

COLOGNE ROAD COMMUNITY GROUP
ANNUAL GENERAL MEETING 9 APRIL 2019
CHAIR'S REPORT

As Chair I would like to thank all the Trustees and Committee members who have continued this past year in their commitment and desire to provide and maintain the superb facilities offered at the Cologne Road Community Centre. The Committee met on five occasions between April 2018 and January 2019.

The new lease combining the Club Room and Events Room was formally effective from 18 February 2019. The only material change is that we will pay Purbeck District Council 5% of the annual takings once a year. As PDC is now no longer a legal entity we await to hear!

Tightening up our governance has been a priority during this past year. We have made provisions under the new General Data Protection Regulations to ensure our contacts e.g. the 'Friends' have given consent to holding their details. We have a Safeguarding Policy which is displayed to all users with appropriate contact details. Our Terms and Conditions of Hire and our Booking Form have all been updated and a General Risk Assessment is also displayed to users of the rooms. Portable Appliance Testing is also scheduled to be conducted. The Chair has attended a formal Trustee training course and all the Trustees have signed the Trustee Declarations as required by the Charities Commission. It was also clear that we needed to put in place some rules around authorised levels of expenditure and this has also been agreed.

Keeping the premises clean and tidy has been a hard task and we recognised that it was becoming a burden for those who bravely volunteered to do it. So the decision was made to hire a cleaner. This is working well and the cost is covered by our weekly takings.

As a result of a huge amount of hard work in the refurbishing we were able to host the Grand Opening of the Events Room in May on a sunny day and enjoy a cream tea with local residents. Fund raising events were held throughout the year including an Open Gardens Event and Table Top events.

The £2000 grant received from Tesco's Bags of Help Scheme has been well spent on the provision of bespoke storage facilities which greatly enhances the appearance and practicality of both rooms.

The sewing group has remained a loyal user of the facilities and a reduced booking fee was agreed. Various one off bookings through the year have been made. However we recognise that the facilities are under used by local residents. This is disappointing and remains a challenge. Articles were placed in the Advertiser and also About Purbeck in order to showcase the facilities.

We were saddened to learn that Tony Dedman had made the decision to cease using the car park for his fruit and veg. stall. His presence there in all weathers was heart warming and his donations to the Centre were most welcome.

Last October we welcomed Janet Amey who sits on Wool Parish Council and who is also a local resident to be a Committee member and her insight and contributions have been very much welcomed.

We say goodbye with heartfelt thanks to our Treasurer Dave Rance for his commitment and diligence in maintaining and presenting the accounts right from the early days of the project. Also Trustee and past Chair Stewart Burman who will be leaving us later this year, we express our gratitude for his unstinting and energetic commitment in getting the Centre where it is today. Also to thank Sharon Palmer who resigned as a Trustee and Committee member last year and was such an enthusiastic supporter. Also to our previous Secretary Christine Rieber who also resigned last year our gratitude for her organisational skills and insightful suggestions.

This means that we are lacking some key officers and Trustees which may create some organisational difficulties as we go forward.

The importance of recognising that dialogue with people in this community and being open to hearing the views of residents as regards the potential for the Centre is key to widening its usage.

The Committee concludes that making contact with the residents and inviting their views is important. To that end all residents have been invited individually to come along and have a chat over refreshments later this evening.

As to future plans there are ideas around applying for funding to provide a defibrillator possibly with assistance from Wool Parish Council and also official roadside signage through an application to the Council Highways Dept. Both of these initiatives will require project managing and fund raising should they go ahead.

To conclude, this past year has achieved much and brought a huge refurbishment project and lease arrangements to a conclusion. This, however, is now the beginning of the next phase – to manage, maintain and provide facilities that will be well used by the local community. And that is our challenge for 2019/20.

Chris Corteen

Chair

Cologne Road Community Group

TREASURERS REPORT AND ANNUAL ACCOUNTS 2018

COLOGNE ROAD COMMUNITY GROUP

TREASURERS REPORT : 2018

The year of 2018 has seen the Community Rooms open for use by several clubs, the Parish Council and for tea and coffee mornings.

This year the Group was selected for funding through a scheme operated by Tesco, Dorchester. Shoppers voted for local projects and this resulted in an award of £2000 to go towards refurbishment work. Our thanks go to Tesco and shoppers alike.

Fund raising efforts continued throughout the year raising over £350. This, together with a grant of £750.00 from Wool Parish Council and funds raised previously, allowed the Group to carry out the works required to fit out the larger room at 21 Cologne Road which opened for business in July.

Thanks also to Mr T Dedman for his contributions from the sale of fruit and vegetables.

The attached Income and Expenditure Account and Balance Sheet confirms the financial position of the Centre Committee as at 31 December 2018.



D C Rance
Treasurer
28 February 2019

COLOGNE ROAD COMMUNITY GROUP

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 DECEMBER 2018

INCOME		EXPENDITURE	
<u>Donations</u>		<u>Capital Works - New Room</u>	
Wool Parish Council	750.00	Doors	882.00
Groundwork UK (Tesco)	2000.00	Flooring	2604.00
Miscellaneous	27.56	Blinds	650.00
		Electricals	1165.08
		Plumbing	<u>252.00</u>
			5553.08
		Insurance	227.02
<u>Fundraising Events</u>			
Table Top Sale	135.00	Utilities - British Gas	720.82
Bric-A-Brac Sale	156.08	- Water	118.40
Open Gardens Day	45.00	Fixtures/Fittings	287.59
Grand Opening Cream Teas	40.10	Dorset Community Action - Course	30.00
		Stationery / Admin	61.54
<u>Income</u>		Refreshments / Cleaning Stock	118.83
Hire of Community Room	1581.50	Gardener	20.00

Drop In Sessions	51.20	Cleaner	180.00
T Dedman - Sale of Fruit & Vegetables	120.00		
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			7317.28

Excess of expenditure
over income (loss) - 2410.84

TOTAL	<hr/> 4906.44	TOTAL	<hr/> 4906.44
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COLOGNE ROAD COMMUNITY GROUP

BALANCE SHEET YEAR ENDED 31 DECEMBER 2018

Fixed Assets

Nil : (Note 1)	<u>0.00</u>	0.00
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Current Assets

Cash at Bank	4035.06	
Cash in Hand	<u>160.65</u>	
		4195.71

Current Liability

Uncashed Cheques	<u>0.00</u>
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	0.00
Net Current Assets	4195.71
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Net Assets	4195.71
 Financed By :	
Cash at Bank b/f 01/01/18	6464.04
Cash in Hand	142.51
Net Loss	- 2410.84
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	4195.71

Note 1 : Items regarded as fixed assets and installed in 21 Cologne Road during 2016 to 2018 will be valued and become inventory items in 2019. A figure for the value of assets will be shown in the 2019 accounts.