

# **Trustees Annual Report for the year ending 31<sup>st</sup> December 2018**

**Charity Name:** The Far Forest and District Horticulture Society

**Registered Charity Number:**205210

**Charity's Principal Address:** Far Forest Pavilion, Tenbury Road (A456),Callow Hill, Rock, Nr Kidderminster, Dy14 9DA

**Trustee Names:** Ray Attwood

David Bell

Dennis Dudley

James Dudley

**Structure, governance and management.**

**Type of governing document** constitution adopted 7<sup>th</sup> March 1962

**How the charity is constituted:** Association of members

**Trustee Selection Methods:** Trustees are appointed or reappointed annually at the AGM.

**Summary of the objects of the charity set out in its**

**governing document:** To promote community activities and sport, to stage annual horticulture show and other fund raising events.

**Summary of the main activities undertaken for the public**

**benefit in relation these objects:** The Society uses its site to play host to a local football club which has teams from 5 year olds through to 15 year olds with a membership of over 100 players, a tennis club with junior and adult members. The Pavilion is available for rent for functions and the use of local organisations such as the Women's Institute. An annual two day show is held in August of each year which is attended by around 10,000 visitors. Six car boot sales are held at the site each year. The 2018 show was again held over two days in August and was a tremendous success. Highlights of the show included presentations by the Mark Stannage motorbike stunt team, displays by the Falconry Centre and the ever-popular dog shows. The main music stage proved popular while Saturday evening music in the tipis was well-supported.

Car boot sales were held monthly from April through to August.

The Pavilion continued to be used by a variety of groups for meetings, activities and social occasions in addition to being

used as a polling station. A table tennis club has now been established and the pavilion also hosts yoga groups.

During 2018 a new viewing gallery was built to replace the old decking above the tennis courts and work was undertaken to extend electricity to the lower field which should make that area more flexible and efficient for use by the show.

The show committee has been busily working for months planning the 2019 show which takes place on the 10<sup>th</sup> and 11th August. Trade stands are already being booked as are spaces in the food and art and craft marquees.

**Financial Review:** We hold cash at bank of approximately £17,000. It is our policy to hold at least £13,000 in reserve to cover one year's running costs in the event of poor weather for the annual show which is the main fund-raising event.

**Details of any funds materially in deficit:** Not applicable.

**Further Financial Review Details:** The charity's main source of funds is the annual show. Further income comes from car boot sales, rent from football and tennis clubs and lettings of the pavilion.

The majority of income is applied to maintenance and improvement of facilities at the site. In recent years this has included the rebuilding of the viewing gallery, extending

electricity coverage to the lower field, installation of solar panels, re-painting of the exterior of the pavilion, the purchase of a storage container and improved drainage for the football pitches.

**Future Plans:** These include: carrying out repairs to the leaking roof of the pavilion, surfacing the car park, extending car parking space, repainting the pavilion and installing stair access to attic space.

### **Declaration**

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees.

John Michael Guy

Chair

25<sup>th</sup> October 2016

**Far Forest Society**

**Income and Expenditure Account  
for the year ended 31 December 2018**

	2018		2017	
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Members Subscriptions</b>	150		130	
<b>Income from events - gross</b>				
Show day	35,268		40,288	
Car boot sales	5,171		5,002	
Annual Dinner	481		488	
<b>Investment income</b>				
Rent and wayleaves	2,096		1,874	
Bank interest received	160		46	
<b>Other incoming resources</b>				
Hire of pavilion and equipment	3,337		3,546	
Donations	-		2,009	
	<u>46,663</u>	<u>-</u>	<u>53,383</u>	<u>-</u>
<b>RESOURCES EXPENDED</b>				
<b>Expenses re events</b>				
Show day	25,081		23,516	
Car boot sales	1,189		1,142	
Annual Dinner	666		666	
<b>Management and administration</b>				
Insurance	2,602		2,956	
Rates, water and electricity	3,295		2,367	
Maintenance and cleaning	16,132		6,769	
Sundry expenses	4,380		2,993	
Expenditure on property	20,815		-	
Depreciation - Tractor and Mower	1,144		-	
	<u>75,304</u>	<u>-</u>	<u>40,409</u>	<u>-</u>
<b>Net incoming resources</b>	(28,641)	-	12,974	-
<b>Total funds brought forward</b>	216,210	7,807	203,236	7,807
<b>Total funds carried forward</b>	<u>187,569</u>	<u>7,807</u>	<u>216,210</u>	<u>7,807</u>



**Far Forest Society**  
**Independent Examiners' Certificate on the Accounts**  
**for the year ended 31 December 2018**

This report on the accounts of Far Forest Society for the year ended 31 December set out on pages 1 and 2 is in respect of an examination carried out in accordance with **the Charities Act 2011** ('the Act').

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 47 of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

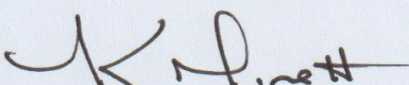
**BASIS OF INDEPENDENT EXAMINER'S STATEMENTS**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the assurance that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the report below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection of my examination, no matter has come to my attention.

- (1) which gives us reasonable cause to believe that, in any material respect, the accounts meet the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act 2011
  - to prepare accounts which accord with the accounting records and the accounting requirements of the Charities Act have not been met
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

date

K. Minett F.C.A.