

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2018**

ROYAL ORCHESTRAL SOCIETY

CHARITY REGISTRATION No: 261421

ROYAL ORCHESTRAL SOCIETY

CONTENTS

Page 3	Legal and Administrative Information
Page 4	Independent Examiner's Report to the Trustees
Page 5 to 6	Trustees' Report
Page 7	Statement of Financial Activities
Page 8	Balance Sheet
Pages 9 to 14	Notes to the Financial Statements

ROYAL ORCHESTRAL SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	261421
START OF FINANCIAL YEAR	1 st September 2017
END OF FINANCIAL YEAR	31 st August 2018
TRUSTEES AT 31 ST AUGUST 2017	Mark Tennant (President) Francis Norton (Chairman) Rosemary Cook (Hon.Secretary) Anthony Melhuish (Hon.Treasurer) Janet Farrell (Hon. Librarian) Dame Geraldine Andrews Paul Blaker Joseph Smouha Brian Coffey Simon Upcott Leah Broadfield Derek Holland Stephen Freeman

The existing trustees may appoint any new trustees following the provisions laid out in the organisation's governing instrument

FOUNDED 1872

FOUNDER HRH Prince Alfred, Duke of Edinburgh

Constitution adopted 16th July 1970 and amended 1975 and amended a second time on 2nd December 1996.

To educate the public in the arts and sciences, and in particular the art and science of music, by the presentation of concerts and other activities.

CORRESPONDENCE ADDRESS 20 Ridgeway Road,
Isleworth,
Middlesex,
TW7 5LA

BANKERS National Westminster Bank Plc,
208 Piccadilly,
London,
W1A 2DG

INDEPENDENT EXAMINER JMA Ball, FCA
4a The Friary
Old Windsor,
Berkshire
SL4 2NS

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of Royal Orchestral Society on the accounts for the year ended 31st August 2018 set out on pages 7 to 14

This report is made solely to the trustees in accordance with section 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The organisation's trustees are responsible for the preparation of the accounts. The organisation's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

JMA Ball, FCA
4a The Friary
Old Windsor,
Berkshire
SL4 2NS

Dated: 12/11/2018

ROYAL ORCHESTRAL SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST AUGUST 2018

Activities and Achievements – Annual Review

As in previous years three principal concerts were given. The Autumn concert was held on 11th November 2017, the Spring concert on 27th January 2018 and the Summer concert on 9th June 2018. All three concerts were held in St John's Smith Square and all conducted by Orlando Jopling.

Subscription rates for Orchestral Members were £90 per annum (or £30 per term) . The Chairman also retained the discretionary power to reduce subscriptions to a nominal amount in certain cases. The price of admission to concerts varied with a maximum of £20. Concessions were maintained, and the charge for programmes stayed at £2. For the Autumn concert with The London Chorus, there were some higher ticket prices. Associate Members' subscriptions were set at £30.

As always, the Society has relied heavily on the continuing flow of gifts and donations in order to fund its activities as income from subscriptions, ticket sales and investment income is insufficient to cover outgoings. In the event that gifts and donations were to be significantly reduced the Society would need to seek alternative sources of income or curtail expenditure.

Investment policy continues to be that the majority of investment funds should be held in secure institutions whose purpose is to provide specialist investment services for charities and, as in previous years, we have used the Fixed Interest Funds and Deposit Accounts of COIF Charity Funds.

The Society remains heavily dependent on the generosity of its sponsors. In the current year we thank in particular The Monument Trust, The OJ Colman Charitable Trust, The Anav Charitable Trust, The Viscountess Radcliffe Fund and Anonymous. Our past and present benefactors continue to be listed and thanked in our concert programmes.

On behalf of the Trustees
Francis Norton, Chairman

Dated 16/10/2018

ROYAL ORCHESTRAL SOCIETY
TRUSTEES REPORT (continued)
FOR THE YEAR ENDED 31ST AUGUST 2018

The Charities Act 1993 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the deficit of the trust for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and apply them consistently

Make judgements and estimates that are reasonable and prudent

Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by Francis Norton

Dated 16/10/2018

ROYAL ORCHESTRAL SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST AUGUST 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017/2018 £	Total 2016/2017 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Voluntary Income	3a	13,166	0	13,166	12,414
Incoming Resources from Charitable Activities					
	3b	18,822	0	18,822	21,742
Other Incoming Resources	3c	0	0	0	0
TOTAL INCOMING RESOURCES		31,988	0	31,988	34,156
RESOURCES EXPENDED					
Costs of Generating Funds					
Charitable Activities	4a	28,994	2,092	31,086	39,419
Costs of Generating Voluntary Income	4b	798	0	798	2,310
Governance costs	4c	0	0	0	0
Other Resources Expended	4d	572	0	572	421
TOTAL RESOURCES EXPENDED		30,364	2,092	32,456	42,150
NET INCOMING/(OUTGOING) RESOURCES		1,624	-2,092	-468	-7994
Total Funds Brought Forward		226,038	2,092	228,130	237,664
Gains on Fixed Asset Investments		615		615	1,540
TOTAL FUNDS CARRIED FORWARD		228,277	0	228,277	228,130

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 14 form part of these financial statements.

