

Millennium Farm Trust

(a private company limited by guarantee)

Unaudited

Trustees' Report and Financial Statements

For the Year Ended 31st March 2018

Registered Charity Number 1070145

Millennium Farm Trust
Trustees' Report and Financial Statements
Year Ended 31st March 2018

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Millennium Farm Trust
Company Information
Year Ended 31st March 2018

Directors and Trustees

Mrs. Nicky Hunter
Mr. Andy Hunter (Chairman)
Mr. Tim Freathy
Mrs. Louisa Wells (Treasurer)
Mrs. Helen Wilson
Ms. Amanda O'Neill
Mr Jeremy Massey

Secretary

Mr. Andy Hunter

Company Registered Number

3567659

Charity Registered Number

1070145

Registered Office

Rookery Farm
Depden
Bury St Edmunds
Suffolk
IP29 4BU

Independent Examiner

KPSK Accounts and Tax Limited
6 Manor Park
Church Road
Great Barton
Bury St Edmunds
Suffolk
IP31 2QR

Millennium Farm Trust
Trustees' Annual Report
Year Ended 31st March 2018

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Millennium Farm Trust (the company) for the ended 31 March 2018. The Trustees confirm that the financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Statement of Recommended Practice: "Accounting and Reporting by Charities" (FRS 102).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic and Director's Report) Regulations 2013 is not required.

The trustees have complied with the duty in Section 17 (5) of the 2011 Charities Act to have paid due regard to guidance Issued by the Charity Commission in relation to the activities being for the public benefit.

Structure, governance and management

Constitution

Millennium Farm Trust is a company limited by guarantee, incorporated 20 May 1998, and governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

The Trustees administer the charity and have control of the trust, its property and its funds. The Directors and Trustees who served during the year were Mr A Hunter, Mrs N Hunter, Mrs L Wells, Mr T Freathy, Ms A O'Neill and Mrs H Wilson. Mr J Massey was appointed after the balance sheet date on the 3rd July 2018.

The charity has been run with Trustees and a management committee; a committee meeting is held every 4 - 6 weeks on an ad hoc basis as the need arises.

During the year we continued with 3 paid support workers, along with a team of volunteers. We continued to ensure the governance was correct, developing and reviewing the systems previously put in place.

Method of Appointment or Election of Trustees

New Trustees are advertised for against requirements set out in a job description. Applicants are reviewed and selected for interview. The Chairperson and one other Trustee and Director interview candidates to select the most appropriate person for the role. The successful candidate is provided with a trustee induction (which includes an induction pack).

Related Party Relationships

None of the Trustees received remuneration or other benefits from their work as trustees with the charity. Details of other transactions with Trustees are fully disclosed in note 14. There are no related parties under common control, or under the control of the Trust, nor is the Trust under the control of any party.

Objectives and Activities

Our objectives continue to be to advance the education of persons who have learning difficulties or disabilities, mental health problems or acquired brain injuries and pupils currently excluded or at risk of exclusion from school, opportunities for training work experience and/or employment in agriculture, horticulture and related subjects and in the principles of good citizenship so that such persons can develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society and improve their conditions of life in the County of Suffolk and surrounding areas.

We offer a place where people can come and learn, relax and find the peace that can be uniquely found whilst working on the land.

During the year we progressed and developed operations at Rookery farm where we offered services including animal husbandry, horticulture and agriculture.

Millennium Farm Trust
Trustees' Annual Report (continued)
Year Ended 31st March 2018

Achievements and performance

The farm helpers have worked really hard over the last 12 months to transform and develop Rookery farm; a number of projects including new chicken huts, a new polytunnel with raised beds area's and paddock fencing have kept everyone busy. We continue to attract new farm helpers on a regular basis. We will be presenting certificates to our farm helpers.

Financial review

Net incoming resources for the year were £34,806 (2017: £31,866). We have been able to continue to invest in the site this year in particular transforming the former café on site into our new HQ, replacing fencing and developing the area around the poly tunnel to include various raised beds.

In addition we received a grant to run a time out programme during the summer to support young people with learning difficulties. Various other donations were received from Waitrose, Round Table and Risbygate sports.

We continue to maintain reserves to provide cash flow contingencies and support longer term projects. Our expenses continue to relate to the payment of support workers, our base, ongoing projects as well as material costs and replacement of tools and equipment.

Reserves and Investment Policy

The charity retains three months working capital along with any other committed spends; this is reviewed on a quarterly basis in line with the forward view. The funds are retained in easy access bank accounts.

Plans for future developments

Future plans and developments are discussed and agreed during the monthly meetings and timescales set along with a consideration for cost and how this will be met e.g. from our funds or grant requests/fundraising etc; these in the main relate to projects for the farm helpers and/or improvements to the Depden site for the benefit of the farm helpers.

Risk management

The Trustees have assessed the major risks to which the charity is exposed and established systems and procedures to mitigate exposure to the major risks.

Public benefit

In carrying out the activities of the Trust, the Trustees have regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the Trust meets the objectives of the Charities Act.

