



Trustees' Annual Report for the period

Period start date		Period end date	
Day 1 st	Month November	Year 2017	Day 31 st Month October Year 2018
From			

Section A Reference and administration details

Charity name PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

Other names charity is known by THE OLD PRINCEWALEANS ASSOCIATION

Registered charity number (if any) 1158526

Charity's principal address 10 ST SWITHINS COTTAGES

HOWE GREEN

CHELMSFORD

Postcode CM2 7TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	IAN LUKE-MACAULEY	PRESIDENT & CHAIR OF TRUSTEES		
2	EUGENE BENJAMIN	VICE PRESIDENT & ASST. TREASURER		
3	RUTH AGU	GEN. SECRETARY		
4	DUDLEY HANCILES	ASST GEN SECRETARY		
5	DILYS BENJAMIN	TREASURER		
6	DENNIS BABIN	ORGANISING SECRETARY		
7	NANCY BOLAJI	ORGANISING SECRETARY		
8	HAZELL THOMPSON	MEMBERSHIP SECRETARY		
9	REMMIE AKIBO-BETTS	MEMBERSHIP SECRETARY		
10	KHADIRU MAHDI	DIRECTOR OF FUNDRAISING		
11	SYLVIA WACHUKU-KING	PASTORAL OFFICER		
12	OLA ASGILL	E-COMMS OFFICER		
13	PATRICK DIXON	EX OFFICIO		
14	KAYODE ROBBIN-COKER	EX OFFICIO		
15	IVOR CUMMINGS-JOHN	EX OFFICIO		
16	WILFRED MACFOY	EX OFFICIO		
17	YVES THOMAS	EX OFFICIO		
18	ROWLAND DAVIES	EX OFFICIO		
19	ALEX BLANSHARD	EX OFFICIO		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION (ASSOCIATION)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the AGM held in October.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a safeguarding policy in place. POWAA does not employ staff but carries out appropriate suitability checks prior to the commencement of trusteeship.

POWAA is a member of the National Council for Voluntary Organisation (NCVO) and a founding member of the Sierra Leone Diaspora Education Forum (SLEDEF).

POWAA also works in partnership with the other alumni branches in Sierra Leone and the United States, and it is represented on the global Princewaleans umbrella committee which has a rotating chairmanship among the constituent branches/chapters.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The principal activities of POWAA are the provision of educational support to the pupils and staff of the Prince of Wales School; working collaboratively as a member of the global partnership of Prince of Wales Alumni associations to improve educational outcomes of the pupils of the school; leading the development of SLEDEF to improve the educational provision for the people of Sierra Leone.

The trustees and executive committee have referred to the guidance contained in the Charity Commission's general guidance on the public benefit when planning the activities of POWAA.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

PRESIDENT'S REPORT: 2017 - 2018

One of our stated aims is "to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively by providing and assisting the provision of facilities for education at the school."

Primus inter pares of all the reasons why we meet and do what we do is reflected in this stated aim above. If we lose sight of it, we become like a ship lost at sea or like the driver who takes the wrong turning. But through the past year, I am proud to have contributed to keeping us on course and we have all stayed on the same page.

Long may this continue.

Our events through the past year have served to raise vital funds to further our aims and aspirations but also crucially have served to strengthen our relationship and social contact invariably punctuated with the usual banter, intensive debates, reminiscent of L & D S to the point that we hardly want to return home.

Yes, we seek to raise funds to support and improved our beloved school but we also value and nurture our school day relationships which contribute immensely to our progress. I must extend sincere thanks to all the trustees for their commitment, financial and moral support and in many ways, going beyond the call of duty in serving our Alma mater.

The fact that this is a purely voluntary work has not diminished or dented their professional approach to the execution of their duties. Your labour of love has not gone unnoticed - Gratias.

I also seize this opportunity to register my deep appreciation to the entire members especially those of you who turn up for meetings and contribute in various ways to our success.

Permit me to single out our senior members who continue to inspire us in more ways than one and have nursed that niche for POW Kingdom for 40, 50, 60, 70 even 80 years. They deserve our deep admiration, respect and since appreciation.

A brief word about our annual events:

Dinner and Dance; Thanksgiving; Summerfest and Skool Daze are now under siege to the market forces which are real as we seek success amidst a plethora of other alumni and charity events; this being the main reason we decided not to have a Dinner & Dance next year or for that matter each year but to have it bi-annually.

All other events have remained intact and have not faced any cuts. That said our Founder's Day social event this year was a great hit despite the limitations of the venue. The success of the event was enhanced by a consensus to repeat the event each year, I anticipate this event will grow each year.

Two of the challenges we currently face are:

1. Getting younger and other Princewaleans to be more active and involved in the association. Not only will this help to share the workload but will also facilitate succession planning which is crucial ere "manhood's strength" fades.

2. Given the current plethora of associations, organisations and charity events, we find that the surplus margin of our annual events is not one that we can take for granted. It is therefore not unusual for any one of our fund-raising events to clash with at least two other events.

This requires us to adopt a different approach to fund-raising to ensure that we are not exclusively reliant on proceeds from our annual events but the need to seek and promptly apply for grants and financial assistance that will promote our stated aims and aspirations. Thankfully our Director of Funding is sighted on this and will direct our funding appeal appropriately.

Our two priority projects for 2019 will be 'M and M'.

This is not about small chocolate sweets in a small plastic packet but about two big goals enveloped in 2019:

1. **Mentorship:** of all currently sponsored pupils by POWAA (17 in total) – following the briefing delivered earlier, the scheme will commence immediately with 10 pupils as we now have 10 mentors with current DBS certificates. As further DBS certificates become available, we will proceed with the remaining 7 pupils.

