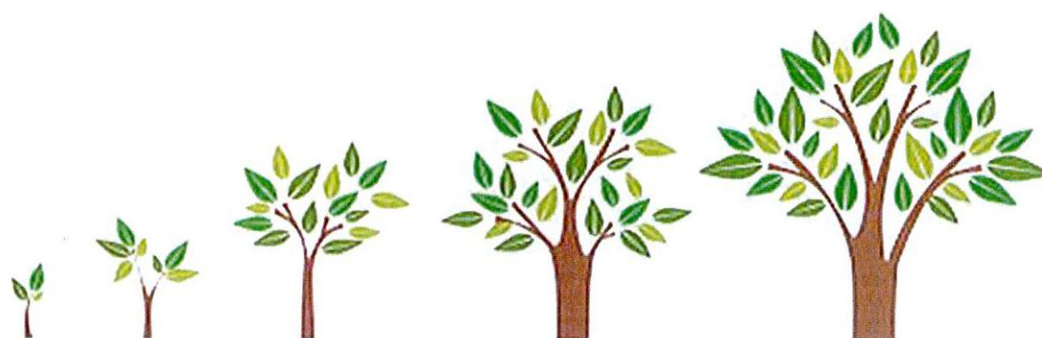


The Church of St Mary Magdalen, Knighton



Annual Report: *looking back at 2018*

***Presented to the Annual Church meeting (APCM)
on 7th April 2019***

Contents

Introduction – the Rev'd Adrian Jones	3.
Our vision and our objectives	4.
Worship and Prayer	5.
Mission and Evangelism	6.
Pastoral Care and Congregational Life	7.
Our buildings: the Church and Parish Centre	8.
Our "Fabric, Goods and Ornaments"	9.
Relationships with other churches:	
The City of Leicester Deanery	9.
Across denominations	10.
Summary Review of Finances 2018	11.
St Mary Magdalen Management Accounts for 2018 and budget for 2019	12
Giving to Charities 2018	13.
Statutory Accounts 2018	14.
Financial Overview	14-16
Financial Control Policies	16.
Risk Management	16.
Volunteers	16,
Structure, Governance and Management	17.
Administrative Information	18.
Statement of Financial Activities	19.
Balance Sheet	20.
Analysis of Income and Expenditure	21-22.
Notes to the accounts	23-26
Independent Examiner's Report	27

Introduction:

Welcome to our Annual Report for 2018. This is our opportunity to reflect together on what God has been doing amongst us and through us during the last calendar year, to celebrate his goodness when things have gone well and to learn lessons when needed.

You may notice that the format of the report is somewhat changed this year, but please be reassured that it contains all the same essential information about the life and activities of the church that are required by statute and the Charity Commissioners. This *Annual Report: looking back at 2018* therefore includes the "2018 Report and Accounts for the Parochial Church Council of St Mary Magdalen, Knighton."

The re-modelling of the report for this year is intentional and important.

It is *intentional* because I would like it to remind us that the church is not a business, or even a charity in the same sense as, say, Oxfam or the Leicestershire Wildlife Hospital. Each local church is a community of Christians, we might even say 'family', with a calling to live as the body of Jesus in this place – in other words, to do what he would do and to say the things that he would say, here and now.

This also means we are connected to each other in a way that is very different from the members of a social club or interest group, and in the words of Archbishop William Temple, we are "an institution that exists primarily for the benefit of those who are *not* its members."

It is *important* that we have this sound understanding of what the church is, and therefore who we are as Christians together. Without it, we may be tempted to put procedures above people, or even efficiency above compassion. We will certainly spend more time looking inwards at ourselves than looking outwards to others.

When we remember that the church is a community, a family, the very body of Jesus, then we will put *relationships* – with each other, with 'strangers', with God – at the heart of all we do, and we will value each and every person in the way that we too would like to be valued.

Our church vision of '*Faith for Life*' reminds us that Jesus said "I have come that they may have life; life in all its fullness." This 'fullness' is found in our life *together* and therefore we should celebrate everything that builds up our common life and determine, with God's help, to grow together in this coming year.

Yours in friendship and Christ's service

Adrian

The Rev'd Adrian Jones

Our vision and objectives

Our vision:

Faith for Life – “I have come that they may have life; life in all its fullness” – Jesus (John 10.10)

Our mission:

St Mary's has been greatly blessed by God over the years and our mission now is to use and share our blessings to build the Kingdom of God in this time. Together we seek to discover and share life in all its fullness – following the way of Jesus and encouraging others to follow and come to faith in him.

Our objectives:

- **to worship God well** - using traditional and new ways, so that everyone can encounter God and grow in faith; (John 4.23-4)
- **to explore and follow the way of Jesus** - learning together from the wisdom of the Bible, Christian traditions, and our wider society, and seeking to be led by God's Spirit. (John 15.1-17)
- **to connect better with our community** – to broaden and deepen our connections with all parts of the local community and to help others in need. (Luke 10.25-37)
- **to welcome everyone as equally valued** - especially those who often feel left out; (Matthew 25.31-45)
- **to share our faith in Jesus with others** – encouraging them to follow and come to faith in him too. (Matthew 28.19-20)

The Parochial Church Council (PCC) has the responsibility of working together with the ministers to promote the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Centre of St Mary Magdalen on Church Lane.

The PCC is committed to our vision, mission and objectives for this next season in the life of our church. We believe this is our calling as a church and our part in helping to build the Kingdom of God in our neighbourhoods. In particular we want everyone to feel welcome and able to worship with us and to become part of our church community. Our worship and other events together put our Christian faith into practice through prayer and scripture, music and sacrament, service and loving care.

