



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 June 2017	To	31 May 2018

## Section A Reference and administration details

Charity name

Edlesborough Community Sports Club C.I.O.

Other names charity is known by

Registered charity number (if any) 1160939

Charity's principal address

Tall Trees

Church End

Edlesborough Nr Dunstable

LU6 2EP

Beds

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Holloway	Chair		First Trustee
2	Bryan Hammons	Secretary		First Trustee
3	John Howells			First Trustee
4	Chris Nevard			First Trustee
5	Graham Simpson			First Trustee
6	Alan Williams			First Trustee
7	Gary Daly			Current Trustees
9	Rebecca Cracknell		1 <sup>st</sup> April 2017	Current Trustee
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Kenneth Holloway Chair

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	C.I.O.
Trustee selection methods (eg. appointed by, elected by)	Appointment by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are instructed in their responsibilities on appointment, and formally reminded of them at every Trustee meeting.

The Charity has a written constitution, and this is strictly adhered too.

During the period covered by this report the Trustees have been developing a network of volunteer support, the organisation of various fund-raising events being controlled by sub committees with a Trustee as chair.

The Charity works closely with Edlesborough Parish Council on all aspects of developing sport and community activities and facilities in the Parish but has no legal connection to EPC or any other organisation.

The Trustees have developed a risk matrix for the various aspects of the work of the Charity and act and will act accordingly.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Edlesborough and the surrounding neighbourhoods, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

When applying for charitable status the Trustees recognised that as a significant amount of grant aid would be required to fund the various aspects of the stated aims, particularly the replacement of an existing pavilion with a new pavilion and community hub, there would be a certain amount of time required in establishing methodologies for applying for and obtaining these funds. The benefit of that work only becoming apparent as time progressed.

Every Trustee is required to read, and confirm they have read, the Charity Commission's guidance on a yearly basis. The various organised events and their management are undertaken with this guidance in mind. They are reminded of their duties at each meeting of the Trustees.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity has concentrated on assisting the Parish Council in applying for grant aid for building the new pavilion during this period. The Trustees involved themselves in discussions with funding bodies to establish possible availability of grant aid and hence the financial credibility of their programme. This further involved liaison with Edlesborough Parish Council, particularly as there are significant developments being carried out in the Parish, which will give rise to a building levy then termed Section 106.

It had been previously recognised that raising the significant funds required for the new building would take time, and our efforts were not helped by national political instability during this period, which temporarily closed some national grant funding schemes.

The Trustees also liaised with the various sports and other clubs using the village green (on which the new pavilion is to be built) to prepare an achievable ongoing plan to further development in both sporting and community activities, supported by both the organisation itself and the facilities as they become available in the new building. .

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Trustees continue to authorise a "buy a brick" scheme, under which donors can contribute to an engraved brick which will be incorporated into the new building. These donations are given on the understanding that they will be returned if the building is not started in a reasonable time (to be determined). They are therefore held separately. All other income is available for use by the Charity. It is anticipated that any significant grant income will be directly transferred to the Parish Council to fund the new building as there may be practical and financial advantages in that arrangement.

### Details of any funds materially in deficit

No funds are in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity has no investment policy at this time. One may become necessary as and when significant grant funding is obtained.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K. L.

Full name(s)

KENNETH HARRY HOLLOWAY

Position (eg Secretary, Chair, etc)

CHAIR

Date

29/03/2019.

**Edlesborough Community Sports Club C.I.O.**

Income and Expenditure Account

12 months ending 31st May 2018

	12 months ended 31.05.18. £	12 months ended 31.05.17. £
<u>Income</u>		
Donations from Fund Raising Activities	5,997.00	2,650.00
 <u>Expenditure</u>		
Bank Charges	60.00	35.00
 Surplus for the period	<u>5,937.00</u>	<u>2,615.00</u>

**Edlesborough Community Sports Club C.I.O.**

Balance Sheet

At 31st May 2018

	At 31.05.18. £	At 31.05.17. £
Fixed Assets	None	None
<u>Current Assets</u>		
Balance at Bank	14,308.00	8,371.00
<u>Current Liabilities</u>		
None	None	None
Total Net Assets	<u>14,308.00</u>	<u>8,371.00</u>
Reserves brought forward	8,371.00	5,756.00
Surplus for the year	5,937.00	2,615.00
Total Unrestricted Reserves	<u>14,308.00</u>	<u>8,371.00</u>

Edlesborough Community Sports Club C.I.O.

Registered Charity Number: 1160939

K. Holloway

Signed by:



Date:

06.04.19.