

Aldeburgh Music Club

Annual Report to The Charity Commission for the year ended 31st July 2018

President: Humphrey Burton CBE. Vice-Presidents: Robin Leggate and Dame Ann Murray.
Director of Music: Edmond Fivet CBE. Rehearsal pianist: Jonathan Rutherford.

Registered charity number: 1000990

Address: c/o The Hon Secretary, Carlton Rookery, Carlton, Saxmundham, Suffolk, IP17 2NN.

The trustees and members of the Committee during the year were:

Hunter Smith *Trustee & Chairman*
Veronica Posford *Trustee & Vice chairman*
Kenneth Cordeiro *Trustee & Hon Treasurer*
Auriol Marson *Trustee, Hon Secretary and Rehearsal Co-ordinator*
Penny Kay *Trustee & Concert Manager*
Juliet Brereton *Trustee & Social Co-ordinator*
Peter Howard-Dobson *Trustee & Patrons Co-ordinator*
Maria Chapman-Beer (In attendance)
Helen Mower (Co-opted)
Edmond Fivet *Director of Music* (In attendance)
Elizabeth Page *Orchestra Manager* (In attendance)

Other non-committee posts:

Wendy Marshall <i>Membership Secretary</i>	Charlie Burt <i>100 Club</i>
Carol Wood <i>Soprano Representative</i>	Anne Morris <i>100 Club</i>
Frances Osborne <i>Alto Representative</i>	Peter Fife <i>Tenor Representative</i>
John Driscoll <i>Bass Representative</i>	
Jack Firman <i>Website Co-ordinator & Music Librarian</i>	

Structure, governance and management

The Trustees for the year 2017/18 were elected from the Club's members at the Annual General Meeting. They shall hold office for one year or until the succeeding season's AGM, and be eligible for re-election. The Annual General Meeting was held on 17th October 2017. The Trustees constitute the Committee of the Club, which is responsible to the Charity Commission for the proper conduct of the Club's affairs. The Club is governed according to the rules established by its Documents of Constitution, approved by the Charity Commission and dated 28th September 2010.

Objectives, membership and activities

The objectives of the Club are defined in its Constitution, approved by the Charity Commission and in line with the provisions of the 2006 Charities Act. These may be set out as follows:-

1. To promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals, by commissioning new choral works and by such other ways as the Club through its Committee shall determine from time to time.
2. To further such other charitable purposes as the Club shall from time to time decide, including cooperation with neighbouring choirs and providing opportunities for schools to participate in its concerts.
3. To charge an annual subscription to cover the costs of weekly rehearsals and to contribute towards the periodic losses incurred in performing public concerts. This subscription may be waived or reduced in exceptional circumstances and at the Committee's discretion.
4. To welcome into membership any active musician in Aldeburgh and the surrounding district, without audition, and on the clear understanding that all members will support the Club in every way within their means.
5. To provide, using patronage, or by charging attendees, training sessions for members, within or additional to concert rehearsals.

The Club arranges and performs concerts each year in Aldeburgh and the surrounding district. The programmes include many of the great classical choral works and a wide variety of less well-known works together with concertos and other orchestral works. Wherever appropriate, the Club will employ local orchestras, young professional soloists and instrumentalists from East Anglia.



Review of the year

The Club gave three concerts during the year. Handel's Messiah with the Suffolk Baroque Players was performed at Snape Maltings Concert Hall in November 2017 to a 78% audience capacity. This was followed on 17th March 2018 by a joint performance with the Bury Bach Choir of Mozart's Mass in C Minor and Solemn Vespers with the Prometheus Orchestra at Snape Maltings Concert Hall. The audience occupancy of 57% was less than expected due to the harsh winter conditions at the time. In May 2018 the club gave a concert of Music for Choir and Brass with the Prometheus Brass Ensemble. The programme consisted of music by Purcell, Finzi, Rutter, Parry, Barber and Gregson and showcased the choir's versatility in music of different styles. Audience capacity at this concert was 80%.

In addition to the three concerts above the choir also took part in a joint performance on 3rd March 2018 of Mozart's C Minor Mass and Solemn Vespers with the Bury Bach Choir at their home venue of St Edmundsbury Cathedral, Bury St Edmunds.

Handel's Messiah and Music for Choir and Brass were conducted by the Club's Music Director Edmond Fivet. The conducting of the two joint Mozart concerts was shared by Edmond Fivet and Philip Reed, the Music Director of the Bury Bach Choir.

Finances

The accounts of the club are prepared on a receipts and payments basis in accordance with charity law and on this basis they show an overall overspend of £6,190 in the financial year 2017/18. Charitable expenditure totalled £53,265.