Worship and Prayer

The heart of our life together as a church is the worship and prayer that we offer to God. This was reaffirmed in 2018 when the PCC agreed that the first of our five objectives for the church, within our vision of *'Faith for Life'*, should be to **"Worship God well; using traditional and new ways, so that everyone can encounter God and grow in faith."**

One way that we began to make this real in 2018 was to make a change to the monthly pattern of Sunday services, introducing a service of 'Morning Worship' on the third Sunday. Morning Worship has a slightly more contemporary feel and aims to be open and accessible to a wider range of people. On the first Sunday of each month the 10am service continued as All Age Worship and an additional Said Eucharist was celebrated at 11.30am. On the second and fourth Sundays the main 10am service was Sung Eucharist. Every Sunday there was an 8am Eucharist in traditional language.

Our midweek worship continued with a Eucharist at 9.30am on Tuesdays and a monthly service on the last Friday, of Prayer for Healing, with Holy Communion. Monthly Communion services at South Lodge Care Home also continued.

The printed orders of service for the principle seasons of the year continued to be used,, and helpful information for visitors was included in the weekly newsletter.

All the major festivals were celebrated and well supported, and the 'Time to Remember' service for All Saints Day was important to many who attended. Special services featuring the full benefice choir at Harvest, Advent and for Nine Lessons and Carols were much appreciated and we are grateful for all the extra work that made these times of worship so significant. In October our annual call to renew our financial giving took place during Sunday worship.

Special leaflets with details of services were produced for Easter and Christmas; at Easter the congregation were encouraged to use the leaflets to invite friends and neighbours, whilst the Advent and Christmas leaflet was professionally printed in partnership with St Guthlac's, and distributed to every household in the benefice. Once again the Crib Service on Christmas Eve proved immensely popular and we're grateful to the team that organised and ran such an important time of welcome and witness to our community. Ann Squires and helpers from the Mothers Union once again helped with the Christingle Service, and a new event called 'Blue Christmas' took place, recognising that Christmas can be a very difficult time for many people.



We were often called to worship on Sundays by our dedicated team of bell ringers, and we are grateful for their support. During our main services the sidespeople, choir, organists, band musicians, serving team, sound engineer, intercessors and readers all played important roles in helping us to worship and we are thankful for all they do. Music Co-ordinators and Choir leaders Mary Britton (St Mary's) and Margaret Bonney (St Guthlac's), together with band co-ordinator Beverley Jarrom, and Sacristan David Ardley were all invaluable to the shaping of our worshipping life together. At the end of the year Mary and Margaret stepped down from their respective roles and were presented with gifts from the churches, as well as our deep appreciation and gratitude for all that they have contributed to our worship through music.

Our vision of *'Faith for Life'*, also included the aim to **"Explore and follow the way of Jesus - learning together from the wisdom of the Bible, Christian traditions, and our wider society, and seeking to be led by God's Spirit."** Learning from the Word of God

given to us in the Bible therefore remained a key part of our worship, and during the year, as well as using lectionary readings for the key seasons, we also followed specific themes: *'Meeting Jesus'* (encounters from John's Gospel), *'Waiting and Witnessing'* (from the Book of Acts), *'Sunday School Classics'* (familiar stories from the Old Testament revisited), *'Truth that Sings'* (studies in the letter to the Ephesians), *'Faith for Life'* (looking at the letter of James), *'Remembering'* (for the autumn) and *'The King is Coming!'* (for Advent).

During services a dedicated team of leaders helped our children grow in their faith in the Sunday Club, which continued to meet in the Narthex. We are grateful to the team and to Judi Stone for her leadership.

Time together after our worship was important for strengthening our fellowship and friendship. We are all grateful to Cora Paul and those who are members of the Coffee Rota for their refreshing service.

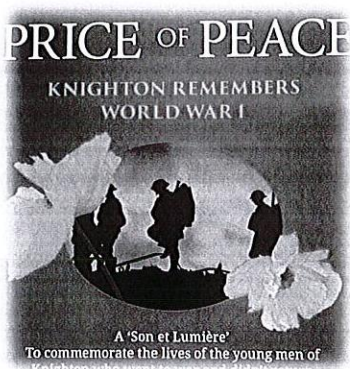
Study and prayer groups met during both Lent and Advent, and the Parish Quiet Day at Launde Abbey, took place in September, led by the Rev Dr Canon Stephen Foster.

Over the course of the year we were very pleased to play host to other groups wishing to use the Church buildings for services and events: Overdale Infant School and Overdale Junior School, Leicester High School for Girls (both Senior and Junior Departments) and several choirs and charities.

Mission and Evangelism

The Church took important steps in developing our approach to mission and evangelism in 2018 when the PCC agreed three objectives for the church, within our vision of *'Faith for Life'*, that emphasise our need and calling to look outwards to those around us.

Our aim to **"Connect better with our community – to broaden and deepen our connections with all parts of the local community and to help others in need"** was



most clearly seen perhaps in the special events leading up to and commemorating the centenary anniversary of the ending of the First World War in 1918. A week of schools workshops for nearly five hundred children, as well as talks and an exhibition in the church, concluded with a special Remembrance Sunday service and then, later that evening, a striking 'Son et Lumiere.' Combining sound effects, live and recorded music and the dramatic retelling of the life and death of local soldiers, 'The Price of Peace' was a moving and fitting tribute to the Fallen. It was deeply appreciated by the Lord Mayor, the Lord Lieutenant and 300 local people who were

present. The creative team and all who took part were deservedly praised and thanked.

Our connections to a wider community were also reflected in the generous giving of time and money by church members supporting a range of charities and aid organisations through fundraising events and collections. In total £9,491 was raised for Christian Aid, the Red Cross, the Oxford Mission, the Community of Grace, the Children's Society, Grifaid, the Royal British Legion, and other charities (detailed later in this report). The Community of Grace was also supported by a special Christmas Appeal for 'extra Christmas treats'.

