

**The Freedom of Spirit Trust for Border Collies**  
**(A company limited by guarantee)**

**Report and Financial Statements**  
**For the Year Ended 30<sup>th</sup> June 2018**

<b>Charity Number</b>	<b>1121598</b>
<b>Company Number</b>	<b>6294336</b>

**The Freedom of Spirit Trust for Border Collies**  
(A company limited by guarantee)

**Financial Statements**  
**For the Year Ended 30<sup>th</sup> June 2018**

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# **The Freedom of Spirit Trust for Border Collies**

## **Report of the Board of Management for the year ended 30<sup>th</sup> June 2018**

The Board of Management presents its Report and Financial Statements for the year ended 30<sup>th</sup> June 2018

### **Reference and Administrative Information**

Charity Name	The Freedom of Spirit Trust for Border Collies
Charity registration number	1121598
Company registration number	6294336
Registered Office and operational address	Golcar Farm, Spring Lane, Eldwick, Bingley, West Yorkshire. BD16 3AU

### **Patron**

Dame Ellen MacArthur DBE

### **Board of Management**

Mr David Maitland BSc FCA	Chairman & Secretary
Mrs Barbara Sykes	Chief Executive

### **Principal Volunteer**

Miss Vicky Sykes	Deputy Manager
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### **Accountants**

ADS Accountancy Limited, Bezant House,  
Bradgate Park View, Chellaston, Derby  
DE73 5UH

### **Bankers**

Nat West, 143 Main Street, Bingley, West  
Yorkshire, BD16 1YB

### **Solicitors**

Last Cawthra Feather LLP, Airedale House,  
128 Sunbridge Road, Bradford, West  
Yorkshire, BD1 2AT

## **Our Aims and Objectives**

### **Purpose and Activities**

Our charity's purpose, as set out in the objects contained in the company's memorandum of association, is to promote humane behaviour towards Border Collie dogs by providing appropriate care, protection, treatment and security of Border Collies which are in need of care and attention by reasons of sickness, maltreatment, poor circumstances or ill usage and to educate the public in matters pertaining to Border Collie welfare in general and the prevention of cruelty and suffering among Border Collie dogs.

The aims of the charity are to ensure the future and survival of the Border Collie as a breed known for its intelligence, working ability and loyalty by providing a better understanding of the Border Collie, its needs and training in both working and companion homes by promoting effective education about the specific needs of Border Collies, and to provide sanctuary, both physical and mental for dogs, of a Border Collie type who are in difficulties, especially where they are unsuitable for rescue organisations and re-homing programmes.

### **Ensuring our work delivers our aims**

The Charity was established with the benefit of a legacy from the estate of the late Bernard Mahon to support the work which was being undertaken by Barbara Sykes to promote the Border Collie and to provide a safe haven for dogs who were suffering from mistreatment or abuse, as originally publicised in the Freedom of Spirit magazine.

The main emphasis of the work of the Trust to date, has been to deal with the large number of rescue cases which are being referred for assistance, following the development of appropriate accommodation the priority is now to deal with all aspects of the welfare of the dogs we are looking after.

### **The focus of our work**

During the year, we have continued with an increased number of Kennel Assistants hours to support and assist in the care and training of the dogs in the care of the Trust and so that the Chief Executive can spend more time, undertaking educational visits and assisting the band of devoted fund raising volunteers in the expansion of fund raising activities.

The Chief Executive has also been able to work with the ISDS (International Sheep Dog Society) by providing valuable information for their archive history of the breed website.

## **How our activities deliver public benefit**

Our main activities and how we try to help the Border Collie breed are described below. All our charitable activities are focused on the promotion of the Border Collie breed, and providing sanctuary and training for dogs who will either be re-homed into a supportive working or companion home, with appropriate financial assistance for those older dogs who require additional veterinary care, or who will remain housed by the Trust for the remainder of their lives

### **Rescue Dogs**

With the number of abandoned and unwanted dogs continuing to escalate each year our additional kennels assistants have worked hard to ensure that our limited accommodation available has been used to full potential with 759 dogs now accepted by the Trust to date, we took in 59 dogs from pounds and homes, 53 were rehomed during the year, one died, three dogs went forward to the following year

All dogs are fully assessed by veterinary professionals, microchipped and most are neutered while in the care of the Trust, and potential fosters and adopters are checked, including home checks conducted by a team of volunteers, and are required to spend time with the dogs at the charity's base before they are allowed to take a dog away on either a short term foster basis or longer term adoption.