2. **Maintenance:** to cover whole-site cleaning, cosmetic sprucing up of externals including painting; whitewashing, tarmacing of school frontage and minor repairs to the fabric of the buildings. We are currently exploring options in Freetown to be able to deliver this successfully.

So once more fellow Princewaleans, “screw your courage to the sticking place” and may Almighty God refresh, replenish and re-new us as we step into our new year.

Ad honorem alma mater.

Ian Luke-Macauley
President

Section E Financial review

Brief statement of the charity's policy on reserves

We aim to hold at least £20,000 in reserves at the year's end in order to meet any unforeseen expenditure.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income is applied to the award of scholarships and other assistance to the Prince of Wales school such as the maintenance of buildings and facilities, support for staff and school administrators re conditions of service, professional development and teaching equipment.

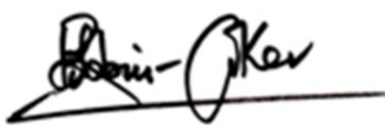
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

KAYODE ROBBIN-COKER

PATRICK DIXON

Position (eg Secretary, Chair, etc)

TRUSTEE

TREASURER

Date

03/04/2019



Charity Name	No (if any)
Prince Of Wales Alumni Association	1158526

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	11/1/2017		10/31/2018

Section A: Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Annual Dinner & Dance	18,065	-	-	18,065	20,770
Thanksgiving	2,816	-	-	2,816	7,180
Summerfest	4,333	-	-	4,333	4,060
Skool Daze	10,440			10,440	11,350
Members's Subscriptions & donations	2,251	-	-	2,251	2,769
Benevolent Fund	370			370	1,250
Ebola Donations					-
School support - Assembly Hall refurbishment					
Lapel Pins		-	-		-
Merchandise	1,527	-	-	1,527	1,590
Monies recovered from debtors					
Members' scholarship donations	1,680	-	-	1,680	255
Staff Bonus					575
Gift Aid Returns					1,165
Other schools' functions (Foundation Day Re-union)	515			515	600
Stock Sale					-
Miscellaneous	1,070	-	-	1,070	627
Sub total (Gross income for AR)	43,067	-	-	43,067	52,191
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,067	-	-	43,067	52,191

A3 Payments

Annual Dinner & Dance	14,478	-	-	14,478	16,796
Thanksgiving	1,962	-	-	1,962	6,913
Summerfest	2,844	-	-	2,844	3,508
Skool Daze	6,045			6,045	6,571
Merchandise	1,482	-	-	1,482	833
Foundation Day Reunion	253	-		253	362
Staff Bonus	1,200	-		1,200	2,300
Events Insurance	150	-		150	147
Lapel Pins/School colours		-	-		-
Association's Scholarship	2,000	-	-	2,000	-
Financial Support to under-graduate student	272	-		272	-
Website & Paypal	300	-	-	300	170
Meeting room hire	80	-		80	270
NCVO Membership					-
Association's donation to school's Thanksgiving	205			205	-
Benevolent donation	200			200	593
School support - IT & Buildings	1,503	-		1,503	-
POW Teacher's stipend	1,450	-		1,450	-
Association's equipment - gazebo		-			-
Admin & refreshments	370	-		370	306
Support to other Associations		-			600
Miscellaneous	1,084	-	-	1,084	1,760
Sub total	35,878	-	-	35,878	41,129

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	35,878	-	-	35,878	41,129
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Net of receipts/(payments)	7,189	-	-	7,189	11,062
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A5 Transfers between funds	-	-	-	-	-
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A6 Cash funds last year end	62,161		-	62,161	-
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Cash funds this year end	69,350	-	-	69,350	11,062
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Section B: Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted
funds to the
nearest £

Restricted
funds to the
nearest £

Endowment
funds to the
nearest £

B1 Cash funds

Natwest Bank A/C for year ending 30.09.2017	63,255	-	-
Lloyds Bank A/C	5,915	-	-
Rokel Bank A/C (Freetown)	-	-	-
Cash in hand	180	-	-
Total cash funds	69,350	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

Details

Unrestricted
funds to the
nearest £

Restricted
funds to the
nearest £

Endowment
funds to the
nearest £

B2 Other monetary assets- Debtors

Refundable deposit (2017 D&D) - Royal Regency	300	-	-
Refundable Deposit (2016 Skool Daze) - Oasis	500	-	-
Merchandise in Stock	1,385	-	-
		-	-
TOTAL:	2,185	-	-

Details

Fund to which
asset belongs

Cost (optional)

Current value
(optional)

B3 Investment assets

		-	-
		-	-
		-	-
		-	-
		-	-

Details

Fund to which
asset belongs

Cost (optional)

Current value
(optional)

B4 Assets retained for the Charity's own use

Cricket Equipment		-	-
Disco Lights		-	-
Projector		-	-
		-	-
		-	-

Details

Fund to which
liability relates

Amount due
(optional)

When due
(optional)

B5 Liabilities


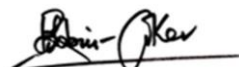
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of
approval

	Patrick Dixon	29/03/2019
	Kayode Robbin-Coker	29/03/2019



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
THE PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

On accounts for the year
ended

31st October 2018

Charity no
(if any) 1158526

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/3/19

Name:

MARTLYN BAKARR (FORMERLY WILLIAMS)

Relevant professional
qualification(s) or body
(if any):

AAT PART QUALIFIED, WORKS LLOYDS BANK
ASSOCIATE MEMBER ASSOCIATION OF
BUSINESS EXECUTIVE (ADVANCE DIPLOMA)

Address:

68 BYRON ROAD

CTILLINGHAM, KENT

ME7 SQH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.