

Annual Report for the year 1st April 2017 to 31st March 2018

The Charity is Registered with the Charity Commission as a Charitable Incorporated Organisation Charity No: 1163439

The Charity's registered address is: The Station
Mill Street
Ottery St Mary
Devon
EX11 1AH

The Members of the Managing Committee during the year were:-

Rev Malcom Dick Chairman (Trustee)

Michael Green Treasurer (Trustee) Resigned 31st March 2018

Roger Chambers Secretary (Trustee)

Sandra Chapman (Trustee)

John Campion (Trustee)

David Thomas (Trustee)

Glyn Dobson (Trustee)

Philip Henderson (Trustee) Resigned 10th January 2018

Maggie Stacey (Trustee) Resigned 10th January 2018

Mark Gerry (Honorary Member)

Objectives and Activities

Ottery Station exists to:

1. Further or benefit the residents of the parishes of Ottery St Mary and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
2. To advance in life and help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

Progress

During 2018 the Youth Clubs have continued as regular weekly events during term time on Wednesday's. Bookings by additional groups and private individuals to use the hall have gradually increased during the year.

Income from bookings is now covering all the costs of running the building but funding is still high on the agenda for the Trustees to cover the costs of youth leaders for the youth groups and various funds have been sourced during the year.

During the year funds were received from Space, The Norman Family Trust, Ottery St Mary Town Council, Rotary Club of Otter Valley, The Ottery Carnival Committee, The Co-Op, and Claire Wright's Locality Budget.

A film club has been started under the MPLC Umbrella licence for films

Safeguarding

In line with our Constitution and good practice all Trustees and youth workers have completed DBS checks using the DBS Update service which will be maintained as is appropriate.

Finances:

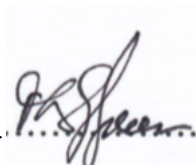
The finances at the end of the financial period of 31st March 2018 showed a bank balance of £5,332.57

Signed on behalf of the Managing Committee



.....Rev Malcolm Dick, Chairman

Date: 24th October 2018



.....Mr Michael Green Treasurer

Date: 24th October 2018

Examiners Unqualified Report

Independent Examiner's Report

I report on the accounts of The Station for the year end 31st March/April 2018
Which are set out on pages 1 attached.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the presentation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedure undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act;

And

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

Have been met; or

- (2) To which, in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.

Name **C.W. HIGHNAM**

Relevant professional qualification or body

Charity Treasurer

CW Highnam

Eastgate

West Hill

Ottery St. Mary

Devon

EX 11 1UX

Ottery Station

BALANCE SHEET

As of March 31, 2018

	TOTAL
Fixed Asset	
Total Fixed Asset	
Cash at bank and in hand	
5000 Barclays 4103 Ottery Station	2,920.37
Barclays Bank Suspense	147.00
Total Cash at bank and in hand	£3,067.37
Debtors	
Debtors	1,002.14
Total Debtors	£1,002.14
Current Assets	
5900 Prepaid Expenditures	1,433.73
Total Current Assets	£1,433.73
NET CURRENT ASSETS	£5,503.24
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	170.67
Total Trade Creditors	£170.67
Total Creditors: amounts falling due within one year	£170.67
NET CURRENT ASSETS (LIABILITIES)	£5,332.57
TOTAL ASSETS LESS CURRENT LIABILITIES	£5,332.57
TOTAL NET ASSETS (LIABILITIES)	£5,332.57
Charity funds	
7000 Opening Balance Equity	6,497.12
Retained Earnings	-3,217.87
Surplus/(Deficit)	2,053.32
Total Charity funds	£5,332.57

Ottery Station

FINANCIAL ACTIVITIES

April 2017 - March 2018

	TOTAL
Income	
1000 Venue Hire Income	7,700.50
1500 Other Fundraising Activities	34.00
1600 Donations and legacies	5,733.26
1700 Film Club Income	296.30
Bank Suspense	0.01
Total Income	£13,764.07
TOTAL	£13,764.07
Expenditures	
3000 Advertising/Promotional	39.00
3050 Cleaning	1,308.99
3100 Computer Costs	50.60
3140 Gas	1,348.82
3150 Electricity	613.92
3160 Water	492.52
3200 Fire Safety	57.06
3250 Insurances	740.99
3300 Office/General Administrative Expenses	163.23
3350 Phone / Internet Costs	539.67
3500 Rent	33.34
3550 Repair and maintenance	362.13
3560 Film Equipment Repair/Maintenance	147.00
Total 3550 Repair and maintenance	509.13
3600 Safeguarding	53.60
3650 Security	389.00
3700 Tuck Shop	80.00
3750 Television Licence	73.50
3760 Membership Fees/ Licenses	188.80
3800 Youth Worker Wages	6,756.96
3810 Youth Club Equipment	1,147.30
3870 Low Value Equipment	342.19
Total Expenditures	£14,928.62
NET OPERATING INCOME	£ -1,164.55
NET INCOME/(EXPENDITURE)	£ -1,164.55