

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

**REGISTERED CHARITY NUMBER: 1130267**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2018**

# **ACCOUNTS 2018**

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
Upper Sunbury, TW16 7TP**

**Report and Financial Statements 2018**

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PCC accounts for the year ended 31 December 2018. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

**Reference and Administrative Information**

**Church Details**

|                       |   |
|-----------------------|---|
| Church address        | 205a Vicarage Road, Sunbury Upon Thames, Middlesex, TW16 7TP    |
| Church office address | Glebe Cottage, 205a Vicarage Road, Sunbury, Middlesex, TW16 7TP |
| Telephone             | 01932 782800  |
| E-mail                | info@stsaveiourssunbury.org.uk                                  |
| Website               | www.stsaveiourssunbury.org.uk                                   |

**Clergy**

|                               |   |
|-------------------------------|---|
| Vicar                         | Rev. Ron Cross                          |
| Curate                        | None in 2018                            |
| Permission to Officiate (PTO) | Rev Evan Cockshaw (Stood down Feb 2018) |

**Key Management Personnel**

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

**Membership of the PCC**

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2018 to the date of this report was approved are as below, unless indicated otherwise:

|                       |               |
|-----------------------|---------------|
| Chairperson and Vicar | Rev Ron Cross |
| Secretary             | Jenny Welch   |

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

|         |  |
|---------|--|
| Wardens | Andy Davis (Appointed April 2017)<br>Tom Ansell (Appointed April 2013) (stood down April 2018)<br>Barney Vanstone (Appointed April 2018) |
|---------|--|

|                |                  |
|----------------|------------------|
| Deputy wardens | None during 2018 |
|----------------|------------------|

|           |                                    |
|-----------|------------------------------------|
| Treasurer | Barbie Ryder Matthews (April 2016) |
|-----------|------------------------------------|

|                    |   |
|--------------------|---|
| Members of the PCC | Jenny Welch (April 2015)<br>Barbie Ryder-Matthews (April 2016)<br>Julia Jaegar (April 2016)<br>Lavinia Bamford (April 2016)<br>Sarah Brimble (April 2016) (stood down April 2018)<br>Abigail Briggs (April 2017) (stood down April 2018)<br>Catherine Owen (April 2017)<br>Rix Banga (April 2017) (stood down Dec 2018)<br>Joya Pal (April 2017) (stood down April 2018)<br>Gillian Davis (April 2018)<br>Arnold Pollit (April 2017)<br>Sarah Welch (April 2018)<br>Charlie Brain (April 2018)<br>Nisha Glencross Ex Officio (April 18) |
|--------------------|---|

Deanery Synod representatives are elected for a three year term at the respective Annual Vision Meetings.

|               |                                    |
|---------------|------------------------------------|
| Deanery Synod | Norman Head (Appointed April 2016) |
|---------------|------------------------------------|

**Church Staff on payroll**

|   |  |
|---|--|
| Parish office manager                       | Rachel Waits / Dan Boyles - Part Time        |
| Evangelism and Discipleship Pastor          | Rowena Cross - Part Time                     |
| Social Transformation Pastor                | Claire Hopkins - Part Time                   |
| Food Bank Manager                           | Donna Mason - Part Time                      |
| Operations Manager (Youth Minister Grant)   | Nisha Glencross - Part Time                  |
| Senior Youth Pastor (Youth Minister Grant)  | Sonia Stead - Part Time                      |
| Worship Pastor                              | Laura Jewell - Part Time                     |
| Youth Pastor                                | Josiah Jewell - Full Time                    |
| Youth Apprentice (part funded by BLMF)      | Beth Dobbs - Part Time                       |
| Kid's Pastor                                | Abigail Bates / Full Time resigned June 2018 |
| Families & Children's Pastors (shared role) | Jan Dougherty / Kim Martin - Part Time       |
| Church & Office Housekeeper                 | Sonia Berry - Part Time                      |

**Church Staff - Part Time Volunteers**

|  |                                       |
|--|---------------------------------------|
| Finance Director                       | Barbie Ryder Matthews                 |
| Payroll Lead                           | Barbie Ryder Matthews                 |
| Creative Department Lead               | Rix Banga / Nisha Banga               |
| Building Project Lead                  | Julia Jaegar                          |
| Pastoral Lead                          | Val Mitchell                          |
| Pastoral Lead                          | Joanne Minton                         |
| Oasis Pastor                           | Barbie Ryder-Matthews                 |
| Special Project Lead                   | Julie Couchman-Boor                   |
| Thursday Church Lead                   | Claire Hopkins / Rowena Cross         |
| Hosting Team Lead                      | Inga Taylor / Nisha Glencross         |
| Community Recovery Lead                | Stef Andrews Stood down / Donna Mason |
| Fresh Food Co-ordinator                | Tina Baker                            |
| Football Fun Lead                      | Stuart Smith                          |
| Life Group Lead                        | Julie Couchman-Boor                   |
| Prayer Lead                            | Amy Ford                              |
| PA to Vicar                            | Gillian Harrap                        |
| PA to Evangelism & Discipleship Pastor | Lorraine Hutton                       |
| Communications Assistant               | Jess Bray                             |

**Church Staff - Third Party**

|                  |   |
|------------------|---|
| IT Consultant    | Rix Banga - Third Party                               |
| Fundraising Lead | Matthew Lagden - Third Party - contract ended June 18 |

**Professional advisors and agents**

|                        |   |
|------------------------|---|
| Bankers                | Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG                      |
| Independent Examiner   | Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 |
| Quinquennial Inspector | Louise Goodison, Cazaove Architects Ltd, 32 Clarence Mews, London, E5 8HL       |

**Church membership**

The 2018 Electoral Roll has 197 signed up. Our usual Sunday attendance is approximately 320 and Wednesdays around 60.

