

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

Company Limited by Guarantee

Company Registration No: 6775494

RUSSELL AND COMPANY
Chartered Accountants

46 Station Road,
Ainsdale,
Southport,
PR8 3HW

01704 577989

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

Charity Information

Trustees

Barbara Hardwick
Reverend Irene Whitaker
Lillian Cole
Ann Crotty
Lyn Murray
Reverend Paula Bridson
George Carter

Secretary

Ann Crotty

Charity Number

1129970

Company Number

6775494 (England & Wales)

Address

St. Leonard's Youth & Community Centre,
60 Peel Road,
Bootle,
Merseyside,
L20 4RW

Independent Examiners

Russell and Company,
Chartered Accountants,
46 Station Road,
Ainsdale,
Southport,
PR8 3HW

Bankers

Barclays Bank Plc.,
337/339 Stanley Road
Bootle,
Merseyside,
L20 3EB

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED AUGUST 31st 2018

St. Leonard's Youth and Community Centre is registered as a charity, Charity Number 1129970, and a company limited by guarantee, Company Number 6775494.

Its governing instrument is its Memorandum and Articles of Association incorporated on December 17th 2008. Each member of the charity undertakes to contribute to its assets in the event of it being wound up while he/she is a member; such amount as may be required not to exceed £1.00.

The object of the charity is the provision of a community centre for the use of the inhabitants of the beneficial area as described below without distinction of political, religious or other opinions, including use for meetings, lectures, classes, and other forms of recreation and leisure time occupation with the objective of improving the conditions of life of the said inhabitants.

The area of benefit is seen as the ecclesiastical parish, St. Leonard's, Bootle.

Organisational Structure

The Charity is administered on a day to day basis by the trustees.

During the year the charity continued its activities as the provider of a community centre to meet its objectives as outlined above.

The following Trustees are in office at the date of approval of this report:

Lillian Cole
Mrs. Barbara Hardwick
Reverend Irene Whitaker
Reverend Paula Bridson

George Carter
Ann Crotty
Lyn Murray

Election/ Reappointment of trustees

The trustees accept reappointment annually at the St. Leonard's Youth and Community Centre Annual General Meeting.



Reverend Paula Bridson

November 16th 2018

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

YEAR ENDED AUGUST 31st 2018

To the Trustees of St. Leonard's Youth and Community Centre

We report on the accounts of the charity for the year ended August 31st 2018, which are set out on pages three to eleven.

Respective Responsibilities of the Trustees and Independent Examiners

The Charity's trustees (who are also the directors for the purposes of Company Law) are responsible for the preparation of yearly accounts and financial statements. The trustees consider that an audit is not required for this year, under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is our responsibility to:

- (i) examine the accounts in accordance with Section 145 of the Charities Act,
- (ii) follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5) (b) of the Charities Act and
- (iii) state whether particular matters have come to our attention.

Basis of Independent Examiners' Report

Our examination was carried out in accordance with the general directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and, seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

YEAR ENDED AUGUST 31st 2018

Independent Examiners' Statement

In connection with our examination, no matter has come to our attention:

- (1) which gives reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Sections 130 of the Charities Act;
 - to prepare accounts in accordance with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Russell & Company,
Chartered Accountants
46 Station Road,
Ainsdale,
Southport
PR8 3HW

November 16th 2018

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED AUGUST 31st 2018

Notes

Incoming Resources:		Unrestricted Funds	Restricted Funds	TOTAL 31.08.18	TOTAL 31.08.17
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
5	Donations	115,774	133,904	249,678	255,167
6	Operating Activities to Generate funds	11,638	-	11,638	10,302
7	Other Income	842	-	842	1,863
8	Investment Income	296	-	296	294
Total Incoming Resources		<u>128,550</u>	<u>133,904</u>	<u>262,454</u>	<u>267,626</u>
Resources Expended:					
9	Administration Costs	62,177	114,036	176,213	170,871
10	Running Costs	41,063	5,132	46,195	54,675
11	Other Expenditure	17,170	19,004	36,174	34,750
Total Resources Expended		<u>120,410</u>	<u>138,172</u>	<u>258,582</u>	<u>260,296</u>
Net Incoming/ (Outgoing) Resources		8,140	(4,268)	3,872	7,330
Total Funds as at September 1 st 2017		138,078	4,268	142,346	135,016
Total Funds as at August 31 st 2018		<u>146,218</u>	<u>-</u>	<u>146,218</u>	<u>142,346</u>

The statement of financial activities includes all gains and losses in the year and, therefore, a statement of total recognized gains and losses has not been prepared.

All the above amounts relate to continuing activities.

The notes on pages seven to twelve form part of these financial statements.