The Parish Magazine was distributed bi-monthly around the parish to subscribers and was available freely in church and on the parish website. It continued to encourage and build

up the faith of many through its varied articles on Christian life and world view. We are grateful for the efforts of Editor Nigel Siesage, the contributors and the distributors, who together make this important part of our mission and care possible.

A public meeting was held to gauge support for a possible "Friends of Knighton Churchyard" group, and although there was considerable interest, sadly no one was willing to commit to being the co-ordinator of such a group.

Another of our objectives is to **"Welcome everyone as equally valued - especially those who often feel left out."** During the first half of the year Tiny Tots did this by meeting in the Church Narthex regularly on Wednesdays for singing, stories and related crafts, providing an opportunity for toddlers and their carers from the community to meet together. As children moved on to school in the autumn the sad decision was made to suspend Tiny Tots because of low numbers. The PCC is very grateful to Coreen Hyde and other volunteers who have made this valuable service and outreach possible over many years, and look forward to a toddler and carer group perhaps being re-established in the future.

The Thursday Group met in the Parish Centre weekly for social activities and so provided an important way to connect older people to each other.

The PCC also agreed a church objective to **"Share our faith in Jesus with others – encouraging them to follow and come to faith in him too."** A first step in growing our capacity and confidence to do this was to take 'Thanks-Giving' as a theme for our annual renewal of our financial giving to the work of the church. We were challenged to give thanks to God for his many blessings to us and then, in this light, to give generously and cheerfully so that others can also hear the Good News of God's Kingdom.

Pastoral Care and Congregational Life

"To welcome everyone as equally valued - especially those who often feel left out" is the heart of our calling to support and care for each other within the fellowship of the church, but also to look outwards to our neighbours in need. Over the year many people, often unrecognised, continued with pastoral visiting and care for those who were unwell or confined at home. This is a vital part of the support and care that we are called to exercise for each other and so we are extremely appreciative of this quiet but important ministry. There were meetings of those who visit more 'officially' and bring Communion at home, to pray and to discuss how to improve pastoral care. New Communion sheets were produced for these 'services at home'. A number of church members died during the year and are sadly missed.

We continued to encourage and support those who come to Church to mark significant life events, not least through the work of those providing a caring welcome at these services. There were 2 weddings and 1 wedding blessing, 4 baptisms and 15 funerals at St Mary's in 2018, and 18 interments of ashes in the Garden of Remembrance and churchyard. The clergy also conducted 9 funerals elsewhere for local residents.

A well organised and popular programme of social and fundraising events took place throughout the year, organised by a committee of the PCC. These included the Lent, Summer and Harvest Lunches, the annual Christmas Bazaar and several coffee mornings. These were important times to gather members of our church family and good opportunities to invite friends, and we are grateful to all who organised and catered on these occasions.

Our buildings: the Church and the Parish Centre

Our life together as a church at St Mary's – our worship and prayer, our mission and evangelism, our pastoral care and our links into the local community – is supported and strengthened by the buildings that we have inherited. Through its Buildings Group, the PCC manages and cares for both St Mary Magdalen Church and its churchyard, and Knighton Parish Centre.

Discussions about the necessary repairs to the spire of the church continued in earnest through 2018. The extensive scaffolding that will be needed will be a major element of the total cost of the work. Therefore a further investigation was carried out into the possibility



of alternatives, but the conclusion reaffirmed the need for the scaffolding. As the work is now classified as 'moderately urgent' the church architect was tasked with producing detailed specifications so that tenders can be invited in 2019. We are indebted to Paul Bonnett for co-ordinating this project. To raise the total of £200,000 needed, the PCC agreed to put aside £65,000 from our reserves, to raise £100,000 plus from grant applications and another £30,000 from fundraising activities. It was agreed that fund-raising team should be drawn together urgently.

The PCC also considered replacing the floodlights in the churchyard, and we thank Simon Britton for gathering the information and assessments needed for decisions in 2019.

Maintenance of the churchyard and graves by the City Council continued to be the cause of much disappointment and frustration to many members of the congregation and community. Thanks to the efforts of Paul Bonnett we were able to secure agreement with Councillors and City Council Officers that improvements to the service being provided were necessary. Some extra work was carried out towards the end of 2018 and we look forward to further improvements in 2019. Knighton Wild continued to manage a portion of the churchyard to encourage wildlife.

A public meeting was held to gauge support for a possible "Friends of Knighton Churchyard" group, and although there was considerable interest, sadly no one was willing to commit to being the co-ordinator of such a group.

In August the former gardener's hut in the churchyard was damaged by fire resulting from arson. This prompted a review of how the space around the hut might better be used. After a successful insurance claim, the area was cleared and prepared for turfing in the spring while ideas are considered for a community garden of some sort.

There are many people from the congregation and beyond who help to care for our building and its contents: those who clean the church, those who polish silver and brass, those who wash linen, the Flower Guild, and all those who provide 'routine care and maintenance' and small improvements. We are extremely grateful for these essential gifts of service to us all.

The Parish Centre continued to be the most significant way in which the Church serves the local community, by providing a well-used venue for community groups, meetings and social occasions. Once again we thank our Caretaker and Bookings Secretary, Mark Taylor and Steph Bramford, for their unstinting work in ensuring the smooth running and maintenance of the Centre.

Our Parish Administrator, James Gutteridge, provided essential support for the running of the church during 2018 from his small office space in the Parish Centre, and our thanks go to him for all he does.

Our “Fabric, Goods and Ornaments”

The fabric, goods and ornaments of St Mary's have been maintained in good order in 2018. All valuable items are accounted for and stored securely in the vestry safe. The Church Property Register (previously known as the Terrier and Inventory) provides a record of the land and articles appertaining to the Church and has been updated as required. The Log Book has been used to note alterations, additions and repairs to the church.

