



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 January 2018	To	31 December 2018

Section A Reference and administration details

Charity name Amersham Band

Other names charity is known by

Registered charity number (if any) 1162520

Charity's principal address 24, Kings Lane

South Heath

Great Missenden, Bucks.

Postcode

HP16 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fred Harrison	Chairman		
2	Philip Sweetman			
3	Caroline Perkins			
4	Simon Partridge			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 3 July 2015
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed annually by election at the Annual General Meeting held in March.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Amersham Band is a member of Brass Bands England and Southern Counties Amateur Bands Association. These organisations provide support and promotion functions for brass bands.

Amersham Band is a member of the Buckinghamshire Music Education Hub which coordinates music education activities within the county.

Amersham Band operates a safeguarding policy based on the code of practice recommended by Brass Bands England.

All Trustees give their time voluntarily and receive no remuneration or other benefit.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of Amersham Band is to improve, develop and advance the public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and practice and performance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the activities of Amersham Band, the Trustees have taken into account the guidance issued by the Charity Commission on public benefit.

An important activity is for the band to perform at a wide range of events to entertain the public. These events include formal concerts, civic and public occasions, parades, fetes and other events. This has a benefit to the local community by using music as a way to bring people together enhancing social cohesion.

In accordance with the charitable object Amersham Band encourages local people to take up brass music, running regular rehearsals, open workshops, and demonstrations at schools and public events. The band has a main band for experienced players and a band for developing players, Amersham Community Brass. In addition, the band runs a Brass Roots teaching group for beginners and elementary level players. The focus of the activities is to extend the benefits of learning to play a musical instrument in a group environment, with opportunities available to people of all ages and abilities.

There are strong benefits in advancing music education locally for young people. In particular, participating in music groups develops several skills including discipline, teamwork, cooperation, self-confidence, responsibility and social skills. For teenagers, music can make a contribution to self-identity and is a source of support when young people are feeling troubled or lonely.

The band prepares for and participates in music contests, improving quality of performances and advancing the art of brass music for the benefit of its members and the general public.

Amersham Band runs a bursary scheme to support those from a financially disadvantaged background.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The band is run entirely by unpaid volunteers, with the exception of the Musical Directors who receive payment for expenses. Band members and non-playing volunteers give their time free of charge and meet their own expenses in attending rehearsals, events and concerts. The Trustees recognise the contribution of all these volunteers, without whom the charity would not function.

Summary of the main achievements of the charity during the year

Amersham Band has continued to prosper during the past year with membership levels as follows. Amersham Band (main band) 34 members, Amersham Community Brass 39 members and Brass Roots 32 members.

The band played at a total of 33 different public events during the year; this included several events where Amersham Community Brass played in their own right. The band organised a number of concerts including a joint concert with Brighouse and Rastrick Band, a Rotary Club Fundraiser Concert and a Christmas Concert.

The band supported local civic events including St. Georges Day Parade, Memorial Gardens Concerts, Remembrance Sunday and several town Christmas events. The music at these free-to-attend events provided a means to bring local people together. It is estimated that several thousand local people were able to enjoy the band's performances with the majority of events being free entry. The band also played at the CountryFile Live show, entertaining a large audience.

The band travelled to Amersham's twin town, Bensheim, to participate in the Winzerfest celebrations. As part of the event, the band played in a joint concert with the local AKG Big Band who had visited Amersham in 2017. The friendship between the bands is helping to strengthen the twinning relationship by engaging people in cross-cultural events.

The band continued to collaborate with other local music groups and is a member of the Buckinghamshire Learning Trust Music Hub.

The band participated in several contests including the Regional Contests, Shirebrook Entertainment Contest, and Addlestone Challenging Brass. The main band was invited to play at the National Finals in Cheltenham and achieved 4th place in the First Section of the National Brass Band Championships,

Brass Roots, the band's teaching group for beginners and elementary level players has been well supported with many new players joining. This has enabled new people to start to learn music and benefit from the experience of playing in a group.

The band runs a bursary fund to enable those from a disadvantaged background to learn to play a brass instrument. During 2018, additional donations were received to increase the fund and two people were supported from the bursary fund by waiving membership fees and helping to offset transport costs.