**Report and Financial Statements 2018**

**Structure and Management**

**The PCC**

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly news-sheet.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual General Meeting (AGM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London

We have 3 ex-officio members of the PCC: Norman Head (Deanery Synod), Katrina Desborough (Deanery Synod) and Nisha Glencross Operations Manager

The PCC does not reimburse expenses incurred by its members

**Statement of Parochial Church Council's responsibilities**

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006 .

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We have developed a mission action plan to enable us to achieve this goal.

**Annual General Meeting (AGM)**

The AGM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The AGM reviews the year just gone and the future vision and is typically held in April.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
Upper Sunbury, TW16 7TP**

**Report and Financial Statements 2018**

**Review of the year - Vicar's Report**

Wow! what an amazing year it has been at St Saviours...January saw Guvna B joining us with over 200 youth in attendance the place was jumping!!! The MOBO award winning artist opened the evening accompanied by our very own St Saviours youth band!!! We had the privilege of being involved in a week-long mission into Bishop Wand Secondary School in April which culminated in us putting on a lunchtime concert with Galactus Jack who rocked the house with 400 students. He then shared the gospel message with 80 sixth formers with around half of them responded.

In June we 'Loved Sunbury' in an event where we served our local community and gave over 700 working hours to painting, decorating, gardening and cleaning up some of the worst areas of our community. We also had JOY@Kempton with 2000 people attending and over 50 people coming to faith...we also fed 5000 people with surplus food from supermarkets.

In September, we kicked off the new term by launching 'Thursday Church'. Within 8 weeks 9 people had come to faith. It's a mid-way place for our community to explore relationship with God and it's working. Praise God.

October saw 'Christian rock royalty' come to St Saviour's with Martin Smith and Daughters of Davis providing the backing to worldwide evangelist Andrew Palau's message of hope...12 more people came to faith in the risen Jesus. YES!!!

November and the Bishop of Kensington rocked up and showed us why we believe in a God who suffers for us.

We've made some excellent appointments - a grant from the Church of England enabled us to employ Sonia as Senior Youth Pastor and Nisha as Operations Manager. We've recruited not one, but two new Families and Children's Pastors in Jen and Kim. Dan joined the team in the office as Administrator and we extended Josiah's contract as Youth Pastor as well. Ro has been asked to join the senior leadership team too.

Here are some of the key areas God is calling us to 'focus' on in 2019...

He wants us to go DEEP and WIDE... deeper into relationship with Him through scripture and the leading of His Holy Spirit, and wider into working with our community to which He is sending us. Join us as we journey through the whole of the Bible in one year as we want everyone at St Saviours to join one of small groups.

We'll be focussing on a year of intentional evangelism building on what God has done as He continues to bring EVEN MORE people into His Kingdom. Join us as we witness to the lonely and the marginalised; our children and young people through the local primary and secondary schools; the local community through shared lunches, the food bank, community recovery and Thursday Church.

We're aiming to be Spirit-led in all our mission and ministry and will look to make our church services places to experience the radical transforming love and power of Jesus.

Lastly, we're moving forward with our Big Build and hope by the end of the year to have new kid's space, kitchens and toilets.

Ron and Ro

Vicar and Assistant Pastor

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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Report and Financial Statements 2018

**Financial Review**

The PCC's main source of funding is the "free will" offerings of church members

**Financial Position**

**Unrestricted funds**

The financial position for the year has been characterised by a continued growth in income given under the Gift Aid Scheme. The contribution to the Common Fund also increased in 2018 in line with Diocese budget requests.

In overall terms at 31 December 2018 unrestricted funds stand at: £26,822 2017 £49,441

Historically the sum of £244,635 was used from unrestricted funds and was designated by the PCC to purchase the property at Wolsey Road.

Overall there was a net surplus/deficit of: -£59,514 2017 £158,681

**Restricted funds**

The details of the restricted funds are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2018 building project restricted funds were: £437,481 includes the sale of Wolsey Road

At 31 December 2018 general restricted funds were: £9,798

At 31 December 2017 restricted funds were: £31,591

**Reserves Policy**

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy reset in 2013 is that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

**Risk Management 2017**

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

**Quinquennial**

Our quinquennial inspection took place in November 2018. We are now awaiting the full report. The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project. The asbestos roof requiring replacing will be removed as part of the build project.

**Auditors/Independent Examiner**

The accounts for the year ended 31 December 2018 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

**Approval**

The report of the PCC for 2018 accounts was approved by the PCC on 15th April 2019 and signed on its behalf by:

Rev Ron Cross - Vicar

[April 2019]

Report and Financial Statements 2018

**Independent Examiner's Report to the PCC of St Saviours Church, Sunbury Upon Thames**

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2018, which are set out on pages 11 to 16.

**Respective responsibilities for the PCC and the examiner**

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

Costas Loizou ACMA CGMA  
Figtree Accountancy Limited  
25 Claremont Avenue  
Sunbury-On-Thames  
Middlesex  
TW16 5LX

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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Report and Financial Statements 2018

