

United Church of God – British Isles,

Annual General Meeting, 15th July 2018

Chairman's Report (Bryan Ellams)

I would like to thank everyone for taking time out to come to this United Church of God Annual General Meeting 2018.

The Church is a legally registered charity and so is subject to United Kingdom Charity Law part of that compliance with UK Law is that we have this Annual General Meeting.

The National Council has continued with its support of the Church administration over the past year by regular meetings. At these National Council meetings, various administrative details are discussed such as circulation of magazines, finance, accounts and compliance with all the latest laws concerning charities such as GDPR.

A Feast is being organised in Llandudno for 2018. Other feast sites are pencilled in for 2019 and beyond.

The main development this year is the continuing upgrading of the Church's UK website using propriety software and functionality so that the site is easier to change by nontechnical people, update and be read by tablets and smartphones. Also, the use of the internet to develop the future leadership of the Church.

A Summer Camp being held this year at Edale, Derbyshire in the Peak District. The dates are Friday 27th July to Sunday 5th August with approximately 40 person's attending. Summer camp serves the Church in building strong relationships between young people as well as being the means to further develop the leadership qualities in the younger members of the Church.

The National Council continues to seek to improve and develop the membership. While maintaining a balanced budget and the fulfilment of all its legal responsibilities. The Church continues to grow with baptisms and new members. We would like to thank all members of the National Council for the time and effort they have given over the past year in supporting and maintaining this important part of the Church administration.

CEO's report (David Fenney)

The United Church of God in the British Isles has continued to function through the year as a primarily volunteer-oriented organisation, supplemented with a small complement of part-time support staff. In this context, our ongoing challenges continue to be the need to manage, motivate, inspire, train, develop and maintain all our people, ourselves included.

This report covers the period July 2017 to June 2018. Here are some statistics that provide an overall summary of UCG-BI as of June 2018:

- 200 members on file.
- 47 prospective/associates on file.
- 74 donors on file.
- 94 co-workers on file.
- 7 congregations that meet weekly, plus annual Holy Days.
- 1 congregation that meets twice-a-month, plus annual Holy Days.
- Several individuals at home are regularly connected to Sabbath services via *Skype* or similar means.
- 201 average Holy Day attendance for Spring Holy Days 2018.
- 9 elders, plus their wives.
- 7 deacons and 7 deaconesses, plus several others ordained in other parts of the Church of God.
- 5,313 *Beyond Today* print subscribers as of June 2018.
- 131 *Bible Study Course* students as of June 2018.
- 195 *United News* subscribers.
- £222,479 provisional total annual income.
- The total annual expenditure for the year cannot be accurately stated this close to the financial year-end.

1. Church/local congregations/work of the ministry:

- a. This area of the Church's work accounted for **31%** of expenditure.
- b. All congregations have continued to be supported, with the ministry or other speakers present for 'live' services wherever and whenever possible. The Isle of Man congregation links together with several individuals in their own homes by *Skype*, recently recording a record 20 people connected for a Sabbath service. Other members in other congregations occasionally use social media tools to live-link a service to members at home.
- c. The work of the ministry of the United Church of God in the British Isles is largely unpaid. Some, but not all, elders are part-time employees of UCG-BI being paid for the equivalent of a day's work per week on behalf of the Church.
- d. The Church continues to rely on the support of local leaders within our congregations. The ministry has continued to review existing and future leadership needs.
- e. Ministerial meetings were held in October 2017 during the Feast of Tabernacles in Torquay and in June 2018. Topics discussed included: Strategic Planning and Finance, Festival Coordinator for Llandudno 2018, Festival sites for future years, Summer camp demographics, training and development, song-leading and more.
- f. Occasional letters to the membership, plus the monthly newsletter *News & Events*, have been issued, recording developments within the Church as appropriate to the

seasons of the Church year. All communications from the UCGIA Cincinnati home office intended for the Church members are forwarded to them electronically.

