

**CREATIVE MENTORS FOUNDATION**

**Registered Charity Number 1130788**

**Company Number 06834521**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31 AUGUST 2018**

**CREATIVE MENTORS FOUNDATION**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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## **CREATIVE MENTORS FOUNDATION**

### **COMPANY INFORMATION LEGAL & ADMINISTRATIVE INFORMATION**

#### **Constitution**

Creative Mentors Foundation is a charitable company limited by guarantee. It was incorporated on 3 March 2009, number 06834521 and is a registered charity, number 1130788.

#### **Trustees & Directors**

The Trustees serving during the year and since the year end and to the date of this report are:-

Qona Rankin  
Bart Peerless  
Alan Cummings  
Andrew Whitby-Collins

#### **Registered Office**

5 Fleet Place  
London  
EC4M 7RD

#### **Website**

[www.creativementors.org](http://www.creativementors.org)

#### **Bankers**

Barclays Bank PLC  
Plaistow Branch  
737 Barking Road  
London  
E13 9PL

#### **Solicitors**

Charles Russell Speechlys LLP  
5 Fleet Place  
London  
EC4M 7RD

#### **Independent Examiner**

Ian Miles FCA  
James Cowper Kreston  
Videcom House  
Newtown Road  
Henley on Thames  
Oxon RG9 1HG

**CREATIVE MENTORS FOUNDATION**  
**REPORT OF THE DIRECTORS AND TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

The Directors and Trustees present their report along with the financial statements of the company for the year ended 31 August 2018. Legal and administrative information is set out on page 1 and forms part of this report. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

**Trustees**

All trustees are also directors of the company therefore they are appointed in accordance with the requirements of the Companies Act 2006. The trustees/directors are referred to throughout this report as trustees. No trustees have any interest in the assets of the charitable company. The Trustees are set out in page 1.

**Objects of the Charity**

The aim of the charity is to help make the arts curriculum at state secondary schools more accessible and rewarding for dyslexic and dyspraxic children.

The charity trains dyslexic arts graduates in dyslexia awareness and specialist teaching strategies, preparing them to work in schools alongside the existing staff who are engaged in arts teaching.

The charity seeks to:

- Raise awareness among staff who teach creative subjects about the implications of working with young people who process information differently.
- Introduce them to specialist teaching methods that help dyslexic and dyspraxic children to engage and learn.
- Raise awareness about the possible advantages there are for dyslexic and dyspraxic people involved in the arts, precisely because they have the ability to think in unpredictable and original ways.
- Provide encouragement for dyslexic and dyspraxic children who have lost confidence in their ability, in both academic and creative subjects, because of their struggle with the school curriculum and the exam system.
- Provide role models who faced the same problems in their time at school but made their way through the system to educational and potential career success.

**Public benefit**

We have complied with our duty to have due regard to the guidance on Public Benefit published by the Charity Commission. We continue to recognize the importance of collecting feedback from the Creative Mentors' students, subject teachers and head teachers so that we can assess the benefit to the public. We have continued to receive extremely positive feedback from students, teachers and parents which continues to demonstrate the benefit the Creative Mentors bring to the schools and visitors to our website demonstrate our wider impact. (See below.)

**Overview**

CMF and its Mentors have had another valuable and successful year working with our partner schools. Although various factors contributed to the decision not to appoint new mentors for the 2017-18 academic year, both Stuart McCaffer and Francis Conteh have enabled excellent work to emerge with pupils. It has been gratifying to read the positive feedback both from pupils and teaching staff.

**Mentor activity during 2017/18**

The Charter School East Dulwich is now entering its second year in its temporary base in Camberwell. The new intake has tripled the number of pupils now at the school. Over the summer, Sarah Daley (Head of Art at Charter School) approached the charity about the possibility of having Stuart McCaffer for an additional one day per week from September 2017 and so Stuart has spent the year working at Charter School East Dulwich two days per week. Frances Conteh has continued working for CMF three days a week, spending one and a half days a week at St Marylebone's, half a day a week at Bridge School and one day a week at Charter School in North Dulwich