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

| Notes                                     | Unrestricted Funds | Restricted Funds |                                    | TOTAL FUNDS   |                |                |
|---|--------------------|------------------|------------------------------------|---------------|----------------|----------------|
|   |                    | £                | Building community fund (BCF)<br>£ | Other<br>£    | 2018<br>£      | 2017<br>£      |
| <b>INCOMING RESOURCES from:</b>           |                    |                  |                                    |               |                |                |
| 2   |                    |                  |                                    |               |                |                |
| Voluntary income                          | 2a                 | 211,133          | 14,407                             | -             | 225,540        | 239,522        |
| Income from Charitable Church activities  | 2b                 | 7,641            | -                                  | 70,769        | 78,410         | 67,350         |
| Other trading activities                  | 2c                 | 1,701            | -                                  | 3,984         | 5,684          | 7,039          |
| Investments                               | 2d                 | -                | -                                  | -             | -              | 181,486        |
| <b>TOTAL INCOMING RESOURCES</b>           |                    | <b>220,475</b>   | <b>14,407</b>                      | <b>74,753</b> | <b>309,634</b> | <b>495,397</b> |
| <b>RESOURCES EXPENDED</b>                 |                    |                  |                                    |               |                |                |
| 3   |                    |                  |                                    |               |                |                |
| Church Activities                         | 3a-3f              | 250,708          | 19,818                             | 98,324        | 368,850        | 336,466        |
| Governance costs                          | 3g                 | 300              | -                                  | -             | 300            | 250            |
| <b>TOTAL RESOURCES EXPENDED</b>           |                    | <b>251,008</b>   | <b>19,818</b>                      | <b>98,324</b> | <b>369,150</b> | <b>336,716</b> |
| <b>TRANSFERS</b>                          |                    |                  |                                    |               |                |                |
| Gross transfers between funds             |                    | 1,440            | -                                  | 1,440         | -              | -              |
| Balancing transfers between funds         |                    | 324              | -                                  | 727           | 1,051          | -              |
|   |                    | 1,116            | -                                  | 2,167         | 1,051          | -              |
| <b>NET INCOMING (OUTGOING) RESOURCES</b>  |                    | <b>-</b>         | <b>31,649</b>                      | <b>-</b>      | <b>3,243</b>   | <b>-</b>       |
| <b>NET MOVEMENT IN FUNDS</b>              |                    | <b>-</b>         | <b>31,649</b>                      | <b>-</b>      | <b>3,243</b>   | <b>-</b>       |
| <b>BALANCES BROUGHT FORWARD at 1Jan</b>   |                    | <b>55,828</b>    | <b>442,891</b>                     | <b>34,421</b> | <b>533,140</b> | <b>370,151</b> |
| <b>BALANCES CARRIED FORWARD at 31 Dec</b> |                    | <b>24,179</b>    | <b>439,648</b>                     | <b>9,799</b>  | <b>473,626</b> | <b>528,832</b> |

The notes on pages 11 and 12 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
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Report and Financial Statements 2018

STATEMENT OF FINANCIAL POSITION  
(Balance Sheet)  
as at 31st December 2018

| Notes   | Unrestricted Funds | Restricted Funds                |         | TOTAL FUNDS |         |
|---|--------------------|---------------------------------|---------|-------------|---------|
|   |                    | Building community fund (BCF) £ | Other £ | 2018 £      | 2017 £  |
|   | £                  |                                 |         |             |         |
| <b>FIXED ASSETS</b>                                     |                    |                                 |         |             |         |
| Tangible fixed assets                                   | 4                  | 2,064                           | -       | 2,064       | 1,593   |
|   |                    | 2,064                           | -       | 2,064       | 1,593   |
| <b>CURRENT ASSETS</b>                                   |                    |                                 |         |             |         |
| Debtors   | 5                  | 3,479                           | 78      | 3,556       | 3,011   |
| Short term deposits                                     | 6                  | 25,150                          | 420,604 | 445,754     | 443,549 |
| Cash at bank and in hand                                | 7                  | 233                             | 18,966  | 9,799       | 28,998  |
|   |                    | 28,862                          | 439,648 | 9,799       | 478,308 |
| <b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b> |                    |                                 |         |             |         |
|   | 8                  | 6,747                           | -       | 6,747       | 7,739   |
| <b>NET CURRENT ASSETS</b>                               |                    |                                 |         |             |         |
|   |                    | 22,115                          | 439,648 | 9,799       | 471,562 |
| <b>NET ASSETS</b>                                       |                    |                                 |         |             |         |
|   |                    | 24,179                          | 439,648 | 9,799       | 473,626 |
| <b>FUNDS Represented by:</b>                            |                    |                                 |         |             |         |
| Unrestricted/Designated Funds                           | 9                  |                                 |         | 26,349      | 49,441  |
| Restricted Building Fund                                | 10a,b              |                                 |         | 437,481     | 31,591  |
| Restricted General Fund                                 | 10c                |                                 |         | 9,798       | 442,891 |
|   |                    |                                 |         | 473,626     | 523,923 |

Approved on behalf of the PCC by:

Rev Ron Cross - Vicar

Barbie Ryder Matthews - Treasurer

[April 2019]

The notes on pages 13 to 15 form part of these financial statements



Report and Financial Statements 2018

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**1a Basis of accounting**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

**1b Going Concern**

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

**1c Income recognition**

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

**1d Expenditure recognition**

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

- Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

- Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately. Rentals under operating leases are charged as incurred over the term of the lease.

**1e Fixed Assets - Tangible fixed assets**

**Consecrated Property and Moveable Church Furnishings**

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

**Other non-PCC Property**

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

**PCC Property**

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. This figure is held in our restricted fund for building projects.

**Other Fixtures, Fittings & Office Equipment**

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

**1f Debtors and Prepayments**

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

**1g Fund accounting**

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2018.

