

**Epworth Choir**

**Accounts**

**Year ended 28 August 2018**

**Registered Charity No. 263007**

## **Legal and administrative information**

Name of Charity: Epworth Choir

Charity Number: 263007

Principal address of the charity: Badgers, Brentmoor Road, West End, Woking GU24 9NN

Charity's governing document: dated 19 November 2016

Persons responsible for the control and management of the charity:

- Penny Haskell – Chairman
- Sandra Bedford – Honorary Secretary
- Ray McConnell – Assistant Honorary Secretary
- Lynn Curtis – Honorary Treasurer

Bankers - HSBC plc, 6 Commercial Way, Woking, Surrey GU21 1EZ

Examiner - A Conway FCA, 1 Kirby Road, Woking, Surrey GU21 4RJ

Solicitors - W Davies, Acorn House, 5 Chertsey Road, Woking, Surrey, GU21 5AB

The Epworth Choir owns no property and has no restrictions on borrowing imposed by the governing document.

### **Risk Management**

The management committee have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Public Benefit**

The management committee have complied with the duty in section 7 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

### **Aims and Organisation**

The aims and objectives of the Epworth Choir are:

- The study and practice of choral music in order to foster the public knowledge and appreciation of such music by means of public performance, and
- To assist and further such charitable institutions and charitable purposes as the Committee shall from time to time determine.

The charity is based in Woking, operates principally in Surrey and has no direct links with any other charity. The charity is organised by unpaid voluntary staff. In execution of its aims and objects, the Epworth Choir pay professional soloists, orchestras, Musical Director and rehearsal accompanist.

Throughout the year, Choir members meet to study and practise a wide variety of choral music, which is then publicly staged to foster the public knowledge and appreciation of music whilst raising money for charitable causes.

The organisation of Choir activities is achieved through a management committee, assisted by Marketing and Music sub-committees. Two committee members, Ann Bond and Daniela Warr-Schori, did not stand for re-election this year. All other officers and committee members were re-elected at the AGM on 17 October 2018. Pam Curnock and Jonathan Draper were proposed to join the committee and were elected unanimously on this date.

## Review of activities and achievements

### **Concerts**

Our first concert of the 2017/2018 season saw the Choir return to St Dunstan's Church in Woking with a programme of French music, "The French Touch". Amy Lyddon, mezzo soprano, was our soloist and "Quest Riding for the Disabled" our charity. A retiring collection was made for the charity.

On 12 November some Choir members joined with other Woking choir members to lead the singing at the Remembrance Day Observance in Jubilee Square. This is always a moving experience.

On Monday 11 December we performed at Christ Church with our Annual Family Carol Concert when again this year we were joined by St Andrew's School Choir. At this concert we supported the Mayor's charity "YourSanctuary". A retiring collection of £631 was made for the charity.

Our Diamond Anniversary calendar year's first activity was a very well attended Come and Sing of the Mozart Requiem at Trinity Methodist Church. A very enjoyable day was had under the excellent direction of our Musical Director, Michael Waldron, ably supported by our accompanist, Laurence Williams. This also resulted in some new members joining the Choir.

In April we were back at Holy Trinity Church in Guildford for our Celebratory 60<sup>th</sup> Anniversary Concert – "A Celebration of English Music". We performed "Air and Angels", a work commissioned from Ian Assersohn for the Choir to celebrate our 60<sup>th</sup> birthday. We were honoured and daunted to have the composer with us at the afternoon rehearsal and as a guest in the evening. The Choir were joined by Skyline Brass and the baritone Samuel Pantcheff. The charity that evening was "Action for Children". A retiring collection of £376 was made for the charity.

We ended the season with an informal Summer Concert at Trinity Methodist Church. It was good to see many of our friends that evening who then joined us for refreshments in the hall. A retiring collection was held and £306 was donated to this year's Mayor's Appeal "The York Road Project".

At the end of July we repeated the previous year's Summer Sing which was well attended.

On a **very** hot Sunday 1 July a small representation from Epworth sang two anthems at the Mayor's Civic Celebration at the United Reformed Church in Woking. Afterwards at the reception the Honorary Secretary and Treasurer presented the Mayor with a cheque for the donation from the informal Summer Concert. Thank you to those, including Michael, who gave up part of their Sunday to represent the Choir.

A busy year of singing with a very varied programme.

### **Membership**

The number of members in October 2017 was 89 and we have been delighted to welcome 6 new members in the 2017/2018 season.

As there were a few people who left the Choir, our numbers remained at 89 as at end July 2018 – happily we have had several members join us this September. We also have our "Come and Sing" in February and this is a good way for potential members to "try us out".



Sadly, during our summer break some Choir members either sang at or attended the funerals of six past members.

### **Diamond Anniversary Party**

To celebrate our Anniversary a river trip along the Thames from Windsor was organised. The guests were entertained by a Jazz group. Apart from present Choir members and their partners several former members also joined the trip. Sheila Mansfield, the only member of the original Choir who is still singing with us, cut a beautiful cake.