- g. Planning for the Feast of Tabernacles has continued. Last year, 2017, the total registered for Torquay was 266 and the highest attendance was 249. This year in Llandudno the current registration figure is around 173, of which around 71 are visitors expected from overseas.
- h. A Summer Camp for our older children and teenagers was held at the *Peak Centre*, Derbyshire, in July/August 2017. Camp comprised eleven adult staff, plus six other adults present at various times, together with eleven boys in the age range 6 to 18 years and fourteen girls in the age range 4 to 16 years. The under-10s were accompanied by one or both parents. The 25 campers came from the UK and Isle of Man (18), Switzerland (3), Germany (2) and Italy (2).
- i. The Feast of Tabernacles and the annual Youth Summer Camp are significant activities in the Church calendar. The Church remains grateful to the voluntary work of many people who contribute their time and effort before and during both activities. In purely financial terms there is a net cost to the Church for both the Feast of Tabernacles and Summer Camp. In 2017, the net cost of the Feast of Tabernacles, including member assistance, was in the region of £4,500.00 and the net cost of Summer Camp was £4,685.00.
- j. Two elders and their wives attended – at UCG-BI expense – UCGIA's 2018 General Conference of Elders meeting in the USA.

2. Proclamation:

- a. This area of the Church's work accounted for **34%** of expenditure.
- b. The *British & European Supplement to Beyond Today* magazine has continued to be published. The continuing efforts of Barbara Fenney as editorial coordinator and Jan Schroeder as production manager, together with the efforts of other writers and reviewers, are much appreciated. This publication continues to include articles presenting basic biblical knowledge with a Christian-living focus.
- c. Circulation of *Beyond Today* and *Supplement* decreased through the year, from 6,510 to 5,142 subscriber copies per issue. The number of Internet readers in the British Isles is not readily quantifiable.
- d. Internet *Google* advertising continued throughout the year in the United Kingdom and Ireland, being undertaken on our behalf by the Media and Communications Services department in the UCGIA Cincinnati home office, at UCG-BI expense.
- e. UCGIA's Bible Study Aid *Angels: God's Messengers and Spirit Army* was distributed to members and offered to subscribers. To date almost 940 requests have been received for this study aid from subscribers and continue to be received.
- f. The subscriber mailing address carriers for BT, UN and the BSC have continued to contain 'ads' for related literature, for UCGIA's *Beyond Today* TV programme and occasionally 'mini-advertorials'. This no-cost advertising has borne good fruit and we will continue with it. Several of the returned mailing address carriers have contained comments that are included in the letters page of the *Supplement* or are forwarded to the Cincinnati home office.

3. Administration:

- a. This area of the Church's work accounted for **35%** of expenditure.

- b. The office, with both part-time employees – now totalling five – and volunteers who come into the office and who also work from home, has continued to meet the various demands placed on it.
- c. The continuing efforts of our office manager Mrs Jan Schroeder to maintain the office functions are much appreciated.
- d. While the office has kept the most immediate and urgent areas of activity up-to-date, there are some important activities that do require more immediate attention. These mainly concern implementing aspects of our policies and procedures. This subject is under the overall direction of the National Council.
- e. Office IT: to meet the needs of staff working regularly in the office, ongoing limited upgrades to our office PCs have been undertaken.
- f. Initial development work for a new *ucg.org.uk* website is underway. This development will continue in the coming year.
- g. The annual *International Subsidy* request to UCGIA for the 2018-2019 financial year was submitted and approved as part of UCGIA's budget passed at the May 2018 General Conference of Elders meeting. Our request was for US\$31,548.00, which, allowing for exchange rate differences from the previous year, is very similar in value to the previous year's request (US\$28,800.00) and is equivalent to around 11% of our estimated indigenous income.
- h. The lease for the Warrington storage unit was renewed for a further three-year term from March 2018.
- i. Significant work ahead of and following the implementation of the GDPR regulations was undertaken, refined into two areas: subscriber data and member data. This work is continuing. The National Council adopted a revised Data Protection Policy and a Privacy Policy was drafted and posted on the *ucg.org.uk* website as a public statement.
- j. The process of DBS (Disclosure and Barring Service) checking, required of the UCG-BI Charity, means we must have formal written role descriptions for everyone for whom a DBS check is required. It also means that formal recruitment must be carried out in advance of appointment to any role requiring a DBS check. UCG-BI is now able to facilitate DBS checks using the "e-bulk" process.

Thanks!

- I would like to thank the members and supporters of the United Church of God in the British Isles:
 - For their continued support and encouragement.
 - For their active involvement in our major activities.
 - For their ongoing personal motivation to develop as pillars and leaders.
 - For their financial support.
 - For their prayers and for their personal determination to follow God's lead in their lives.
 - I would also like to thank the home office personnel of UCGIA, including the Council of Elders and the administration, for their support, and for printed literature, the *ucg.org* website, and for advice and sharing ideas.
-

CEO's business plan

I think that what we need most of all, even ahead of extra finances, is more motivated and active leaders willing to make our existing congregations work even better and who can become the core of future congregations that we need to develop. It is becoming urgent that more leaders be actively involved in more numerically-balanced congregations. The high priority the ministry continues to place on progressively identifying, developing, training and encouraging additional leaders and speakers within our congregations needs to continue, even to be enhanced, and UCG-BI must continue to utilise the skills, abilities, talents and spiritual gifts of those God has placed within its community - younger and older, men and women.

