

**GOOLE & SELBY CIRCUIT**  
**Registered Charity No 1134348**  
**TRUSTEES' ANNUAL REPORT**

***FOR THE YEAR ENDED 31 AUGUST 2018***

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## **INTRODUCTION**

The Goole & Selby Methodist Circuit is comprised of 23 churches all of which offer to their members, local and visitors, encouragement to enable them to fulfil their faith journey. This is achieved by prayer, bible study and friendship, both from the ordained and lay ministry. The Circuit is active in supporting overseas and home mission. The outreach of the Circuit for young people is supported by our Youth and Family Work Enabler through discipleship groups, after school clubs, holiday clubs and away days. The Circuits involvement with the homeless and deprived is through Mission Trinity in Goole where weekly meals are provided and food parcels are distributed. The Circuit employs an Administrator to oversee the project and help clients with all aspects of their needs.

### **Aims of the Organisation**

Charity objective is to act as a Resource provider within the area around Goole & Selby for the Methodist Church:

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union for the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

The Organisation and resourcing of regular public acts of worship open to members of the church and non- members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of local events and services.

Provision of chaplaincy services to the local college and other institutions.

**GOOLE & SELBY Circuit**  
**Trustee's Annual Report on Finance and Governance**

**Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2018 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015

Full Name of Charity: GOOLE & SELBY METHODIST CIRCUIT

Registration Charity Number: 1134348

Date of registration 16 FEBRUARY 2010

Main communication address

C/O Potholme Church, Potholme Road, Selby YO8 4QH

The members of the GOOLE & SELBY Methodist Circuit meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

A complete list of the trustees for the year 2017/2018 is attached to this report.

**Circuit Ministers and officers**

Active Circuit Ministers      Rev P. Barnett - Superintendent  
   Rev. H. Harrell  
   Rev. D. Coote  
   Rev. S. Pegg

Circuit Youth and Family Work Enabler: Miss J. Crawford - Full time

Circuit Support Manager: Mr. B. Hopper - 19 hours per week

Mission Trinity Administrator: Mr. D. M. Sample - 24 hours per week

Circuit Stewards: Mrs. M. Adderley, Mr. J. Laycock, Mrs. A. Guest and Mr. R. Pipe

Church and Community Workers: Mrs. F. Fenton, Mr. K. Johnson, Mrs. C. Sumpner, Mr. P. Weston and Mr. H. Croft

Mrs. J. Clark – Circuit Treasurer acted as the principal officer overseeing the day to day financial management and accounting for the Circuit during the year.

Independent Examiner: Mr. M. Ward, 6 Common Road, Skipwith, York YO8 7SG

Bankers: HSBC

Central Finance Board of the Methodist Church  
Trustees for Methodist Church Purposes

## **GOOLE AND SELBY CIRCUIT**

### **Review of the Year**

#### **Income trends**

Circuit income is primarily drawn from the assessment paid by the circuit churches. The other income relates primarily to the income generated from two let properties.

#### **Expenditure trends**

Stipend expenditure has increased each financial year in line with conference approved increases.

£66828 is the total of the Circuits contribution to the District and Connexion, of which a significant part is used to fund the work of the wider Methodist Church.

Withdrawals continue to be made from the Circuit Advance Fund to assist with the cost of employing A Youth and Family Work Enabler and Mission Trinity Administrator.

#### **Fund balances**

As at 31 August 2018 the net Total Funds of the Circuit – including the investments with TMCP – were £544263.

The total of funds held with TMCP as 31st August 2018 were £458044 being CMTF £393967 Various Endowments £5600, Surplus funds £54325 and Brooke Trust Investments – for the benefit Of local preachers totalling £4152.

The Circuit plan for these funds are detailed in the reserves policy statement.

#### **Plans for 2018/19**

Circuit financial plans for the coming year have been prepared on the basis that there remains 4 full time ordained staff, full time Youth and Family Work Enabler, part time Mission Trinity Administrator and part time Office Administrator with anticipated cost of living stipend increases combined with an increase in the assessment paid to the district such that on average a 3% assessment increase has been requested from the circuit churches.

## **GOOLE AND SELBY CIRCUIT**

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the circuit is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the circuit is undertaken by the Circuit Stewards supported by the Circuit Leadership team.

### **Trustee Training**

A range of guidance produced by Methodist Connexion to support the effective running of the circuit. A document produced by the Charity Commission providing information on the 6 main duties of a Trustee is to be given to all new Circuit meeting members as induction to their role as a trustee.

