



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-----------------|-------------------|------|-----------|------------------|-------|------|
| | | Period start date | | | Period end date | | |
| From | 1 st | April | 2017 | To | 31 st | March | 2018 |

Section A Reference and administration details

Charity name

Voces Academy

Other names charity is known by

Registered charity number (if any)

1166868

Charity's principal address

15 Dukesbridge Court

Duke Street

READING

RG1 4SA

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Chika Robertson | | | |
| 2 | Neil Ferris | | | |
| 3 | Peter Hanke | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Victoria Ely – Executive Director

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution adopted 3 rd May 2016 |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | We seek individuals with a balance of arts management and board governance experience. Additionally, charity development experience is prioritised. We also aim for a gender balance of trustees. Selection is dependent on the Voces Academy strategy need. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Voces Academy is a corporate member of the Association of British Choral Directors (ABCD) and The National Association of Music Teaching Professionals (MMA) which provide networking and collaboration opportunities. Also provide an avenue to members of the public who may be interested in participating in our programmes, helping make them as accessible as possible.

Voces Academy is partnered with amateur chamber choir, Evoke, which participates as the ensemble for training conductors in masterclasses and are partners in performances.

Summary of the objects of the charity set out in its governing document

To advance education in the arts for the public benefit, particularly in but not exclusively choral and other music by providing:

- a) vocational training courses, workshops and development programmes and
- b) performances, concerts and recordings of high artistic merit to the general public

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning activities for the year, trustees kept in mind the Charity Commission's guidance on public benefit during meetings.

The focus of our activities this year has been on training courses, workshops and development programmes based in choral music. This benefits young musicians directly by developing techniques in conducting, musicianship and leadership; providing an accessible vocational training alternative to full-time, tertiary education with a lower financial and time commitment; and supporting emerging talent by providing pathways for young professionals as they establish a career. Indirectly it benefits the public through the enhanced skill-level of the participating musicians, enabling performances of high artistic merit and broadening understanding and appreciation of the arts through an extended network of ensembles and audiences.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Weekend Masterclasses

In this year we ran two 2-day masterclasses, taking place in May and October 2017. Each was attended by eight conductors and 25 singers in our collaboration with chamber choir, Evoke. At each event, we presented a public demonstration of the teaching process followed by a performance of choral music. The demonstration/performance was open to all members of the public and offered free-of-charge

Study Caravan

The 2-day masterclass in May was preceded by an intensive study tour for conductors. Five young conductors who have been involved in Voces Academy activities were invited to join us in a programme that involved masterclasses and workshops in Amsterdam, Oxford, Vienna and London. This was funded by corporate sponsorship.

Musical Leadership Programme

In May 2017 our Musical Leadership Programme was launched in Oxford. Seven young conductors were successfully auditioned and participated in a 12-month programme of conducting masterclasses and leadership workshops.

Residential Masterclass – Summer Conducting Programme

The flagship event of the year was a 5-day, residential conducting masterclass held in August 2017 in the beautiful city of Worcester, UK. Strong collaborative partnerships were built with local arts community in Worcester, including Worcester Cathedral, the Elgar School of Music and the Worcester Festival, enabling us to run an inclusive and multifaceted programme that included

- vocational training for young professional conductors
- exploration sessions for young local musicians, designed specifically to introduce conducting techniques for beginners
- vocal and ensemble training opportunities for local singers, with an invitation to join the ensemble for all masterclasses
- Open masterclass sessions in Worcester Cathedral where the public were invited to observe and understand the pedagogical process of musical leadership
- Performances that were open to the public and free-of-charge
- All open masterclass sessions and performances were part of the the Worcester Festival, promoting local arts and culture in the community

Throughout the course, we involved ten young professional conductors in the early stages of their careers, eight local musicians interested in discovering conducting/musical leadership, 20 young singers from our collaboration with Evoke and at least 300 members of the greater public.

Section E

Financial review

Brief statement of the charity's policy on reserves

Longer term the policy on reserves is to develop a three-month balance of cash for expected liabilities. As a first year this has not been achieved but is not flagged as a risk as finances are reviewed monthly.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In our first year of operation as a registered charity, we relied upon informal loans to cover overhead running costs. In our second year, we have not had to take further loans as the programmes have been developed to start to become self-funding. The accounts show that funding receipts this year were insufficient to cover overhead costs, however the receipts plus cash in bank assets from the end of the 2016-17 year have been sufficient to cover running costs. As a result, we have made a significant impact on the overall position at the end of year compared to the previous year. The loan provided for start-up is not secured against any assets of the charity and is not under any immediate requirement for repayment (only as and when the charity is financially able to do so).

Section F

Other optional information

In the coming year, we plan to continue to expand the reach of our vocational training programmes and to further develop and implement ideas for increased financial receipts in order to continue the positive direction of Voces Academy's financial position.



Planned activities include the annual Summer residential conducting programme, increased collaboration with emerging chamber choir, Evoke, and other relevant ensembles, implementation of an ongoing musical leadership development programme.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Neil Ferris | Peter Hanke |
| Position (eg Secretary, Chair, etc) | Trustee | Trustee |
| Date | 04/03/2019 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Voces Academy

No (if any)
1166868

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2017



To

Period end date
31st Mar 2018

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Activities for Generating Funds | - | - | - | - | 1,469 |
| Receipts from Charitable Activities | 18,993 | - | - | 18,993 | 13,034 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 18,993 | - | - | 18,993 | 14,503 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 18,993 | - | - | 18,993 | 14,503 |
| A3 Payments | | | | | |
| Cost of Activities for Generating Funds | - | - | - | - | 2,613 |
| Cost of Charitable Activities | 24,556 | - | - | 24,556 | 29,822 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 24,556 | - | - | 24,556 | 32,435 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 24,556 | - | - | 24,556 | 32,435 |
| Net of receipts/(payments) | - 5,563 | - | - | - 5,563 | - 17,932 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - 5,563 | - | - | - 5,563 | - 17,932 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at bank and in hand | 572 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 572 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | Account Receivable | 169 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Long term liability - start up capital | Unrestricted - Exart Performances | - | Unspecified |
| | Long term liability - start up capital | Unrestricted - Voces Academy Denmark | - | Unspecified |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Neil Feris | 03/03/2019 |
| | |  | Peter Hanke | 03/03/2019 |

Voces Academy

Registered Charity

1166868

Notes on Receipts and Payments Accounts

| | |
|---------------------|--------------|
| For the period from | 1st April 17 |
| to | 31st Mar 18 |

Section B Statement of assets and liabilities at the end of the period

B5 Liabilities

Loans were extended privately for the purposes of providing start-up capital. No immediate repayment is demanded. No liability is secured by an express charge on any of the assets of Voces Academy.