This is the perspective for our key challenges, which are:

- Continuing with the process of 'equipping the saints' in terms of identifying, training, developing and mentoring a new generation of leaders within our Church community.
- Providing a welcoming Church environment in our present and in future congregations to encourage – alongside God's calling – the interest, growth and development of people who contact us in response to our preaching of the gospel.

1. Church/local congregations/work of the ministry:

- a. **30%** of the Church's overall expenditure budget has been allocated to this area.
- b. We have eight regularly-meeting congregations. Seven of the eight have weekly Sabbath services.
- c. We continue to receive requests for information about Church from people – both members and others – remote from our existing congregations. The need is becoming urgent to work towards establishing new regular meetings, ultimately leading to new congregations; to achieve this, further pastoral development together with the motivation of existing members will be required. Specific areas for congregational (re)development identified are: East Midlands, Cambridge area, Carlow area in Ireland.
- d. There remains a marked numerical imbalance in attendance between the larger congregations and the smaller: 46 for the largest down to 4 for the smallest (figures for the three Holy Days in 2018). Our two largest congregations are together 44% of the total attendance in all our congregations. (If our congregations were equally-sized, the average attendance would be 25.) It remains urgent that more leaders be actively involved in more numerically-balanced congregations. With these sorts of concerns common in other parts of UCGIA, there is a willingness to share training materials. The ministry here is developing training modules for those who speak in Church and for song-leaders and are ready to implement this programme imminently. Training that addresses other needs – congregational, administrative, ministerial and pastoral – will follow.
- e. Plans for this year's Feast of Tabernacles at the St George's Hotel in Llandudno are well advanced, with an attendance of around 170 anticipated. There will be five British Isles elders in Llandudno, together with several elders and other speakers from overseas. The overall Feast programme is largely fixed, the speaking schedule has been drafted and the tours programme has been arranged.
- f. Plans for Feast venues next year and beyond include a potential new venue in an area we have not used previously, together with a return to some of those Festival venues with which we have become familiar with in recent years.

- g. A youth Summer Camp was held in 2017, and another will begin in a couple of weeks, at the *Peak Centre* in Edale, Derbyshire. This year's camp has attracted an unexpected number of campers from the USA, currently six in total, but was at one stage up to eight. Due to a changing demographic within the camp age-group within our congregations – there are at present less teens and more younger children – there will not be a teen camp next year 2019. There is the potential for one or more local family get-togethers in spring/summer 2019.

2. Proclamation:

- a. **35%** of the Church's expenditure budget has been allocated to this area.
- b. Building and maintaining our *Beyond Today + Supplement* circulation list remains a priority. From a low point at the end of 2015 the list currently stands around 5,000 copies per issue. We will continue to use Internet advertising as our primary advertising tool and will continue to fund the UCGIA home office to do this advertising on our behalf. However, we cannot discount the fact that there may be an increase in Internet viewing of our material and this may be a factor in why we struggle to simply keep our mailing file stable despite increased advertising. In past decades the size of our mailing list was taken as a measure of our effectiveness, but nowadays that may no longer apply. It may be that we must accept that people are reading and learning without any contact from us until they wish to move forward.
- c. We anticipate at least one new UCGIA booklet will be published during the year. We will need to send copies to members and advertise it to our list. While this does cost money for advertising and postage, it does generate significant useful interest and feedback. Perhaps we might anticipate a similar numerical response to that received for the *Angels* booklet.
- d. 'Advertising' within our own mailing lists: the subscriber mailing address carriers for BT, UN and the BSC will continue to carry no-cost 'ads' for related topics, including the *Beyond Today* TV programme, offering specially-produced *Beyond Today* study aids. Making use of both sides of the mailing address carrier allows us scope for additional interaction with our readers.
- e. Our collective writing skills continue to need to be encouraged, developed and enhanced. Writing in the form of articles for the *Supplement*, mini-advertorials for mailing address carriers and shorter 'weblogs' for the *ucg.org.uk* website is needed. Editing, proof-reading and desk-top publishing skills also need to be developed and enhanced. There is a continuous ongoing need to produce concise, yet challenging, inspiring and encouraging, biblically-based Christian-living material for an 'un-Churched' audience.

