

DUFFUS CANCER FOUNDATION

Making a Positive Difference

Postal Address: Croydon Voluntary Action • 82 London Road • Croydon • CR0 2TB



Duffus Cancer Foundation Trustees' Annual Report 2017/2018

Registered Charity: 1173774

Website: www.duffuscancerfoundation.org • Email address: info@duffuscancerfoundation.org

Charity number: 1173774



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Charity Details

| | |
|---------------------|--|
| Charity Name | Duffus Cancer Foundation |
| Registration Number | 1173774 |
| Postal Address | CVA, 82 London Road, Croydon CR0 2TB |
| Trustees | Geoff Gostt (Chair) Brian Duffus Denise Duffus Mark Hamilton (Treasurer) Pat Tracy (Secretary) |

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Administrative information and management

Governing Document

Duffus Cancer Foundation (DCF) is a charitable organisation which first met as a committee on 30th January 2017 and registered as a charity on 11th July 2017. It is governed by its constitution as a Charitable Incorporated Organisation.

Organisational Structure

The Board of Trustees meets monthly/bimonthly and monitors financial performance and strategic planning. The Planning & Marketing Committee meets monthly/quarterly and comprises of the Project Coordinator, Assessment and Marketing Coordinators as well as Trustees. Other ad-hoc sub-committees are formed as required.

Staffing

DCF has one paid member of office-based staff who works as a Project Development Coordinator and paid sessional workers. In May 2018, DCF secured office space in central Croydon, enabling several volunteers to contribute to additional organisational duties for the charity. During this period there were four sessional workers as well as a regular volunteer engaging in sessions with young people. As well as trustees, there were six volunteers contributing to marketing and publicity, assessments and social media promotions.

Responsibilities

The responsibilities for fulfilling objectives as a registered charity fall on the DCF Board of Trustees, as outlined above.

Trustee Induction and Training

All new trustees would undertake the Induction and Training programme for trustees. Existing trustee training requirements are reviewed via Trustee Meetings and network of communication. Trustees are encouraged to have any additional training as is relevant to their roles and requirements.

Risk Management

All major risks are identified and reviewed by Trustees on a monthly/bi-monthly basis. During this process, systems and procedures are put in place to manage any risk.





Management aims and objectives

The objectives of DCF are to support young people aged 12-19 years across South London, who have been indirectly affected by cancer, through practical, financial and social support to make a positive difference to their future life and well-being.

This support is via:

- Recreational group activities
- Wellbeing programmes
- One to one mentoring
- Advice on benefits/support for the wider family

The aim of this support is to enhance young peoples' wellbeing and resilience in order to enhance their life outcomes through education and potential future employment.

Long Term Objective

Overseas Project: To relieve poverty from young people affected by cancer who are suffering financial hardship or who are socially or economically disadvantaged.





Statement of activities

In the first financial year as a registered charity, Duffus Cancer Foundation have organised and led several events.

Events to support Young People

When the idea of the Duffus Cancer Foundation was first discussed, a Pilot Project was set up and delivered in the Bromley/Bexley area. This was for a group of young people who had parents/grandparents that had suffered in the hands of cancer. The aim of this group was to meet half termly (during school holidays), to offer support through recreational activities (themed around the interests of the young people in the group e.g. football, foot-golf and bowling.). This was named the 'Your Space' group and aimed to enhance communication, participation and evaluation (in terms of how the participants review their own progress).

The Your Space group was then launched in Eltham and was aimed at young people based in Bromley, Bexley and Greenwich, and the surrounding areas, as well as the young people who attended the original Pilot Group. From 2018, this was held monthly in Eltham.

Following this, the charity was successful in their application for a grant from Croydon Community Grants which enabled the development and implementation of a new six-week programme in Croydon, called the 'Right Track'. This programme ran from 2nd June to 7th July 2018 and aimed at increasing wellbeing and resilience in young people through clearly planned sessions and themes:





Feedback from young people:

"I think the sessions really helped me know how I should cope in certain situations. It made me realise I should start to talk more to my family about anything that is bothering me."

