current assets</b>		<b>213,052</b>	<b>129,970</b>
Less: Creditors			
Amounts falling due within one year	13	(13,759)	(12,735)
		<u>199,293</u>	<u>117,235</u>
<b>Net current assets</b>		<b>199,293</b>	<b>117,235</b>
		<u>£ 650,258</u>	<u>£ 650,979</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>£ 650,258</b>	<b>£ 650,979</b>
		£	£
<b>FUNDS</b>			
General Fund		650,258	650,979
		<u>£ 650,258</u>	<u>£ 650,979</u>
<b>TOTAL FUNDS</b>		<b>£ 650,258</b>	<b>£ 650,979</b>

Approved by

Chairman

Treasurer

Date

14 July 2018

The annexed notes form an integral part of these accounts

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

**1. Basis of preparation**

Basis of accounting	<p>These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to the accounts</p> <p>The accounts have been prepared in accordance with:</p> <ul style="list-style-type: none"> <li>- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014</li> <li>- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)</li> <li>- and with the Charities Act 2011.</li> </ul> <p>These financial statements comply with FRS102 Section 1A small entities.</p> <p>The charity constitutes a public benefit entity as defined by FRS102</p>
Change in Basis	<p>There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.</p>

**2. Accounting policies**

Recognition of incoming Resources	<p>These are included in the Statement of Financial Activities (SoFA) when</p> <ul style="list-style-type: none"> <li>- the charity becomes entitled to the resources;</li> <li>- the trustees are virtually certain they will receive the resources; and</li> <li>- the monetary value can be measured with sufficient reliability.</li> </ul>
Membership subscriptions	<p>Memberships subscription collected on behalf of other parts of the Scout Movement are reported in the SoFA net of any amount paid out. This is because these subscriptions are in effect held as agents before being paid out.</p>
Offsetting	<p>There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.</p>
Grants and donations	<p>Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources</p>
Tax reclaims on donations and gifts	<p>Incoming resources from tax reclaims are included in the SoFA when they are received</p>
Gifts in kind	<p>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are not valued or included in the accounts</p>
Donated services and Facilities	<p>The value placed on these resources is not included in the accounts</p>
Volunteer help	<p>The value of any voluntary help received is not included in the accounts</p>
Investment income	<p>This is included in the accounts when received.</p>
Investment gains and losses	<p>This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.</p>
Liability recognition	<p>Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.</p>
Governance and Support costs	<p>Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. These costs have been included in the charitable activity costs.</p>
Tangible fixed assets for use by charity	<p>These are capitalised if they can be used for more than one year. They are valued at cost or a reasonable value on receipt. The depreciation rates are given in the appropriate note.</p>
Fixed asset investments	<p>Fixed asset investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. These investments are expected to be held for more than one year.</p>
Stocks and work in progress	<p>These are valued at the lower of cost or market value</p>
Current asset investments	<p>The charity has investments of cash and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.</p>



**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

**3. Analysis of Incoming resources**

	2018 £	2017 £
Voluntary income		
Membership subscriptions	20,007	19,569
Income tax recovered	3,391	3,130
Less: Membership fees paid	(9,770)	(8,967)
	<u>13,628</u>	<u>13,732</u>
Donations and Gifts	925	610
	<u>£ 14,553</u>	<u>£ 14,342</u>
	=====	=====
	2018 £	2017 £
Charitable Activities		
Group Camp	3,524	5,770
District camps ( <i>Group share</i> )		
Link Camp	40	-
Gilwell Trip	1,871	-
Pantomime trip	2,490	2,845
Swimming	-	114
Canoeing	7	21
Gas	141	261
Scarves and woggles	122	134
T-shirt sales	10	183
Troop income (camps etc)	13,830	23,985
Cub income	1,189	300
Beaver income	731	1,809
Group expenses	16	-
Training	-	90
	<u>£ 23,971</u>	<u>£ 35,512</u>
	=====	=====
	2018 £	2017 £
Other trading activities		
Jumble Sales	8,221	9,326
Christmas Craft Sale	5,499	4,517
Christmas Cards	2,793	2,753
BBQ	210	1,671
Firework Night	2,865	1,893
Sundry Activities	495	551
	<u>£ 20,083</u>	<u>£ 20,711</u>
	=====	=====
	2018 £	2017 £
Investment Income		
Interest (gross) on bank accounts	2,317	1,763
Hall Rent	21,012	14,910
	<u>£ 23,329</u>	<u>£ 16,673</u>
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