**1h Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

**1i Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

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|   | Unrestricted Funds | Restricted Funds |               | TOTAL          |                |
|---|--------------------|------------------|---------------|----------------|----------------|
|   | £                  | BCF<br>£         | Other<br>£    | 2018<br>£      | 2017<br>£      |
| <b>2 INCOMING RESOURCES</b>                       |                    |                  |               |                |                |
| Note: BCF = Building Community Fund               |                    |                  |               |                |                |
| <b>2a Voluntary income</b>                        |                    |                  |               |                |                |
| <b>Planned giving:</b>                            |                    |                  |               |                |                |
| Offerings and Donations                           | 180,360            | 14,329           | -             | 194,690        | 197,903        |
| Income tax recoverable on Gift Aid donations 2017 | -                  | -                | -             | -              | -              |
| Income tax recoverable on Gift Aid donations 2018 | 29,296             | 78               | -             | 29,374         | 28,340         |
| Other planned giving / fund raising events        | 36                 | -                | -             | 36             | 3,277          |
| Legacies and Grants                               | 1,440              | -                | -             | 1,440          | 10,000         |
|   | <u>211,133</u>     | <u>14,407</u>    | <u>-</u>      | <u>225,540</u> | <u>239,520</u> |
| <b>2b INCOME FROM CHURCH ACTIVITIES</b>           |                    |                  |               |                |                |
| <b>Community Activities</b>                       |                    |                  |               |                |                |
| Life Groups, Alpha and Other Courses              | -                  | -                | -             | -              | 169            |
| Church Community Events                           | 1,480              | -                | -             | 1,480          | 1,793          |
| Art Group   | 339                | -                | -             | 339            | 288            |
| Wed @ 10 - Coffee & Chat                          | 1,197              | -                | -             | 1,197          | 1,587          |
| Men's Ministry Events                             | 54                 | -                | -             | 54             | 269            |
| Women's Ministry - Events                         | 316                | -                | -             | 316            | 2,021          |
| Wed - Oasis Holiday                               | -                  | -                | 22,548        | 22,548         | 16,988         |
| Church Weekend Away                               | -                  | -                | -             | -              | -              |
| Youth Worker                                      | -                  | -                | -             | -              | -              |
|   | <u>3,386</u>       | <u>-</u>         | <u>22,548</u> | <u>25,934</u>  | <u>23,116</u>  |
| <b>Children's Activities</b>                      |                    |                  |               |                |                |
| Children's Church & Events                        | 2,366              | -                | -             | 2,366          | 3,215          |
|   | <u>2,366</u>       | <u>-</u>         | <u>-</u>      | <u>2,366</u>   | <u>3,215</u>   |
| <b>Youth Activities</b>                           |                    |                  |               |                |                |
| Youth - " Youth Church" & Monthly Outings         | 1,782              | -                | -             | 1,782          | 1,772          |
| Youth Apprentice                                  | -                  | -                | -             | -              | 1,454          |
| Youth Minister Project                            | -                  | -                | 23,568        | 23,568         | 20,000         |
|   | <u>1,782</u>       | <u>-</u>         | <u>23,568</u> | <u>25,350</u>  | <u>23,226</u>  |
| <b>Local Mission Ministry</b>                     |                    |                  |               |                |                |
| Community Hardship Fund                           | -                  | -                | 4,270         | 4,270          | -              |
| Community Food Bank & Connected Ministries        | -                  | -                | 12,353        | 12,353         | 13,837         |
| Community Kick Football Ministry                  | -                  | -                | -             | -              | 1,988          |
| Joy @ Kempton                                     | -                  | -                | 7,756         | 7,756          | -              |
| CAP - Dept Management/Money Skills Ministry       | -                  | -                | -             | -              | 10             |
| Staff Welfare                                     | 107                | -                | -             | 107            | 854            |
| Restored Women Mission                            | -                  | -                | -             | -              | -              |
| A21 Ministry Mission/Poppy Appeal                 | -                  | -                | -             | -              | -              |
|   | <u>107</u>         | <u>-</u>         | <u>24,379</u> | <u>24,486</u>  | <u>16,689</u>  |
| <b>Overseas Mission Ministry</b>                  |                    |                  |               |                |                |
| Uganda & Wotato Mission                           | -                  | -                | 60            | 60             | 200            |
| Open Door   | -                  | -                | 214           | 214            | -              |
| Tearfund Mission                                  | -                  | -                | -             | -              | 906            |
|   | <u>-</u>           | <u>-</u>         | <u>274</u>    | <u>274</u>     | <u>1,106</u>   |
| <b>2c OTHER INCOMING RESOURCES</b>                |                    |                  |               |                |                |
| Church Ministry Equipment                         | -                  | -                | 3,984         | 3,984          | 3,500          |
| Rental of 41 Wolsey Road                          | -                  | -                | -             | -              | 71             |
| Sunday Tuck Shop                                  | 310                | -                | -             | 310            | 626            |
| Weddings & Funerals                               | 1,391              | -                | -             | 1,391          | 2,843          |
|   | <u>1,701</u>       | <u>-</u>         | <u>3,984</u>  | <u>5,685</u>   | <u>7,040</u>   |
| <b>2d INCOME FROM INVESTMENTS</b>                 |                    |                  |               |                |                |
| Interest on short term investments                | -                  | -                | -             | -              | -              |
| Bank Interest rec'd                               | -                  | -                | -             | -              | 120            |
| Asset disposal balancing from 2016 - 2017         | -                  | -                | -             | -              | -              |
| Asset disposals income received                   | -                  | -                | -             | -              | 181,365        |
|   | <u>-</u>           | <u>-</u>         | <u>-</u>      | <u>-</u>       | <u>181,485</u> |
| <b>TOTAL INCOMING RESOURCES</b>                   | <u>220,475</u>     | <u>14,407</u>    | <u>74,753</u> | <u>309,636</u> | <u>495,398</u> |