"The sessions made me very thoughtful. At first, I was scared to go in but I felt comfortable and welcomed after. The staff cared a lot about us and what we had to say. They made me enjoy it."

"I liked the sessions as we spoke about how to deal with our thoughts: it taught me what I should do to be happy spiritually, physically and mentally."

"I liked the community that surrounded this programme: it was welcoming and allowed me to learn. It gave me a new motivation to talk to my family and sparked a new level in our relationships."

In December 2018, a group of young people attended an ice-skating trip to the Tower of London. This event was open to all young people, particularly those who had attended the Your Space and Right Track programmes. This team-building event was designed to obtain views and ideas from young people with regards an upcoming Youth Convention in February 2019.



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Fundraising/Awareness Events

In October 2017, a documentary was produced to explain the story of the Foundation including how it developed and its aims. This was shown at the Awareness Launch/Fundraising event in November 2017 which was held in Croydon Town Hall. The event gave local people the opportunity to find out about DCF and how they could support it going forward.

In the same period, the website, Facebook and Twitter pages were developed to help engage with local people and other organisations.

In October 2017, Bishop Challoner School held a Charity Breakfast to raise funds and awareness of the work of the charity.

In 2018, the DCF 'goldengiving' page was set up for donations, enabling fundraising to occur more easily, and a number of events followed:

- In April a charity Quiz Night was held in Chislehurst, raising both awareness of the charity, as well as vital funds.
- In September, a group of supporters ran the Windsor Half Marathon for DCF.
- In September, two young people ran the Junior Great North Run for DCF.
- In October, a memorial campaign was held in memory of our Founder, and a number of donations were made.
- In December, two primary schools held Carol Concerts in aid of DCF.
- Throughout the year, there have been donations via a clothes collection service for charities.

In 2018, DCF was also successful with applications to the Waitrose Community Matters Fund and collections were held in Croydon and Bromley stores. DCF also received grants from Children in Need to run Right Track and Your Space programmes in 2019, as well as from the Big Lottery Fund to host a Youth Convention Conference in 2019.

Challenges

DCF launched the Croydon Your Space group in September 2018 with the aim to run this on a monthly basis. On September 17th, 2018, the CEO and Founder, Leroy Duffus, sadly passed away after a five year battle with cancer. This led to a period of reflection and mourning as well as a review of plans and procedures both in the short term and the longer term. Before and during this time, several events had to be postponed or cancelled, including a trip to Thorpe Park with young people, a Dinner Dance event and monthly Your Space sessions in both Croydon and Eltham.

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Charity number: 1173774





Financial review

The year ending 31st December 2018 showed a net loss of £6,330.84. Our total income was £13,624.31 compared with expenditure of £19,955.15. There was additional capital of £22,300 (of which £19,798.56 remains) via restricted funds (grants).

Income

Income was via funding sources including fundraising events and donations from supporters and organisations. Details are shown in the Annual Accounts.

Expenditure

Expenditure was grouped under fundraising activities, charitable activities as outlined in our objectives, and running costs. Publicity and printing were required for fundraising events. Room hire/activity costs and staffing costs were incurred for the charitable activities. Staffing and office rental costs were incurred for the general running of the charity.

Restricted Funds

Not included in the net loss are funds which may only be used for the purposes specified by the grants that they were acquired from. They amounted to £19,798.56 at 31st December 2018.





Thanks

This has been an eventful year, with exciting new milestones for the charity, as well as times of great difficulty and change. Our thanks and appreciation go to all those who have helped us over this period, in particular our team of Trustees, Volunteers and Sessional Workers. The time and assistance given is invaluable and has helped us to develop to the stage we are currently at.

We would also like to thank all those who have supported us through donations and publicity, including both individuals and organisations. Those who have fundraised or donated help us to offer the support we have been working so hard to establish.

