



St. John's Methodist Church, Parkfield

Trustees' Annual Report

for the period 1 September 2017 to 31 August 2018

Section A Reference and administration details

Charity name St. John's Methodist Church, Parkfield

Other names charity is known by

Registered charity number (if any) 1146373

Charity's principal address St. John's Methodist Church

Wolverhampton Road East

Wolverhampton

WV4 6AA

Names of the charity trustees who managed the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Barbara Brown			Church General Meeting
Marcus Brown			Church General Meeting
Hilary Brumley	Secretary		Church General Meeting
Irene Brumley			Church General Meeting
Evan Carney			Church General Meeting
Geneva Carney			Church General Meeting
Kuldeep Chander			Church General Meeting
Basil Coward			Church General Meeting
Barbara Easton			Church General Meeting
Martin Easton			Church General Meeting
Dane Fannell			Church General Meeting
Aaron Fannell-Willis			Church General Meeting
Pamela Flavell			Church General Meeting
Ken Gough			Church General Meeting
Vera Hardy			Church General Meeting
Marcus Hemans			Church General Meeting
Sandra Humphries			Church General Meeting
Emmett Johnson			Church General Meeting
Steve Jackson	Minister		Circuit Meeting
Paul Levett			Church General Meeting
Elizabeth Macer-Wright	Pastoral Worker		Church General Meeting
Ethel Mudzonga			Church General Meeting

Jean Oakley			Church General Meeting
Peter Prescott	Circuit Steward		Circuit Meeting
Janet Punfield	Senior Steward		Church General Meeting
Mangat Ram			Church General Meeting
June Robbins			Church General Meeting
Barry Roberts			Church General Meeting
Dolcie Robinson		From May 2018	Church General Meeting
Hugo Robinson			Church General Meeting
Lilian Round			Church General Meeting
Yvonne Smythe			Church General Meeting
Emma Veiro			Church General Meeting
David Wheeler			Church General Meeting
Sonia Williams			Church General Meeting

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976) adopted 20/09/1932
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment by Church General Meeting; Chairperson appointed by the Wolverhampton Methodist Circuit

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- The objectives of St. John's Methodist Church are the advancement of:
- the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
 - any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church;
 - any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
 - any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities of the church are:

- (a) The provision of regular public acts of worship open to members of the church and non-members alike;
- (b) Promoting the whole mission of the church through engagement with older people, parents and toddlers and other specific need groups;
- (c) The teaching of Christianity through sermons, courses and small groups;
- (d) Pastoral work including visiting the sick and bereaved;
- (e) The provision of women's meetings, men's meetings etc with a Christian ethos.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

It has been another successful year for St. John's, in which we have welcomed new members both through baptism and confirmation into full membership.

All our church groups and uniformed organisations have continued to meet on a regular basis led by their committed and hard working leaders. These include the Prayer Group, Friendship Group, Women's Own, Embroidery Circle, and Keep Fit Group. The Stay and Play Group continues to meet as part of our church's mission and outreach within the community, giving help and support to parents and carers whilst providing structured play activities. The Punjabi Christian Fellowship meet twice a week and our church is open to the public one morning a week for private prayer.

Several outside groups hire our premises each week including a dancing school, choir and Seventh Day Adventists.

Our monthly coffee shop is well attended by those in the local area. A church outing was organised in the summer to Stratford-upon-Avon.

Our pastoral worker has continued to visit members of our church family who are ill or bereaved, at home or in hospital, and together with our Minister, has visited care homes in our community providing short acts of worship.

The Good Shepherd Centre continued to receive our support and have been grateful for contributions of tins, toiletries, clothing and money.

Our Property Committee have worked hard to maintain our church buildings, and have this year installed new lighting throughout the premises.

More information is available on our website www.stjohnsmethodist.net.

Section E

Financial review

Brief statement of the charity's policy on reserves

In order to plan for the financial stability of the church, the Church Council keeps under review the level of reserves it should retain, taking account of expected income available to fund likely costs, and the need to cover forecast deficits, cashflow variations and contingencies. The current level of reserves takes account of the need for major maintenance and renewals in the next five years or so.

