

COLLIS SCHOOL ASSOCIATION

**ACCOUNTS AND REPORT
FOR THE YEAR ENDING 31 JULY 2018**

Registered Charity Number: 1036853

COLLIS SCHOOL ASSOCIATION

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COLLIS SCHOOL ASSOCIATION

ANNUAL REPORT FOR THE YEAR ENDING 31 JULY 2018

The Collis School Association is a registered charity, No. 1036853. Its address is c/o Collis Primary School, Fairfax Road, Teddington, Middlesex, TW11 9BS.

The charity committee members during the year to 31 July 2018 were:

Mrs A Copeland	Chair (resigned February 2018)
Mrs F Wells	Co-Treasurer (resigned February 2018)
Ms B Ellis	Co-Treasurer (resigned February 2018)
Mrs S Robinson	Secretary (appointed June 2017)
Mrs L Farrell	Co-Treasurer (appointed January 2018)
Ms R Smith	Co-Treasurer (appointed January 2018)
Mr W Allen	Co-Chair (appointed February 2018)
Mrs H Samuel	Co-Chair (appointed February 2018)

The Head Teacher Kevin Hogston, is the ex-officio President of the Association and members of the teaching staff are ex-officio members of the committee.

The object of the charity is to advance the education of the pupils in Collis School. In furtherance of this objective the Association:

- Developed close and active links between staff, parents and children.
- Engaged in activities to support the school and advance the education of pupils; and
- Assisted in the provision of facilities and items for the education at the school (not provided from statutory funds) in consultation with the Governing body.

In particular a wide range of social and fundraising events were organised throughout the year, raising a net total of **£53,225** after expenditure (refer detail on page 7).

During the year donations in the amount of **£29,551** (refer detail on page 8) were granted to the school to support various projects including:

- IT hardware and maintenance **- £14,608**
- Books **- £12,968**

An allowance of **£10,000** was given to the Head Teacher for use on miscellaneous items for the school (2017: £3,000 termly allowance and £1,500 playground allowance) (refer note on page 9).

Collis School Association was left with a surplus of **£83,084** as at 31 July 2018.

In addition to the very tangible impact of the maintenance, grounds work and donations, the Association also encouraged the community feeling and helped provide a supportive and enjoyable environment for both parents and children.

The Association is very dependent on the hard work, time and energy of the committee together with a continued high level of support from the teachers, governors and parents.

Mrs L Farrell

Treasurer

1 February 2019

COLLIS SCHOOL ASSOCIATION

INCOME AND EXPENDITURE

	FY18	FY17	FY16
	£	£	£
INCOME			
Events	68,066	69,790	85,449
Bank Interest	5	3	4
Donations	8,450	4,488	6,799
Grants	-	-	-
Miscellaneous	4,575	4,328	6,097
Gift Aid	-	2,000	-
	<u>81,096</u>	<u>80,609</u>	<u>98,350</u>
TOTAL INCOME	81,096	80,609	98,350
EXPENDITURE			
Events	14,841	19,184	32,891
Donations & Upkeep	29,551	37,974	75,455
General Expenses	276	1,905	2,692
Bank Charges	-	-	-
	<u>44,668</u>	<u>59,063</u>	<u>111,038</u>
TOTAL EXPENDITURE	44,668	59,063	111,038
SURPLUS / (DEFICIT) FOR THE YEAR	<u>36,428</u>	<u>21,546</u>	<u>(12,688)</u>

COLLIS SCHOOL ASSOCIATION

BALANCE SHEET

	FY18	FY17	FY16
	£	£	£
CURRENT ASSETS			
Cash in Hand			
Bank Current Account	42,436	30,665	12,557
Bank Business Saver Account	34,169	14,424	9,504
Others Assets			
Amounts receivable	2,686	285	2,862
Prepayments	4,883	1,550	1,467
TOTAL CURRENT ASSETS	84,174	46,924	26,389
TOTAL LIABILITIES – CREDITOR	1,090	268	1,279
NET ASSETS	83,084	46,656	25,110
REPRESENTED BY			
Surplus Brought forward	46,656	25,110	37,798
Surplus / (Deficit)	36,428	21,546	(12,688)
SURPLUS CARRIED FORWARD	83,084	46,656	25,110

COLLIS SCHOOL ASSOCIATION

NOTES TO THE ACCOUNTS

EVENTS

	FY18	FY17	FY16
	Surplus £	Surplus £	Surplus £
Firework night 2017	16,584	19,353	15,345
Christmas Fair, cards & Gift Wrap	10,854	9,704	8,921
Colour Run	7,701	-	-
Summer Fair 2018 event	1,137	8,089	-
OTHER	7,112	6,534	4,779
Football and Netball day	1,755	1,822	795
Quiz night event	-	1,551	2,533
Collis Comedy Night	-	1,453	-
film Night Event	-	1,130	1,793
Childrens Disco	-	970	-
Circus event	-	-	10,367
Bounceathon	8,082	-	7,593
Total	53,225	50,606	52,126

EVENTS

Firework night 2017
 Christmas Fair, cards & Gift Wrap
 Colurrun
 Summer Fair 2018 event
 OTHER
 Football and Netball day
 Quiz night event
 Collis Comedy Night
 film Night Event
 Childrens Disco
 Circus event
Bounceathon

Deleted: Total

COLLIS SCHOOL ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED)

DONATIONS

Deleted: ¶

	£
IT Hardware and maintenance	14,608
Termly allowances (refer note 4)	10,000
Books	2,689
Reception block play set	530
Playground Allowance	500
Stationary Donation	500
Xmas lunch	243
Other	482
	<hr/>
	29,551

COLLIS SCHOOL ASSOCIATION

NOTES TO THE ACCOUNTS (CONTINUED)

1. ACCOUNTING POLICIES

1.1 Accounting Convention

The accounts are prepared under the historical cost convention.

1.2 Stocks

Stocks purchased for events are treated as an expense of that event when purchased.

2. STOCKS

No material amount of stock was held at year end.

3. DEBTORS

Debtors relate to income pledged for events during the fiscal year but received after year end.

4. TERMLY ALLOWANCE

An allowance of £10,000 was given to the Head Teacher for use on miscellaneous items for the school.

The Head Teacher accounts for this expenditure to the finance committee, a sub-committee of the Association, that discusses and agrees expenditure of funds raised.

COLLIS SCHOOL ASSOCIATION

Independent Examiner's report to the Trustees of Collis School Association

I report on the accounts of the Trust for the year ended 31 July 2018, which are set out on pages 1 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Signed: _____

Relevant professional qualification or body:

Address:

Date: _____

COLLIS SCHOOL ASSOCIATION

**ACCOUNTS AND REPORT
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Name:

Signed: _____

Relevant professional qualification or body:

Address:

Date: _____

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Name:

Signed:

A Gillham

Relevant professional qualification or body: SOUTH AFRICAN INSTITUTE OF CHARTERED ACCOUNTANTS

Address: 64 BUSHY PARK ROAD
TEDDINGTON, LONDON
UNITED KINGDOM

Date:

01 MARCH 2019