In memory of Leroy Duffus



| | | | | |
|--------------------------------|----------------|------------|-----------------|--------------------|
| Duffus Cancer Foundation | | Charity No | 1173774 | |
| | | Company No | CE011281 | |
| Annual accounts for the period | | | | |
| Period start date | 11th July 2017 | To | Period end date | 31st December 2018 |

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity

Income (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Expenditure (Notes 6)

Expenditure on:

Raising funds

Charitable activities

Separate material expense item

Other

Total

Guidance Note

| | Unrestricted funds £ F01 | Restricted income funds £ F02 | Endowment funds £ F03 | Total funds £ F04 | Prior year funds £ F05 |
|-----|--------------------------------|-------------------------------------|-----------------------------|-------------------------|------------------------------|
| S01 | £13,624.31 | £0.00 | £0.00 | £13,624.31 | £0.00 |
| S02 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S03 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S04 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S05 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S06 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S07 | £13,624.31 | £0.00 | £0.00 | £13,624.31 | £0.00 |

| | | | | | |
|-----|------------|-------|-------|------------|-------|
| S08 | £1,134.00 | £0.00 | £0.00 | £1,134.00 | £0.00 |
| S09 | 18821.15 | £0.00 | £0.00 | £18,821.15 | £0.00 |
| S10 | | | | | |
| S11 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S12 | £19,955.15 | £0.00 | £0.00 | £19,955.15 | £0.00 |

Net income/(expenditure) before tax for the reporting period

Tax payable

Net income/(expenditure) after tax before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure) Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

| | | | | | |
|-----|------------|-------|-------|------------|-------|
| S13 | -£6,330.84 | £0.00 | £0.00 | -£6,330.84 | £0.00 |
| S14 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S15 | -£6,330.84 | £0.00 | £0.00 | -£6,330.84 | £0.00 |
| S16 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S17 | -£6,330.84 | £0.00 | £0.00 | -£6,330.84 | £0.00 |
| S18 | £0.00 | £0.00 | £0.00 | £0.00 | |
| S19 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |

| | | | | | |
|-----|------------|-------|-------|------------|-------|
| S20 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S21 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S22 | -£6,330.84 | £0.00 | £0.00 | -£6,330.84 | £0.00 |
| | | | | | |
| S23 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| S24 | -£6,330.84 | £0.00 | £0.00 | -£6,330.84 | £0.00 |

Section B Balance sheet

Guidance Note

| | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|-------------------------|------------------------------|----------------------|----------------------|----------------------|
| | F01 | F02 | F03 | F04 | F05 |
| Fixed assets | | | | | |
| Intangible assets (Note 15) | - | - | - | - | - |
| Tangible assets (Note 14) | - | - | - | - | - |
| Heritage assets (Note 16) | - | - | - | - | - |
| Investments (Note 17) | - | - | - | - | - |
| Total fixed assets | - | - | - | - | - |
| Current assets | | | | | |
| Stocks (Note 18) | - | - | - | - | - |
| Debtors (Note 19) | - | - | - | - | - |
| Investments (Note 17.4) | - | - | - | - | - |
| Cash at bank and in hand (Note 24) | 15,969 | 15,969.16 | - | 15,969 | - |
| Total current assets | 15,969 | - | - | 15,969 | - |
| Creditors: amounts falling due within one year (Note 20) | - | - | - | - | - |
| Net current assets/(liabilities) | 15,969 | - | - | 15,969 | - |
| Total assets less current liabilities | 15,969 | - | - | 15,969 | - |
| Creditors: amounts falling due after one year (Note 20) | - | - | - | - | - |
| Provisions for liabilities | - | - | - | - | - |
| Total net assets or liabilities | 15,969 | - | - | 15,969 | - |
| Funds of the Charity | | | | | |
| Endowment funds (Note 27) | - | 22,300 | - | 22,300 | - |
| Restricted income funds (Note 27) | - | - | - | - | - |
| Unrestricted funds | - | - | - | - | - |
| Revaluation reserve | - | - | - | - | - |

| | | | | |
|--------------------|-----|---|--------|---|
| Fair value reserve | B21 | | | |
| Total funds | B22 | - | 22,300 | - |

