

Charity Registration No. 271513

Z V M RANGOONWALA FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

Z V M RANGOONWALA FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr A Rangoonwala Mrs S Rangoonwala Mr N K S Askari Mrs M Dalamal
Charity number	271513
Principal address	86-87 Wimpole Street London W1G 9RL
Independent examiner	Paul Samuels Heywards Chartered Accountants Remo House 310-312 Regent Street London W1B 3BS

Z V M RANGOONWALA FOUNDATION

CONTENTS

	Page
Trustees report	1 - 2
Statement of trustees responsibilities	3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the accounts	7 - 13

Z V M RANGOONWALA FOUNDATION

TRUSTEES REPORT

FOR THE YEAR ENDED 30 JUNE 2018

The Trustees present their report and accounts for the year ended 30 June 2018.

Charity number : 271513

Registered office: 86-87 Wimpole Street
London
W1G 9RL

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's trust deed the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objective is to provide financial support for purposes regarded as exclusively charitable under the law of England and Wales including the relief of hardship, the relief of the elderly, the advancement of education and the arts, and other charitable purposes for the benefit of the community.

Z V M Rangoonwala Foundation operates a partnership and small grants fund, The partnership fund limits its funding to organisations that fit into both the Health and Education impact areas. The small grants fund will prioritize funding in these areas too but allow for more flexibility where proposals are particularly strong.

In regards to the partnership fund ZVM Rangoonwala Foundation will prioritize organisations where there is a clear learning agenda for the Foundation to deepen its knowledge and experience in its key impact areas (stated later on). For the small grants fund priority will be given to organisations looking for funding for starting up new programmes, researching interventions etc. that align with the impact areas - namely health and education.

The trustees will invite proposals all year round but there will be one annual review of larger concept notes in January each year and successful applicants will be invited to submit full proposals by 31st March each year for consideration during April. Smaller grants of under £5,000 are reviewed quarterly.

The trustees will adhere to the following application process:

1. Partnership Fund

- Expression of interest: 2-page concept note with indicative grant size, duration, implementation plan and expected outcomes can be submitted all year with final deadline the 31 December.
- If we are happy with the concept note, the applicant will hear from us by 31st January
- At this stage the applicant will be invited to submit a full application by 31 March.
- Meeting or telephone call between the applicant and a trustee
- Visit (where previous track record is less clear and a visit is practical)
- Reference from previous funder
- Decision by 30th May for first funding disbursement in July.

2. Small Grants

- Up to £5,000 Summary application
- £6,000 - £15,000 full application (as per Partnership Fund above) and telephone call

Z V M RANGOONWALA FOUNDATION

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Achievements and performance

For the year under review the Charity focused on those charities which were active in education and community and as a result the Charity has continued to achieve its charitable objectives, particular examples of specific grants and the achievements made can be found later on in the accounts.

Financial review

The Charity secured donations during the year of £995,000 (2017: £800,000) from the Rangoonwala Foundation and made donations and grants of £911,014 (2017: £732,147) to other charities which were identified as meeting the Charity's qualifying criteria.

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level which support the future activities of the charity and they are currently sufficient to meet the requirements of the charity for the foreseeable future.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Charity was established by a Trust Deed dated 17 May 1976 and is registered with the Charity Commissioners.

The Trustees who served during the year were:

Mr A Rangoonwala
Mrs S Rangoonwala
Mr N K S Askari
Mrs M Dalamal

The statutory power to appoint trustees shall be vested in the said Asif Mohamed Aly Rangoonwala (hereinafter the appointor) during his lifetime and thereafter by such successor individual as he may appoint by notice in writing to the trustees. Following the death of the appointor and any successor appointor the power shall be vested in the trustees.

The trustees report was approved by the Board of Trustees.

Mr A Rangoonwala

Trustee

Dated: 2 October 2018

Z V M RANGOONWALA FOUNDATION

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2018

The Trustees are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Z V M RANGOONWALA FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF Z V M RANGOONWALA FOUNDATION

I report on the accounts of the Foundation for the year ended 30 June 2016, which are set out on pages 5 to 10.

