



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

HEATH PARK RANGERS AFC

On accounts for the year
ended

31 MAY 2018

Charity no
(if any)

1121421

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2018.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 25/03/2018

Name:

JOSEPH HARGREAVES

Relevant professional
qualification(s) or body
(if any):

INSTITUTE OF CHARTERED ACCOUNTANTS OF SCOTLAND (ICAS)

Address:

16 ST AGNES ROAD

CARDIFF

CF14 4AP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**

HEATH PARK RANGERS

INCOME & EXPENDITURE - CASH BASIS	TOTAL YEAR TO DATE	TOTAL YEAR TO DATE	Comparison year on year	TOTAL YEAR TO DATE	TOTAL YEAR TO DATE	TOTAL YEAR TO DATE
	2017/18	2016/17	17/18 vs 16/17	2015/16	2014/15	2013/14
INCOME						
Prior year subs arrears		860.00	- 860.00			
Registration fees	5,105.00	5,410.00	- 305.00	4,015.00	2,250.00	
Monthly subs	26,503.02	22,795.00	3,708.02	21,740.00	14,605.00	13,500.00
Grant income		1,230.00	- 1,230.00	2,000.00	1,835.00	
Sponsorship income	700.00	1,237.88	- 537.88	2,660.00	800.00	4,088.58
Other income		216.46	- 216.46	496.00	256.85	
Presentation day	2,257.55	1,360.01	897.54	1,528.14	1,825.00	
TOTAL INCOME	34,565.57	33,109.35	1,456.22	32,439.14	21,571.85	17,588.58
EXPENDITURE						
Kit	7,801.33	6,529.70	1,271.63	6,994.54	3,287.20	5,536.44
Equipment	5,215.78	3,785.68	1,430.10	4,022.56	1,807.56	
Winter training pitch hire	13,615.30	11,539.20	2,076.10	11,611.01	4,298.00	10,656.61
Course fees	1,025.00	575.00	450.00	890.00	515.00	
Fines	52.00	157.00	- 105.00	49.00		
Festivals & Tours	813.00	604.99	208.01	1,010.00	720.00	455.00
Administration/registration fees		40.00	- 40.00	-		
Presentation day	4,045.71	2,603.46	1,442.25	1,701.52	-	
Other expenditure	810.52	2,066.82	- 1,256.30	823.05	2,260.72	1,030.04
Christmas party	215.83	-	215.83	326.02		
Prior year costs					2,426.99	630.00
Expenditure re 15/16					198.00	
Seniors costs					711.00	
TOTAL EXPENDITURE	33,594.47	27,901.85	5,692.62	27,427.70	16,224.47	18,308.09
SURPLUS	971.10	5,207.50	- 4,236.40	5,011.44	5,347.38	- 719.51

CASH BALANCE	2017/18	2016/17
Opening balance per Bank Statement (1/6)	16,748.97	11,541.47
Movement as above	971.10	5,207.50
Closing balance calculated	<u>17,720.07</u>	<u>16,748.97</u>
Closing balance per Bank Statement at year end	17,720.07	16,748.97

Bank balances	
Opening balance 1 June 2014	1,169.17
Opening balance 1 June 2015	6,530.08
Opening balance 1 June 2016	11,541.47
Opening balance 1 June 2017	16,748.97
Opening balance 1 June 2018	17,720.07



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1ST June 2018** To **31st May 2018**

Charity name: **HEATH PARK RANGERS AFC**

Charity registration number: **1121421**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide or assist in the provision of facilities in the interests of social welfare for the education and recreation, in particular the playing of Association Football, for children aged 8 to 16, with the object of improving their conditions of life.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The focus of our activities remains the provision of association football to the local community (age 7 upwards).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that when planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Heath Park Rangers AFC is run solely by volunteers, covering roles within the Committee, and a range of essential activities from administrative support, to first aiders to coaches and more. Without this group of individuals, who give their time freely, the club would not be able to operate, and the Club wishes to express its sincere gratitude to all volunteers for their commitment and enthusiasm.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the region of 250 local children now form part of Heath Park Rangers AFC and enjoy playing football once or mostly twice a week (weather permitting access to park pitches).</p> <p>The charity has been able to provide new playing kit to all players over the past two years, and in many cases has been able to offer additional items of 'kit' to reinforce the team and club bond and identity.</p> <p>The club has over 40 volunteers across the club in coach, admin and first aid roles.</p> <p>The club has been able to purchase more equipment for the teams to assist with their coaching and playing, and have been able to hire training venues including floodlit venues throughout the extended winter period so that teams can continue to train even when the nights draw in.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to an increase in player numbers and associated subs, the Charity / Club remains in a good financial position despite an associated increase in expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The retention of sufficient surplus at the end of each financial year allows the Club to positively plan ahead for the following financial year / season in advance of receipt of income from monthly subs.</p> <p>These reserves notably allow the Club purchase of new kit and equipment and other necessary upfront payments and to arrange a celebratory end-of-season presentation day where awards are given out for all children</p> <p>The value of reserves are driven by the number of teams and number of players in the club at that time, and any associated changes in expenditure.</p>
Amount of reserves held	Para 1.22	£17,720.07
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The principal source of funds is registration fees and monthly subscriptions in respect of players. Individual teams also seek to secure wherever possible sponsorship from local shops, businesses or organisations, who wish to engage with a local Community Football Club</p> <p>Key areas of expenditure include football related equipment, kit for players and venue hire.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The club does not have any investments
A description of the principal risks facing the charity	Para 1.46	The principal risk arises from the reliance on volunteers to coach, support and run the Club. Any loss of key volunteers can have adverse impacts, although it is noted that a new Committee was appointed in June 2018.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Committee made up of Club Volunteers at Club meeting(s)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	HEATH PARK RANGERS AFC
Other name the charity uses	N/A
Registered charity number	1121421
Charity's principal address	c/o Club Chairman and Treasurer 18 ST AGNES ROAD HEATH CARDIFF CF14 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DR JOHN BUTLER		Acted for whole financial year 17/18 but resigned 12/6/2018	
2	MR IAN STANDEN		Acted for whole financial year 17/18 but resigned 12/6/2018	
3	MRS ELIZABETH BURRIS		Acted for whole financial year 17/18 but resigned 12/6/2018	
4	STEVEN BALL		Appointed 12/6/2018	
5	PENELOPE MACPHERSON		Appointed 12/6/2018	
6	MARI CLARE ZIRKER		Appointed 12/6/2018	
7				
8				
9				
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12				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	STEVEN JOHN BALL	
Position (eg Secretary, Chair, etc)	Chairman and Treasurer	

Date 24th March 2019