



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2017		31	08	2018

## Section A Reference and administration details

**Charity name** YSGOL Y DERI PARENTS AND FRIENDS ASSOCIATION

**Other names charity is known by**

**Registered charity number (if any)** 1072900

**Charity's principal address** YSGOL Y DERI SCHOOL  
SULLY RD.  
PENARTH  
**Postcode** CF64 2TP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CLAIR HERMON	CHAIR		AGM
2	ANGELA WONG	TREASURER		AGM
3	TIM WARWICK	VICE CHAIR		AGM
4	CHRIS BRITTEN			AGM
5	CLAIRE GOULD			AGM
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B      Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution adopted 30 <sup>th</sup> September 1998
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The PFA works closely with the school and the head teacher Mr Britten who is an active participant by attending meetings and liaising with staff to support the PFA in its events and activities.</p> <p>We hold regular committee meetings with the trustees and organise parent coffee mornings to announce updates and gain feedback.</p> <p>An annual AGM is held in October and positions are elected.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the PFA are to raise funds for equipment and activities for pupils within the school who have a variety of disabilities, not provided from statutory funds.

In furtherance of this object the PFA will develop more extended relationships between staff, parents and others associated with the school.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

#### Development of school, staff, pupil and parent relationships:

The PFA hold termly coffee mornings:

- To update parents of PFA activities and to provide a relaxed environment for parents to socialise as a majority of the pupils are provided with a taxi service hence there are no parent socialisation at school drop off and pick-ups.
- Occasionally in the coffee mornings professional therapists are invited to give guidance and support to parents in relation to their child's disability.
- For the wider community we too invite hosts to inform parents of various external disability activities available in the community.

#### Main PFA activities:

We held our annual Christmas fayre with a Santa's grotto, Easter eggs giveaway and Sports day stall. These stalls and events are extremely popular to the pupils and their parents/carers with many supporting the PFA by attending and purchasing refreshments and items.

The PFA lottery and the moneyboxes are steady and simple fundraisers with many parent supporters.

We provide and maintain 2 caravans at Kiln park; one being wheelchair accessible for the pupils and families as a retreat. It is located in a rural location with access to various outdoor amenities. It is a popular facility because it provides a retreat for many families who may not be able to afford holidays or accommodation which are accessible for the disabled.

The PFA produce a termly newsletter to promote and inform parents and staff.

**Provision of funds and facilities for Ysgol Y Deri school:**

- Provision and maintenance of 2 caravans in Kiln Park, Tenby including site fees, repairs and replacing bedding and equipment at the cost of £15 164.32p
- Wheelchair accessible drums for music therapy £300
- New play and sensory equipment for the primary years £343.46p
- New play and sensory equipment for the EIB department £445.15p
- Trampoline equipment £157.07p

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Fundraising**

The PFA supported 3 main fundraising events in the year:

- Taff Trail is an annual school community bike event which raised £3172 towards a bike trail nearby the school. Our school staffs are a key role in this event, volunteering their dedication to raise funds. Participants are a mixture of staff, parents and people in the wider community.
- The Surf experience fundraiser lead by staff member Dan Wilmore who paddle boarded around the Welsh coastline, 145 miles raised £3824
- The moneyboxes raised £559 from loose change and mainly from parents and the wider community.

**Donations:**

In the wider community various establishments support the PFA with their kind donations to achieve our objectives.

- Caravan donations from the school and the pupils families using the caravan raised £10,182.00p
- Deloitte, an established financial company with offices in Cardiff, Wales and the Mary Homfrey Charitable Trust donated £2000.
- GC Gibson grants donated £2500.
- Sports day raised £75.
- Christmas fayre with Santa's grotto raised £1996.
- School lottery £1924.
- DM Thomas grant donated £3125, a restricted amount dedicated to pupils for equipment to help achieve their Duke of Edinburgh awards.
- Red Dragon centre in Cardiff bay donated £65

Parents and staff are extremely supportive, volunteering and dedicating their time to fundraise and support the PFA.

## Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A.Wong	C. Hermon
Full name(s)	Angela Wong	Clair Hermon
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	26.10.2018	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

YSGOL Y DERI PARENTS AND FRIENDS ASSOCIATION  
1072900

## Receipts and payments accounts

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For the period from	01/09/2017	To	31/08/2018
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
DONATIONS	813	0	0	813	0
GRANTS	4500	3125	0	7,625	0
FUNDRAISING ACTIVITIES	9279.4	0	0	9,279	0
FUNDRAISING EVENTS	2071.71	0	0	2,072	0
CARAVAN HOLIDAY HOME	10182.43	0	0	10,182	0
YOUR SCHOOL LOTTERY	1924.6	0	0	1,925	0
0	0	0	0	-	0
0	0	0	0	-	0
<b>Sub total</b> (Gross income for AR)	<b>28,771</b>	<b>3,125</b>	<b>-</b>	<b>31,896</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,771</b>	<b>3,125</b>	<b>-</b>	<b>31,896</b>	<b>-</b>
<b>A3 Payments</b>					
COST OF FUNDRAISING ACTIVITIES	1,477	-	-	1,477	-
COST OF FUNDRAISING EVENTS	1,765	-	-	1,765	-
MAINTENANCE OF CARAVAN HOLIDAY HOME	15,164	-	-	15,164	-
0	-	-	-	-	-
COUNCIL(INSURANCE & LICENSE)	70	-	-	70	-
ACCOUNTANT	100	-	-	100	-
SCHOOL DONATIONS	1,848	-	-	1,848	-
	-	-	-	-	-
TELEPHONE/POSTAGE/STATIONARY	8	-	-	8	-
<b>Sub total</b>	<b>20,433</b>	<b>-</b>	<b>-</b>	<b>20,433</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,433</b>	<b>-</b>	<b>-</b>	<b>20,433</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>8,338</b>	<b>3,125</b>	<b>-</b>	<b>11,463</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,639	-	-	44,639	-
<b>Cash funds this year end</b>	<b>52,977</b>	<b>3,125</b>	<b>-</b>	<b>56,102</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BANK CURRENT ACCOUNT	52,977	3,125	-
		-	-	-

	-	-	-
<b>Total cash funds</b>	<b>52,977</b>	<b>3,125</b>	<b>-</b>
(agree balances with receipts and payments account(s))	OK	OK	OK

**Unrestricted funds**  
to nearest £

**Restricted funds**  
to nearest £

**Endowment funds**  
to nearest £

Details

**B2 Other monetary assets**

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

**B3 Investment assets**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

**B4 Assets retained for the charity's own use**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
CARAVAN		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details

**B5 Liabilities**

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A WONG	26.10.18
	C HERMON	26.10.18



**Independent Examiner's Report to the Trustees of  
Ysgol Y Deri Parents & Friends Association – Charity No 1072900**

I report on the accounts of the School for the year ended 31 August 2018 which shows a balance on the bank account at that date of £56,101.91.

**Respective responsibilities of the trustees and the examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is preferred.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

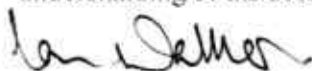
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ian Walker  
Ian Walker Accountancy Services Limited  
100 Stanwell Road  
Penarth  
CF64 3LP

17 December 2018