## CREATIVE MENTORS FOUNDATION

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2018

#### Reports from Mentors and Feedback from Schools

##### Stuart McCaffer

##### Charter School East Dulwich:

*During the autumn term Stuart worked with all pupils as he did not want to single out the dyslexic children, however he reported that he was able to spend the majority of his time in the class-room focusing on this group of children. In addition, he ran after school workshops with some year 7 students. These students worked on a group project loosely based on Antony Gormley's 'Another Place' and Damian Hurst's 'Encrusted Skull'.*

*In the Spring term Stuart worked with students to complete a recycled plastic project and also started making small art films.*



*The summer term saw the year 7 pupils working on drawing everyday objects and then simplifying them to use in small appliqué works which were made into pencil cases/ bags. Year 8 explored a secret identity project which involved photography mixed with written and practical work. Stuart also ran an after school club with some pupils from both years based (very roughly) on "The Way Things Go" by Fischli and Weiss. In addition Stuart has got the school, Alex Crossman/head- Sara Daly/art- Lisa Charway/Learning support to organise a series of workshops within the confines of the school curriculum. Stuart and his pupils produced an animation in which pupils responded to a set of audio instructions to make a continuous line drawing this required speed and concentration. The final outcome is a collaborative animation which makes a comment on communication.*



##### Frances Conteh

##### Bridge School:

*Frances worked with individuals in year 9, year 10 and year 11. This proved beneficial for both students and Frances. Frances remarked; "It is great to see their confidence grow in their drawing and to see them become more and more creative with their ideas each week." Frances continued to deliver the enrichment workshop called 'Colour Create' with a group of students from year 7-10. She noted that; "I have had a great response from other teachers that have said the work they are creating is bright and expressive and the students equally are keen to attend the enrichment class each week."*



**Drawstring Bag  
Project**

## CREATIVE MENTORS FOUNDATION

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2018

#### St Marylebones:

Frances found the art department to be very welcoming. She was encouraged to move from the main site to sixth form, and given a free art room to work in after school, work space, access to computers and a printing budget.

#### CALLING KEY STAGE 3!!

##### KS3 Art/Textiles Mixed-Media Club

Every Thursday starting on  
12<sup>th</sup> October 2017  
3.30pm – 4.30pm  
Room A01 with  
Creative Mentor Frances

Until Christmas this club will  
have an emphasis on freeform  
constructed textiles  
with workshops on:

- Knit
- Crochet
- Weave



Frances wrote that; "Vicky has been particularly supportive and helpful, particularly with planning my after school club." During the spring term Frances had the additional welcome help of a PGCE teacher trainee who taught students how to crochet. Frances singled out one particular student in year 8 who joined the club with knitting skills she had learnt from her Aunt. This student is dyslexic with emotional needs and speech and language difficulties. Frances commented; "It is great to see her happy and chatty as she interacts with the group".

#### Afterschool Club Year 7 & Year 8:



#### Plastic Fantastic Re-cycling Project



The objective of the project is to:

- 1) Re-cycle plastic material waste and develop a collection of textile samples made from plastic
- 2) You will find inspiration from everyday objects and the River Thames Wildlife, develop drawings from your findings by exploring structure, texture and colour
- 3) Textiles samples will be created applying the techniques of knit, weave, stitch and other handcraft techniques
- 4) You will create a garment and a collaborative art installation that will be displayed



**CREATIVE MENTORS FOUNDATION**  
**REPORT OF THE DIRECTORS AND TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

*During the summer term Frances had the opportunity of running a one day plastic shrinkies project.*

**Plastic Shrinkie**



**Charter School North Dulwich:**

*Frances re-commenced working with Miss Ungpakorn in her year 11 class that has two students with special educational needs. One of the students is dyslexic and Frances helped her to observe her self-portrait and work on proportion and shading. The other student also needed help with proportion, composition and shading. Frances also worked with year 12 students and had a discussion with them about their work.*

*Frances continued to run her lunchtime club with the previous same students who are now in year 8. The Tactile Structures project produced a range of successful paper manipulated samples that will eventually be developed into clay combined with yarn. Frances remarked that; "Surprisingly a few boys have finally joined the group and appear to be very keen and each week they are accompanied with a new friend." Frances hopes to be able to sustain their engagement and interest!!*