Where dogs are older, with greater age related veterinary care requirements, the charity will provide appropriated financial assistance with costs in cases of hardship.

### **Training and Promotion**

The Charity has produced a video which has allowed it to be able to undertake a wider range of educational activities, particularly with young people and to assist in fund raising by showing the work undertaken at meetings and seminars.

The charity is grateful to the ISDS (International Sheep Dog Society) for their recognition of the Trust and allowing it to provide educational material and undertake fundraising at all its major events. The Trust also regularly promotes its work and views through the website , seminars and events.

The charity has also continued a programme of training events, aimed mainly at other rescue organisations, to ensure that they are able to accommodate and provide as safe a haven as possible for any Border Collies that they are caring for.

### **Principal Funding Sources**

The largest source of funds has been the legacy from the late Bernard Mahon.

To ensure the Trust can continue to operate, the charity has been working to attract donations from individuals who we are able to contact through the website and functions the Trust attends together with continued support from supporters of the Trust, many donated with the benefit of gift aid.

Given the continued demand for the services offered by the Charity and the reduced level of reserves available to support its continuing work we now have a very able volunteer who has submitted a number of applications to charitable trusts to see if they are able to provide financial support with both revenue and capital projects.

We are grateful for the continued support from the Ostachini Family Trust to fund the salary of an additional Kennel Assistant so each dog in the care of the Trust has an individual who will both care for them and work through any behavioural issues, which means that we are able to rehome them quicker and so support more Border Collies.

The Trust is also well supported by a number of volunteers who donate their time and effort to directly assist the Trust, through work in looking after or exercising the dogs in the Trust's care, assisting with transport or undertaking a range of other duties, or who have donated goods or services which can be auctioned to produce funding for the Trust.

#### Investment Powers & Policy

Following the receipt of the Mahon and Tanner legacies, amounts are currently invested in deposits with two major UK banks, and the Board have agreed a prudent investment policy of continued use of bank deposits, where not covered by governmental guarantees spread over a range of banks, and in National Savings and gilt edged securities.

#### Reserves Policy

The Board of Management has examined the charity's requirement for reserves in light of the main risks to the organisation. It has established a policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity should cover at least a year's expenditure.

Now that the Trust is running on a firm footing, and income and expenditure almost match the trustees are considering the future of our work and have set up Project Expansion to start to build up funds for the next phase of our development

### **Plans for Future Periods**

The charity plans to expand its activities in future years with an increased emphasis on the provision of training and advice with work continuing on rescue dogs and the care of those in the Trust's long term care.

The option to extend the lease of the land on which the kennel accommodation was built for a further seven years has been agreed which help ensure the medium term work of the Trust.

With more and more dogs in need of rescue space than ever before with our limited accommodation and facilities we are unable to cater for all the dogs needing to come into our care. The Trust's training and rehoming programmes for dogs from both private homes and the dog pounds has been so successful that with more kennels, better facilities and more trainers and training space we could not only accommodate more dogs but could prepare them for rehoming much sooner than at present. The Trust provides back up and training for all its adopters and at present there are only outdoor facilities making it very difficult to provide the service that is needed to ensure that each adopter fully understands the dog they are adopting.

Expansion to improved and larger facilities would mean the Trust could cater for more dogs, prepare them for rehoming in a shorter time and could provide facilities being the base for sanctuary dogs and ones that need more intensive training. The expansion would provide the opportunity to take in dogs that left in the homes or the dog pounds are put to sleep. At present we can only cater for a very small percentage of these dogs.