Going concern

The Trustees have a reasonable expectation that adequate resources exist for the charity to continue to operate for the foreseeable future and thus continues to adopt the going concern basis of accounting in preparing these accounts.

Trustees' Responsibility Statement

The Trustees (who are also directors of Millennium Farm Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law. The Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;


Millennium Farm Trust
Trustees' Annual Report (continued)
Year Ended 31st March 2018

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Trustees on 18 DECEMBER 2018 and signed on their behalf by:


.....

Print Name LOUISA WELL
Trustee

**Independent Examiner's Report
to the Trustees of Millennium Farm Trust
Year Ended 31st March 2018**

I report on the financial statements of the group for the year ended 31st March 2018 set out on pages 6 to 12.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of the trustees and the examiner

The charity's trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the group is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended practice: Accounting and Reporting by Charities
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Paul Raven
KPSK Accounts and Tax Limited
6 Manor Park
Church Road
Great Barton
Bury St Edmunds
Suffolk
IP31 2QR

Millennium Farm Trust
Statement of Financial Activities
(Incorporating Income & Expenditure Account)
Year Ended 31st March 2018

		Unrestricted Funds	Restricted Funds	Total Funds 2018	Total Funds 2017 (restated)
	Note	£	£	£	£
<u>Incoming Resources</u>					
From generated funds					
Donations and legacies	4	8,500	10,000	18,500	32,019
Charitable activities	5	<u>125,914</u>	–	<u>125,914</u>	<u>88,447</u>
Total incoming Resources		<u>134,414</u>	<u>10,000</u>	<u>144,414</u>	<u>120,466</u>
<u>Resources Expended</u>					
Charitable activities	6	<u>114,332</u>	<u>22,391</u>	<u>136,723</u>	<u>88,600</u>
Total resources expended		<u>114,332</u>	<u>22,391</u>	<u>136,723</u>	<u>88,600</u>
Net movement in Funds		20,082	(12,391)	7,691	31,866
<u>Reconciliation of Funds</u>					
Balances brought forward		<u>29,836</u>	<u>26,826</u>	<u>56,662</u>	<u>24,796</u>
Balances carried forward		<u>49,918</u>	<u>14,435</u>	<u>64,353</u>	<u>56,662</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 13 form part of these financial statements

Millennium Farm Trust
Balance Sheet
Year Ended 31st March 2018

		2018		2017 (restated)	
	Note	£	£	£	£
Fixed assets					
Tangible assets	8		33,422		20,516
Current assets					
Debtors	9	18,003		16,689	
Cash at bank and in hand		<u>16,152</u>		<u>32,217</u>	
		<u>34,155</u>		<u>48,906</u>	
Creditors:					
Amounts falling due within one year	10	<u>3,224</u>		<u>(12,760)</u>	
Net current assets			<u>30,931</u>		<u>36,146</u>
Total assets less					
Current liabilities			64,353		56,662
Long term liabilities			-		-
Total net assets			<u>64,353</u>		<u>56,662</u>
Represented by:					
Unrestricted funds	11		49,918		29,836
Restricted funds			<u>14,435</u>		<u>26,826</u>
			<u>64,353</u>		<u>56,662</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2018.


The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the trustees on 18 DECEMBER 2018 and are signed on their behalf by;



Print Name LOUISA WELLS Trustee

The notes on pages 8 to 13 form part of these financial statements.

Millennium Farm Trust
Notes to the Financial Statements
Year Ended 31st March 2018

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a) Basis of accounting

The charity is a private company limited by guarantee registered in England and Wales and governed in accordance with its articles of association. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are described in the Trustees' Report. The members of the company are the Trustees named on the company information page. In the event of the company being wound up the liability in respect of the guarantee is limited to £1 per member of the company.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared on a going concern basis under the historical cost convention in sterling which is the functional currency of the charity.

b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Surpluses on restricted funds are made available to other funds in the furtherance of the objectives of the charity as a whole.

c) Income Recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

The principal sources of income received by the charity are accounted for in the Statement of Financial Activities as follows:

Donations and legacies

Donations are recognised when the charity has been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2018

Grants

Income from grants, whether capital grants or revenue grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

d) Resources expended

Expenditure is recognised on an accruals basis once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure on charitable activities comprises direct expenditure attributable to the charity's principal activities.

Costs of raising funds relates to costs incurred in securing funding from external sources

e) Fixed assets

Tangible fixed assets are stated at historic cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Plant and equipment 20% Straight Line

f) Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

g) Judgements in applying accounting policies and key sources of estimation uncertainty

Estimates and judgements are based on historical experience and other factors, including expectations of future events, that are believed to be reasonable under the circumstances and are subject to continuous monitoring.

The Charity makes estimates and assumptions relating to future events which will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are addressed below.

h) Useful economic lives and residual values of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

2. Taxation

Millennium Farm Trust is a registered charity and is therefore exempt from direct taxation.