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|---|--------------------|------------------|---------------|----------------|----------------|
|   | £                  | BCF<br>£         | Other<br>£    | 2018<br>£      | 2017<br>£      |
| <b>3a EXPENDITURE ON CHURCH ACTIVITIES</b>          |                    |                  |               |                |                |
| <b>Provision of Clergy</b>                          |                    |                  |               |                |                |
| Common Fund   | 85,000             | -                | -             | 85,000         | 82,050         |
| Clergy Expenses                                     | 3,419              | -                | -             | 3,419          | 3,217          |
| Share of cost of clergy housing                     | 346                | -                | -             | 346            | 842            |
|   | <u>88,765</u>      | -                | -             | <u>88,765</u>  | <u>86,109</u>  |
| <b>3b CHURCH LIFE &amp; OUTREACH</b>                |                    |                  |               |                |                |
| Church Services                                     | 3,142              | -                | -             | 3,142          | 25,717         |
| Church Worship Equipment                            | -                  | -                | 3,984         | 3,984          | -              |
| Worship Salary                                      | 13,552             | -                | -             | 13,552         | -              |
| Miscellaneous Missions, Gifts, Grants & Charitable  | 25                 | -                | -             | 25             | 105            |
| Weddings, Funerals, Baptisms                        | 901                | -                | -             | 901            | 447            |
| Church Festivals                                    | 970                | -                | -             | 970            | 834            |
| <b>Adult Community Events</b>                       |                    |                  |               |                |                |
| Operations Manager Salary                           | -                  | -                | 13,440        | 13,440         | -              |
| Evangelism & Discipleship Pastor Salary             | 7,786              | -                | -             | 7,786          | 3,991          |
| Life Groups   | -                  | -                | -             | -              | 241            |
| Church Community Events/Socials                     | 694                | -                | -             | 694            | 2,319          |
| Wed @ 10 Coffee & Chat                              | 106                | -                | -             | 106            | 230            |
| Adult community courses                             | -                  | -                | -             | -              | 2,143          |
| Men's Ministry Events                               | 324                | -                | -             | 324            | 430            |
| Women's Ministry Events                             | 551                | -                | -             | 551            | 2,186          |
| Church New Wine Week / Weekend Away                 | 122                | -                | -             | 122            | 530            |
| Church Oasis Annual Holiday                         | -                  | -                | 21,670        | 21,670         | 16,261         |
|   | <u>28,172</u>      | -                | <u>39,093</u> | <u>67,265</u>  | <u>55,433</u>  |
| <b>Children's' Ministry</b>                         |                    |                  |               |                |                |
| Pre-school Teeny Tiny Church                        | 144                | -                | -             | 144            | 41             |
| Pre-school Toy Library                              | -                  | -                | -             | -              | 196            |
| Pre-school Toddlers Ministry                        | 370                | -                | -             | 370            | 571            |
| Families & Children's Pastors Salaries              | 17,111             | -                | -             | 17,111         | 23,933         |
| Children's Church, Life Group & Events              | 2,463              | -                | -             | 2,463          | 3,358          |
|   | <u>20,087</u>      | -                | -             | <u>20,087</u>  | <u>28,099</u>  |
| <b>Youth Ministry</b>                               |                    |                  |               |                |                |
| Youth - Church, Life Group & Monthly Events         | 2,926              | -                | -             | 2,926          | 3,236          |
| Youth Pastor Salary                                 | 23,049             | -                | -             | 23,049         | 24,072         |
| Youth Apprentice                                    | 5,000              | -                | -             | 5,000          | 5,000          |
| Youth - "Soul Survivors"                            | 1,873              | -                | -             | 1,873          | 1,071          |
| Youth Minister Salary                               | -                  | -                | 17,072        | 17,072         | -              |
| Youth Minister Project **                           | -                  | -                | 2,497         | 2,497          | 1,711          |
|   | <u>32,848</u>      | -                | <u>19,569</u> | <u>52,417</u>  | <u>35,091</u>  |
| <b>Local Mission Ministry</b>                       |                    |                  |               |                |                |
| Community Hospitality                               | 44                 | -                | -             | 44             | 78             |
| Community Hardship Fund                             | -                  | -                | 7,038         | 7,038          | 731            |
| Community "Food Bank" & Connected Ministries        | -                  | -                | 9,628         | 9,628          | 15,271         |
| Community "Joy @ Kempton"                           | -                  | -                | 10,138        | 10,138         | -              |
| Community Kick Football Ministry                    | 178                | -                | -             | 178            | 666            |
| Community Pastor & Food Bank Salaries               | -                  | -                | 12,858        | 12,858         | -              |
| CAP Debt Management Expenses                        | -                  | -                | -             | -              | 1,275          |
| Canaan Book Shop                                    | -                  | -                | -             | -              | -              |
| Church Service Costs                                | 5,175              | -                | -             | 5,175          | -              |
| Church Ministry Salaries                            | -                  | -                | -             | -              | -              |
|   | <u>5,397</u>       | -                | <u>39,662</u> | <u>45,059</u>  | <u>18,021</u>  |
| <b>Overseas Mission Ministry</b>                    |                    |                  |               |                |                |
| Uganda/Watoto Mission                               | -                  | -                | -             | -              | 4,144          |
| Watoto Choir Visits                                 | -                  | -                | -             | -              | 620            |
| Tearfund Mission                                    | -                  | -                | -             | -              | 906            |
|   | -                  | -                | -             | -              | <u>5,670</u>   |
| <b>3c PROVISION OF OFFICE &amp; SUPPORT (GLEBE)</b> |                    |                  |               |                |                |
| Glebe Rent  | 11,700             | -                | -             | 11,700         | 11,399         |
| Glebe Rates   | -                  | -                | -             | -              | 3,821          |
| Glebe Gas   | 421                | -                | -             | 421            | 1,623          |
| Glebe Electricity                                   | 1,228              | -                | -             | 1,228          | 1,753          |
| Glebe Water   | -                  | -                | -             | -              | 243            |
| Repairs & Maintenance                               | 454                | -                | -             | 454            | 7              |
| Staff Welfare                                       | 2,559.97           | -                | -             | 2,560          | 2,359          |
| Office Equipment                                    | 3,703.39           | -                | -             | 3,703          | 10,527         |
| Office Admin costs                                  | 25,246             | -                | -             | 25,246         | 26,367         |
|   | <u>45,313</u>      | -                | -             | <u>45,313</u>  | <u>50,456</u>  |
| <b>3d PROVISION OF BUILDINGS &amp; FACILITIES</b>   |                    |                  |               |                |                |
| Church Equipment                                    | 474                | -                | -             | 474            | 690            |
| Depreciation  | 2,932              | -                | -             | 2,932          | -              |
| Church Cleaning Services & Materials                | 7,513              | -                | -             | 7,513          | 6,473          |
| Church Repairs & Maintenance                        | 1,619              | -                | -             | 1,619          | 2,416          |
| Electric  | 3,104              | -                | -             | 3,104          | 1,184          |
| Gas   | 7,178              | -                | -             | 7,178          | 5,142          |
| Rates   | -                  | -                | -             | -              | -              |
| Water Rates   | 1,981              | -                | -             | 1,981          | 520            |
| Insurance   | 4,086              | -                | -             | 4,086          | 3,531          |
|   | <u>28,888</u>      | -                | -             | <u>28,888</u>  | <u>19,956</u>  |
| <b>3e COMMUNITY BUILDING PROJECTS</b>               |                    |                  |               |                |                |
| Architect, Planning & Preparation Fees              | -                  | 19,818           | -             | 19,818         | 30,778         |
|   | -                  | <u>19,818</u>    | -             | <u>19,818</u>  | <u>30,778</u>  |
| <b>3f Contra</b>                                    |                    |                  |               |                |                |
| Staff Loan repayment                                | 1,239              | -                | -             | 1,239          | 465            |
| Accrued Expenses                                    | -                  | -                | -             | -              | 6,388          |
|   | <u>1,239</u>       | -                | -             | <u>1,239</u>   | <u>6,853</u>   |
| <b>3g Governance costs</b>                          |                    |                  |               |                |                |
| Independent Examiner/Audit                          | 300                | -                | -             | 300            | 250            |
| <b>TOTAL RESOURCES EXPENDED</b>                     | <u>251,008</u>     | <u>19,818</u>    | <u>98,324</u> | <u>369,150</u> | <u>336,716</u> |