**4 Analysis of resources expended**

	2018	2017
	£	£
Investment management costs - premises		
Wages	5,660	8,401
Rates	747	775
Water rates	974	869
Electricity & Gas	2,897	3,525
Insurance	3,410	3,234
Cleaning	1,236	852
Waste disposal	1,002	1,002
Telephone and TV	854	799
Repairs and maintenance	18,450	1,250
Rupert Fison Centre Ltd expenses	2	2
	<u>£ 35,232</u>	<u>£ 20,709</u>
	=====	=====
	2018	2017
	£	£
Fundraising costs		
Jumble Sales	271	24
Christmas Craft Sale	117	66
Christmas Cards	470	595
BBQ	-	1,404
Firework Night	1,924	1,050
Sundry Activities	-	37
	<u>£ 2,782</u>	<u>£ 3,176</u>
	=====	=====
	2018	2017
	£	£
Charitable activities		
Group Camp	6,855	6,652
District camps		
Link Camp	81	-
Gilwell Trip	1,918	-
Pantomime Trips	2,530	2,878
Swimming	-	145
Equipment Repairs	724	82
Camping equipment	225	769
Training courses	80	687
Gas	374	352
Scarves and woggles	202	332
T-shirt and hoodies	735	438
General Expenses	1,089	347
OSM	388	443
Donations	1,000	400
Troop expenses (inc camps)	14,481	24,916
Cub expenses	1,965	1,204
Beaver expenses	2,305	3,650
Governance costs		
Photocopying, post and stationery	162	148
Supporters/employers insurance	512	503
Independent examination	210	210
Paypal charges	211	235
Lottery registration	20	20
Website	56	46
Miscellaneous	45	58
	<u>£ 36,168</u>	<u>£ 44,515</u>
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

<b>4</b>	<b>Analysis of resources expended (cont)</b>	<b>2018</b>	<b>2017</b>
		£	£
	Other resources expended		
	Depreciation	9,702	10,339
		<u>£ 9,702</u>	<u>£ 10,339</u>
		=====	=====
<b>5</b>	<b>Trustees and other related parties</b>	<b>2018</b>	<b>2017</b>
		£	£
	Trustee expenses reimbursed to Treasurer for amounts paid on behalf of the Group	16,639	15,038
		<u>£ 16,639</u>	<u>£ 15,038</u>
		=====	=====
<b>6</b>	<b>Fees for examining the accounts</b>	<b>2018</b>	<b>2017</b>
		£	£
	Independent examiners fees	210	210
		<u>£ 210</u>	<u>£ 210</u>
		=====	=====
<b>7</b>	<b>Staff Costs</b>	<b>2018</b>	<b>2017</b>
		£	£
	Gross wages	5,533	8,317
	Employers National Insurance	-	-
	Pension	127	84
		<u>£ 5,660</u>	<u>£ 8,401</u>
		=====	=====
	Average number of full time equivalent employees		
	Cleaning and caretaking	1	1
	During the year a pension scheme was started using NEST		
	The group paid a contribution of 3%..		
<b>8</b>	<b>Fixed Assets</b>		
		<i>Leasehold</i>	<i>Furniture &amp; Equipment</i>
		<i>Land</i>	<i>Total</i>
	Cost	£	£
	At 1 April 2017	83,643	477,047
	Additions	-	697
	At 31 March 2018	<u>£ 83,643</u>	<u>£ 477,744</u>
		=====	=====
	Depreciation	£	£
	At 1 April 2017	13,383	159,405
	Depreciation for year	669	9,702
	At 31 March 2018	<u>£ 14,052</u>	<u>£ 169,107</u>
		=====	=====
	At 31 March 2018	<u>£ 69,591</u>	<u>£ 308,637</u>
		=====	=====
	At 31 March 2017	<u>£ 70,260</u>	<u>£ 317,642</u>
		=====	=====



**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

**8 Fixed Assets (cont)**

Depreciation is calculated to write down the value of fixed assets over their expected useful lives. The rates used are

Furniture and equipment	25% (RB)
Lease premium	over 125 years (SL)
Building	over 50 years (SL)

In 1997 the Group acquired a lease for 125 years of a piece of land on which it has built a Scout Hall which opened in 2004. The premium of the lease included the cost of providing the services to the site and the communal infrastructure of square, car parks and paths that will be shared by the other site users.