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

| | |
|----------------------|--------------------------------|
| Print Name | Date of approval dd/mm/yyyy |
| <i>E. C. Goswami</i> | <i>8/02/19</i> |

Signature of director authenticating accounts being sent to Companies House

| | |
|----------------------|--------------------|
| Signature | Date dd/mm/yyyy |
| <i>Mark Hamilton</i> | <i>8/2/19</i> |
| Print name | |

| | |
|---|-----|
| <i>(iii) where practicable, the effect of the change in one or more future periods.</i> | N/A |
|---|-----|

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*

✓

No*

* - Tick as appropriate

Please disclose:

| | |
|--|-----|
| <i>(i) the nature of the prior period error;</i> | N/a |
| <i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i> | N/a |
| <i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i> | N/a |

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- | | | |
|------------------------------------|---|--|
| • and with* | ✓ | the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) |
| • and with* | ✓ | the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) |
| • and with the Charities Act 2011. | | |

The charity constitutes a public benefit entity as defined by FRS 102.*

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

| | |
|--|-----|
| An explanation as to those factors that support the conclusion that the charity is a going concern; | N/A |
| Disclosure of any uncertainties that make the going concern assumption doubtful; | N/A |
| Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern. | N/A |

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

| | | |
|------|-------------------------------------|------------------------|
| Yes* | <input checked="" type="checkbox"/> | * -Tick as appropriate |
| No* | <input type="checkbox"/> | |

Please disclose:

| | |
|--|-----|
| <i>(i) the nature of the change in accounting policy;</i> | N/A |
| <i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i> | N/A |
| <i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i> | N/A |

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

| | | |
|------|-------------------------------------|------------------------|
| Yes* | <input checked="" type="checkbox"/> | * -Tick as appropriate |
| No* | <input type="checkbox"/> | |

Please disclose:

| | |
|--|-----|
| <i>(i) the nature of any changes;</i> | N/A |
| <i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i> | N/A |

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

N/A

Reconciliation of funds per previous GAAP to funds determined under FRS 102

| | Start of period £ | End of period £ |
|---------------------------------------|-------------------------|-----------------------|
| Fund balances as previously stated | | |
| Adjustments: | | |

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

| | End of £ |
|--|-------------|
| Net income/(expenditure) as previously stated | |
| Adjustments: | |

Previous period net income/(expenditure) as
restated

royalties and dividends be measured reliably.

Income from membership subscriptions Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

Settlement of insurance claims Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.

Investment gains and losses This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least

They are valued at cost.

The depreciation rates and methods used are disclosed in note 14.

Intangible fixed assets The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.

They are valued at cost.

Heritage assets The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.

They are valued at cost.

Investments Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

| | | |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| Yes* | No* | N/a* |
| ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | | |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Yes* | No* | N/a* |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ |

Note 2

2.2 INCOME

Recognition of income

Accounting policies

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Government grants

The charity has received government grants in the reporting period

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Donated services and facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Support costs

The charity has incurred expenditure on support costs.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | ✓ |

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

| Yes* | No* | N/a* |
|------|-----|------|
| ✓ | | |

Income from interest.

This is included in the accounts when receipt is probable and the amount receivable can

| Yes* | No* | N/a* |
|------|-----|------|
| | | |

| | | | | |
|--|--|--------------------------|--------------------------|------|
| | Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Stocks and work in progress | Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| | Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Debtors | Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| | Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| Current asset investments | The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| | They are valued at fair value except where they qualify as basic financial instruments. | Yes* | No* | N/a* |
| | | <input type="checkbox"/> | <input type="checkbox"/> | ✓ |
| POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE | N/A | | | |