Additions to our 'goods and ornaments' in 2018 included a set of new and less ornamental vestments, a set of display screens, a vertical leaflet display stand and an 'A frame' board to use outside the building. Thanks are due as always to our sacristan, David Ardley and to all those who care for our 'fabric, goods and ornaments.'

Relationships with other churches: The City of Leicester Deanery

The City of Leicester Deanery is the group that links together all the Anglican churches and ordained ministers in Leicester. The Deanery Synod is a meeting of clergy and elected representatives from every parish. St Mary's has three representatives, who are also ex-officio members of the PCC.

Bob Rutland writes:

"The Deanery Synod has met three times in 2018. In addition there was a meeting, open to a wider membership, to help with the process of preparing parish contribution offers.

On **Monday 26th February** there was a meeting at **St Theodore's, Rushey Mead** to prepare for the 2018 parish contribution offers. Together with representatives of Goscote Deanery we were guided through the process by the Archdeacon and representatives of the Diocesan Generous Giving Team. The overall guidance was that we should approach the process in a manner that was generous, realistic and prayerful. We divided into groups and used hypothetical parish scenarios to come up with offers. This exercise highlighted the challenges that are faced by parishes in deciding how generous they can be in their support for the Diocese, with limited financial resources of their own.

On **Tuesday 13th March** the Synod met at **St Hugh's, Eyres Monsell** and we started with a report on the parish, which is among the 10% most deprived parishes in England. They see outreach to children and their families as an important part of their ministry and are seeking to transform the church to meet the needs of the community. There was then a report from the General Synod, which had met 8th – 10th February. The major item of the meeting was a presentation on growing in discipleship and prayer at all stages of life. This was given by David Newman, Warden of Launde Abbey, setting out what Launde has to offer, and Rachel Bennetts, Prior of the Tree of Life Monastic Community recently established in the Diocese to grow young disciples in loving service to the world.

On **Wednesday 4th July** the meeting was at **Christ the King, Beaumont Leys**. This is the meeting when each parish in the Deanery makes its financial pledge to the Diocese for the following year. These ranged from one or two decreases up to 5% increases. We pledged an increase of 2.5%. Several parishes had yet to decide their pledge. There was

then an interesting presentation by Rob Hay, Head of Learning and Ministry Development on 'Shared Ministry: Setting God's People free'.

The final meeting of the year was on **22nd November** at **St James the Greater** when there were presentations on a number of initiatives. The first was by John McGinley, Vicar of Holy Trinity, who spoke on Resourcing Churches. This seeks to strengthen existing churches and develop new ones and is supported by central Church of England funding. There are six such churches within Leicester Diocese, of which our neighbour St John the Baptist, Clarendon Park is one. Jon Barratt, the Diocesan Mission and Communications Enabler, then spoke on 'Everyday faith' and looked forward to the first meeting of the New Year, when Bishops Martyn and Guli would be present to lead discussions on how to increase discipleship and commitment. We were all invited to write down our thoughts as a resource for the meeting. Finally Anthony Quigley, ten months into his role as Vicar of St James the Greater, gave his report on the parish, with its special role as a spiritual home for the musical arts and a congregation almost entirely of people living outside the parish."

Relationships with other churches: across denominations

St Mary Magdalen is a member of the Southern Edge Mission Partnership (SEMP) together with other local Anglican churches: St Guthlac, St James the Greater, St John the Baptist and the Church of the Nativity, St Andrew and St Christopher.

Much of SEMP's energy in 2018 was taken up with debating the future of The Edge detached youth project, now ten years old. Eventually the decision was made that the Edge should come to a natural end in August when the leader Ali Simpson-Smith moved on to ordination training. A farewell celebration event at the Samworth Academy with Bishop Martyn proved to be a fitting way to remember with thanksgiving all that the project has achieved and the many lives that have been positively changed through its work.

For the moment SEMP continues but committee members and clergy are re-thinking its purpose and aims.

St Mary's is also a member of the South Leicester Christian Partnership (Churches Together) and several of our congregation take part in 'First Friday Prayers', the Week of Prayer for Christian Unity and other events and meetings through the year.

Members of St Mary's work with members of St Guthlac's and Stoneygate Baptist Church to provide a regular 'Messy Church' at Stoneygate.



Review of Finances for 2018

The Knighton PCC 2018 Management Accounts, that follow, describe our unrestricted income & expenditure and provide the simplest way to understand our finances.

Church income - Total income decreased from 2017 by **£3883** to £84324.

This was mainly due to a reduction in overall Giving and related giftaid. Sadly, there were a number of members' deaths and moves away for health/age reasons with the resultant loss of income exceeding increases from our October 2017 Annual Renewal of Giving.

Church routine expenditure - Total expenditure increased by **£2340** to £95121.

There was an increase in Diocese contribution of £1686 together with increased outreach costs to support services and events in particular the very successful WWI week which involved 388 children and 715 adult visitors and also raised £1000 for Commonwealth War Graves & £544 for Combat Stress.

The Church routine operating deficit therefore increased by £6223 to £10797. This was offset by an increased contribution from the Centre of £15111.

The Parish Centre continues to play an important role in the community while significantly underpinning our Church finances. During the year, the Centre was used by the play group in term daytime, 22 regular groups and 65 parties/one off activities, in addition to church use.

Exceptional items - exceptional income totalling £10425 was received in the year (£2000 legacy, repair grants £1620 and insurance claim net £6805) together with dividends from reserve investments of £4760. Major maintenance in the Church totalled £1902 spent on a specialist report re Spire repairs and refurbishing the west doors, while £4065 was spent in the Centre to paint the outside of the building.

The PCC surplus for the year was £13532 (2017 deficit - £2688.)