The Group also has camping equipment and furniture from the old hall that has historically been written off as acquired. The assets have little or no open market value so the trustees have agreed that they should be assumed to be fully depreciated for accounts purposes. Equipment for the new hall and new camping and activity equipment costing more than £100 is capitalised at cost.

**9 Investments**

				2018	2017
	Cambridge & Counties	M&G Charifund	M&G Charibond	Total	Total
	£	£	£	£	£
Cost at 1 April 2017	75,001	50,000	50,000	175,001	100,000
Additions	-	-	-	-	75,001
Gain on revaluation	-	29,000	13,328	42,328	41,101
Reclassified as current asset	(75,001)	-	-	(75,001)	-
Market value at year end	£ -	£ 79,000	£ 63,328	£ 142,328	£ 216,102
	=====	=====	=====	=====	=====
				£	£

Historical cost	£ 100,000	£ 100,000
	=====	=====

Represented by:	Market value at year end	Gain/(Loss) for year
M&G Charifund	79,000	2,037
M&G Charibond	63,328	(810)
	£ 142,328	£ 1,227
	=====	=====

**10 Stock**

	2018	2017
	£	£
At 1 April 2017	661	588
Added in the year	730	1,376
Expensed in the year	758	1,303
At 31 March 2018	£ 633	£ 661
	=====	=====

**NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 MARCH 2018

<b>11 Debtors</b>	<b>2018</b>	<b>2017</b>
	£	£
Membership fees – next year	9,968	9,770
Other debtors	3,190	907
Prepayments	4,321	3,695
	<u>£ 17,479</u>	<u>£ 14,372</u>
	=====	=====
<b>12 Cash at bank and in hand</b>	<b>2018</b>	<b>2017</b>
	£	£
Cambridge & Counties (2 year Bond ends Aug 18)	76,499	-
United Trust	50,750	50,000
Santander Business Reward Saver	32,363	32,328
Santander Business Direct Saver	8,250	8,241
Santander Deposit Account	166	165
Santander Current Account	24,002	21,078
Santander Current Account	2,689	2,216
Paypal	-	194
Cash	221	715
	<u>£ 194,940</u>	<u>£ 114,937</u>
	=====	=====
<b>13 Current liabilities</b>	<b>2018</b>	<b>2017</b>
Amounts falling due within one year	£	£
Summer camp	3,700	1,053
Hall – gas, electricity, water and repairs	2,580	371
Rupert Fison Centre Ltd	1,852	1,863
Explorer & DofE fees	1,187	2,175
Cycle camp	692	1,008
Blue Kesgrave uniform	697	-
Jamboree fundraising	617	-
Charity collection	438	438
Membership fees	413	-
Gilwell trip	299	820
Trustees expenses	298	52
Archery camp	213	729
Examiners fee	210	210
Canoe course	112	110
Computer Club	80	-
Flixton trip	76	-
Beaver expenses	73	-
Training fees	50	-
Link/Cub camp refunds	48	48
Camp fees to district	45	-
Christmas dinner	42	256
International day	37	37
MOOT	-	2,132
Group camp	-	1,233
Scout Hike & Camp	-	200
	<u>£ 13,759</u>	<u>£ 12,735</u>
	=====	=====

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## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE 1ST KESGRAVE SCOUT GROUP

I report on the accounts of the 1st Kesgrave Scout Group for the year ended 31 March 2018, which are set out on pages 2 to 15

### Respective responsibilities of trustees and examiner

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view' which is not a matter considered as part of an independent examination.

*Christine D Wade*

Name: Christine Wade, Hastings Wade

Qualification Chartered Certified Accountants – Registered Auditors

Address: 58-60 Stowupland Road  
Stowmarket  
Suffolk  
IP14 5AL

Date: 30 January 2019