Note 3

Income

Analysis of income

| | | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ | Prior year £ |
|----------------------------------|--|--------------------|-------------------------|-----------------|------------------|-----------------|
| Donations and legacies: | Donations and gifts | 13624.31 | - | - | 13,624 | - |
| | Gift Aid | - | - | - | - | - |
| | Legacies | - | - | - | - | - |
| | General grants provided by government/other charities | - | 22,300 | - | 22,300 | - |
| | Membership subscriptions and sponsorships which are in substance donations | - | - | - | - | - |
| | Donated goods, facilities and services | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 13,624 | 22,300 | - | 35,924 | - |
| Charitable activities: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Other trading activities: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Income from investments: | Interest income | - | - | - | - | - |
| | Dividend income | - | - | - | - | - |
| | Rental and leasing income | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Separate material item of income | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Other: | Conversion of endowment funds into income | - | - | - | - | - |
| | Gain on disposal of a tangible fixed asset held for charity's own use | - | - | - | - | - |
| | Gain on disposal of a programme related investment | - | - | - | - | - |
| | Royalties from the exploitation of intellectual property rights | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| TOTAL INCOME | | 13,624 | 22,300 | - | 35,924 | - |

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

| |
|--|
| |
|--|

Note 4 Analysis of receipts of government grants

| | Description | This year £ | Last year £ |
|--------------------|------------------|----------------|----------------|
| Government grant 1 | BIG LOTTERY | 9,800 | - |
| Government grant 2 | CHILDREN IN NEED | 10,000 | - |
| Government grant 3 | Right Track | 2,500 | - |
| Other | | - | - |
| | Total | 22,300 | - |

Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.

Please give details of other forms of government assistance from which the charity has directly benefited.

Note 5 **Donated goods, facilities and services**

Seconded staff
Use of property
Other

This year **Last year**
£ **£**

| | |
|---|---|
| - | - |
| - | - |
| - | - |
| - | - |

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

N/A

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

N/A

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

N/A

Note 6

Expenditure

| Analysis of expenditure | Unrestricted funds | Restricted income funds | Endowment funds | Total funds £ | Prior year £ |
|---|--------------------|-------------------------|-----------------|------------------|-----------------|
| | | | | | |
| Expenditure on raising funds: | | | | | |
| Incurred seeking donations | - | - | - | - | - |
| Incurred seeking legacies | - | - | - | - | - |
| Incurred seeking grants | | | | | |
| Operating membership schemes and social lotteries | | | | | |
| Staging fundraising events | | | | | |
| Fundraising agents | | | | | |
| Operating charity shops | | | | | |
| Operating a trading company undertaking non-charitable trading activity | | | | | |
| Advertising, marketing, direct mail and publicity | 1,034 | - | - | 1,034 | - |
| Start up costs incurred in generating new source of future income | - | - | - | - | - |
| Database development costs | - | - | - | - | - |
| Other trading activities | | | | | |
| Investment management costs: | - | - | - | - | - |
| Portfolio management costs | - | - | - | - | - |
| Cost of obtaining investment advice | - | - | - | - | - |
| Investment administration costs | - | - | - | - | - |
| Intellectual property licencing costs | - | - | - | - | - |
| Rent collection, property repairs and maintenance charges | - | - | - | - | - |
| | - | - | - | - | - |
| Total expenditure on raising funds | 1,034 | - | - | 1,034 | - |
| Expenditure on charitable activities | | | | | |
| Training | 100 | - | - | 100 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Total expenditure on charitable activities | 100 | - | - | 100 | - |
| Separate material item of expense | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Total | - | - | - | - | - |
| Other | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Total other expenditure | - | - | - | - | - |

TOTAL EXPENDITURE

| | | | | |
|-------|---|---|-------|---|
| 1,134 | - | - | 1,134 | - |
|-------|---|---|-------|---|

Other information:

Analysis of expenditure on charitable activities

| Activity or programme | Activities undertaken directly | Grant funding of activities | Support Costs | Total this year | Total prior year |
|-----------------------|--------------------------------|-----------------------------|---------------|-----------------|------------------|
| | £ | £ | £ | £ | £ |
| Activity 1 | | | | | |
| Activity 2 | | | | | |
| Other | | | | | |
| Total | | | | | |

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

| | | |
|-----------|-----------------------|--------|
| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|

Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

| | Description | This year £ | Last year £ |
|---------------------------|-------------|----------------|----------------|
| Extraordinary item 1 | | - | - |
| Extraordinary item 2 | | - | - |
| Extraordinary item 3 | | - | - |
| Extraordinary item 4 | | - | - |
| Total extraordinary items | | - | - |

| | |
|------------------|------------------------------|
| Section C | Notes to the accounts |
|------------------|------------------------------|