The Trustees have continued to work on executing the business plan which foresees further growth of the band with extended outreach into the community. The business plan was created with the support of New Futures Buckinghamshire and includes a proposal to acquire a new bandroom. A fundraising strategy is currently being implemented and the total funds secured up to the end of December 2018 amount to £343,879. This sum includes monetary and 'in-kind' pledges not yet received, together with a contingency loan. Detailed plans for the enabling site works have been created and a preferred contractor has been selected.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a policy to ensure an unrestricted reserve of £3,000 as a minimum is kept in the current account. This is to ensure short term commitments such as Musical Director expenses and hire of rehearsal premises can be sustained for at least 6 months.

The trustees have established a restricted fund designated for the construction of a new bandroom. A dedicated bank account is used for this restricted fund.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

At 31 December 2018 the unrestricted cash funds amounted to £2,768 with a further £830 in a restricted fund dedicated to a bursary for the disadvantaged.

The unrestricted fund has fallen slightly below the reserve level of £3,000. The Trustees have carefully reviewed the financial situation and it is expected that revenues in early 2019 will restore the fund above the reserve level.

Section F

Other optional information

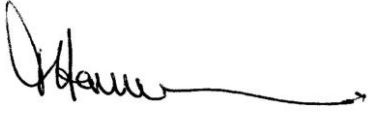
Future Plans. In 2019 there will be continued focus on expanding the activities of the band and in following the medium-term development plan. The Trustees are hoping to make significant progress with the bandroom project, completing the site works and commencing construction of the building. The ability to complete the project is dependent on securing sufficient funds through donations, grants and fundraising activities.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fred Harrison	
Position (eg Secretary, Chair, etc)	Chairman	
Date	16 February 2019	



Amersham Band	No (if any) 1162520
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Receipts and payments accounts

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For the period from	Period start date 01/01/2018	To	Period end 31/12/2018
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	317	50,667	-	50,984	24,430
Fundraising	359	14,948	-	15,307	11,298
Subscriptions	9,066	-	-	9,066	7,436
Engagements	3,621	60	-	3,681	6,160
Proceeds from events	276	2,631	-	2,906	2,476
Interest	8	64	-	72	12
Winnings	200	-	-	200	325
Insurance receipts	780			780	
Charity collections	50			50	
Clothing receipts	-	-	-	-	253
Sub total (Gross income for AR)	14,677	68,369	-	83,046	52,391
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,677	68,369	-	83,046	52,391

A3 Payments

MD expenses	7,523	-	-	7,523	6,760
Rent	2,284	-	-	2,284	1,598
Insurance	1,230	-	-	1,230	1,230
Band expenses	4,436	310	-	4,745	4,141
Clothing costs	-	-	-	-	216
Bandroom costs	-	17,175	-	17,175	12,547
Passing on Charity collection	50	-	-	50	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,523	17,484	-	33,007	26,492

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	15,523	17,484	-	33,007	26,492
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Net of receipts/(payments)	- 847	50,885	-	50,039	25,899
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,615	71,394	-	75,009	49,110
Cash funds this year end	2,768	122,279	-	125,048	75,009

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restrict ed funds	Endowme nt funds
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B1 Cash funds

Cash box
RBS Bank account
Natwest Bank accounts

Total cash funds

(agree balances with receipts and payments
account(s))

to nearest £

207
2,561
-
2,768

OK

Unrestricted funds

**to nearest
£**

-
16,693
105,586
122,279

OK

Restricted funds

to nearest £

OK

Endowment funds

B2 Other monetary assets

Details

to nearest £

to nearest
£

	-
	-
	-
	-
	-
	-

to nearest £

-
-
-
-
-
-

B3 Investment assets

Details

**Fund to which
asset belongs**

**Cost
(optional)**

	-
	-
	-
	-
	-

**Current
value
(optional)**

	-
	-
	-
	-
	-

B4 Assets retained for the charity's own use

Details

Instruments
Uniforms
Music

**Fund to which
asset belongs**

Unrestricted
Unrestricted
Unrestricted

**Cost
(optional)**

[illegible]

**Current
value
(optional)**

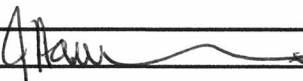
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Signed by one or two trustees on behalf of all the trustees

Signed by one or two trustees on behalf of all the trustees

	Fund to which liability relates	Amount due <small>(optional)</small>	When due <small>(optional)</small>
-		-	-
-		-	-
		-	
		-	
		-	
		-	
		-	