Spire Repairs Specifications and tenders are being drawn up prior to a grant application being made to The Heritage Lottery Fund. Parish fund raising is now a priority.

Free Reserves at 31 Dec 18 increased by £13k to £202k with 64 % held in CCLA investment funds and the balance in cash. Following a review in December 2018, it was decided to maintain the existing fund investments for 2019. Significant parts of these reserves will be required for spire repairs and to support outreach – see AGM papers for estimated use of reserves.

Restricted reserves – Churchyard Fund - £9113. See AGM papers for full details.

Charitable fund raising events totalled £9491 (2017 £9329)

The full Statutory Accounts are on page 14 and following.

PCC Budget 2019: The accounts overleaf also show the budget for 2019.

**KNIGHTON PCC - ST MARY'S CHURCH
MANAGEMENT ACCOUNTS**

unit £'s	Budget 2019 year	Actual 2018 year	Actual 2017 year
INCOME			
Giving Scheme	49000	49752	51337
Plate collections	4900	4862	5238
Gift aid	13000	13130	13836
Total Regular Giving	66900	67744	70411
Sundry donations including gift aid	3000	2961	4051
Events & other fund raising	4000	4022	3954
Fees	8000	7826	7854
Church hire	200	170	200
Misc	1600	1601	1737
Total other income	16800	16580	17796
Total Church income	83700	84324	88207
EXPENDITURE			
Contribution to Diocese	-56800	-56004	-54318
clergy exes & cover costs	-1600	-1919	-1446
total ministry costs	-58400	-57923	-55764
Worship & outreach costs	-2600	-2598	-1834
Outreach project/SEMP youth worker outreach	0	0	-3000
WW1 event costs		-4245	
WW1 grant & donations to costs		1505	
WW1 event net costs (excl office printing est £400)		-2740	
Church running expenses	-13770	-13281	-13818
Church routine maintenance	-3740	-2609	-2759
Administration	-17306	-17334	-16431
Less printing/mag income	1300	1364	1683
Net costs	-16006	-15970	-14748
Office equipment depreciation	0	0	-858
Total routine church costs	-94516	-95121	-92781
Church operating surplus/ -deficit	-10816	-10797	-4574
Centre operating surplus/ -deficit after deprn	15848	15111	13760
Surplus/-deficit before exceptional items	5032	4314	9186
Exceptional items			
Interest/dividends from reserves	4700	4760	4655
Legacy		2000	
Major maintenance - Church ave yrly spend	-5000	-1902	-9553
Major maintenance - Centre ave yrly spend	-3000	-4065	-6976
LPWGS grants = vat on church repairs 2017		1620	
Gardener's store insurance claim			
Income		11305	
costs		-4500	
Net gain		6805	
	-3300	9218	-11874
Total PCC surplus/-deficit (added/deducted from reserves)	1732	13532	-2688
notes			

1interest/dividends will reduce as reserves are spent

2 Major maintenance can vary greatly depending on projects

Giving to Charities 2018

	2018	2017
	£	£
Collections		
Christian Aid Christmas Appeal	521	392
Christian Aid Week collections	1760	1984
Christian Aid Disaster Appeals	353	592
Red Cross Hurrican Appeal	<u>-</u>	<u>255</u>
	2634	
3223		
Other activities supporting charities in the year:		
Lent Lunch - Behala Children's Home, India	467	352
Bishop's Discretionary Fund	-	424
Safe Water Trust	193	77
Toilet Twinning	241	-
Knighton Players - Mablethorpe Home	-	800
Bodie Hodges Foundation	500	-
RNI Teenage Cancer	500	-
Poppy Appeal	180	190
Ride & Stride	108	200
Diocesan Tanzania link	-	160
Church Urban Fund Sleep Out	-	1280
World War 1 events - Combat Stress	544	-
- Commonwealth War Graves	1000	-
Children's Society - boxes	586	537
- Christingle	400	343
Concerts -		
by <u>Grace Pepper</u> - Alice Ruggles Trust	466	-
- Free VA	472	-
-Brain Tumour Research	-	300
- Alzheimer's	-	240
others - LOROS(Coro Nostro)	-	1053
- Rainbows (Semper & Wollaton Singers)	-	150
- Parkinsons UK	1200	-
Total charity giving & fund raising	<u>9491</u>	<u>£9329</u>

During the year we also supported: the Community of Grace for once-homeless men and the British Red Cross for asylum seekers & refugees with food and household goods (however, the Red Cross are no longer collecting in this way).

These Charity collections and fund raising activities are those only organised by the Church or by others on Church or Centre premises.

Statutory Accounts 2018

Financial Overview

Income and endowments

Total income was £157,601, which was £10268 higher than 2017.

This increase was mainly due to exceptional items:

- £7840 was due to the difference in two insurance claim values: £11305 in respect of a fire in the gardener's store in 2018 against a smaller 2017 valued theft claim of £3465.
- £2720 from non- recurring grants made up of a Council Ward grant of £1100 towards the WWI event and £1620 from LPW scheme grants for vat on church repairs in 2017
- £1750 net increase in legacies

The main changes in normal income were:

- £3102 reduction in giving and associated gift aid despite increases from our Renewal of Giving in October 2017. Sadly, there were a number of church members who died in the year or moved away for health/age reasons. This has been a trend over recent years.
- £1993 increase in Centre lettings to £47218.
The Centre continues to play an important role in the community while significantly underpinning our Church finances. During the year, the Centre was used by the play group in term daytime, 22 regular groups and 65 parties/one off activities, in addition to church use.
- £607 lower Diocese contribution to curate travel expensedue to our curate leaving later in the year.