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of the Institute of Chartered Accountant in England and Wales.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Samuels

Chartered Accountant

Heywards Chartered Accountants

Remo House

310-312 Regent Street

London

W1B 3BS

Dated: 2 October 2018

Z V M RANGOONWALA FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2018

	Notes	2018 £	2017 £
<u>Income from:</u>			
Donations and legacies	3	995,000	800,000
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	4	975,222	799,291
		<hr/>	<hr/>
Net income for the year/ Net movement in funds		19,778	709
Fund balances at 1 July 2017		13,730	13,021
		<hr/>	<hr/>
Fund balances at 30 June 2018		<u>33,508</u>	<u>13,730</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Z V M RANGOONWALA FOUNDATION

BALANCE SHEET

AS AT 30 JUNE 2018

	Notes	2018 £	£	2017 £	£
Current assets					
Debtors	9	1,748		3,548	
Cash at bank and in hand		32,660		12,282	
		<u>34,408</u>		<u>15,830</u>	
Creditors: amounts falling due within one year	10	(900)		(2,100)	
Net current assets			33,508		13,730
			<u>33,508</u>		<u>13,730</u>
Income funds					
Unrestricted funds			33,508		13,730
			<u>33,508</u>		<u>13,730</u>

The accounts were approved by the Trustees on 2 October 2018

Mr A Rangoonwala
Trustee

Mrs M Dalamal
Trustee

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

1 Accounting policies

Charity information

Z V M Rangoonwala Foundation is an Unincorporated Charity whose registered address is 86-87 Wimpole Street, London, W1G 9RL.

1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Resources expended

Expenses are allocated for on an accruals basis and have been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to the headings, they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

1 Accounting policies

(Continued)

Governance Costs

These include costs of administration, any costs for preparation and examination of statutory accounts and cost of any legal advice to trustees on governance or constitutional matters.

Support Costs

Support costs are costs relating to those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs as well as finance and personnel costs.

Grants Payable

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. Where the charity gives a grant which is conditional to the performance of a service or completion of a project, such grants are only recognised in the accounts once the recipient has provided the specified service or evidence of completion of the project.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	2018	2017
	£	£
Donations and gifts	995,000	800,000

4 Grants payable

	2018	2017
	£	£
Grants to institutions:		
Grants to institutions relating to education	391,638	376,165
Grants to institutions relating to livelihoods and community	122,103	129,376
Grants to institutions relating to arts and culture	164,868	24,773
Grants to institutions relating to health and disability	232,405	201,833
	<u>911,014</u>	<u>732,147</u>

As required by the Charities SORP (FRS 102) below is the list of material grants made by the charity, by grant type, as well as the nature of these grants and the work being done with them.

Education

Grants here include;

£300,000 paid to CORAM, a charity committed to improving the lives of the UK's most vulnerable children and young people, for funding the redevelopment of its campus,.

£52,000 paid to British Asian Trust which was founded in 2007 by HRH The Prince of Wales, who wanted to do something about the widespread poverty and hardship that he saw in South Asia. The grant will be directly invested to develop the capacity and growth of those grassroots organisations/projects who have been selected as part of the fund. ZVMRF have agreed to support BAT.

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

4 Grants payable

(Continued)

Livelihoods and Community

Grants here include;

£60,000 to the British Pakistani Foundation, a not-for-profit, community-driven organisation dedicated to the empowerment and development of the British Pakistani Diaspora, to support their set up and organisation costs.

Arts and Culture

Grants here include:

£128,368 paid to The Prince's School of Traditional Arts where the aim is to open a Centre for Traditional Arts in Pakistan. The activities at the Centre will draw their inspiration from the traditions of the cultural heritage of Pakistan, and introduce them into the lives of future generations via an Open Programme and a Diploma Programme. The education programmes at the Centre will also enable the community's meaningful engagement with these traditions on many levels – practical, cultural and inspirational – within the contemporary context.

Health and Disability

Grants here include:

£140,000 to Multi-Agency International Training and Support (MAITS) which offers support to organisations in developing countries that provide services to people with special educational needs and disabilities.