Signature Print Name Date of approval



FRED HARRISON

15/02/19

Amersham Band

A Charitable Incorporated Organisation No. 1162520

Accounts for Year ended 31/12/18

Receipts

		2018		2017		2016					
Donations	General	£	316.91	£	316.91	£	499.14	£	499.14		
Charity collections				£	50.00						
Bandroom fund	Grants										
	Donations/Pledges/Localgiving	£	50,527.16					£	5,000.00		
	Gift Aid	£	7,528.80					£	14,034.42		
	Matched funding	£	520.00					£	3,068.14		
	Christmas jobs	£	60.00					£	1,030.00		
	Bucket collections	£	4,966.35					£	3,434.44		
	Deposit interest	£	63.56					£	6.92		
	January event income	£	2,248.41					£	1,933.65		
	January event exp	-£	638.46					-£	497.68		
	January event advance sales							£	130.00		
	Rotary concert	£	1,098.59								
	less expenses	-£	78.03								
	Thames Path	£	1,932.85								
	100 Club							£	948.00		
	100 club expenses	£	-	£	68,229.23			-£	434.00		
					140.00			£	28,653.89		
Bursary fund (was Paradigm)											
Fund Raising	Easy fundraising/Amazon	£	144.58			£	121.23	£	234.93		
	CD Sales	£	214.73			£	25.00	£	326.42		
	Gift Aid (subs)					£	150.06	£	771.42		
	Matched Funding (subs)			£	359.31			£	20.00		
Subs	Main band	£	3,190.00			£	2,825.00	£	2,056.30		
	ACB	£	2,226.25			£	2,241.25	£	1,467.50		
	Brass Roots	£	2,700.00			£	1,880.00	£	1,490.00		
	Instrument rental	£	610.00			£	490.00	£	545.00		
	Subs 2019	£	340.00								
	Woodside Group			£	9,066.25	£	-	£	7,436.25		
				£	-	£	253.00				
Fleece/Polo shirt sales/Nationals photos											
				£	-						
Receipts for engagements				£	3,620.61						
						£	4,500.00				
Concerts	Christmas concert	£	-			£	-	£	150.00		
	expenses	-£	499.84			-£	46.48	-£	360.00		
	Rotary concert					£	1,579.14	£	1,861.00		
	expenses					-£	819.77	-£	1,030.00		
	Fodens/B&R concert	£	3,639.15				2579.62	£	2,420.92		
	expenses	-£	2,863.75	£	275.56		-2042.95	-£	767.41		
							1249.56	£	2,274.51		
Twinning assoc contri bution for hosting AKG				£	-		100				
Insurance				£	780.00						
Main account interest				£	8.02		£	6.29	£	6.59	
Contest winnings				£	200.00		£	325.00	£	285.00	
Total receipts			£	83,045.89			£	50,390.75		£	43,115.67

Amersham Band accounts - Year ended 31/12/18

Payments

MD fees	Main band	£	4,000.00		£	4,225.00		£	4,107.50				
	Guest MD	£	830.00		£	510.00		£	300.00				
	Brass Roots	£	750.00		£	675.00		£	775.00				
	Woodside group							£	350.00				
	ACB	£	1,942.86	£	7,522.86	£	1,350.00	£	6,760.00	£	518.40	£	6,050.90
Deps fees											£	-	
Rent	AB	£	2,284.27			£	1,598.00			£	1,876.00		
	less contributions			£	2,284.27			£	1,598.00	-£	6.00	£	1,870.00
Bursary Fund				£	309.50								
Insurance				£	1,230.14			£	1,230.14			£	1,160.25
Band expenses	Contest and registration fees	£	1,304.73			£	955.00			£	526.17		
	Player deps	£	400.00			£	30.00						
	Website	£	-			£	-			£	16.78		
	Instruments and repairs	£	1,336.18			£	1,758.80			£	342.85		
	Music & Equipment	£	1,214.46			£	666.11			£	691.76		
	Adverts, trophy engraving, gifts	£	59.96			£	117.89			£	84.94		
	Whit Friday marches	£	1,924.00			£	175.00			£	1,827.68		
	less contributions	-£	1,960.00			-£	175.00			-£	1,850.00		
	Bensheim trip	£	3,567.62							£	4,302.11		
	less contributions	-£	3,642.47			£	-			-£	4,230.00		
	Localgiving registration	£	96.00			£	96.00			£	72.00		
	PRS licence	£	69.84			£	67.80			£	66.47		
Misc (Video/AKG reception/Flyers)		£	65.63	£	4,435.95	£	449.00	£	4,140.60	£	100.00	£	1,950.76
Charity collections				£	50.00								
Late 2016 payments				£	-								
Clothing/Nationals photos				£	-			£	216.00			£	1,437.88
Bandroom expenses				£	17,174.66			£	10,547.05	£	10,172.40		
	Plus 2017 100 Club expenses									£	82.00	£	10,254.40
Total Payments				£	33,007.38			£	24,491.79			£	22,724.19
/deficit				£	50,038.51			£	25,898.96			£	20,391.48