## **Structure, Governance and Management**

### Governing Document

The organisation is a charitable company limited by guarantee, incorporated on the 27th June 2007 and registered as a charity on the 14th November 2007. The company was established under a Memorandum of Association which established the objects and the powers of the charitable company, which were updated on the 8th November 2008 at the request of the Charity Commission, and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### Recruitment and Appointment of the Board of Directors

The Directors of the Company are also the charity trustees for the purposes of charity law and under the Company's Articles are known as members of the Board of Management. Under the requirements of the Memorandum and Articles of Association the members of the Board of Management can continue to serve indefinitely.

The Chief Executive is remunerated under a Contract of Employment, at the rate of the national living wage for some of the time she commits to the work of the charity, the other member of the Board of Management gives their time voluntarily and receive no benefit from the charity. Any expenses reclaimed from the charity are set out in note 6 to the Financial Statements.

The Board of Management include individuals skilled in the care of Border Collies, the provision of training and information and the management and administration of charities as well as a broad mix of general business skills. The requirements of the charity are regularly reviewed and additional members will be sought if and when any additional skills or experience are required.

### Trustee Induction and Training

The current trustees are already familiar with the practical work of the charity, having been involved in its development and incorporation, but are encouraged to identify any additional training requirements which would be beneficial to the work of the charity, and if appropriate courses can be identified, they will be funded from the funds of the charity.

### Risk Management

The Board of Management has conducted a review of the major risks to which the charity is exposed. A risk register has been established which is updated at least annually. Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for the authorisation of all transaction and projects.

Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the charity's premises and those attending training events.

Full registration is maintained for the various databases held by the charity with the Information Commissioner's Office and a policy of insurance is held with the NFU Mutual Insurance Company for the major risks facing the charity.

### Organisation Structure

The Board of Directors meet formally as and when required, at least annually, with other decisions made through the use of virtual meetings using appropriate electronic means of communication and evidenced as necessary by written resolution signed by a quorum of Directors.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the Chief Executive. The Chief Executive is responsible for ensuring the charity delivers the services specified and key performance targets are met.

### Related Parties

The charity has in place with the Chief Executive a Contract of Employment for the provision of the services provided by the charity, a seven year lease for land at Golcar Farm on which kennel accommodation has been developed which have been prepared with the benefit of appropriate legal advice.



## Responsibilities of the Board of Management

Company law requires the Board of Management to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these Financial Statements, the Board of Management should follow best practice and:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the Financial Statements on the going concern basis, unless it is not appropriate to assume that the company will continue on that basis.

The Board of Management is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. The Board of Management is also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Members of the Board of Management

Members of the Board of Management, who are Directors for the purposes of company law and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as company Directors, we certify that:

- So far as we are aware, there is no relevant information of which the company's independent accountants are unaware; and
- As the Directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's independent accountants are aware of that information.

## Accountants

ADS Accountancy Limited were appointed as the charitable company's independent accountants in previous years and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.

Approved by the Board of Management on 17th February 2019 and signed on its behalf by:

David G Maitland  
Chairman

## **Independent accountants report to the trustees of The Freedom of Spirit Trust for Border Collies**

We report on the accounts of the company for the year ended 30th June 2018, which are set out on pages 9 to 15.

### **Respective responsibilities of the trustee and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

### **Basis of independent accountants' report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent accountants' statement**

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- accounting requirements of section 396 of the companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

### **ADS Accountancy Limited**

Chartered Certified Accountants  
Bezant House  
Bradgate Park View  
Chellaston  
Derby  
DE73 5UH

**The Freedom of Spirit Trust for Border Collies**  
**Statement of Financial Activities (including Income &**  
**Expenditure Account) for the year ended 30<sup>th</sup> June 2018**