*In the spring term Frances ran two projects and was able to fully focus and engage with the Year 8 students whom attended her lunchtime workshops and who subsequently went on to develop their original designs from paper to moulded shapes with clay. On Wednesday lunchtimes she had a big group of year 7 students who worked on their drawstring bag projects. At 3pm after school Frances continued to work with a year 8 student developing his designs with clay. In addition she worked with a couple of year 7 students who attend after school to continue working on their bag design.*

## CREATIVE MENTORS FOUNDATION

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2018

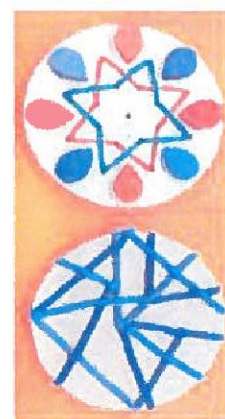


#### Drawstring Bag Project



#### Lunchtime Club: Year 7 Drawstring bags

Frances commented: "It has been great to see the students' work flourish each week and to observe the effort and commitment they have spent on their designs." She went on to comment on one particular student who is dyslexic and was not so keen on attending the club on her own and would always arrive with a friend. She was always hesitant to source research from the Internet and was anxious when drawing as she thought she was making a mistake or her drawings were not good enough. Frances wrote that: "Once I discovered what her interests were and printed images that she could trace, I noticed that she was increasingly gaining confidence in her illustrations and ability. She also began to arrive at the club on her own accord and was quite happy to sit alone and focus on her work. The student's work is the image above with the paintbrushes in the centre of her design."



#### Tactile Structures/ Every Day Objects Project



## CREATIVE MENTORS FOUNDATION

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2018

#### Lunchtime & Afterschool Club: Wednesday Year 8 Tactile Structures and Everyday Objects

Frances's Tactile Structures/Everyday Objects project has been a great success and she hopes to complete the project in September. She remarked that: "each individual student's quality of work has become stronger and more considered. I have also noticed that one of the student's who lacked assurance in her ability to draw, no longer asks for my advice and is confident generating her own ideas and problem solving. The materials that are being used such as the polymer clay combined with cotton yarns work well together and the students have come up with fantastic outcomes. The clay is malleable, easy to manipulate and the students are able to create exciting shapes based on their designs with immediate results. I have been asked to produce work that could be sold in the Friends of Charter School Christmas fete. I thought it would be a good idea for my year 8 group (who will be year 9 in the new academic year) to make gifts based on their designs that could be sold at the event." This could also be a good opportunity to raise awareness of CMF.

At the end of May, Frances requested moving her half day from Bridge school to St Marylebone as it was proving difficult in terms of travel and also finding enough time to complete projects in half a day. This was agreed and so Frances concentrated on her work with students at St Marylebone during the second half of the summer term.



#### Drawstring Bag Project



Year	Grey Coat Hospital	St Marylebone	Charter School, North Dulwich	Charter School, East Dulwich	Bridge School	Marlborough Primary School
2010	Andrew Vallence <i>RCA Visual Communication</i>					
2011	Stuart McCaffer <i>RCA Sculpture</i>					
2012	Nienke Van Wijk <i>RCA Visual Communication</i>  Steven Frew RCM Piano & Composition	Tomasz Crompton <i>RCA Architecture</i>  Stuart McCaffer <i>RCA Sculpture</i>				
2013	Joe Drakeford <i>RCA Printmaking</i> Fiona Howell <i>RAM Voice</i>	Alice McLean <i>RCA Jewellery &amp; Metal</i> Steve Irwin <i>RAM Voice</i>				
2014	Hollie Paxton <i>RCA Jewellery &amp; Metal</i>					
	Fiona Howell <i>RAM Voice</i>	Lucy Joyce <i>RCA Sculpture</i> Robbie Campbell <i>School of Oriental &amp; African Studies Music &amp; Development</i>				
2015	Frances Conteh <i>RCA Textiles</i> Simon Tong <i>RAM Trumpet</i>	Luke Barton <i>RCA Sculpture</i> Rachel Frant <i>RAM Voice</i>				
2016	Claire Blundell Jones <i>RCA Printmaking</i> Olivia Watts <i>Guildhall School of Music &amp; Drama</i>	Richard Hards <i>RCA Sculpture</i>	Frances Conteh <i>RCA Textiles</i> Simon Tong <i>RAM Trumpet</i>			
2017	Cara George <i>RCA Jewellery &amp; Metal</i>	Josh Saunders <i>RCA Animation</i>	Frances Conteh <i>RCA Textiles</i>  Simon Tong <i>RAM Trumpet</i>	Stuart McCaffer <i>RCA Sculpture</i>		
2018		Frances Conteh <i>RCA Textiles</i>	Frances Conteh <i>RCA Textiles</i>	Stuart McCaffer <i>RCA Sculpture</i>	Frances Conteh <i>RCA Textiles</i>	
2019		Frances Conteh <i>RCA Textiles</i>	Frances Conteh <i>RCA Textiles</i>	Stuart McCaffer <i>RCA Sculpture</i>	Alice McLean <i>RCA Jaz Wharmby Cambridge</i>	Alice McLean <i>RCA</i>

