

Annual Report & Accounts

Financial Year 2017/18

www.cameodaycentres.org.uk

20th January 2019



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Date:	20 th January 2019



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Internet Address:	9
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Annual Report & Accounts Financial Year 2017/18:

Introduction

The Charity's objects ("the objects") are **to promote the welfare of persons suffering from senile dementia and other forms of confusional states by the provision of advice in the care of such persons and by the provision of respite care** in the borough of Spelthorne.

Chairman's Statement

While the number of places we fill each week each week has probably reached its upper limit of around 240. You will see from the accounts we ended the year with a deficit of £10,790. This was caused by a downward trend in revenue from Surrey County Council, which we believe is a result of more stringent means testing. We started to notice this effect in the first quarter of the financial year and undertook a number of actions to redress the balance.

A number of promotional activities were initiated to achieve an improved balance of private versus public funded guests in our Day Centres. We have always taken a cautious approach with our cost model and monitoring the check and balances to keep financial stability within the charity. As a result we are not dissatisfied with the balance sheet at the end of the year and look forward to a more stabilised financial outlook in the coming year.

An ongoing exercise over the past year has been to review and update all our policies and procedures to ensure they are current and effective. This has also given us the opportunity to consolidate and publish them for all to reinforce our working culture and ethics.

One of the main focusses of the new year will be to find new trustees and introduce new ideas and thinking to take the charity forward into the future.



Treasurers Report

Income and Expenditure

2016/17 (£)	Income	2017/18 (£)
1,000	Grants (SCC)	-
221,175	Direct income	188,761
9,130	Donations	3,467
4,506	Fundraising	650
46	Interest received	470
37,471	Other income- Lunches/Transp.	35,346
273,328	Total income:	228,764
	Expenses	
160,130	Salary costs	162,837
156	Training	3,094
15,989	Room hire	15,498
-	External Day Care Support	900
356	Insurance	364
4,124	Activities	3,572
118	Craft materials	392
3,902	Refreshments	3,941
23,030	Lunches	21,599
15,566	Transport	13,246
1,079	Stationary	1,251
626	Telephone	737
631	Postage and delivery	381
2,736	Miscellaneous	2,120
5,985	Accountancy	6,653
371	Equipment	2,103
325	Depreciation	885
235,125	Total expenditure:	239,574
38,203	Surplus/(Deficit) for year:	(10,790)



Balance Sheet

2016/17 (£)		Fixed assets	2017/18 (£)	
4,298		Furniture & equipment	4,997	
699		Additions during the year	1,310	
	4,997			6,307
	4,203	Depreciation		4,908
	974	Total fixed assets:		1,399
		Current assets		
	25,075	Sundry debtors		21,375
	128,097	Cash on deposit		128,566
	50,800	Cash at bank & in hand		38,456
	203,972	Total current assets:		188,398
		LESS current liabilities		
	-	Grants in advance		
	9,344	Creditors		4,986
	195,601	Total assets less liabilities:		184,812
		Capital & reserves		
	157,398	Opening balance		195,601
	38,203	Net income/(deficit) for the year		(10,790)
	195,601	Total Capital & Reserves:		184,812

Statement on Reserves Policy

The consensus of the trustees is for CAMEO to maintain sufficient financial reserves to protect our existing level of services and remain solvent for a period of 12 to 18-months.



Auditors Report

CAMEO

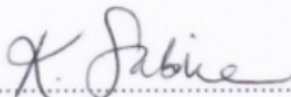
(Registered Charity No. 1053528)

Independent Examiner's Report on the Accounts for the year ended 31st March 2018

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed... 

Date... 21/12/2018

Katharine Sabine BSc, ACA

Chartered Accountant

16 Nottingham Rd
Bristol BS7 9DH



The Team

The people who make up the CAMEO team are as follows:

Management Team and Trustees

John Atkins, Cllr Carol Coleman, Patsy Durrant, Geoff Pointon, David Richens and Barry Wilkinson.

Staff

Cheryl Bruce, Julia Fitzpatrick, Lesley Howes, Emma Kemnitzer, Collette King, Elizabeth Currier, Christine Henderson, Marion Evans, Fay Addison, Sue Cork, Anna Murphy, Sheila Bannon, Annette Pointon, Janet Thomson and Ian Wyatt.

Volunteers

Tony Hathaway, Jean Jones, Jean Reeves, Mary Woley, Debbie Giles, Jane Winslet, Trevor Hoy, Roger Glenwright, Mike Davenport, Clive Tibbits, Mary Boyle, May Pugh, Eileen Williams and Ann Wood.

Thank you

There are so many individuals and organisations who in different ways have supported CAMEO over the past year. Our gratitude and thanks go out to you all:

Spelthorne & Weybridge Social Care Team, Proctor & Gamble, F. Harrison & Son of Englefield Green, Spelride, Shepperton Parish Charities, The Greeno Centre, CARE in Shepperton, Ashford Salvation Army, Age Concern, Spelthorne Borough Council, Spelthorne Carer Support, Alzheimer's Society, Katharine Sabine, Shepperton Fair, Surrey County Council Mental Health Team and Barclays Bank.

Without your help, last year really would not have been possible.



Charity Information

Main Contact Address:

26 Harpesford Avenue
Virginia Water
Surrey
GU25 4RD

Principal Bankers:

Barclays Bank plc
Shepperton Branch

Internet Address:

www.cameodaycentres.org.uk

Registered Charity Number:

1053528



CAMEO

(Registered Charity No. 1053528)

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Katharine Sabine BSc, ACA

Chartered Accountant

16 Nottingham Rd
Bristol BS7 9DH

CAMEO

(Registered Charity No. 1053528)

Accounts for the 12 months to 31 March 2018

Income & Expenditure Account

2016/17

£	Income		£
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46	Interest Received		470
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<u>273,328</u>		Total Income	<u>228,784</u>
	<u>Expenditure</u>		
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371	Equipment		2,103
325	Depreciation		885
<u>235,125</u>		Total Expenditure	<u>239,574</u>
<u>38,203</u>		Surplus/(Deficit) for the period	<u>- 10,790</u>

CAMEO

(Registered Charity No. 1053528)

Accounts for the 12 months to 31 March 2018

Balance Sheet as at 31 March 2018

2016/17			£
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699	Additions during year	1,310	6,307
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4,023	Depreciation		4,908
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195,601	Total Assets less Liabilities		184,812
	Capital & Reserves		
157,398	Opening Balance		195,601
38,203	Net Income for the year	-	10,790
195,601	Total Capital & Reserves		184,812