3. Administration:

- a. **35%** of the Church's expenditure budget has been allocated to this area.
- b. Concerning office workload and administration workload generally: we have an adequate staffing level for current operations.
- c. Office personnel will continue to support the Festival Coordinator in matters related to Feast registration and other aspects of Feast planning. The office will continue to develop its expertise in these support activities and will take on other aspects of the work of the Church so that individual's accumulated skills are shared, in areas such as: Holy Day offering paperwork for the congregations; Website, content management and maintenance; Safeguarding, policies, procedures and record-keeping; Church policies: production of, maintenance of, distribution of all other

- Church/Charity-related policies; Payroll and associated matters; Gift Aid claims and associated record-keeping.
- d. The project currently underway to update and enhance both the content, appearance and functionality of the *ucg.org.uk* website must be accelerated as our website is of key importance as our public “shop window”.
 - e. Under the heading of Safeguarding, as a registered Charity UCG-BI has legal responsibilities to both adults and children. Our Charity trustees, our ministry, our youth and children workers, our congregational leaders all need to be “recruited” and DBS-checked to an appropriate level. In the past year we have put in place procedures to undertake this recruitment and checking. In this year we must now encourage all those in our Church community to participate in the process and co-operate in its implementation. (Currently we have a core of our Summer Camp staff recruited and checked.)
 - f. As part of our implementation of the requirements of the General Data Protection Regulations (GDPR) we still have work to do in removing old data from our database. We also need to implement enhancements to our record-keeping, records storage facilities and address technical issues such as the use of corporate email addresses by all those who are involved with working with the Church’s data records in their various forms. (Note that UCGIA itself has become “GDPR-compliant”, see for example the re-design of the reply cards stitched into the Jul/Aug *Beyond Today* magazine.)
 - g. A draft five-year Strategic Plan for UCG-BI was discussed within the ministry in June 2018. This discussion will continue within the National Council during the year with the aim of formally adopting a five-year Strategic Plan.
 - h. Both UCGIA and the National Council require that the Church operates in accordance with various policies and procedures, for example, policies for personnel, travel and subsistence, health and safety, safeguarding. While UCG-BI does operate in accordance with such policies and procedures, additional work is needed to (1) keep our policies up-to-date and (2) keep our personnel up-to-date with sensitive Church-wide matters such as safeguarding. Church-wide training of personnel is also required on an on-going basis.
 - i. The current lease of Peterson House in Chalfont St Giles will expire in February 2019; another lease extension will be arranged.

Conclusion

Overall, this business plan concentrates on maintaining and enhancing the Church, its leaders, its members and its congregations. It also highlights the need to enhance our skills in communicating the message that God has for all of humanity. I will end by reading Peter’s words in **1 Peter 5:5-7**, which to my mind highlight three principles of relevance:

“Likewise you younger people, submit yourselves to your elders. Yes, all of you be submissive to one another, and be clothed with humility, for “GOD RESISTS THE PROUD, BUT GIVES GRACE TO THE HUMBLE.” Therefore humble yourselves under the mighty hand of God, that He may exalt you in due time, casting all your care upon Him, for He cares for you.”

1. **Be submissive to one another:** cooperate with each other.
2. **Humble yourselves:** it isn’t about us.
3. **Cast all your care upon Him:** there is Divine support available to us.

UNITED CHURCH OF GOD -
BRITISH ISLES

CHARITY NO: 1079192

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2018

UNITED CHURCH OF GOD - BRITISH ISLES

FOR THE YEAR ENDED 30 JUNE 2018

Charity's Principal Address

Peterson House
The Green
High Street
Chalfont St Giles
Bucks
HP8 4QF

Bankers

HSBC
9 Penn Road
Beaconsfield
Buckinghamshire
HP9 2PT

Charity Trustees

D Fenney	CEO
J Schroeder	Resigned 3 September 2017
B Ellams	Chairman
B Crook	
B Lavers	
D Elliot	Appointed 3 September 2017

UNITED CHURCH OF GOD - BRITISH ISLES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the United Church of God for the year ended 30 June 2018 which are set out on pages 3 to 6.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the Act, and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met or,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**PJ Craighan & Co.
1 Broseley Avenue
Culcheth
Warrington
Cheshire
WA3 4HH**