Details of any funds materially in deficit

None

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Jan.

J. Punfield.

Full name(s)

Rev. Steve Jackson

Janet Punfield

Position (eg Secretary, Chair, etc)

Chair

Senior Steward

Date

11. 2. 2019

CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

St John's Methodist Church, Parkfield, Wolverhampton

FOR THE YEAR ENDED

31 AUGUST 2018

Wolverhampton Circuit	Circuit no	
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Registered Charity - Charity Registration number

1146373

Minister:

Rev. Steve Jackson

Church Stewards:

J Punfield	N Carney
G Carney	B Coward
L Round	A Fannell-Willis
D Macer-Wright	Y Smythe
D Fannell	Dolcie Robinson

Treasurer:

M Easton

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2018
St John's Methodist Church, Parkfield, Wolverhampton

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	RECEIPTS	Note	£	£	£	£
a1	RECEIPTS					
a2	Offerings and Tax recovered		35,420		35,420	34,006
a3	Bank and CFB interest and Investment income		837		837	966
a4	Lettings		16,117		16,117	16,729
a5	Other receipts		3,602	0	3,602	7,587
a6	TOTAL RECEIPTS		55,975	0	55,975 (a7)	59,288

SECTION B						
	PAYMENTS					
b1	PAYMENTS					
b2	Circuit Assessment or Share		32,484		32,484	31,879
b3	Donations		0		0	15,497
b4	Repairs and Maintenance		3,319		3,319	3,610
b5	Utilities (Insurances, water charges, heating & lighting)		9,778		9,778	8,697
b6			0		0	0
b7	Other payments		7,361	0	7,361	13,761
b8	TOTAL PAYMENTS		52,942	0	52,942 (b9)	73,443

SECTION C						
	NET RECEIPTS/PAYMENTS FOR THE YEAR					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	3,033	0	3,033	(14,155)
c2	Total funds brought forward from last year		130,608	483	131,091 (c6)	145,246
c3	Sub total	(c1+c2)	133,641	483	134,124	131,091
c4	Transfers and adjustments		0		0 (c8)	0
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	133,641	483	134,124 (c7)	131,091 (c6)

SECTION D					
	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year		0		0
d2	Offerings/Gifts - received for external organisations		1,898		2,229
d3	Offerings/Gifts - passed to external organisations		1,898		2,229
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	0		0

St John's Methodist Church, Parkfield, Wolverhampton

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Summary of the Church accounts for the year ended 31 August 2018 and Internal Organisations reporting to the Church Council/Church Meeting.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1				0			0
e2				0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	55,975 (a7)	52,942 (b9)	3,033	0 (c8)	131,091 (c6)	134,124 (c7)
e10	TOTAL CASH FUNDS HELD BY CHURCH	55,975	52,942	3,033	0	131,091 (x)	134,124 (y)

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2018

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	30	30
f2 Bank Current Account	15,527	13,163
f3 Bank Deposit Account		
f4 Central Finance Board	102,188	107,585
f5 Trustees for Methodist Church Purposes	13,346	13,346
f6 Other funds	0	0
f7 SUB TOTAL - Church accounts	131,091 (c6)	134,124 (c7)
f8 closing balance total from above) (e12)	0 (e11)	0 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	131,091 (x)	134,124 (y)

SECTION G

OTHER ASSETS and LIABILITIES

g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

M Easton

Name

M Easton

Date

11.2.19

Address

59 Broad Lane, Wolverhampton

Presentation to the St John's Church Council for approval

I confirm that the Accounts have been presented to the Church Council and were approved.

Signature of Chair

S. Jack.

Name of Chair

STEVE JACKSON

Date

11/2/19

Independent Examiner's Report to the Trustees of the St John's Methodist Church, Parkfield, Wolverhampton

This Report is on the Church Accounts for the year ended 31st August 2018

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

Name

Signature 

Relevant Professional qualification or body

Address

Date

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RECEIPTS AND PAYMENTS
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Relevant Professional qualification or body

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Date