-

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2018

4 Grants payable

(Continued)

Commitments

At the year end the charity had the following commitments to funding, which are not represented as liabilities

British Asian Trust - £50,000 of support to be used on the pilot and roll out phase in India and Pakistan of its Education fund and grassroots projects

British Pakistan Foundation - £60,000 of support towards their operational costs.

Carers UK - £40,000 to support their Reach, Connect and Support programme

Coram - £240,000 towards funding the Rangoonwala Conference and Learning Centre, to be paid in instalments until completion in 2019

Cancer Research - £33,333 to 'Create the Change' campaign and 'The Francis Crick Institute'

Institute of Imagination - £20,000 of support for their Imagination Lab, Community Outreach Programme through which at least 4,340 people will directly benefit.

Lessons for Life - £14,000 towards funding education projects in Africa.

MAITS -£120,000 towards the projects which help improve the lives of some of the world's most vulnerable individuals living with disabilities through access to family support, quality healthcare and education.

NSPCC - £150,000 over 3 years to support their programme, Protecting Children from Neglect – Graded Care Profile 2

Oxfam - £50,000 towards the construction of a new borehole fitted with a solar motorised pump in Juba.

Princes Trust - £50,000 towards the review of, and inclusion of mental health sessions into programme content to increase the skill set of the staff to support young people.

Princes School of Traditional Arts - £109,290 towards opening a Centre for Traditional Arts in Pakistan

SGCP Nepal - £32,000 supporting a programme that ensures that the 225 children with CP attending SGCP Nepal's care centres and special school have access to a nutritional day meal for 2 years and that parents / carers are trained in nutrition and hygiene by nutritionists and speech therapists.

Share Foundation - £11,905 payable to June 18 to continue to support the medical assistance programme in the slums of Colombo

UpRising - £37,500 support towards curriculum development and train the trainer costs. The donation will be paid in semi-annual instalments over 2 years. It is the understanding of ZVMRF that at least 3,650 mentoring relationships will be created over the Funding Period.

Other Commitments - £36,500

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

5 Support costs

	Support costs £	Governance costs £	2018 £	2017 £	Basis of allocation
Bank charges	243	-	243	323	General support
Printing, postage and stationary	789	-	789	908	General support
Computer costs	232	-	232	288	General support
Travelling expenses	4,956	-	4,956	2,124	General support
Consultancy	55,136	-	55,136	60,501	By time spent
Materials and sundry expenses	1,052	-	1,052	-	General support
Audit & accounts fees	-	1,800	1,800	3,000	Governance - Statutory work
	<u>62,408</u>	<u>1,800</u>	<u>64,208</u>	<u>67,144</u>	
Analysed between					
Charitable activities	<u>62,408</u>	<u>1,800</u>	<u>64,208</u>	<u>67,144</u>	

Governance costs includes payment to the accountants of £1,800 (2017- £3,000 split as £2,100 audit fees and £900 accountancy fees).

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses (2017- none were reimbursed).

7 Employees

There were no employees during the year.

8 Financial instruments

	2018 £	2017 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	1,748	3,548
	<u>1,748</u>	<u>3,548</u>
Carrying amount of financial liabilities		
Measured at amortised cost	900	2,100
	<u>900</u>	<u>2,100</u>

9 Debtors

	2018 £	2017 £
Amounts falling due within one year:		
Other debtors	1,748	3,548
	<u>1,748</u>	<u>3,548</u>

Z V M RANGOONWALA FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2018

10 Creditors: amounts falling due within one year	2018	2017
	£	£
Accruals and deferred income	900	2,100
	<u> </u>	<u> </u>

11 Related party transactions

The charity made grants in the year of £60,000 (2017: £43,000) to The British Pakistani Foundation for Development, of which charity A Rangoonwala is a trustee.

The charity also made grants in the year of £140,000 (2017: £110,000) to Multi Agency International Training and Support, a charity of which A Rangoonwala and Mrs M Dalamal are trustees.