

Trustees Annual Report for the year ended 31st December 2017

2nd Ware St Marys Scout Group
Poles Lane
Ware
Herts.

Registered Charity No: 281875

Trustees

Dave Frost, Philip Rowbotham, Jerry Pollard, Catherine Lee, Karen John, Richard Fairfax, Taylor Wilson, Simon Lee, Sarah West, Helen Owen, Tom Martin

Structure

The scout group has an executive committee consisting of the Chairman, Group Scout Leader, Secretary, Treasurer along a leader from each section. The committee oversees the group as a whole. Each section is run by the individual section leader and their assistants who organise activities for the scouts, cubs or beavers. Trustees are volunteers who are either running a section of the Scout group or have usually had previously involvement with the scout group.

The scout group is part of the scouting movement and is governed by their policies.

Objective

The objective of the scout group is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Activities are organised for the groups in the format of weekly meetings including working towards scouting badges. Camping trips and external activities are also arranged throughout the year including volunteering in the community.

Financial Review

The scout group holds reserves of £29,018 to cover costs of any potential major repairs to the scout hut. The building is a wooden building which requires continued maintenance to keep it in a suitable condition for use and major repairs could be required at any time.

The group received most of its income from member subscriptions but also receives income from renting out the scout hut and fundraising. Gift aid also provides additional income.

Achievements & Performance

The improvement programme for the scout hut has continued with exterior redecoration and the installation of a new hot water system.

Most sections continue to be well subscribed although one cub section has suffered a drop in numbers which is currently being addressed. Five scouts received their gold chief scout award. Sections also continue to enter in District competitions, Cougar cubs came second in the Oxley Shield camping competition and the Scouts won Green Beret. Sections also continued to take part in camps and external activities as well as the standard pack nights.

The trustees declare that they have approved the trustees report above.

Philip Rowbotham (Chairman)

**2nd Ware (St Mary's) Scout Group
Income and Expenditure Account
Year Ended 31st December 2017**

	Notes	£	2017 £	£	£	2016 £	£
<u>Income</u>							
Subscriptions		15,716			15,316		
Activity & Camp Fees	1	5,016			6,588		
Fundraising	2	1,500			2,095		
Rent	3	3,070			3,166		
Donations & Grants	4	520			300		
Gift Aid		6,439			-		
Miscellaneous		12			914		
				32,273			28,379
<u>Expenditure</u>							
Capitation		7,476			5,792		
District Payments		-			-		
			7,476			5,792	
Section Activities		3,076			3,996		
Camps		4,487			5,631		
Competition Events		280			706		
Family Fun Day		-			632		
			7,843			10,965	
Uniform & Badges		2,064			1,634		
Equipment		627			3,729		
			2,691			5,363	
Rent		882			510		
Insurance		1,180			1,346		
Electricity & Water		1,321			1,457		
Repairs & Maintenance		6,208			1,203		
Cleaning		969			924		
Sundries		366			334		
			10,926			5,774	
Administration		65			92		
AGM		288			360		
Internet		156			-		
Sundries		39			40		
Fundraising Expenditure for 2015		-			427		
			548			919	
				29,484			28,813
Excess/(Deficit) of Income over Expenditure				2,789			-434
Accumulated funds at 31st December 2016		55,780					
Excess/(Deficit) of Income over Expenditure		2,789					
Accumulated funds at 31st December 2017		58,569					
Represented by :							
General Accounts		27,091					
Interest Account		29,018					
Fundraising Account		2,450					
Cash		10					
		58,569					

2nd Ware (St Mary's) Scout Group
Notes to the Financial Statements
Year Ended 31st December 2017

<u>Note</u>	<u>2017</u> £		<u>2016</u>	
1 <u>Activity & Camp Fees</u>				
Activities	353		901	
Activity Fees from 5th Ware Scouts	-		450	
Camps	4,663		5,237	
	<u>5,016</u>		<u>6,588</u>	
	<u>2017</u>	<u>2016</u>		
	£	£	£	£
2 <u>Fundraising</u>				
Dickensian Income	1,979		1,652	
Dickensian Costs	801		253	
Income from Dickensian		1,178		1,399
Thundridge Breakfast Income	-		581	
Thundridge Breakfast Costs	-		204	
Income from Thundridge Breakfast		-		377
For External Charities	88		90	
Donation to Charity	88		90	
		-		-
Cubs Go Karts		223		181
Badge sewing		56		57
AGM Raffle		43		81
Income from fundraising	<u>1,500</u>		<u>2,095</u>	
3 <u>Rent</u>				
Contract lettings	2,310		2,655	
Casual lettings	460		211	
EHDC	300		300	
	<u>3,070</u>		<u>3,166</u>	
4 <u>Donations and Grants</u>				
Grant from EHDC for Queen's Birthday	-		300	
Donations	520		-	
	<u>520</u>		<u>300</u>	

Independent Examiner's Report to the Trustees of the 2nd Ware (St Mary's) Scout Group.

I report on the accounts of the Group for the year ended 31st December 2017 which comprise the Income and Expenditure Account and related notes set out on pages 1 and 2.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:	Sean Clark	Southwell Tyrrell & Co.
Qualification:	ACA	Chartered Accountants
Address:	41 Baldock Street, Ware, Herts SG12 9DH	
Date:	27 th April 2018	