Expenditure

Total expenditure was £144041 which was £6374 lower than 2017

This reduction was largely due to:

- £10561 reduction in major maintenance in the Church and Centre from £16528 to £5967
- £3000 Mission Outreach – SEMP project ceased
- £661 other music costs - refurbishing of donated piano in the Centre in 2017
- £555 lower Curate expenses on leaving to become a vicar

Main cost increases offsetting these reductions were:

- £1686 increase in our Contribution to the Diocese
- £5010 increase in Mission Outreach costs which included £4245 direct costs re the end of WW1 commemoration. These costs were offset by the ward grant of £1100 and donations of £405. This was a very successful week of events involving 388 children and 715 adult visitors and raising £1000 for Commonwealth War Graves & £544 for Combat Stress.
- £692 increase in administration costs which was mainly due to in-house printing to support WWI and other outreach events and services.
- £1342 Increase in Church and Centre routine operating costs

Net income /(expenditure)

Net income totalling £13559 was reduced by £2571 due to a lower valuation of CCLA investment funds at 31/12/18 resulting in net transfer to reserves of £10988.

This fall in the value of the CCLA investments followed a number of years of increases. A review of investments was carried out in December 2018 and it was decided to maintain the existing fund investments for 2019.

Unrestricted Reserves Policy

The PCC's reserve policy is as follows:

- 1) To hold operational reserves equal to: working capital, 3 months of routine operating costs and employee notice periods.
- 2) To hold building maintenance reserves totalling £75000 for maintenance of the Church and Parish Centre. As all major building maintenance projects are authorised by the PCC from total reserves, only a reasonable level of funds will be held in the Centre bank account as working capital with excesses transferred to PCC main bank account enabling efficient investment.
- 3) To hold any reasonable level of surplus reserves as a contingency against annual deficit and reduction in investment valuations.
- 4) To review the policy and the level of reserves annually.
- 5) To undertake fundraising if actual reserves fall below the required levels.

Actual unrestricted reserves

Actual unrestricted reserves held in bank, deposit accounts and investments at valuation adjusted for debtors and accruals totalled £202000 at 31 December 2018. The total reserves required per the PCC policy were £132000 but as detailed below, the reserves are fully committed.

Summary of reserves use

	£000's
Total reserves at 31 December 18	<u>202</u>
Estimate of net repair costs of Church Spire (excl.vat – assumes recoverable under LPW Scheme)	200
Less grants/fund raising	(135)
Church contribution to spire repairs	65
Parish Centre refurbishment	40
Outreach fund	40
One year's average major maintenance	10
Office replacement of equipment (now fully depreciated)	10
<u>Operational reserve</u>	
Working capital	20
Contingency re fall in value of investments *	17
Total use of reserves	<u>202</u>

* 64% of reserves are based on investment valuations at 31/12/18 which are subject to market changes.

Spire repairs

The 2014 quinquennial Inspection report identified repairs needed to the Church Spire.

During 2015- 16, surveys were carried out and it was estimated that it would cost in the region of £200k to carry out the repairs. In 2017 an application was made to the Heritage Lottery Fund for a grant of £130000. It was recognised that the work qualified for grant

support, but with limited funds available, other claims were judge more urgent. In June 2018 a further specialist survey was carried out by Capstone Consulting Engineers which concluded the required repairs were “moderately urgent” and the work need to be carried out in the next 2-3 years and that the work would require full scaffolding.

Currently, detailed specifications and tenders are being drawn up prior to a grant application being made to The Heritage Lottery Fund. Parish fund raising is now a priority – our target is £30,000.

Centre refurbishment

Due to the construction of the Centre building, it is important to ensure that it continues to be well maintained and, in addition, the toilets need to be refurbished . Some of our reserves are allocated for this purpose, however, until the Church spire repairs position is clearer only essential maintenance is being carried out in the Centre.

Outreach Fund

In order to carry out our mission in Knighton and reach out to a new generation , it is essential that some of our reserves are used to support work to connect better with our community. Appointment of a Pioneer Children and Family Worker is currently under consideration.

Financial control policies

Management accounts and budgets are produced during the year to manage and control finances. All Groups/committees have clear guidance on their delegated authority and when they must refer to the Standing Committee or PCC for approval. The Building Group, who are responsible for maintenance of all buildings and the churchyard, have authority to spend up to £2000 on individual items of major maintenance or capital above which they are require to obtain approval of the Standing Committee or PCC.

Risk management

The PCC manages risk through a number of mechanisms including the following specific policies and practices:

- Children and vulnerable adults – adoption and annual review of diocesan templates.
- Charitable giving policy.
- Health and safety – a H&S policy, including fire risk assessment, routine inspection and testing of high risk items, monthly safety inspections of Church and Parish Centre and appointment of Church Architect.
- Decision making – clearly defined committees/groups for management and delegation.
- Parish Centre and Church hire policies.
- Finance – clear control policies with regular review of management accounts, budgets and investments.

Volunteers

Thanks are due to all the volunteers who work so hard to make our church the lively and vibrant community it is. Particular mention should be made of our churchwarden Ros Matthew, our treasurer David Stanyer and our Music Co-ordinator Mary Britton, who stepped down at the end of 2018. The church is also indebted to our rota of organists and our choir for their contribution to the life of the church.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary Magdalen's the membership of the PCC consists of the incumbent (the vicar), churchwardens, the assistant curate, representatives on the Deanery and Diocesan Synods and members elected by those members of the congregation who are on the electoral roll of the church. During the year one person was co-opted to the PCC. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

Given its wide responsibilities the PCC has a number of committees; each dealing with a particular aspect of parish life. These committees, which include *Social and Fundraising*, *Giving*, *Worship & Outreach Development* and *Buildings*, in addition to the statutory *Standing Committee*, are all responsible to the PCC and report back to it regularly, minutes of their decisions being received by the full PCC and discussed as necessary. Detailed terms of reference and a scheme of delegation have been operated during the year.