#### KEY

Green = Music

Blue = Art & Design

RCM = Royal College of Music

RAM = Royal Academy of Music

RCA = Royal College of Art



**CREATIVE MENTORS FOUNDATION  
REPORT OF THE DIRECTORS AND TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2018**

**Feedback from teachers and schools**

The success of a creative mentor as expressed by students at the Bridge School and Charter School was that the projects were more fun in comparison to art projects within the school curriculum. The students felt they had the opportunity to be more expressive, projects were based on their own interests, they learnt new skills and worked with materials they may usually not work with at school.

**Kate Miller Head of Bridge recently wrote:**

*The Creative Mentor project works particularly well in our small setting. Creative mentors are able to work with pupils 1:1 or within small groups. We use our Therapy Outcomes data to decide which pupils might benefit from working with the creative mentor along with those who show an interest within the performing arts subjects. Last year our Creative mentor working with one pupil on a 1:1 basis during form time, designing and making a bag. The pupil really valued and loved this interaction. The creative mentor also worked with a small group of pupils on a Friday after school, ranging from year 7-10. They focused on lots of different creative projects and produced some lovely pieces of work. The Creative mentor project allows pupils to explore Art and Music in a different learning environment and develop a love of the subject. It helps build pupils confidence within the subjects but also on a more general level, which is an area of need that our pupils desperately need support in. We love having creative mentors and can really see the impact they have on the pupils they work with.*

**Vicky Cerdeno, Head of art at Marylebone wrote about Frances Conteh:**

*Frances has been fantastic. Her after school club is extremely popular and students attend on a regular basis with new students joining even mid-term! The work produced is excellent with great outcomes! She is so well organised and reliable and extremely flexible and able to adapt. She really gets on very well with all the teachers in the art department and it has been a pleasure to work with her. I really do hope we can hold onto her for as long as possible!!!*

**Sarah Daley Head of Art at the Charter schools wrote:**

*Stuart has been working with a variety of groups of students in years 7-9, all of whom have reported how much they have enjoyed the workshops, that they were pleased with their outcomes and that being able to work together made them feel valued and respected.*

*We arranged a number of workshops where students created animations and film based work and as well as the creative outcomes, the students really relished the opportunity to talk with each other about the difficulties they face with written language, being organised and getting homework done in school and to lend each other support.*

*These relationships have continued after the animation projects were all finished, which has been great to see. I hope the project continues.*

**Developments**

During this year we have looked hard at re-designing the website and changes in the near future should occur. These changes should make navigation easier. The website will also be more focused on the needs of the mentors and the partner schools.

We are continuing to look for suitable primary schools to work with as well as inviting guest mentors to apply for funding to run one-off projects such as gallery visits, holiday workshops and after school events. The key aims of CMF would remain the same and underpin all activities.

**Research**

The following paper written by myself and Howard Riley was delivered at BDA 11th International Conference, Telford, UK, 12-14 April 2018. *Would interventions/accommodations in the strategies for teaching drawing be useful for pupils with dyslexia who have drawing difficulties?*

In July Qona Rankin was commissioned to write a book by Jessica Kingsley Publishers. Qona decided to invite one of her research collaborators Howard Riley, to co-author it. The book is to be called Drawing, Dyslexia and DCD. Tips and Strategies for Improving Visualcy. It will draw on both the authors' and mentors' experiences of teaching drawing to students with SPLDs. It is intended as a book for those individuals of all ages who enjoy drawing, but specifically secondary students aspiring to art schools and art school students in the early stages of their courses, as well as those who teach drawing (secondary school teachers, college tutors). The manuscript is due by September 2019 and the book will be launched in September 2020.