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

BALANCE SHEET

YEAR ENDED AUGUST 31st 2018

Notes

	2018	2017
	£	£
Fixed Assets		
12 Tangible Assets	15,661	15,413
Current Assets		
Debtors	15,500	-
Balance at Bank	69,393	81,380
Designated Reserves:		
Balance at Bank	46,225	45,994
	<hr/>	<hr/>
	131,118	127,374
13 Creditors		
Amounts falling due within one year	(561)	(441)
	<hr/>	<hr/>
Net Current Assets/ (Liabilities)	130,557	126,933
	<hr/>	<hr/>
Net Assets	146,218	142,346
	<hr/>	<hr/>
Funds		
Unrestricted Income funds	146,218	138,078
Restricted Income Funds	-	4,268
	<hr/>	<hr/>
Total Funds	146,218	142,346
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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

BALANCE SHEET

YEAR ENDED AUGUST 31st 2018

The charitable company is entitled to exemption from an audit under Section 477 of the Companies Act 2006, for the year ended August 31st 2018.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended August 31st 2018, in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for the following:

- (i) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006, relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on November 16th 2018, and were signed on its behalf by



B. Hardwick (Mrs.)
Trustee and Director

November 16th 2018

The notes on pages seven to twelve form part of these financial statements.

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

1 Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April, 2008), The Companies Act 2006, and the requirements of the Statement of Recommended Practice Accounting and Reporting by Charities.

Cash Flow Statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No. 1 (revised) from including a cash flow statement in the financial statements, on the grounds that the charity is small.

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected lives on the following bases:

Plant and Equipment	10% reducing balance basis
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Income and Expenditure

Income and Expenditure are accounted for on an accruals basis. Costs are allocated, where appropriate, to direct charitable expenditure and other expenditure.

Administration Costs

Represents costs attributable to the management of the charity's assets, the organisation's administration and compliance with constitutional and statutory requirements.

2 Remuneration of Trustees

Neither the trustees nor connected persons have received any remuneration or expenses from the charity during the year.

3 Remuneration of Independent Examiners

The Independent Examiners receive remuneration of £ 1,122 in respect of their services rendered.

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

4 Employees

The charity had thirteen employees during the year.

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.18 £	TOTAL 31.08.17 £
5 Donations				
Big Lottery Fund Grant	-	133,904	133,904	127,299
Sefton MBC Running costs	30,000	-	30,000	35,000
Sefton Youth Service Funding	10,000	-	10,000	10,000
Awards for All	10,000	-	10,000	-
Sefton - Garden Funding	4,189	-	4,189	-
Churches Together	3,286	-	3,286	-
Morgan Foundation	2,530	-	2,530	5,000
Community Foundation Fund	2,500	-	2,500	-
Groundwork UK	2,000	-	2,000	6,000
British Legion DRO	270	-	270	-
Bootle Expressions	20	-	20	-
Sefton MBC ELAS	-	-	-	6,835
Sefton C.V.S	-	-	-	10,362
St. Martins Debt Relief	-	-	-	450

Foodbank Donations:

Sefton MBC/ C.C.G	14,552	-	14,552	18,021
General Donations	8,747	-	8,747	7,170
Tesco Top Up	7,210	-	7,210	5,363
St. Peter's & St. Paul	2,756	-	2,756	-
Rotary Club	1,200	-	1,200	2,000
All Saints	1,134	-	1,134	-
Mr. Steele	1,900	-	1,900	2,500
Mr. Breen	1,200	-	1,200	-
Crosby Lions	500	-	500	500
Airway Solutions	500	-	500	-
Crosby Churches	340	-	340	3,169
Mr. Murphy	280	-	280	230
Mr. Molloy	250	-	250	200
Mr. Hanner	240	-	240	240
Mr. Thompson-Smith	240	-	240	240
Labour Clubs	200	-	200	1,000
Mr. Barnes	120	-	120	120
Mr. Nelson	60	-	60	60
Maghull Foodbank	-	-	-	5,000
Formby C.V.S	-	-	-	3,868
Carried Forward	106,224	133,904	240,128	250,387

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.18 £	TOTAL 31.08.17 £
Brought Forward	106,224	133,904	240,128	250,387
<u>Poppies Donations:</u>				
Community Foundation	5,000	-	5,000	-
Charles Hayward	3,000	-	3,000	-
Duchy of Lancaster Fund	800	-	800	1,600
Sefton MBC	500	-	500	680
One Vision Housing	250	-	250	500
Rathbone Charity	-	-	-	1,000
Anonymous	-	-	-	1,000
	<u>115,774</u>	<u>133,904</u>	<u>249,678</u>	<u>255,167</u>
6 Operating Activities to Generate Funds				
Poppies - Fundraisers/Subs	7,343	-	7,343	4,087
Hall hire	3,289	-	3,289	3,472
Community lunches	926	-	926	2,633
MacMillan Coffee morning	80	-	80	110
	<u>11,638</u>	<u>-</u>	<u>11,638</u>	<u>10,302</u>
7 Other Receipts				
Reimbursements for				
St. Leonards P.C.C	483	-	483	1,284
Insurance Claim	200	-	200	-
St. Andrews DRO	90	-	90	-
Cup Cake Day	69	-	69	-
Others	-	-	-	579
	<u>842</u>	<u>-</u>	<u>842</u>	<u>1,863</u>
8 Investment Income				
Bank Interest	296	-	296	294