### **Review of financial activities and affairs**

The charity's activities are financed, in the main, by the sale of tickets to the general public. Choir members pay an annual subscription and provide their own music.

### **Dorothy Curtis Endowment and moneys received from the Deakin Charitable Trust fund**

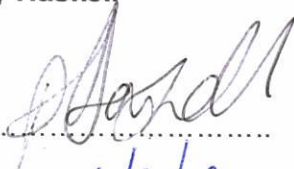
The value of the Dorothy Curtis endowment fund remains at £34,000, with all interest arising being utilised in meeting running costs during the year.

In the 2016-2017 financial year £25,000 of the fund had been transferred into a 1 Year Fixed Rate Saver account with Shawbrook Bank to achieve better interest rates than the HSBC account offered. An additional £40,000, resulting from a donation from the Deakin Charitable Trust, was also invested in the 1 Year Fixed Rate Saver account with Shawbrook Bank. During the current year, on the expiry date of this account, the whole sum of £65,000 was re-invested in a similar 1 Year account from Shawbrook Bank. This Shawbrook account was recommended by the Charities Aid Foundation and the investment is covered by the Financial Services Compensation Scheme and the Financial Ombudsman Service.

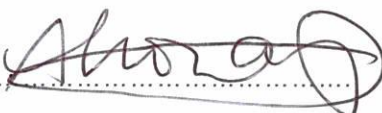
In 2017-2018 we received a final donation from the Deakin Charitable Trust fund of £30,000. The Trust has now been wound up so no further donations are expected. The donation was made without restriction. Suitable investment opportunities will be sought for part of this donation and the remainder will be utilised in meeting running costs.

**Penny Haskell**  
Chair

Date .....

  
6/2/19

## Independent Examiner's Report on the Accounts

Report to the trustees/members of	Epworth Choir
Registered charity number	263007
On accounts for the year ended	28/08/2018
Set out on pages	6 and 7
<b>Respective responsibilities of trustees and examiner</b>	As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.
<b>Basis of independent examiner's report</b>	My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.
<b>Independent examiner's statement</b>	In connection with my examination, no matter has come to my attention:
	<p>(1) Which gives me any reasonable cause to believe that in any material respect the requirements</p> <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 41 of the Act and</li> <li>• prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or</li> </ul> <p>(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.</p>
	<p>Signed </p> <p>Date 30/1/19</p> <p><b>Ali Conway FCA</b></p>

**Epworth Choir**  
**Registered Charity Number 263007**  
**Statement of Financial Activities**  
**For the year ended 28 August 2018**

	Notes	2018 Unrestricted	2017 Unrestricted
Resources arising			
Subscriptions and Donations		42,130	61,830
Income from Concerts		10,250	9,859
Sundry Income	(2)	<u>8,042</u>	<u>7,393</u>
Gross resources for Year		<u>60,422</u>	<u>79,082</u>
Charitable Expenditure			
Concert Costs		(12,545)	(10,003)
Accompanist and Conductor		(6,840)	(6,769)
Sundry Expenses	(3)	<u>(13,591)</u>	<u>(7,601)</u>
Resources used in the year		<u>(32,976)</u>	<u>(24,373)</u>
Net movement in funds		27,446	54,709
Unrestricted funds brought forward		<u>76,197</u>	<u>21,488</u>
Total unrestricted funds		<u>103,643</u>	<u>76,197</u>

**Balance Sheet at 28 August**

		2018	2017
Current Assets			
Bank account balances		63,643	36,197
Charities deposit funds		74,000	74,000
		<u>137,643</u>	<u>110,197</u>
Restricted and unrestricted funds			
General Fund (unrestricted)		103,643	76,197
Endowment Fund (restricted)	(4)	34,000	34,000
		<u>137,643</u>	<u>110,197</u>

Signed  Chair

 Treasurer

Date:

6/2/19



# Epworth Choir

## Notes to the Accounts For the year ended 28 August

### 1. Accounting Policies

The accounts have been prepared in accordance with the Charities SORP (FRSSE) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective 1 January 2015). The financial statements have been prepared under the historical cost convention on a cash basis.

### 2. Sundry Income

	2018	2017
	£	£
Charity Fund and Bank Interest	805	105
Music	1,082	2,094
Income Tax Refund (Gift Aid)	2,809	2,407
Other	3,346	2,787
	8,042	7,393

### 3. Sundry Expenses

	2018	2017
	£	£
Hall Hire	2,326	2,214
Music	1,055	1,543
Subscriptions and Insurance	598	594
General Advertising	429	757
60 <sup>th</sup> Anniversary Celebration Costs	8,030	
Other	1,153	2,493
	13,591	7,601

### 4. Endowment

	2018	2017
	£	£
Dorothy Curtis Endowment Fund (restricted)	34,000	34,000

The Dorothy Curtis Endowment Fund must be used for special events and other one-off items "for the good of the Choir"; it may not be used to cover the Choir's routine running costs.