\*\* Includes staff salaries

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3 EXPENDITURE ON CHARITABLE ACTIVITIES cont.....

| 3h EXPENDITURE ON RAISING FUNDS | Unrestricted | Restricted | Restricted | Total      | Total      |
|---------------------------------|--------------|------------|------------|------------|------------|
|                                 | Funds 2018   | Funds 2018 | Funds      |            |            |
|                                 | £            | BCF        | Other      | 2018       | 2017       |
|                                 | £            | £          | £          | £          | £          |
| Wolsey Road property costs      | 346          | -          | -          | 346        | 842        |
| <b>Total expenditure</b>        | <b>346</b>   | <b>-</b>   | <b>-</b>   | <b>346</b> | <b>842</b> |

3i STAFF COSTS

The aggregate payroll costs are as follows:

|                                     | 2018           | 2017          |
|-------------------------------------|----------------|---------------|
|                                     | £              | £             |
| Gross Wages and salaries            | 99,195         | 82,119        |
| Youth Apprentice                    | 5,000          | 5,000         |
| Employer's NI Contributions (gross) | 6,553          | 5,263         |
| Employer's Allowance                | -              | 3,000         |
| Pension contributions               | 2,050          | 2,065         |
|                                     | <b>109,798</b> | <b>91,447</b> |

At the year end 2018 there were 11 members of staff employed, 9 on a part time basis and 2 full time  
(At the year end 2017 there were 6 Members of staff employed, 4 on a part time basis and 2 full time)

No employee was paid more than £60,000

In February 2017 we joined a government pension scheme called Nest.  
Six employees were paid a pension in 2018 (Four employees were paid a pension in 2017)

4 FIXED ASSETS

| Tangible fixed assets                           | Freehold         | Building | Fixtures    | 2018    | 2017    |
|---|------------------|----------|-------------|---------|---------|
|   | Land & Buildings | Projects | & Equipment |         |         |
|   | £                | £        | £           | £       | £       |
| <b>4a Cost or Valuation</b>                     |                  |          |             |         |         |
| Balance at 1st January -                        | -                | 116,482  | 17,940      | 134,422 | 134,422 |
| Additions in the year                           | -                | -        | 3,403       | 3,403   | 244,635 |
| Disposals in the year                           | -                | -        | -           | -       | 244,635 |
| Balance at 31 December                          | -                | 116,482  | 21,343      | 137,825 | 134,422 |
| <b>4b Accumulated Depreciation</b>              |                  |          |             |         |         |
| Balance at 1st January                          | -                | 116,482  | 16,347      | 132,829 | 131,418 |
| Depreciation for the year                       | -                | -        | 2,932       | 2,932   | 1,411   |
| Balance at 31st December                        | -                | 116,482  | 19,279      | 135,761 | 132,829 |
| <b>4c Net book value</b>                        |                  |          |             |         |         |
| At 1 January                                    | -                | -        | 1,593       | 1,593   | 3,004   |
| At 31 December                                  | -                | -        | 2,064       | 2,064   | 1,593   |
| In accordance with accounting policy note 1e no |                  |          |             |         |         |

5 DEBTORS

|   | Unrestricted Funds | Restricted Funds |          | Total        |              |
|---|--------------------|------------------|----------|--------------|--------------|
|   | £                  | BCF              | Other    | 2018         | 2017         |
|   | £                  | £                | £        | £            | £            |
| Income tax recoverable through Gift Aid | 2,039              | 78               | -        | 2,116        | 2,129        |
| Prepayments                             | -                  | -                | -        | -            | -            |
| Accrued Income                          | 1,440              | -                | -        | 1,440        | 882          |
| Sequestration                           | -                  | -                | -        | -            | -            |
|   | <b>3,479</b>       | <b>78</b>        | <b>-</b> | <b>3,556</b> | <b>3,011</b> |

