

FRENCHAY VILLAGE HALL MANAGEMENT COMMITTEE
ANNUAL REPORT FOR THE FINANCIAL YEAR TO END OF JULY 2018
FOR THE FRENCHAY VILLAGE HALL CHARITABLE TRUST
REGISTERED CHARITY NUMBER 281177

Charity Objective

Frenchay Village Hall, Beckspool Road, Frenchay, Bristol, BS16 1NU, is registered with the Charity Commissioners and constituted by Deed of Trust.

The continuing objective of the charity is to maintain the Village Hall for the use of all residents of Frenchay in order for them to enjoy various social and recreational activities. The Management Committee's aim is to provide the modern facilities required at an affordable cost to all users, with preferential rates applied to voluntary organisations serving the local community.

Management

The Charity is administered by a Management Committee which, at the start of the year comprised:

Chairman	Mr D Summerhill
Vice Chairman	Mrs K Morrison
Secretary	Miss C Cole
Treasurer	Vacant position
Representative Members	Mrs C Davies, Ms L Foley, Mr E Lewis, Mr R Wheeler, Mr D Summerhill
Frenchay Resident Members	Mr M Grant, Mrs K Morrison, Mr A Ford, Miss C Cole, Mrs A Parry
Booking Secretary	Mrs E Stiddard
Ex Officio Member	Vicar of Frenchay Church – Rev Charles Sugden

At the AGM held in October 2017, once again, new members were sought from village residents' and user group representatives. One new resident has subsequently joined the Committee

Employees

Two self-employed part-time cleaners continue to be used by the Committee but all repairs, re-decorations and other improvements are either carried out voluntarily by the Committee or are contracted to small local businesses.
The Booking Secretary is paid an annual honorarium

Hall Usage

Throughout the year, the continued to be used on week days by a large number of regular user groups including: a pre-school playgroup and a toddlers group, Guides and associated groups (Rainbows and Brownies); WI, Men's Probus; a theatre group; a keep fit class, yoga class, dance classes and a folk dance group; a Friendship Club for the more senior members of the local community; a group for local artists and the local Preservation Society meet regularly. There is also a local lady's choir that meet regularly in the main hall. Once a week a church group use the hall and various keep-fit groups, including Pilates. There are no regular bookings on Saturday and Sundays, but the hall is well used at weekends for private family parties, wedding receptions; there has been an increase in the number of private parties on Saturdays. The hall is periodically used by the local Neighbourhood Watch, the National Blood Service Donor Unit, and as a polling station for local and national elections. The local Flower Show uses the hall annually in conjunction with other local facilities.

General

General maintenance and decoration of the hall and rooms is an ongoing process. Updating the hall has been happening throughout the year. The fire system has undergone a complete upgrade following a report from the fire officer after a small kitchen fire during a rental. New access and exit signs have been installed and a new fire alarm system. The new housing development is still ongoing and the number of residents on the increase.

A major project is being planned to upgrade the hall to reduce heat loss and noise pollution. This will be planned and executed over the coming years.

Hall Finances

A total of £39,536 was received during the year of which £26,757 was received by way of regular user rental charges, an increase on the previous year. The expenditure amounted to £20,763 which resulted in a surplus of £18,773 for the year. The majority of the expenditure was for costs involved with maintaining and cleaning the Village Hall.

The cash reserve held at the end of the year amounted to £22,811 mainly due to no major redecoration being carried out. A further £15,000 was added to the Development Reserve now totalling £37,397 for future development of the Village Hall. £11,386 of the reserve has subsequently been spent on fire door and fire alarm upgrades.

Although the position of Treasurer is currently vacant it is hoped that this role will be filled in the not too distant future. The retiring treasurer completed the end of year accounts.

Miss Christine Cole
Secretary of Frenchay Village Hall Management Committee

10 April 2018

FRENCHAY VILLAGE HALL

Income and Expenditure Account 1.8.17 to 31.7.2018

	<u>12 Months to 31 July 2018</u>		<u>12 Months to 31st July 2017</u>	
	£	£	£	£
INCOME				
Hall Rentals				
Regular Users	26,757		25,599	
Others	<u>10,694</u>	37,451	<u>9,707</u>	35,306
Music Licence Receipts		470		365
Alcohol Licence Receipts		220		240
Fund Raising		413		354
Donations		940		1,590
Bank Interest		16		22
Late Payment penalty/charges		<u>26</u>		<u>14</u>
		39,536		37,891
EXPENDITURE				
Repairs & Maintenance	1,994		5,262	
Lighting & Heating	5,142		4,104	
Rates & Water Rates	939		1,477	
Music Licence costs	495		497	
Alcohol Licence costs	70		70	
Insurance	941		881	
Cleaning	7,777		7,882	
Honorarium	2,400		2,400	
Broadband/Wifi	346		955	
Printing Postage & Telephone	250		69	
Bank charges	60		45	
Sundries	349		441	
	<u> </u>	20,763	<u> </u>	24,083
- Deficit / + surplus		<u>18,773</u>		<u>13,808</u>
Excess of Income over Expenditure		<u>18,773</u>		<u>13,808</u>
Balance Brought Forward		4,038		230
Capital Account		<u>22,811</u>		<u>14,038</u>
Less Amount set aside for Future development		15,000		10,000
		<u>7,811</u>		<u>4,038</u>

FRENCHAY VILLAGE HALL

Balance Sheet as at 31 July 2018

	<u>12 Months to 31 July 2018</u>		<u>12 Months to 31st July 2017</u>	
	£	£	£	£
Capital Account		7,811		4,038
Development Reserve Account		26,011		22,397
		<u>33,822</u>		<u>26,435</u>
CURRENT ASSETS				
Bank Accounts				
Gold Account	31,742		29,860	
Current Account	<u>6,141</u>	37,883	<u>1,725</u>	31,585
Cash in Hand and float		180		161
Debtors		<u>-</u>		<u>-</u>
		38,063		31,746
Less Current Liabilities				
Deposits Held	3,050		3,100	
Key Deposits	<u>680</u>	3,730	<u>820</u>	3,920
Creditors		<u>511</u>		<u>1,391</u>
		<u>33,822</u>		<u>26,435</u>
Development Reserve Account				
Balance Brought Forward	22,397		22,777	
Transfer from Capital Account	<u>15,000</u>	37,397	<u>10,000</u>	32,777
less				
Fire Doors & Alarms Upgrade	11,386		-	
CCTV	-		2,135	
Lighting Replacement	-		94	
Flooring	-		4,262	
Curtains & Blinds	-		3,889	
		<u>11,386</u>		<u>10,380</u>
		<u>26,011</u>		<u>22,397</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
FRENCHAY VILLAGE HALL CHARITABLE TRUST

On accounts for the year
ended

31ST JULY 2018

Charity no
(if any)

281177

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

I. Roy Starfield

Date:

22 November 2018.

Name:

IAN ROY STARFIELD

Relevant professional
qualification(s) or body

FCCA

CHARTERED CERTIFIED ACCOUNTANT

(if any):

Address:

THE WILLOWS, KNAPP ROAD

WOTTON UNDER EDGE

GLOUCESTERSHIRE GL12 7HN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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