The Circuit is part of the YORKSHIRE NORTH AND EAST DISTRICT and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit: Barlby, Barmby, Brayton, Burn Cablesforth, Carlton, Eastington, Eggborough, Gilberdyke, Goole Central (LEP), Goole Trinity, Hambleton, Hemingbrough, Hensall, Howden, North Duffield, Portholme (LEP), Riccall, Sherburn, Skipwith, Snaith, Thorpe Willoughby (LEP) and Wistow.

Mission Trinity project working out of Goole Trinity

### **Risk Management**

The major risks have been identified and recorded by the Circuit Leadership Team with professional advice taken as required.

There is a regular review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a quarterly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

## **GOOLE AND SELBY CIRCUIT**

### **Safeguarding**

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

"Methodist Connexional practice outlines commitment to the following principles:

- The care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- The safeguarding and protection of all children, young people and adults when they are vulnerable
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Goole & Selby Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Goole & Selby Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

## **GOOLE AND SELBY CIRCUIT**

### **Reserves Policy**

The Reserves Policy for the Circuit is to hold a minimum sum of working capital equivalent to 6 months average expenditure. This would enable the Circuit to continue in the short term, without drawing on Reserves, in the event of the Circuit Assessment not being raised by the member churches.

A higher than normal expenditure is required on one of the manses to bring it up to an acceptable standard prior to the replacement presbyter moving in in March 2019.

A grant of £20,000 is already agreed towards the Camblesforth project and a grant of £5000 is agreed for Thorpe Willoughby towards a planned project. It is anticipated that Snaith will also apply for a grant from the Circuit, at the appropriate time, towards their current project.

The Circuit is to advertise shortly for an additional lay worker in the form of a full time Children and Family Work Enabler. The approximate total cost of employing the Mission Trinity Administrator, Youth Work Enabler and a Children and Family Work Enabler for the next 3 years is estimated to be in the region of £230,000/£250,000 which will be covered by the reserves of the Circuit. The expectation being that the Contributions from churches will cover the normal Circuit Expenditure which is including the cost of employing the Circuit Administrator.

## Balance Sheet as at 31 August 2018

Notes	General Fund (Unrestricted)	Circuit Model Trusts (Unrestricted)	Designated Funds (Unrestricted)	Restrict ed Funds	Endowment Funds	Totals 2018	Totals 2017
	£	£	£	£	£	£	£

### Fixed Assets

Circuit Manses & Equipment	7	1,490,262				1,490,262	1,434,324
Investment properties	7	181,751				181,751	174,810
Investments	8		299,923		2,765	302,688	290,540
<b>Total fixed assets</b>		<b>1,672,013</b>	<b>299,923</b>	<b>0</b>	<b>0</b>	<b>2,765</b>	<b>1,899,674</b>

### Current Assets

Debtors	9	28,242				28,242	17,097
Loans by the Circuit	10	50,000				50,000	50,000
Investments with TMCP	8	54,325	94,044		450	155,354	172,706
Central Finance Board Deposits		81,128				81,128	104,400
Cash at Bank and in hand		5,325				5,325	5,073
<b>Total current assets</b>		<b>219,021</b>	<b>94,044</b>	<b>0</b>	<b>450</b>	<b>6,535</b>	<b>349,276</b>

### Current liabilities

Creditors (due in under 1 year)	9	53,398				53,398	56,269
Grants payable within 2018-19						0	
<b>Total current liabilities</b>		<b>53,398</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,398</b>	<b>56,269</b>
<b>Net current assets/liabilities</b>		<b>165,623</b>	<b>94,044</b>	<b>0</b>	<b>450</b>	<b>6,535</b>	<b>293,007</b>

<b>Total assets less current liabilities</b>		<b>1,837,636</b>	<b>393,967</b>	<b>0</b>	<b>450</b>	<b>9,300</b>	<b>2,241,353</b>	<b>2,192,681</b>
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Long term liabilities (due after more than one year)								
Grants payable after 2018-19							0	
Loans to the Circuit							0	
							0	
Net assets		1,837,636	393,967	0	450	9,300	2,241,353	2,192,681

Funds of the Circuit

General Fund (Unrestricted)		1,837,636				1,837,636	1,783,745
Circuit Model Trust Fund (Unrestricted)			393,967			393,967	310,750
Designated Funds (Unrestricted)				0		0	
Total Unrestricted Funds						2,231,603	2,182,887
Restricted Funds					450	450	449
Endowment Funds						9,300	9,345
Total Funds		1,837,636	393,967	0	450	9,300	2,241,353
							2,192,681

Signed

Circuit Treasurer



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### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply appropriate

- (3) I ~~have~~ have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

\* Please circle as appropriate

Name Michael Ward

Signature M Ward

Relevant Professional qualification or body FCA

Address 6 Common Rd.,  
Skipton, Nth Yorks YO8 9SS

Date 02/12/18