		<b>Total Funds</b>	
	<b>Notes</b>	<b>2018</b>	<b>2017</b>
		<b>£</b>	<b>£</b>
<b>Incoming resources</b>			
Donations & Legacies	3	85,460	70,206
Total income resources		<u><b>85,460</b></u>	<u><b>70,206</b></u>
<b>Resources expended</b>			
Costs of generating funds		7,317	4,608
Charitable Activities		69,266	67,734
Governance Costs		2,081	2,020
Total resources expended	4	<u><b>78,664</b></u>	<u><b>74,362</b></u>
<b>Net movement in funds</b>		<u><b>6,796</b></u>	<u><b>( 4,156)</b></u>
<b>Reconciliation of funds</b>			
Total funds brought forward		38,655	47,811
Transfer to Project Expansion Fund		<u>( 5,000)</u>	<u>( 5,000)</u>
<b>Total funds carried forward</b>		<u><b>40,451</b></u>	<u><b>38,655</b></u>

**The statement of financial activities includes all gains and losses in the year.**

**The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.**

**All incoming resources and resources expended derive from continuing activities and are unrestricted**

**The Freedom of Spirit Trust for Border Collies**  
**Balance Sheet as at 30<sup>th</sup> June 2018**

	Notes	2018	2017
		£	£
<b>Fixed Assets</b>			
Tangible fixed assets	9	-	-
<b>Current Assets</b>			
Debtors	10	4,950	5,074
Cash at bank and in hand		76,202	69,763
		<u>81,152</u>	<u>74,837</u>
Creditors : amounts falling due within one year	10	( 5,623)	( 6,104)
<b>Net Current Assets</b>		<u>75,529</u>	<u>68,733</u>
<b>Total assets less current liabilities</b>		75,529	68,733
<b>Net Assets</b>		<u><u>75,529</u></u>	<u><u>68,733</u></u>
<b>Unrestricted Funds</b>			
Project Expansion Fund		35,078	30,078
General funds		40,451	38,655
<b>Total funds</b>		<u><u>75,529</u></u>	<u><u>68,733</u></u>

For the year ended 30<sup>th</sup> June 2018 the company is entitled to the exemption from the audit requirements contained in section 477 of the Companies Act 2006.

No member of the company has deposited a notice, pursuant to section 476 of the Companies Act 2006, requiring an audit of these accounts.

The Directors acknowledge their responsibility for:

- (a) Ensuring that the company keeps accounting records which comply with section 386 of the Act; and
- (b) Preparing accounts which give a true and fair view of the state of affairs of the company as at 30<sup>th</sup> June 2018 and of its income and expenditure for the year then ended in accordance with section 396, and otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of section 396 of the Companies Act 2006 relating to small companies

Approved by the Board of Management on 17th February 2019 and signed on its behalf by

David G Maitland  
Chairman

## **The Freedom of Spirit Trust for Border Collies**

### **Notes forming part of the Financial Statements for the year ended 30<sup>th</sup> June 2018**

#### **1 Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the Financial Statements are as follows:

##### **a. Basis of accounting**

The Financial Statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 and the Companies Act 2006.

The Freedom of Spirit Trust for Border Collies meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transactional value.

##### **b. Preparation of the accounts on a going concern basis**

The Trust reported a small deficit for the year and has transferred funds to the Project Expansion Fund. The Trustees believe that this does not adversely affect the Trust and on this basis the charity is a going concern.

##### **c. Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Legacies are included when the charity has been notified of the gift and the amount is reasonably certain.

Grants are recognised when the matching expenditure is incurred.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Gift aid is recognised as a debtor in respect of all appropriate gifts recognised in the accounts.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the Bank.

##### **d. Fund accounting**

Unrestricted funds are available to spend on activities that further any purposes of the Trust. Designated funds are unrestricted funds which the trustees have decided at their discretion to set aside for a specific purpose.

**Notes forming part of the Financial Statements for the year ended 30<sup>th</sup> June 2018 (cont.)**

# The Freedom of Spirit Trust for Border Collies

Notes forming part of the Financial Statements for the year ended 30<sup>th</sup> June 2018 (cont.)