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| 6 SHORT TERM INVESTMENTS                    | Unrestricted Funds | Restricted Funds |            | Total          |                |
|---|--------------------|------------------|------------|----------------|----------------|
|   | £                  | BCF<br>£         | Other<br>£ | 2018<br>£      | 2017<br>£      |
| CBF Church of England Deposit Fund (CCLA)   |                    |                  |            |                |                |
| - PCC Reserve Account                       | 25,107             | -                | -          | 25,107         | 25,012         |
| - PCC Reserve Account interest received     | 43                 | -                | -          | 43             | 53             |
| - Building community fund                   | -                  | 419,893          | -          | 419,893        | 418,496        |
| - Building Community Fund interest received | -                  | 711              | -          | 711            | 67             |
|   | <u>25,150</u>      | <u>420,604</u>   | <u>-</u>   | <u>445,754</u> | <u>443,628</u> |

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited. Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we realised interest for the whole year, £43.51 on the PCC account and £710.94 on the BCF .

| 7 CASH AT BANK AND IN HAND         | Unrestricted Funds | Restricted Funds |              | Total         |               |
|------------------------------------|--------------------|------------------|--------------|---------------|---------------|
|                                    | £                  | BCF<br>£         | Other<br>£   | 2018<br>£     | 2017<br>£     |
| <b>Barclay's current account</b>   |                    |                  |              |               |               |
| - PCC                              | 8,404              | -                | 9,799        | 18,203        | 62,970        |
| - Building community fund          | -                  | 18,966           | -            | 18,966        | 25,424        |
| Unpresented items at year end      | 8,187              | -                | -            | 8,187         | -             |
| Cash in Hand                       | -                  | -                | -            | -             | -             |
| Petty cash                         | -                  | -                | -            | -             | -             |
| Food Bank Float                    | -                  | -                | -            | -             | -             |
| Children's & Youth Tuck Shop Float | 15                 | -                | -            | 15            | 25            |
|                                    | <u>233</u>         | <u>18,966</u>    | <u>9,799</u> | <u>28,998</u> | <u>88,420</u> |

| 8 LIABILITIES/CREDITORS:<br>AMOUNTS FALLING DUE WITHIN ONE YEAR | Unrestricted Funds | Restricted Funds |            | Total        |              |
|---|--------------------|------------------|------------|--------------|--------------|
|   | £                  | BCF<br>£         | Other<br>£ | 2018<br>£    | 2017<br>£    |
| <b>Accruals and sundry creditors:</b>                           |                    |                  |            |              |              |
| Church utilities and other church running costs                 | -                  | -                | -          | -            | -            |
| Sundry Creditors  | 6,747              | -                | -          | 6,747        | 7,739        |
|   | <u>6,747</u>       | <u>-</u>         | <u>-</u>   | <u>6,747</u> | <u>7,739</u> |

| 9 UNRESTRICTED/DESIGNATED FUNDS   | Balance as at<br>31 Dec 2017 | Income         | Expenditure    | Transfers | Balance as at<br>31 Dec 2018 |
|-----------------------------------|------------------------------|----------------|----------------|-----------|------------------------------|
|                                   | £                            | £              | £              | £         | £                            |
| <b>General unrestricted funds</b> | 51,973                       | 220,475        | 251,008        | -         | 21,440                       |
| Designated Funds                  | 4,909                        | -              | -              | -         | 4,909                        |
|                                   | <u>56,882</u>                | <u>220,475</u> | <u>251,008</u> | <u>-</u>  | <u>26,349</u>                |

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

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| <b>RESTRICTED BREAKDOWN</b>               | Balance b/fwd<br>at 1 Jan | Funds collected<br>from donors* | Funds spent    | Transfers  | Balance at 31<br>Dec |
|---|---------------------------|---------------------------------|----------------|------------|----------------------|
| <b>10a Restricted</b>                     | £                         | £                               | £              | £          | £                    |
| Building Community Fund                   | 8,422                     | 14,407                          | 19,818         | -          | 3,012                |
| Building Community Fund - CCLA            | 13,461                    | -                               | -              | -          | 13,461               |
| Building Community Fund - CCLA interest   | 120                       | -                               | -              | -          | 120                  |
| Building Fund accrual                     | -                         | -                               | -              | -          | -                    |
|   | <b>22,003</b>             | <b>14,407</b>                   | <b>19,818</b>  | <b>-</b>   | <b>16,593</b>        |
| <b>10b ASSET SALE</b>                     |                           |                                 |                |            |                      |
| Sale of Asset - Wolsey Road               | 420,888                   | -                               | -              | -          | -                    |
|   | <b>420,888</b>            | <b>-</b>                        | <b>-</b>       | <b>-</b>   | <b>420,888</b>       |
| <b>10c Restricted</b>                     |                           |                                 |                |            |                      |
| Hardship Discretionary Fund - Specific    | 1,406                     | 4,270                           | 7,038          | - 1,362    | 0                    |
| Joy at Kempton                            | -                         | 7,756                           | 10,138         | - 2,382    | -                    |
| "Restoring & Loving Community" Project    | 9,938                     | 12,353                          | 9,628          | -          | 12,664               |
| Community Staff Salaries                  | -                         | -                               | 12,858         | -          | 12,858               |
| Uganda Mission                            | -                         | 60                              | -              | -          | 60                   |
| Open Door                                 | -                         | 214                             | -              | -          | 214                  |
| Oasis Holiday Expenditure                 | 3,736                     | 22,548                          | 21,670         | 3,744      | 870                  |
| Youth Minister Project                    | 18,289                    | 23,568                          | 2,497          | -          | 39,361               |
| Youth Minister Senior Youth Pastor Salary | -                         | -                               | 17,072         | -          | 17,072               |
| Youth Minister Operation Manager Salary   | -                         | -                               | 13,440         | -          | 13,440               |
|   | -                         | -                               | -              | -          | -                    |
| Worship Equipment                         | -                         | 3,984                           | 3,984          | -          | -                    |
|   | <b>33,369</b>             | <b>74,753</b>                   | <b>98,324</b>  | <b>- 0</b> | <b>9,798</b>         |
| <b>Total restricted funds</b>             | <b>476,260</b>            | <b>89,160</b>                   | <b>118,142</b> | <b>- 0</b> | <b>447,279</b>       |

**10d RESTRICTED FUNDS Explanation  
Building Community Fund**

A separate Building Community Fund was established in 2006 to record the activities in relation to the Business Community project. A small number of donors continue to support the fund on a regular basis.