**CREATIVE MENTORS FOUNDATION  
REPORT OF THE DIRECTORS AND TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2018**

**Thanks**

As always we would like to extend our thanks to all the teachers we have been working with over the year, in particular;

Kate Miller, Bridge School  
Vicky Cerdano and Birte Meyer, St Marylebone School  
Emy Mills and Louise Ungpakorn, Charter School North Dulwich  
Sarah Daley and Lucy Moyler, Charter School East Dulwich  
Shobhan Shah for updating our website and keeping it backed up

**Financial Review**

During the year the charity received donations of £115,383 and has a surplus of income over expenditure of £71,345. The charity had two mentors during the year who received £24,896 as salary (page 15). Further details of the financial activities of the charity can be found in the financial statements on pages 14 to 16.

**Risk Assessment**

The Trustees keep the risks associated with the charity continually under review. The key risk facing the charity is that its financial commitments will exceed its resources from time to time, however the charity always holds sufficient cash reserves to meet its current obligations. The other principal risk is to ensure the Creative Mentors are of sufficient calibre and of suitable character and all relevant checks on them are carried out before they are employed.

**Reserves Policy**

The Trustees consider reserves equal to their extant contractual obligations to the Creative Mentors should be retained.

**Plans for Future Periods**

The future plans, which will be discussed at the forthcoming AGM, will include the following:

Developing a resource repository on the website to enable school to download information with a view to holding their own awareness raising campaign.

The possibility of a different sort of Mentor/advisor to promote the new resource repository to school in their area.

**Structure, Governance and Management**

Creative Mentors Foundation is a charitable company limited by guarantee, incorporated on 3 March 2009 and registered as a charity on 28 July 2009. The charitable company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the charity being wound up members are required to contribute an amount not exceeding £1.

The day to day running of the charity is managed by Qona Rankin. The trustees meet formally once a year and informally as required.

**Policies for Inducting and Training Trustees**

There are no formal policies for training trustees. All trustees are professionals in their own area and are from time to time provided with copies of the charity commission publications on the responsibilities of trustees. New trustees are inducted by Qona Rankin and provided with copies of the most recent accounts and trustee minutes. They are supported in their role by the continuing trustees.

**CREATIVE MENTORS FOUNDATION  
REPORT OF THE DIRECTORS AND TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2018**

**Trustees' Responsibility in relation to the Financial Statements**

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

**Approval**

The Trustees' report and the financial statements were approved by the trustees on

 16.02.19

Qona Rankin  
On behalf of the Board of Trustees

**CREATIVE MENTORS FOUNDATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2018**

	<u>Note</u>	Year Ended 2018 Unrestricted £	Year Ended 2017 Unrestricted £
<b><u>Income from:</u></b>			
Donations and legacies	4	115,383	116,948
Total income		<u>115,383</u>	<u>116,948</u>
<b><u>Expenditure on</u></b>			
Charitable Activities	5	26,509	73,978
Governance Costs	6	17,529	22,554
Total expenditure		<u>44,038</u>	<u>96,533</u>
<b>Net income/(expenditure)</b>		<u>71,345</u>	<u>20,415</u>
Net Movement in Funds		71,345	20,415
<b>Reconciliation of Funds</b>			
Total funds brought forward		108,431	88,016
<b>Total funds carried forward</b>	12	<u><u>179,777</u></u>	<u><u>108,431</u></u>

The notes and schedules on pages 14 to 16 form part of these accounts.