Administrative information

St Mary Magdalen's Church is situated in Brinsmead Road, Knighton, Leicester LE2 3WD. With the Parish of St Guthlac's it comprises the Benefice of Knighton in the Diocese of Leicester within the Church of England. The correspondence address is Parish Office, Knighton Parish Centre, Church Lane, Knighton, Leicester LE2 3WG. Registered charity number 1130923.

PCC members who have served during at any time from 1 January 2017 until the date this report was approved are:

Ex Officio members:

Incumbent:	The Revd Adrian Jones (Chair)
Assistant Curate:	The Revd Neil Bullen (until October 2018)
Wardens:	Mr. Patrick Holligan (until APCM 2018) Mrs. Rosalind Matthew (Vice-chairperson)

Elected members:

Mr Bob Rutland	representative on Deanery Synod	(to 31 st May 2020)
Mr David Stanyer	representative on Deanery Synod (Treasurer)	(to 31 st May 2020)
Mrs Celia Owzarek	representative on Deanery Synod	(to 31 st May 2020)
Mrs Angelica Amoroso		(3 years to APCM 2021)
Mrs Mary Britton		(2 years to APCM 2019)
Mr Simon Britton	(Secretary until May 2018)	(3 years to APCM 2019)
Mrs Susan Holligan		(to APCM 2018)
Mrs Carolyn Oldershaw		(3 years from APCM 2017)
Mr Nigel Siesage		(to APCM 2018)
Mr Brian Small		(to APCM 2018)
Mrs Anne Squires		(3 years from APCM 2017)
Mrs Tanya Willis		(3 years from APCM 2017)

Co-opted members

Mrs Angelica Amoroso	(one year to APCM 2018)
Mr Nigel Siesage	(one year from APCM 2018)

Approved by the PCC on 14th March 2019 and signed on their behalf by the Revd Adrian Jones (PCC Chairperson)

Knighton PCC
Statement of Financial Activities

For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>						
Donations and legacies	75,831	—	—	—	75,831	74,463
Income from charitable activities	7,826	—	—	—	7,826	7,855
Other trading activities	54,528	—	—	—	54,528	52,801
Investments	4,760	—	233	—	4,993	5,023
Other income	14,423	—	—	—	14,423	7,191
Total income and endowments from:	157,368	—	233	—	157,601	147,333
<i>Expenditure on:</i>						
Raising funds	372	—	—	—	372	269
Expenditure on charitable activities	143,463	—	206	—	143,669	146,431
Other expenditure	—	—	—	—	—	3,715
Total expenditure on:	143,835	—	206	—	144,041	150,415
Net income / (expenditure)	13,532	—	27	—	13,560	(3,082)
<i>Transfers</i>						
Net income / (expenditure)	13,532	—	27	—	13,560	(3,082)
<i>Other recognised gains / losses</i>						
Gains / losses on investment assets	(2,433)	—	(138)	—	(2,571)	9,747
Net movement in funds	11,099	—	(111)	—	10,989	6,665
<i>Reconciliation of funds</i>						
Total funds brought forward	746,983	—	9,278	—	756,261	749,597
Total funds carried forward	758,083	—	9,167	—	767,250	756,261

There may be minor discrepancies in the totals if the pence are not being shown

Knighton PCC

Balance sheet (Summary)

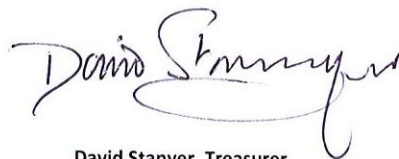
As at: 31 December 2018

	As at 31/12/2018 £	As at 31/12/2017 £
Fixed assets		
Tangible assets	555,813	557,738
	<u>555,813</u>	<u>557,738</u>
Current assets		
Debtors	7,160	9,541
Investments	138,001	140,572
Cash at bank and in hand	69,782	54,679
	<u>214,943</u>	<u>204,793</u>
Liabilities		
Creditors: Amounts falling due in one year	3,506	6,269
Net current assets less current liabilities	<u>211,437</u>	<u>198,524</u>
Total assets less current liabilities	<u>767,250</u>	<u>756,261</u>
Total net assets less liabilities	<u>767,250</u>	<u>756,261</u>
Represented by		
Unrestricted		
Unrestricted - General fund	758,083	746,983
Restricted		
Restricted - Building Appeal Fund	1	1
Restricted - Churchyard Maintenance Fund	9,164	9,114
Restricted - Fabric Fund	1	1
Restricted - Restricted	—	—
Restricted - Vestments and altar covers	0	161
Restricted - Education & Training Fund	1	1
Restricted - Agency collection	—	—
Funds of the church	<u>767,250</u>	<u>756,261</u>