A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold.

Hardship Discretionary Fund - Specific

This fund holds donations that are for specific members of the community.

Community Projects

Monies received from all the Community events are placed into the Church restricted fund to ensure enough funds are available to cover the annual cost of staff employed to run this project. This is the first year this ministry has covered its staff costs. The church funded this project with £195 from the general fund.

Community "Food Bank" Project

The Community Food Bank Project was launched in 2010 to provide food and grocery parcels to members of the community who find themselves in real need. The Project has continued to operate and grow in 2018. The project fed approximately 12,000 families/people during 2018.

"Community Lunch" Project

We began the Community free lunch project in June 2017 and during 2018 we continued to offer free "All Age Community lunches" every week.

Plus a Life Recovery Group that meets weekly encouraging community members to be radically transformed in the love and power of Jesus.

Fund raising "Surplus to Supper" Event

Surplus to Supper initiative was born out of Supermarket surplus food that would otherwise be thrown away. This food is used in the community lunch, an annual dinner gala and also offered to the wider community. We ran our first one in 2017. The next one is planned for March 2019.

Cap Dept Management Project

Staff training was provided to enable assistance with community debt project including basic budgeting for those in need..

Kick Football Project

A weekly game and training in football is available to our younger members of the community on a Saturday at a local pitch. This ministry is funded by Tesco "Bags of Help Scheme"

Uganda Mission

In 2015 St Saviour's made its latest mission trip to Watoto Child Care Ministries, Uganda. The balance on the fund was carried forward into 2016 and additional funds were added during 2017. These funds were transferred to the Uganda Mission Project in 2017. There was no trips made during 2018.

Oasis Annual Holiday

The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due.

Worship Music & Sound Equipment

The Worship Ministry received a donation for the purchase of a new piano keyboard and Sound Desk.

Youth Minister Project

A new initiative has been brought to St Saviours to set up Youth Churches in the surrounding local area. In 2018 a significant grant from the Diocese was received for this project.

**Miscellaneous Donations**

Open Door

The Youth of St Saviours ran a sponsored overnight event without electricity for the Open Door Project.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church,  
Upper Sunbury, TW16 7TP**

**Report and Financial Statements 2018**

| <b>11 MISCELLANEOUS CHARITABLE DONATIONS</b> | Balance<br>at 1 Jan | Funds collected<br>from donors | Funds spent | PCC support | Balance at 31<br>Dec |
|--|---------------------|--------------------------------|-------------|-------------|----------------------|
|  | £                   | £                              | £           | £           | £                    |
| Open Door                                    | -                   | 214                            | -           | -           | 214                  |
|  | -                   | -                              | -           | -           | -                    |
|  | -                   | 214                            | -           | -           | 214                  |
| PCC support                                  | -                   | -                              | -           | -           | -                    |
| Restricted funds expended                    | -                   | -                              | -           | -           | -                    |

Any balances at the year end will be remitted to the respective organisations in 2019.

**12 CHURCH BUILDING PROJECTS**

Architects - Planning & Preparation & Fundraiser

| 2018          | 2017          |
|---------------|---------------|
| £             | £             |
| 19,818        | 30,778        |
| <u>19,818</u> | <u>30,778</u> |

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied. It was agreed to go back to the drawing board to explore further options for expanding the building to cope with our current growth.

**13 OPERATING LEASE COMMITMENTS**

London Diocese Fund - Rental of Glebe Cottage  
Siemens Financial Services - Rental of Ricoh MPC2500

| 2018          | 2017          |
|---------------|---------------|
| £             | £             |
| 11,700        | 11,399        |
| 1,552         | 1,413         |
| <u>13,252</u> | <u>12,811</u> |

The above payments are in respect of two agreements;  
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small monthly increase in the rent in 2018 of £34, making the total rent £975 per month.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier and expired 12th December 2016. A two year agreement is now in place ending in December 2018, renewed in December 2018.

**14 CAPITAL COMMITMENTS**

There is one capital commitments at the end of 2018 financial year, an industrial dishwasher. ( 2017: None).

**15 Related Party Transactions and Balances**

There are 3 disclosures of conflict of interest for 2018 to be recorded

Rix Banger St Saviours IT consultant and a member of the PCC up to and including 31st December 2019. Any decision discussed regarding his IT consultancy role Rix Banga was asked to leave the PCC meeting room until all discussions had been agreed.

Nisha Glencross, employed as Operations Manager and an Ex Officio member of the PCC is related to Rix Banga, was asked to leave the PCC meeting room for any discussions regarding Rix Banga

Rowena Cross employed as Evangelical & Discipleship Pastor is married to Ron Cross our Vicar who is the PCC chair. Her line management reporting structure is to the Wardens. All contractual areas discussed at the PCC meetings Ron was asked to leave the room

**HISTORY:**

The following items from 2016 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

Claire Clarke, Curate and a member of the PCC, and her family lived at 41 Wosley Road, Sunbury On Thames. It was provided rent free by the church for the better performance of her duties whilst employed at St Saviours Church. Claire Clarke left St Saviours church in June 2017 and no longer resides at 41 Wosley Rd.

**PCC Giving**

During the year of 2018 members of the PCC gave a total of £18,601 (2017 £17,659) in unrestricted offerings and donations.