UNITED CHURCH OF GOD - BRITISH ISLES

BALANCE SHEET - 30 JUNE 2018

<u>2017</u>		<u>Notes</u>	
2568	<u>Fixed Assets</u>	4	2241
	<u>Current Assets</u>		
9573	Debtors and Prepayments		8078
14731	Cash at Bank:- Current Account Nat West		41387
822	Reserve Account		822
2430	Euro Account		7871
15	PayPal Account		232
37663	Current Account HSBC		26963
48822	Liquidity Account		48839
276	HSBC Savings Account		277
1331	Cash In Hand		652
<u>115663</u>			<u>135121</u>
	<u>Current Liabilities</u>		
1141	Creditors and Accruals - due within one year	5	<u>4296</u>
			130825
<u>117090</u>	<u>Total Net Assets</u>		<u>133066</u>
	<u>Represented By:</u>		
117090	Members General Fund	7	133066
<u>117090</u>			<u>133066</u>

..... B Fenney (Treasurer)

..... B Ellams (Chairman)

..... B Crook (Member)

Date.....

UNITED CHURCH OF GOD - BRITISH ISLES

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2018

2017	Income	
123977	General Income	130001
52173	Holy Day Offerings	66639
19334	Gift Aid Refunds	20471
3067	Festival Donations	4794
970	Welfare General	541
-	Youth	750
20287	Other Income	23537
11	Interest Received	18
<u>219819</u>		<u>246751</u>
	<u>Deduct Expenditure</u>	
	<u>Church</u>	
16747	Church Administration	10898
16070	Local Church Travel and Subsistence	11195
21220	Local Church Hall Hire	22433
229	Local Church Miscellaneous	5478
3982	Youth	4075
8004	Festivals	6953
384	Welfare and Assistance	61
-	Miscellaneous	-
8714	Local Church Wages	5944
<u>75350</u>		<u>67037</u>
	<u>Proclamation</u>	
9776	Media	10739
15871	Publications Wages	18973
29034	Publications Postage and Shipping	33197
14921	Publications Contracted Services	7486
6711	Publications Printing and Pre-Press	6564
1197	Publications Envelopes and Literature	1611
18	Publications Travel	60
312	Publications Supplies	339
<u>77840</u>		<u>78969</u>
	<u>Administration</u>	
21327	Wages and National Insurance Contributions	24628
34288	Premises Rent etc	31270
1151	Telephone	1435
5831	Travel Costs	4318
216	Postage and Printing	23
6237	Stationery and Office Supplies	6048
870	Professional Fees	900
1765	Insurance	849
788	Sundry Expenses	650
1294	Bank Charges	1280
856	Depreciation	749
9550	Contracted Services	10600
2312	Non Asset Equipment and Supplies	2018
651	Suspense/Mispostings	1
<u>87136</u>		<u>84769</u>
<u>(20507)</u>	Net Surplus/(Deficit)	<u>230775</u>
		<u>15976</u>

UNITED CHURCH OF GOD - BRITISH ISLES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2018

1. **Accounting Policies**

The accounts have been prepared in accordance with Financial Reporting Standard for Smaller Entities and the Charities SORP.

2. <u>Independent Examiner's Remuneration</u>	<u>2017</u>	<u>2018</u>
	£	£
Examination Fee Paid	870	900

3. <u>Employee Remuneration</u>	<u>2017</u>	<u>2018</u>
	£	£
Total Amounts paid to Employees	45912	49545
Average number of employees during the year	6	6

4. <u>Tangible Fixed Assets</u>	<u>Fixtures, Fittings & Equipment</u>
	£
Cost at 1.7.2017	16806
Additions	420
Disposals	-
Cost at 30.6.2018	<u>17226</u>
Depreciation at 1.7.2017	14238
Charge for Year	747
Written Back on Disposals	-
Depreciation at 30.6.2018	<u>14985</u>
Net Book Value at 30.6.2018	<u>2241</u>
Net Book Value at 30.6.2017	<u>2568</u>

Depreciation is charged at a rate of 25% per annum on a reducing balance basis.