3. Income

All income is wholly attributable to the charitable activity of the company and arises solely within the United Kingdom.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2018

4. Donations and Legacies

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2017 (Restated) £
General Donations	8,500	-	2,245
Bury Physio Donation for Tractor	-	-	17,874
Big Lottery Grant	-	-	9,250
Suffolk CC Locality Grant	-	-	350
Misc Grants	-	-	200
Polytunnel Grant	-	-	2,000
Time out	-	10,000	-
St Edmundsbury Council Grant	-	-	100
	<u>8,500</u>	<u>10,000</u>	<u>32,019</u>

5. Incoming Resources from Charitable Activities

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2017 £
Farm Helpers	118,768	-	86,371
Member Subscriptions	-	-	205
Produce and contract	7,146	-	-
Miscellaneous Sales	-	-	1,871
	<u>125,914</u>	-	<u>88,447</u>

6. Analysis of Charitable Expenditure

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2017 £
Advertising	3,872	-	-
Consultancy	30,329	-	24,489
Staff	47,991	-	32,216
Travel	1,066	-	824
Rent	8,880	-	9,600
Insurance	813	-	903
Project Expenditure		18,816	11,676
General	18,229	-	6,038
Independent Examiner's fee	1,844	-	556
Polytunnel	-	-	2,000
Depreciation	<u>1,308</u>	<u>3,575</u>	<u>298</u>
	<u>114,332</u>	<u>22,391</u>	<u>88,600</u>

7. Staff costs

	2018 No.	2017 No.
The average number of staff employed by the charity during the financial year amounted to:	3	3

No employee received remuneration amounting to more than £60,000 in either year.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2018

8. Tangible fixed assets

	Plant & Equipment £
Cost	
At 1 st April 2017	20,814
Additions	17,790
Disposals	-
At 31 st March 2018	<u>38,604</u>
Depreciation	
At 1 st April 2017	298
Charge for the year	4,884
Elimination on disposal	-
At 31 st March 2018	<u>5,182</u>
Net book value	
At 31 st March 2018	<u>33,422</u>
At 31 st March 2017	<u>20,516</u>

9. Debtors

	2018 £	2017 (Restated) £
Trade debtors	<u>18,003</u>	<u>16,689</u>

10. Creditors: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	99	12,460
Social security and other taxes	2,674	-
Accruals	<u>451</u>	<u>300</u>
	<u>3,224</u>	<u>12,760</u>

11. Summary of Funds

	Balance at 1 st April 2017 (Restated) £	Incoming £	Outgoing & Transfers £	Balance at 31 st March 2018 £
Restricted funds:				
Time out	-	10,000	(10,000)	-
Bury Physio Donation for Tractor	17,576	-	(3,575)	14,001
Big Lottery Grant	9,250	-	(8,816)	434
Suffolk CC Locality Grant	-	-	-	-
Misc Grants	-	-	-	-
Polytunnel Grant	-	-	-	-
	<u>26,826</u>	<u>10,000</u>	<u>(22,391)</u>	<u>14,435</u>
General unrestricted funds	<u>29,836</u>	<u>134,414</u>	<u>(114,332)</u>	<u>49,918</u>

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2018

Description of Restricted Funds:

Bury Physio - donation received for the purchase of a tractor.
 Big Lottery - to improve the site, in particular create new pathways and raised beds. Suffolk CC - to assist with the general objectives of the charity.
 Misc. Grants - to assist with the general objectives of the charity.
 Polytunnel Grant - grant received to fund the building of a polytunnel.
 St Edmundsbury Grant - to assist with the general objectives of the charity.
 Time out - a holiday programme for young people with learning disabilities

12. Analysis of net assets between restricted and unrestricted funds

	Tangible Fixed Assets £	Other Net Assets £	Total £
Restricted funds	14,001	434	14,435
Unrestricted funds	<u>19,421</u>	<u>30,497</u>	<u>49,918</u>
	<u>33,422</u>	<u>30,931</u>	<u>64,353</u>

13. Financial Instruments

	2018 £	2017 (Restated) £
Financial assets measured at amortised cost	18,003	16,689
Financial liabilities measured at amortised cost	99	12,460

Financial assets measured at amortised cost comprise debtors excluding prepayments. Financial liabilities measured at amortised cost comprise creditors excluding accruals and deferred income.

14. Related Party Transactions

During the year the Trust undertook transactions, on normal commercial terms, totalling £73,596 (2017 - £43,298) with Depden Care Farm Services Limited, a company in which Tim Freathy is a director and comprised:

Rent -£10,500 (2017 - £10,139)
 Consultancy - £33,207 (2017 - £24,490)
 Reimbursement of operating costs - £29,889 (2017 - £8,669)

At the 31st March 2018 there was £Nil (2017 - £5,078) due to Depden Care Farm Services Limited which is included in creditors.

Except for the above none of the Trustees received remuneration benefit or reimbursement of expenditure or payment for services provided during the year.

15. Members Guarantee

The company has no share capital but is limited by guarantee. Each member would be committed to make a contribution not exceeding £10 in the event of winding up.

16. Prior Year Adjustment

The financial statements for the year ended 31st December 2017 included accrued restricted income of £2,940 but that transaction did not take place. Those financial statements also presented a capitalised fixed asset addition of £2,940 in restricted funds but that item was purchased using unrestricted income. The opening balances and comparatives have been restated to correct these errors.