Note 8 Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

| Description/name of party | Related party (Yes or No) | Amount received | | Amount paid out | | Balance held at period end | |
|---------------------------|---------------------------|-----------------|-----------|-----------------|-----------|----------------------------|-----------|
| | | This year | Last year | This year | Last year | This year | Last year |
| | | £ | £ | £ | £ | £ | £ |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| Total | | - | - | - | - | - | - |

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

| Description/name of party | Balance held at period end | |
|---------------------------|----------------------------|-----------|
| | This year | Last year |
| | £ | £ |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| Total | - | - |

| | |
|------------------|------------------------------|
| Section C | Notes to the accounts |
|------------------|------------------------------|

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

| Support cost (examples) | Raising funds | Activity 1 | Activity 2 | Activity 3 | Grand total | Basis of allocation (Describe method) |
|----------------------------|---------------|------------|------------|------------|-------------|--|
| | £ | £ | £ | £ | £ | |
| Governance | - | - | | - | - | |
| | - | - | | - | - | |
| | - | - | | - | - | |
| | - | - | | - | - | |
| Other | - | - | | - | - | |
| Total | - | - | | - | - | |

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

N/A

Section C**Notes to the accounts****Note 10** Details of certain types of expenditure**Note 10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

| This year £ | Last year £ |
|----------------|----------------|
| | |
| | |
| | |
| | |

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

Note 11 Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

| | This year £ | Last year £ |
|---|----------------|----------------|
| Salaries and wages | 5,431 | - |
| Social security costs | - | - |
| Pension costs (defined contribution pension plan) | | |
| Other employee benefits | - | - |
| Total staff costs | 5,431 | - |

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

| Band | Number of employees |
|----------------------|---------------------|
| £60,000 to £69,999 | |
| £70,000 to £79,999 | |
| £80,000 to £89,999 | |
| £90,000 to £99,999 | |
| £100,000 to £109,999 | |
| | |
| | |
| | |

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

11.2 Average head count in the year

The parts of the charity in which the employees work

| | This year Number | Last year Number |
|-----------------------|---------------------|---------------------|
| Fundraising | - | - |
| Charitable Activities | - | - |
| Governance | - | - |
| Other | - | - |
| Total | - | - |

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Note 11 Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

| | This year £ | Last year £ |
|---|----------------|----------------|
| Salaries and wages | 5,431 | - |
| Social security costs | - | - |
| Pension costs (defined contribution pension plan) | - | - |
| Other employee benefits | - | - |
| Total staff costs | 5,431 | - |

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Nil

| Band | Number of employees |
|----------------------|---------------------|
| £60,000 to £69,999 | |
| £70,000 to £79,999 | |
| £80,000 to £89,999 | |
| £90,000 to £99,999 | |
| £100,000 to £109,999 | |
| | |
| | |
| | |

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

11.2 Average head count in the year

The parts of the charity in which the employees work

| | This year Number | Last year Number |
|-----------------------|---------------------|---------------------|
| Fundraising | - | - |
| Charitable Activities | - | - |
| Governance | - | - |
| Other | - | - |
| Total | - | - |

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

Nil

The nature of the payment (cash, asset etc.)

N/A

The extent of redundancy funding at the balance sheet date

N/A

Please state the accounting policy for any redundancy or termination payments

N/A

Section C

Notes to the accounts

(cont)

Note 13

Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

13.1 Analysis of grants paid (included in cost of charitable activities)

| Analysis | Grants to institutions | Grants to individuals | Support costs | Total |
|-----------------------|------------------------|-----------------------|---------------|-------|
| Activity or project 1 | | | £ | £ |
| Activity or project 2 | | | - | - |
| Activity or project 3 | | | - | - |
| Activity or project 4 | | | - | - |
| Total | - | - | - | - |