**CREATIVE MENTORS FOUNDATION**  
Company Number 06834521

**BALANCE SHEET**  
**AT 31 AUGUST 2018**

	Note	2018	2017
		£	£
<b>Fixed Assets</b>			
Tangible assets		-	-
<b>Current Assets</b>			
Debtors	7	2,277	3,559.14
Cash at Bank		<u>182,014</u>	<u>110,350</u>
		184,292	113,909
<b>Less: Creditors: Amounts falling due within one year</b>			
Creditors	8	<u>4,515</u>	<u>5,478</u>
		4,515	5,478
<b>Net Current Assets/Liabilities</b>		<u>179,777</u>	<u>108,431</u>
<b>Total Assets less Current Liabilities</b>		<u><u>179,777</u></u>	<u><u>108,431</u></u>
<b>Represented by :-</b>			
<b>General Funds</b>			
- General Unrestricted Funds	12	<u>179,777</u>	<u>108,431</u>
<b>Total Funds available for Charitable Purposes</b>		<u><u>179,777</u></u>	<u><u>108,431</u></u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors/Trustees on  
signed on their behalf by:

and were

 16.02.19

Qona Rankin  
Trustee

The notes and schedules on pages 14 to 16 form part of these accounts

# CREATIVE MENTORS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### Introduction

Creative Mentors Foundation is a company limited by guarantee (No. 06834521) and a registered charity (No. 1130788). Its objects are as stated in the Trustees report.

### 1 ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Creative Mentors Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objects of the charity.

#### Donations

Donations are recognised when received by the charity.

#### Expenditure

Expenditure is included on an accruals basis inclusive of VAT when a liability is incurred.

#### Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity including the costs of preparing the financial statements.

#### Liabilities

Accruals are recognised when there is a present obligation at the reporting date as a result of a past event. Accruals are measured at the best estimate of their settlement amount.

### 2 NET INCOMING RESOURCES FOR THE YEAR

	2018	2017
This is stated after charging:		
Trustees / Directors' remuneration and other benefits etc.	-	-

### 3 TAXATION

A charge to tax does not arise because of the company's charitable status.

### 4 DONATIONS

	2018 Unrestricted	2018 Total	2017 Unrestricted	2017 Total
Donations	115,383	115,383	116,948	116,948

# CREATIVE MENTORS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 5 EXPENDITURE ON CHARITABLE ACTIVITIES

	2018 Unrestricted £	2017 Unrestricted £
Mentors' wages & salaries	24,896	72,141
Insurance	1,344	1,256
Website maintenance	120	565
Sundry	149	16
	<u>26,509</u>	<u>73,978</u>

There are 2 part-time employees (2017: 4 part-time employees).

### 6 GOVERNANCE COSTS

	2018 £	2017 £
Annual accounts	1,920	1,179
Independent Examination	720	455
Payroll	957	1,086
Legal Fees	13,877	19,746
Bank charges	42	75
Annual return fee	13	13
	<u>17,529</u>	<u>22,554</u>

### 7 DEBTORS PAYE

	2018 £	2017 £
	<u>2,277</u>	<u>3,559</u>
	<u>2,277</u>	<u>3,559</u>

### 8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Creditors - other	-	1,296
Accruals	4,515	4,182
	<u>4,515</u>	<u>5,478</u>

### 9 TRUSTEES REMUNERATION AND EXPENSES

Trustees were not paid for their services to the charitable company and did not receive any reimbursement of expenses.

### 10 RELATED PARTY TRANSACTIONS

Bart Peerless is a partner in Charles Russell Speechlys LLP who acted as solicitors to the company and charged fees amounting to £13,877 (2017: £19,746) inclusive of VAT, during the year.



# CREATIVE MENTORS FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

### 11 ANALYSIS OF FUND ASSETS AND LIABILITIES

	Unrestricted Fund 2018 £	Unrestricted Fund 2017 £
Fixed Assets	-	-
Current Assets	184,292	113,909
Current Liabilities	(4,515)	(5,478)
Total	<u>179,777</u>	<u>108,431</u>

### 12 MOVEMENTS IN FUNDS

#### Unrestricted Funds

	31 August 2017	Incoming Resources	Outgoing Resources	31 August 2018
General	<u>108,431</u>	<u>115,383</u>	<u>(44,038)</u>	<u>179,777</u>

### 13 CONTROL OF THE CHARITY

The charity is controlled by its board of trustees.

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**CREATIVE MENTORS FOUNDATION**

I report on the accounts of the company for the year ended 31 August 2018 which are set out on pages 12 to 16.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*I. Miles*

Name and Address:

Ian Miles FCA  
James Cowper Kreston  
Videcom House  
Newtown Road  
Henley-on-Thames  
Oxfordshire  
RG9 1HG

Professional Body

ICAEW

Dated :

*25 February 2019.*