ROYAL ORCHESTRAL SOCIETY

BALANCE SHEET

AS AT 31ST AUGUST 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2017/2018 £	Total 2016/2017 £
Fixed Assets					
Tangible Assets	2	0	0	0	0
Investments	6	218,913	0	218,913	218,535
Current Assets					
Stocks	7	493	0	493	493
Debtors	8	220	0	220	837
Cash at bank		20,096	0	20,096	10,405
Total Current Assets		20,809	0	20,809	11,735
Creditors: amounts falling due within one year	9	11,445	0	11,445	2,140
NET CURRENT ASSETS		9,364	0	9,364	9,595
TOTAL ASSETS less current liabilities		228,227	0	228,227	228,130
NET ASSETS		228,277	0	228,277	228,130
Funds of the Charity					
General Funds		228,277		228,277	226,038
Restricted Funds		-	0	0	2,092
Total Funds		228,277	0	228,277	228,130

Approved by the Trustees on 16/10/2018 and

Signed on their behalf by Francis Norton, Trustee

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2018

1. ACCOUNTING POLICIES

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to the resources
- The Trustees are virtually certain they will receive the resources and
- The monetary value can be measured with sufficient reliability

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA when received

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable

Investment gains and losses.

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST AUGUST 2018

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice on governance or constitutional matters.

Grants with performance conditions

Where a charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the charity.

Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year, and cost at least £2500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the costs of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Equipment	20%
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Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end.

2. TANGIBLE FIXED ASSETS

	Unrestricted £	Restricted £	Total £
MUSICAL INSTRUMENTS			
Cost at 1st September 2017	5,500	0	5,500
Additions	0	0	0
Cost at 31st August 2018	5,500	0	5,500
Accumulated depreciation at 1st September 2017	5,500	0	5,500
Charge for the year	0	0	0
Accumulated depreciation at 31st August 2018	5,500	0	5,500
Net Book value at 31 st August 2018	0	0	0
Net Book value at 31 st August 2017	0	0	0

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st August 2018 : None

31st August 2017 : None

Musical Instruments at cost at 1st September 2018 consist of 3 Timpani at £3,000 and a double bass at £2,500.

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST AUGUST 2018

3. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	TOTAL 2017/2018 £	TOTAL 2016/2017 £
a) Voluntary Income				
Donations	11,710		11,710	11,720
Gift Aid	1,456		1,456	694
	<u>13,166</u>		<u>13,166</u>	<u>12,414</u>
b) Incoming Resources from Charitable Activities				
Members/Associates	7,380		7,380	6,413
Ticket & Programme sales	11,442		11,442	15,392
	<u>18,822</u>		<u>18,822</u>	<u>21,742</u>
c) Other Incoming Resources				
	<u>0</u>		<u>0</u>	<u>0</u>
	<u>0</u>		<u>0</u>	<u>0</u>

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST AUGUST 2018

	Unrestricted Funds £	Restricted Funds £	TOTAL 2017/2018 £	TOTAL 2016/2017 £
4. RESOURCES EXPENDED				
a) Charitable Activities				
Awards	0	0	0	0
Hall Hire	9,758		9,758	13,835
Music and Equipment Hire	3,734		3,734	4,548
Choir	600		600	500
Printing	687		687	644
Rehearsal Room Hire	2,439		2,439	2,487
Soloist/Conductor	10,063		10,083	10,263
Players/Students	1,713	2,092	3,805	7,142
Donation to Charity	0		0	0
Sundry	0		0	0
	<u>28,994</u>	<u>2,092</u>	<u>31,086</u>	<u>39,419</u>
b) Costs of Generating Voluntary Income				
Publicity	798	0	798	2,310
	<u>798</u>	<u>0</u>	<u>798</u>	<u>2,310</u>
c) Governance Costs				
Independent Examiners Fees	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
d) Other Resources Expended				
Bank Charges	0		0	0
Depreciation	0		0	0
Insurance	482		482	390
Sundries	90		90	
Postage				31
	<u>572</u>	<u>0</u>	<u>572</u>	<u>421</u>

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST AUGUST 2018

5. RESTRICTED FUNDS

The Restricted fund for the Royal Orchestral Society was set up over 100 years ago by the founder Prince Alfred. This fund is devoted to fostering and supporting the work of students with the society. Primarily intended for candidates selected annually to compete for the awards founded by Prince Alfred but subject to this it is used to recompense and assist all students who work with the society. Assistance may include defraying student players' subscriptions to the society

The restricted funds are wholly represented by investments of the charity (see note 6).

6. INVESTMENTS

	Market Value 01/09/2017	Deposits	Withdrawals	Dividends	Revaluation 31/08/2018	Market Value 31/08/2018
Investment Funds	218,535	0	237	5,064	-4439	218,913
TOTAL	218,535	0	237	5,054	-4439	218,913

Gains on Fixed Asset Investment taken as dividends of £5064 plus a revaluation loss of £4439

7. STOCKS

	31-Aug-2018	31-Aug-2017
Medals at cost	493	493
	<u>493</u>	<u>493</u>

8. DEBTORS AND PREPAYMENTS

	31-Aug-2018	31-Aug-2017
Tax Recoverable	0	0
Prepayments	220	837
	<u>220</u>	<u>837</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31-Aug-2018	31-Aug-2017
Accruals	0	1,510
Amounts received in advance	11,445	630
	<u>11,445</u>	<u>2,140</u>

ROYAL ORCHESTRAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST AUGUST 2018

10. STAFF COSTS AND NUMBERS

There are no full time employees of the society (2016/2017: None).

11. TRUSTEES AND OTHER RELATED PARTIES

	31-Aug-2018	31-Aug-2017
	£	£
M Tennant	0	0
AJ Melhuish	0	0
FE Norton	1,820	4,561
B Coffey	0	0
	<hr/>	<hr/>
	1,820	4,561

The above amounts are for the reimbursement of expenses incurred on behalf of the society.

No other payments were made to trustees or any persons connected with them during this financial year. No material transaction took place between the organisation and a trustee or any person connected with them.

12. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.