Nil

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

| | |
|-----|--|
| Yes | Please provide details of charity's URL. |
| No | Provide details below |

| Names of institution | Purpose | Total amount of grants paid £ |
|--|---------|-------------------------------|
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| Total grants to institutions in reporting period | | - |
| Other unanalysed grants | | - |
| TOTAL GRANTS PAID | | - |

Note 15 Intangible assets*Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

| | Project development costs | Patents and trademarks | Other | Total |
|--------------------------|---------------------------|------------------------|-------|-------|
| | £ | £ | £ | £ |
| At beginning of the year | - | - | - | - |
| Additions | - | - | - | - |
| Disposals | - | - | - | - |
| Revaluations | - | - | - | - |
| Transfers * | - | - | - | - |
| At end of the year | - | - | - | - |

15.2 Amortisation and impairments

| **Method of amortisation | SL or RB | SL or RB | SL or RB | SL or RB | Straight Line ("SL") or Reducing Balance ("RB") |
|--------------------------|----------|----------|----------|----------|---|
| ** Rate | | | | | |
| At beginning of the year | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| Amortisation | - | - | - | - | - |
| Impairment | - | - | - | - | - |
| Transfers* | - | - | - | - | - |
| At end of year | - | - | - | - | - |

15.3 Net book value

| | | | | |
|---|---|---|---|---|
| Nat book value at the beginning of the year | - | - | - | - |
| Net book value at the end of the year | - | - | - | - |

15.4 Accounting policy*Please disclose the accounting policy for intangible fixed assets including:**Reasons for choosing amortisation rates**Policies for the recognition of any capital development*

| |
|--|
| |
| |

15.5 Impairment*Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*

| |
|--|
| |
|--|

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

| |
|--|
| |
| |
| |
| |

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

| |
|--|
| |
| |
| |
| |
| |
| |

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation; for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual

(ii) Name or independent valuer, if applicable, and relevant qualifications

(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds

(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements

| |
|--|
| |
| |
| |

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.

Analysis of current asset investments

| This year | Last year |
|-----------|-----------|
| £ | £ |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

17.5 Guarantees

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims

| |
|--|
| |
| |
| |

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

| Description | This year £ | Last year £ |
|--------------|----------------|----------------|
| | | |
| | | |
| | | |
| | | |
| Total | | |

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

| Description | This year £ | Last year £ |
|--------------|----------------|----------------|
| | | |
| | | |
| | | |
| | | |
| Total | | |

Terms and conditions eg interest rate, security provided

| |
|--|
| |
|--|

Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

| | Cash & cash equivalents | Listed investments | Investment properties | Social investments | Other | Total |
|--|-------------------------|--------------------|-----------------------|--------------------|-------|-------|
| Carrying (fair) value at beginning of period | - | - | - | - | - | - |
| Add: additions to investments during period* | - | - | - | - | - | - |
| Less: disposals at carrying value | - | - | - | - | - | - |
| Less: impairments | - | - | - | - | - | - |
| Add: Reversal of impairments | - | - | - | - | - | - |
| Add/(deduct): transfer in/(out) in the period | - | - | - | - | - | - |
| Add/(deduct): net gain/(loss) on revaluation | - | - | - | - | - | - |
| Carrying (fair) value at end of year | - | - | - | - | - | - |

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

Analysis of investments

| | Fair value at year end | Cost less impairment |
|---|------------------------|----------------------|
| | £ | £ |
| Cash or cash equivalents | - | - |
| Listed investments | - | - |
| Investment properties | - | - |
| Social investments | - | - |
| Other investments | - | - |
| Total | - | - |
| Grand total (Fair value at year end+Cost less impairment) | | |

17.3 If your charity holds investment properties, please complete the following note:

(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity

| | |
|---|--|
| Value of any concessionary loans which have been committed but not taken up at the reporting date | |
| Amounts payable within 1 year | |
| Amounts payable after more than 1 year | |
| Amounts receivable within 1 year | |
| Amounts receivable after more than 1 year | |

17.7 Additional information

| | |
|--|--|
| Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk. | |
| For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique. | |
| Where a charity or its subsidiary has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge. | |