## 4 Total Resources expended

	Basis of Allocation	Cost of Generating Funds	Charitable Activities	Governance	2018 Total	2017 Total
		£	£	£	£	£
<b>Costs directly allocated to activities</b>						
Dog food	Direct		5,216		5,216	4,903
Veterinary services	Direct		9,449		9,449	9,244
Kennels Costs	Direct		2,846		2,846	3,826
Depreciation	Direct		-		-	2,500
Flyers & Fund Raising	Direct	388			388	182
Goods for Resale	Direct	2,463			2,463	1,443
Transport	Direct		1,668		1,668	1,270
Equipment	Direct	1,408	591		1,999	78
Accountants Fees	Direct			600	600	600
<b>Total Direct Costs</b>		<b>4,259</b>	<b>19,770</b>	<b>600</b>	<b>24,629</b>	<b>24,046</b>
<b>Support costs allocated to activities</b>						
Salaries	Staff time	2,400	47,471	1,200	51,071	47,291
Telephone	Usage	70	246	35	351	342
Insurance	Usage	352	1,232	176	1,760	1,771
Computer and website	Usage	26	26	13	65	-
Secretarial Expenses	Usage	210	521	57	788	912
<b>Total Support Costs</b>		<b>3,058</b>	<b>49,496</b>	<b>1,481</b>	<b>54,035</b>	<b>50,316</b>
<b>Total resources expended</b>		<b>7,317</b>	<b>69,266</b>	<b>2,081</b>	<b>78,664</b>	<b>74,362</b>
<i>2017</i>		<i>4,608</i>	<i>67,734</i>	<i>2,020</i>		<i>74,362</i>

## 5 Net incoming resources for the year

	2018 £	2017 £
This is after charging:		
Accountants' remuneration	<b>600</b>	<b>600</b>

## The Freedom of Spirit Trust for Border Collies

Notes forming part of the Financial Statements for the year ended 30<sup>th</sup> June 2018 (cont.)

### 6 Staff Costs and Numbers

	2018	2017
	£	£
Salaries & wages	50,519	46,863
Social security costs	-	-
Pension Costs	552	428
Total	<u>51,071</u>	<u>47,291</u>
No of Employees		
	2018	2017
	<u>4</u>	<u>4</u>

The main employees during the year were the Chief Executive who was contracted to work 35 hours per week and two full time and a part time Kennel Assistant who work directly on the care and the training of the dogs in the Trust's care.

As a small employer the charity provides the NEST defined contribution pension scheme for all its employees contributing 3% of qualifying earnings.

### 7 Trustee Remuneration & Related Party Transactions

The total emoluments of the Chief Executive were £13,739 (2017 -£ 13,182)

The total emoluments of the highest paid employee were £15,406 (2017 -£ 15,014)

The Chief Executive has a reversionary freehold interest in the land on which the charity has developed kennel accommodation.

### 8 Taxation

As a charity, the Freedom of Spirit Trust for Border Collies is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent these are applied to its charitable objects. No tax charge has arisen in the charity



**The Freedom of Spirit Trust for Border Collies**  
**Notes forming part of the Financial Statements for the year ended 30<sup>th</sup> June**  
**2018(cont.)**

**9 Tangible fixed assets**

	Kennel	Motor	Total
	£	£	£
<b>Cost</b>			
As at 30th June 2017 and 2018	112,196	10,000	122,196
<b>Depreciation</b>			
As at 30th June 2017 and 2018	112,196	10,000	122,196
<b>Net book value</b>			
At 30th June 2017 and 2018	-	-	-

**10 Debtors**

	2018	2017
	£	£
Gift Aid	4,950	5,074

**11 Creditors : Amounts Falling Due with One Year**

	2018	2017
	£	£
Accountants' Fee	600	600
Grants Prepaid	2,500	2,500
Accrued Holiday	570	1,248
Other Creditors & Accruals	1,953	1,756
Total	5,623	6,104

**12 Other Information**

The Freedom of Spirit Trust for Border Collies is a private limited company by guarantee without share capital and incorporated in England. It's registered office is:  
Golcar Farm,  
Spring Lane  
Eldwick  
Bingley  
West Yorkshire  
BD16 3AU