UNITED CHURCH OF GOD - BRITISH ISLES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2018

5. <u>Creditors and Accruals - Due Within One Year</u>	<u>2017</u>	<u>2018</u>
	£	£
Trade Creditors	-	-
Bank Loans and Overdrafts	-	-
Tax and Social Security	271	324
Other Creditors	870	3972
	<u>1141</u>	<u>4296</u>

6. <u>Other Disclosure Issues</u>	<u>2017</u>	<u>2018</u>
	£	£
Commitments not provided for in the accounts	-	-
Guarantees provided for	-	-
Amount of Assets secured	-	-

7. <u>Members' General Fund</u>	£
At 1.7.2017	117090
Net Surplus/(Deficit) for the Year	15976
Prior year adjustments	-
Balance at 30.6.2018	<u>133066</u>

UNITED CHURCH OF GOD -
BRITISH ISLES

CHARITY NO: 1079192

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2018

UNITED CHURCH OF GOD - BRITISH ISLES

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D Fenney	CEO
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B Ellams	Chairman
B Crook	
B Lavers	
D Elliot	Appointed 3 September 2017

UNITED CHURCH OF GOD - BRITISH ISLES

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..... B Fenney (Treasurer)

..... B Ellams (Chairman)

..... B Crook (Member)

Date.....

UNITED CHURCH OF GOD - BRITISH ISLES

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<u>219819</u>			<u>246751</u>
	<u>Deduct Expenditure</u>		
	<u>Church</u>		
16747	Church Administration	10898	
16070	Local Church Travel and Subsistence	11195	
21220	Local Church Hall Hire	22433	
229	Local Church Miscellaneous	5478	
3982	Youth	4075	
8004	Festivals	6953	
384	Welfare and Assistance	61	
-	Miscellaneous	-	
8714	Local Church Wages	5944	
<u>75350</u>		<u>67037</u>	
	<u>Proclamation</u>		
9776	Media	10739	
15871	Publications Wages	18973	
29034	Publications Postage and Shipping	33197	
14921	Publications Contracted Services	7486	
6711	Publications Printing and Pre-Press	6564	
1197	Publications Envelopes and Literature	1611	
18	Publications Travel	60	
312	Publications Supplies	339	
<u>77840</u>		<u>78969</u>	
	<u>Administration</u>		
21327	Wages and National Insurance Contributions	24628	
34288	Premises Rent etc	31270	
1151	Telephone	1435	
5831	Travel Costs	4318	
216	Postage and Printing	23	
6237	Stationery and Office Supplies	6048	
870	Professional Fees	900	
1765	Insurance	849	
788	Sundry Expenses	650	
1294	Bank Charges	1280	
856	Depreciation	749	
9550	Contracted Services	10600	
2312	Non Asset Equipment and Supplies	2018	
651	Suspense/Mispostings	1	
<u>87136</u>		<u>84769</u>	<u>230775</u>
<u>(20507)</u>	Net Surplus/(Deficit)		<u>15976</u>

UNITED CHURCH OF GOD - BRITISH ISLES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2018

1. **Accounting Policies**

The accounts have been prepared in accordance with Financial Reporting Standard for Smaller Entities and the Charities SORP.

2.	<u>Independent Examiner's Remuneration</u>	<u>2017</u>	<u>2018</u>
		£	£
	Examination Fee Paid	870	900

3.	<u>Employee Remuneration</u>	<u>2017</u>	<u>2018</u>
		£	£
	Total Amounts paid to Employees	45912	49545
	Average number of employees during the year	6	6

4.	<u>Tangible Fixed Assets</u>	<u>Fixtures, Fittings & Equipment</u>
		£
	Cost at 1.7.2017	16806
	Additions	420
	Disposals	-
	Cost at 30.6.2018	<u>17226</u>
	Depreciation at 1.7.2017	14238
	Charge for Year	747
	Written Back on Disposals	-
	Depreciation at 30.6.2018	<u>14985</u>
	Net Book Value at 30.6.2018	<u>2241</u>
	Net Book Value at 30.6.2017	<u>2568</u>

Depreciation is charged at a rate of 25% per annum on a reducing balance basis.

UNITED CHURCH OF GOD - BRITISH ISLES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2018

5. <u>Creditors and Accruals - Due Within One Year</u>	<u>2017</u>	<u>2018</u>
	£	£
Trade Creditors	-	-
Bank Loans and Overdrafts	-	-
Tax and Social Security	271	324
Other Creditors	870	3972
	<u>1141</u>	<u>4296</u>

6. <u>Other Disclosure Issues</u>	<u>2017</u>	<u>2018</u>
	£	£
Commitments not provided for in the accounts	-	-
Guarantees provided for	-	-
Amount of Assets secured	-	-

7. <u>Members' General Fund</u>	£
At 1.7.2017	117090
Net Surplus/(Deficit) for the Year	15976
Prior year adjustments	-
Balance at 30.6.2018	<u>133066</u>