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

| | Stock | | Donated goods | | Work in progress |
|----------------------------------|------------------|------------|------------------|------------|------------------|
| | For distribution | For resale | For distribution | For resale | |
| | £ | £ | £ | £ | £ |
| Charitable activities: | | | | | |
| Opening | - | - | - | - | - |
| Added in period | - | - | - | - | - |
| Expensed in period | - | - | - | - | - |
| Impaired | - | - | - | - | - |
| Closing | - | - | - | - | - |
| Other trading activities: | | | | | |
| Opening | - | - | - | - | - |
| Added in period | - | - | - | - | - |
| Expensed in period | - | - | - | - | - |
| Impaired | - | - | - | - | - |
| Closing | - | - | - | - | - |
| Other: | | | | | |
| Opening | - | - | - | - | - |
| Added in period | - | - | - | - | - |
| Expensed in period | - | - | - | - | - |
| Impaired | - | - | - | - | - |
| Closing | - | - | - | - | - |
| Total this year | - | - | - | - | - |
| Total previous year | - | - | - | - | - |

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

| |
|--|
| |
|--|

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

| This year £ | Last year £ |
|------------------------|------------------------|
| - | - |
| - | - |
| - | - |
| - | - |

Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

| This year £ | Last year £ |
|------------------------|------------------------|
| - | - |
| - | - |
| - | - |
| - | - |

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|--|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Accruals for grants payable | - | - | - | - |
| Bank loans and overdrafts | - | - | - | - |
| Trade creditors | - | - | - | - |
| Payments received on account for contracts or performance-related grants | - | - | - | - |
| Accruals and deferred income | - | - | - | - |
| Taxation and social security | - | - | - | - |
| Other creditors | - | - | - | - |
| Total | - | - | - | - |

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

| |
|--|
| |
|--|

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|--|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Accruals for grants payable | - | - | - | - |
| Bank loans and overdrafts | - | - | - | - |
| Trade creditors | - | - | - | - |
| Payments received on account for contracts or performance-related grants | - | - | - | - |
| Accruals and deferred income | - | - | - | - |
| Taxation and social security | - | - | - | - |
| Other creditors | - | - | - | - |
| Total | - | - | - | - |

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| - | - |
| - | - |

Note 23 Contingent liabilities and contingent assets**23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

| Description of item including its legal nature. Please describe any security provided in connection to the liability. | Estimate of financial effect |
|--|------------------------------|
| | |
| | |
| | |
| | |

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

| Description of item | Estimate of financial effect |
|---------------------|------------------------------|
| | |
| | |
| | |
| | |

23.3 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact

| |
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| |
| |

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 24 Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| - | - |
| 15,969 | |
| - | - |
| 15,969 | - |

Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Section C**Notes to the accounts****(con****Note 26****Events after the end of the reporting period**

Please complete this note where events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

| |
|--|
| |
|--|

Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

| |
|--|
| |
|--|

| | | |
|------------------|------------------------------|---------------|
| Section C | Notes to the accounts | (cont) |
|------------------|------------------------------|---------------|

Note 27 **Charity funds (cont)**

27.3 Transfers between funds

| | Reason for transfer and where endowment is converted to income, legal power for its conversion | Amount |
|---|--|--------|
| Between unrestricted and restricted funds | | |
| Between endowment and restricted funds | | |
| Between endowment and unrestricted funds | | |

27.4 Designated funds

| Planned use | Purpose of the designation | Amount |
|-------------|----------------------------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DUFFUS CANCER FOUNDATION

On accounts for the year
ended

31 DECEMBER 2018

Charity no
(if any)

1173774

Set out on pages

38 PAGES

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31~~ 12 / 2018.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Fuad Hussain

Date:

12/02/2019

Name:

FUAD HOSSAIN

Relevant professional
qualification(s) or body
(if any):

BA Management Of Business Information
PG Dip in Computer Science
Diploma in Accounting and Business

Address:

2 MOORE CLOSE

MITCHAM, SURREY

CR4 1BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A