

Charity Registration No. 1040896

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY

PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2018

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

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BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2018

Bourne Abbey Church of England Primary Academy School Parents Teachers and Friends Association is governed by its constitution, dated 6 February 1989 and amended on 26 April 1994, 8 June 2006, 29 September 2008, 20 September 2011 and 26 September 2013. Its registered name with the Charity Commission is Abbey Road Parents Teachers and Friends Association and its registered number is 1040896.

The committee, who were the charity's trustees during the year to 31 August 2018, were:

Carolyn Greig	Chair
Samantha Thompson	Secretary
Christine Podgorski	Treasurer
Claire Petz	Vice Chair
Carrie Stringer	Vice Treasurer
Claremont Blades	
Sarah Buttress	
Gina Carr	
Lee Clark	
Victoria Clark	
Kate Eales	
Sylva Gonzalez	
Mark Kwamusi	
Terry More	
Melania Norton	
Sarah-Jane Smith	
Rachelle Todd	
Jane Wainwright	
Lisa Wright	

Objectives and main activities

The main objectives of the charity are to:

- i) advance the education of pupils in the school,
- ii) provide and assist in the provision of facilities for education at the school not normally provided by the Local Education Authority
- iii) engage in activities that support the school
- iv) develop a more extended relationship between staff, parents and governors and others associated with the school.

To enable the charity to meet its objectives, fundraising events are held throughout the school year. This allows the charity to make contributions to the school, which are used to purchase and enhance equipment for the school.

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2018

Achievements in the year

We paid for the School to have new playground markings in Autumn 2017 and have the old markings from the surface, which were badly faded, to be removed.

The School Council requested a wishing well to be purchased to allow collections for charity and we purchased this and stones which would be used to cover the soil and retain moisture. The First News subscription was renewed for another year.

The children asked if their reading corners could be updated and we provided each class with money to purchase new and exciting books for their classrooms as well as updating their wet play boxes with new games which can be used when the weather is too poor for the children to go outside.

The Senior Leaders of the School are working to update their wish list to present to the PTFA at our AGM. This will focus on the Nursery and Kindergarten refurbishment.

We attracted more new committee members in 2016-17 and some members worked brilliantly taking on specific roles throughout the year. This has led to new events such as the Bags2 school clothing collection and a Ceilidh for October 2018.

We will be running the Fireworks again this year with the help of the Bourne Round Table and will be splitting the profits with them 50:50.

We have provided refreshments at the Year 6 Performance and at the presentation evening as well as helping out at the School open days.

The trustees have had regard to the guidance issued by the Charity Commission relating to public benefit.

Reserves

The trustees are aware that they need to maintain unrestricted free reserves at a level to provide sufficient funds to cover operating expenditure. The trustees consider that the charity should maintain between three and six months of unrestricted expenditure and will aim to maintain this in the current year.

Risk management

The trustees have assessed the major risks which the charity faces and confirm that systems have been established to enable regular reviews to mitigate these risks.

Carolyn Greig
Chair

Date: 19 September 2018

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

I report to the trustees on my examination of the accounts of Bourne Abbey Church of England Primary Academy Parents Teachers and Friends Association for the year ended 31 August 2018.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')..

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David W Mason FMAAT DChA
DWM Accounting Limited
9 Needham Court
Yaxley
Peterborough
PE7 3LE

Date: 19 September 2018

**BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2018

	Note	2018 £	£	2017 £	£
Receipts					
Charitable Activities:					
Fundraising income	1	31,750.61		30,343.98	
Other income:					
Uniform sales		190.00		148.90	
Bags2 School		163.45		-	
Miscellaneous		-		111.74	
		<u>32,104.06</u>		<u>30,604.62</u>	
Investment Income:					
Bank interest			8.20		2.38
			<u>8.20</u>		<u>2.38</u>
Total Receipts		<u><u>32,112.26</u></u>		<u><u>30,607.00</u></u>	
Payments					
Charitable Expenditure					
Fundraising expenditure	2	20,290.02		19,300.72	
Donations to school		13,156.75		6,934.31	
		<u>33,446.77</u>		<u>26,235.03</u>	
Other Expenditure					
Administration		182.00		199.29	
Refreshments		2.50		164.98	
		<u>184.50</u>		<u>364.27</u>	
Total Payments		<u><u>33,631.27</u></u>		<u><u>26,599.30</u></u>	
Net receipts/(payments) for the year			(1,519.01)		4,007.70
Balance brought forward			19,433.53		15,425.83
Balance carried forward			<u><u>17,914.52</u></u>		<u><u>19,433.53</u></u>

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY PARENTS TEACHERS AND FRIENDS ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2018

	2018 £	2017 £
1 Fundraising income:		
Christmas fayre	2,869.49	3,645.98
Discos	2,593.70	2,465.75
Easter competition	97.90	90.00
Fathers Day	819.50	820.55
Fireworks	19,807.43	17,308.01
Healthy tuck shop (Fruity Friday)	1,066.99	1,196.45
Lotto	-	51.92
Mothers Day	972.19	1,195.77
Sports days refreshments	60.00	-
Summer fayre	1,978.27	2,432.55
Year 6 leavers Hoodies	1,441.00	1,137.00
Year 6 production refreshments	44.14	-
	<u>31,750.61</u>	<u>30,343.98</u>
2 Fundraising expenditure:		
Ceilidh (2018/19 paid in advance)	45.00	-
Christmas fayre	868.91	1,340.38
Discos	654.07	973.48
Easter competition	-	-
Fathers Day	524.14	562.56
Fireworks	15,874.51	14,401.84
Healthy tuck shop (Fruity Friday)	36.59	-
Mothers Day	280.88	259.35
Sports days refreshments	18.85	51.13
Summer fayre	390.74	684.48
Year 6 leavers Hoodies	1,402.00	1,027.50
Year 6 production refreshments	36.40	-
Year 6 leavers party	157.93	-
	<u>20,290.02</u>	<u>19,300.72</u>