Amersham Band accounts - Year ended 31/12/18

Balance in hand January 1st

Bank balance 01/01 (Note 1)	£	13,956.61	£	14,641.53	£	4,039.80
Natwest balance 1/1	£	19,038.59	£	4,456.76	£	24,567.04
Natwest despoit 01/01	£	42,012.86	£	30,006.92	£	-
Cash box 01/01	£	0.82	£	4.71	£	111.60
Surplus	£	50,038.51	£	25,898.96	£	20,391.48
Total	£	125,047.39	£	75,008.88	£	49,109.92

Represented by

RBS Bank balance 31/12/18	£	19,910.19	£	10,027.48	£	15,033.53
NatWest Bank Balance 31/12/18	£	13,509.92	£	19,038.59	£	5,680.76
Natwest Deposit 31/12/18	£	92,076.42	£	42,012.86	£	30,006.92
Cash in hand 31/12/18	£	206.86	£	0.82	£	4.71
Less non-presented cheques	£	656.00	£	121.46	£	1,766.00
Plus non-reconciled income	£	-	£	4,050.59	£	150.00
Total	£	125,047.39	£	75,008.88	£	49,109.92

Funds breakdown	Unrestricted fund	£	2,768.48	£	3,533.04	£	5,143.39
	Building fund	£	121,448.41	£	70,475.84	£	42,966.53
	Bursary fund	£	830.50	£	1,000.00	£	1,000.00
Total Funds		£	125,047.39	£	75,008.88	£	49,109.92

Bandroom fund		2018	2017	2016	2015	Total
Income	Band start-up		£ 2,000.00		£ 5,000.00	£ 7,000.00
	Grants			5000	£ 10,250.00	£ 15,250.00
	Donations	£ 50,527.16	£ 22,079.88	13056.34	£ 3,253.46	£ 88,916.84
	Interest	£ 63.56	£ 5.94			
	Matched funding	£ 520.00	£ 685.00	1030	inc above	£ 2,235.00
	Christmas Jobs	£ 60.00	£ 1,660.00	985		£ 2,705.00
	Bucket collections	£ 4,966.35	£ 4,148.37	3434.44	£ 2,248.49	£ 14,797.65
	Fundraising	£ 4,563.36	£ 1,282.73	2079.97	£ 4,285.09	£ 12,211.15
	Gift Aid	£ 7,528.80	£ 6,112.44	3068.14		£ 16,709.38
	Total income	£ 68,229.23	£ 37,974.36	£ 28,653.89	£ 25,037.04	£ 159,894.52
Spending		£ 17,174.66	£ 10,547.05	£ 10,172.40	£ 470.00	£ 38,364.11
in year balance		£ 51,054.57	£ 27,427.31	£ 18,481.49	£ 24,567.04	£ 121,530.41
Pledges still to pay		£ 122,950.00	£ 10,000.00	£ 20,500.00	£ 20,500.00	£ 122,950.00
In kind pledges						£ 36,034.00
Provisional loan (contingency)						£ 25,000.00
Total raised						£ 343,878.52
Current balance with pledges included						£ 305,514.41

includes Mark I

Bandroom costs 2018

Tree protection fencing	£	684.66
Brocklehurst expenses	£	4,020.00
Landscape plan (2 x 1095)	£	2,190.00
Geotech survey	£	3,090.00
Geo site assessment	£	1,380.00
CDC - planning condition discharge	£	116.00
Land rent	£	100.00
Land insurance renewal	£	147.00
BCC Section 184 Application fee	£	1,800.00
Sewer connection fee	£	87.00
Derek Lofty Professional services	£	3,360.00
Heart of Bucks Loan Commitment fee	£	200.00
TOTAL	£	17,174.66

Accounts prepared by Bridget Harrison

Inspector's Report

I have examined the accounts for Amersham Band for the year ended 31/12/18 as set out on pages 1-3, together with the paperwork presented to me and I am satisfied that the accounts represent a true and accurate record of the transactions that have occurred

Signed *WGT Komon* Date *15/12/19*