In the year 2017/18 there were 86 members paying a subscription of £120 each. Excluding the recovery of gift aid tax, membership subscriptions totalled £10,220. Patrons contributed £8,151 excluding gift aid tax. £3,000 was received from The Original Cottage Company Limited, the new owners of Suffolk Cottage Holidays. These subscriptions and gifts help to underwrite the choir's rehearsals and concerts.

The three concerts made a total deficit of £19,591, approximately £500 above the budget deficit of £19,086. The poor winter conditions over the period of the Mozart concert in March 2018 may have prevented us from meeting our budget.

We held cash at bank at the year end of £49,156.

Statement of policy on the level and banking of retained funds.

It is the club's policy to retain prudently substantial reserves to support future activities, especially where no sponsorship, grants or gifts are made available.

The club operates the following bank accounts:-

- Charities Aid Foundation Bank at 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ at which two accounts are held for day to day transactions and for receiving member subscriptions.
- HSBC at 20 High Street, Saxmundham, IP17 1DB, for receiving Patrons' donations and making payments to musicians.
- Charities Aid Foundation 60 Day Notice Account Issue 1 for the reserve funds. The account is held at Shawbrook Bank.

Independent Examiner. The club's financial affairs for the year 2017/18 have been examined for no fee by Mr Michael Pearce, Beacon Cottage, Broad Street, Orford, Suffolk, IP12 2NQ.

Signed on behalf of the Trustees: Hunter Smith (Chairman)

Date:

ALDEBURGH MUSIC CLUB
Receipts and Payments Account for the year ending 31st July 2018

	Notes	2018	2017
Receipts			
Subscriptions	1	12145	11613
AMC 100 Club		1050	992
Patrons	2	9871	10094
Donations	3	4142	4328
Interest		383	321
AMC party		-322	-238
Sundries		<u>140</u>	<u>220</u>
Total Receipts	£	<u>27409</u>	<u>27330</u>

Payments			
Administration	4	2747	2637
Trustee expenses		150	150
Director's fee		540	540
Rehearsal costs		10019	10050
Choir training (Music/CDs)		559	685
Concert deficit	5	19591	12885
Relating to other years		<u>-7</u>	<u>2989</u>
	£	<u>33599</u>	<u>29936</u>

Cash deficit/surplus for the year		-6190	-2606
add cash at bank at 1st August 2017		<u>55346</u>	<u>57952</u>
Cash at bank at 31 July 2018	£	<u>49156</u>	<u>55346</u>

Statement of Assets and Liabilities at 31st July 2018

HSBC current account		1327	3317
CAF Bank Current Account		2999	592
CAF Bank Gold		10284	1272
Shawbrook Bank 60 day account		<u>34546</u>	<u>50165</u>
Total cash at bank	£	<u>49156</u>	<u>55346</u>

Charitable expenditure included above

Orchestra, soloists and conductors		23635	21427
Rehearsal conductors and pianists		8870	9480
Concert and rehearsal venues		13294	10774
Programmes, advertising, leaflets and signs		<u>7466</u>	<u>7684</u>
	£	<u>53265</u>	<u>49365</u>

ALDEBURGH MUSIC CLUB

Receipts and Payments Account for the year ending 31st July 2018

Notes to the Accounts

- 1 Members subscriptions of £12145 include £1915 gift aid tax recovered.
- 2 Patrons gifted a total of £8151. The total of £9871 includes an allocation of £250 towards the cost of the Messiah concert and gift aid tax recovered of £1970.
- 3 Donations include £3000 from The Original Cottage Company Ltd used to underwrite losses on concerts.
- 4 Administration includes publicity expenditure of £802 and subscriptions and insurance of £950.
- 5 The concert deficit is made up as follows:

Handel Messiah	4520
Mozart C Minor Mass and Solemn Vespers	10553
Music for Choir and Brass	<u>4518</u>
	£ <u>19591</u>

Hunter Smith, Chairman

[Signature]

Date

25 September '18

Kenneth Cordeiro, Treasurer

[Signature]

Date

25/9/2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ALDEBURGH MUSIC CLUB

I report on the accounts of The Aldeburgh Music Club for the year ending 31st July 2018.

Responsibilities and basis of report

The charity trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required under section 144 of the Act and that an independent examination is needed. In respect of my examination of the charity's accounts carried out under section 145 of the Act I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect :

- 1 accounting records were not kept in accordance with section 130 of the Act, or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature]

Name:

MICHAEL J PEARCE

Address

Beacon Cottage Orford IP12 2NQ

Date:

26/9/2018

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MICHAEL J PEARCE

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26/9/2018