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.18 £	TOTAL 31.08.17 £
9 Administration Costs				
Salaries including PAYE	47,338	96,256	143,594	141,242
Pension Scheme	152	1,431	1,583	1,060
Insurance	3,311	1,864	5,175	4,797
Heat and Light	3,233	3,383	6,616	5,568
E. Whittam Advisors	3,013	408	3,421	2,880
Telephone and internet	2,139	1,363	3,502	4,197
Printing and Stationery	1,792	1,907	3,699	4,074
Accountancy Fees	841	281	1,122	1,122
Bank Charges	268	-	268	375
Debt Relief Applications	90	-	90	450
Sefton C.V.S.	-	3,500	3,500	-
St. Andrews Community Network	-	3,200	3,200	3,260
C. Starr Consultancy	-	443	443	-
Citizens Advice Bureau	-	-	-	1,846
	<hr/>	<hr/>	<hr/>	<hr/>
	62,177	114,036	176,213	170,871
	<hr/>	<hr/>	<hr/>	<hr/>
10 Running Costs				
Foodbank Stock and expenses	23,993	-	23,993	27,921
General maintenance costs	3,790	1,640	5,430	2,376
Motor/ Travel Expenses	3,053	969	4,022	-
Car Leasing	2,853	-	2,853	3,218
Office - Photocopier	2,269	454	2,723	2,364
Rent and Rates	1,107	449	1,556	1,538
Catering costs	1,098	277	1,375	4,015
Alarm maintenance	502	502	1,004	1,365
Sefton Helping Hand	200	-	200	260
TV licence fees	147	-	147	145
Computer services	110	712	822	367
Sefton Play Council	72	-	72	-
Sefton DBS	64	-	64	64
First aid training	44	67	111	-
Fire Safety services	22	22	44	44
I.C.O.Government checks	-	40	40	35
Depreciation charge	1,739	-	1,739	1,712
GarryOwen Limited	-	-	-	4,536
ABC Electrical work	-	-	-	4,450
Cleaning Costs	-	-	-	265
	<hr/>	<hr/>	<hr/>	<hr/>
	41,063	5,132	46,195	54,675
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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.18 £	TOTAL 31.08.17 £
11 Other Expenditure				
<u>Distribution Centre Activities:</u>				
Faiths4Change	-	7,043	7,043	8,552
Menspace	-	3,780	3,780	767
Linacre Mission	-	2,865	2,865	5,864
Coates Events	-	905	905	875
Merseyspring Design	-	431	431	-
Travel Expenses	-	343	343	380
Dance/ Taiji4you/ Samba	-	175	175	1,550
Leisure activities	-	133	133	944
Foodworld	-	120	120	-
Miscellaneous Expenses	-	104	104	958
AD4 Design & Print	-	90	90	194
Rocking Rolls	-	-	-	145
The Reader Organisation	-	-	-	750
Plaza Cinema	-	-	-	441
	-	15,989	15,989	21,420
11 Other				
Dance Classes/ Tai Chi	4,670	-	4,670	4,645
Asylum Payments	3,599	-	3,599	-
Costco/ Aldi Expenses	1,784	436	2,220	-
Travel Costs (Inc Furlongs)	1,296	170	1,466	991
Dads & Lads / Poppies/ YC	1,210	-	1,210	-
Royal Court/ Simply Tickets	1,016	-	1,016	649
St. Leonards Church	840	-	840	1,200
Community lunches / Expenses	481	145	626	1,627
Storage (Armadillo)	418	-	418	-
Trussell Trust	360	-	360	360
Menspace	359	35	394	-
Toys/Games/Bingo	344	-	344	172
Leisure activities	264	264	528	270
In Kind Direct	181	-	181	-
Refreshments	180	170	350	609
MacMillan Coffee morning	100	-	100	110
Design & Print/ Website	68	522	590	-
Coates Events	-	933	933	-
Faiths4Change	-	340	340	-
First Aid Training	-	-	-	651
Housing/ Planning fees	-	-	-	1,851
	17,170	19,004	36,174	34,750

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2018

12 Tangible Fixed Assets

	Plant and Equipment £	Total £
Cost at September 1 st 2017	23,785	23,785
Additions:	1,987	1,987
	<hr/>	<hr/>
As at August 31 st 2018	25,772	25,772
	<hr/>	<hr/>
Depreciation:	8,372	8,372
Charge for the year	1,739	1,739
	<hr/>	<hr/>
As at August 31 st 2018	10,111	10,111
	<hr/>	<hr/>
NET BOOK VALUES AT:		
August 31 st 2018	15,661	15,661
	<hr/>	<hr/>
August 31 st 2017	15,413	15,413
	<hr/>	<hr/>

13 Creditors

	2018 £	2017 £
Trade Creditors	561	441
	<hr/>	<hr/>