Approved by the PCC on 12th March 2019 and signed on their behalf by



Revd Adrian Jones, Chairperson



David Stanyer, Treasurer

There may be minor discrepancies in the totals if the pence are not being shown

Knighton PCC

Analysis of income and expenditure Selected period: 01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Giving gift-aided - bank	22,303	—	—	—	22,303	21,629
0105 - Giving gift aided - cheques	3,340	—	—	—	3,340	4,275
0110 - Giving gift-aided - envelopes	18,926	—	—	—	18,926	20,401
0201 - Giving - not gift aided	5,180	—	—	—	5,180	5,031
0301 - Loose plate collections	4,863	—	—	—	4,863	5,238
0550 - Donations appeals etc	2,969	—	—	—	2,969	3,106
0601 - Tax recovered-gift aided giving	11,132	—	—	—	11,132	11,602
0602 - Tax recovered-gift aided dons.	398	—	—	—	398	695
0603 - Tax recovered-small dons. sch.	1,999	—	—	—	1,999	2,234
0701 - Legacies	2,000	—	—	—	2,000	250
08A1 - Non-recurring one-off grants	2,721	—	—	—	2,721	—
Donations and legacies Totals	75,831	—	—	—	75,831	74,463
<i>Income from charitable activities</i>						
1101 - Fees - weddings and funerals	6,366	—	—	—	6,366	6,395
1102 - Fees - chaplaincy	1,460	—	—	—	1,460	1,460
Income from charitable activities Totals	7,826	—	—	—	7,826	7,855
<i>Other trading activities</i>						
0910 - Social & fund raising events	4,173	—	—	—	4,173	3,955
0911 - Votive candles income	112	—	—	—	112	241
0912 - miscellaneous income	1,489	—	—	—	1,489	1,496
1240 - Centre lettings	47,218	—	—	—	47,218	45,226
1241 - Church lettings	170	—	—	—	170	200
1260 - Parish magazine sales	592	—	—	—	592	600
1261 - Printing re-charges	772	—	—	—	772	1,083
Other trading activities Totals	54,528	—	—	—	54,528	52,801
<i>Investments</i>						
1001 - Dividends	4,662	—	233	—	4,896	4,937
1020 - Bank & building soc. interest	98	—	—	—	98	86
Investments Totals	4,760	—	233	—	4,993	5,023
<i>Other income</i>						
1305 - Diocese contribution to Curate's expense	3,118	—	—	—	3,118	3,726
1310 - Insurance claims	11,305	—	—	—	11,305	3,465
Other income Totals	14,423	—	—	—	14,423	7,191
Income and endowments Grand totals	157,368	—	233	—	157,601	147,333

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure						
<i>Raising funds</i>						
1720 - Costs of Giving Scheme	221	—	—	—	221	269
1730 - Costs of social & fund raising events	152	—	—	—	152	—
<i>Raising funds Totals</i>	372	—	—	—	372	269
<i>Expenditure on charitable activities</i>						
1910 - Contribution to Diocese	56,004	—	—	—	56,004	54,318
2050 - Salary of parish administrator	11,272	—	—	—	11,272	11,016
2060 - Muscian fees	2,781	—	—	—	2,781	2,938
2101 - Expenses of incumbent	991	—	—	—	991	570
2102 - Curate's expenses	4,047	—	—	—	4,047	4,603
2201 - Mission outreach	6,844	—	—	—	6,844	1,834
2202 - Mission outreach -SEMP	—	—	—	—	—	3,000
2301 - Church insurances	4,166	—	—	—	4,166	4,511
2303 - Insurance claim(s) - fire	4,500	—	—	—	4,500	—
2330 - Church routine maintenance	2,610	—	—	—	2,610	2,509
2331 - Church cleaning	900	—	—	—	900	1,020
2339 - Vestments and altar covers	283	—	161	—	444	12
2340 - Sacristy costs	756	—	—	—	756	451
2341 - Other music costs	717	—	—	—	717	1,377
2350 - Churchyard maintenance	—	—	45	—	45	762
2360 - Administration costs	5,833	—	—	—	5,833	5,141
2401 - Church electricity	892	—	—	—	892	1,060
2410 - Church gas	2,733	—	—	—	2,733	2,400
2420 - Church water	56	—	—	—	56	53
2520 - Centre wages	19,449	—	—	—	19,449	19,079
2530 - Centre electricity	1,511	—	—	—	1,511	1,132
2540 - Centre gas	2,335	—	—	—	2,335	1,965
2550 - Centre insurance	1,244	—	—	—	1,244	1,318
2560 - Centre routine maintenance	2,236	—	—	—	2,236	2,809
2570 - Centre licences	137	—	—	—	137	332
2580 - Centre water	1,300	—	—	—	1,300	1,142
2590 - Centre other costs	1,973	—	—	—	1,973	1,767
2701 - Church major maintenance	1,902	—	—	—	1,902	9,554
2801 - Centre major maintenance	4,065	—	—	—	4,065	6,976
3000 - Depreciation - Church & office	—	—	—	—	—	858
3001 - Depreciation - Centre	1,925	—	—	—	1,925	1,925
<i>Expenditure on charitable activities Totals</i>	143,463	—	206	—	143,669	146,431
<i>Other expenditure</i>						
2302 - Insurance claim(s) - theft	—	—	—	—	—	3,715
<i>Other expenditure Totals</i>	—	—	—	—	—	3,715
Expenditure Grand totals	143,835	—	206	—	144,041	150,415

There may be minor discrepancies in the totals if the pence are not being shown

THESE NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018 FORM PART OF THE ACCOUNTS

FIXED ASSETS

TANGIBLE ASSETS

		Freehold land and buildings			Other	Total
		1	2	3		
GROSS BOOK VALUE	At 31 December 2017	£316,152	£231,424	£42,749	£590,325	
	Additions	£0	£0	£0	£0	
	Disposals			£0	£0	
	At 31 December 2018	<u>£316,152</u>	<u>£231,426</u>	<u>£42,749</u>	<u>£590,325</u>	
DEPRECIATION	At 31 December 2017	£0	£0	£32,587	£32,587	
	Disposals	£0	£0	£0	£0	
	Charge for year	£0	£0	£1,925	£1,925	
	At 31 December 2018	<u>£0</u>	<u>£0</u>	<u>£34,512</u>	<u>£34,512</u>	
NET BOOK VALUE	At 31 December 2018	<u>£316,152</u>	<u>£231,426</u>	<u>£8,237</u>	<u>£555,813</u>	

1 Parish Centre, Brinsmead Road 3 Fixtures and fittings in the Centre and office
2 Holbrook Hall, Holbrook Road

The gross book value of the land and buildings included in the accounts is as estimated for insurance purposes at 1 October 1998.
The estimated insurance valuations at 28/09/18 are: Centre - £875433 ; Holbrook Hall - £536245

CURRENT ASSETS

	Unrestricted	Restricted	2018 Total	2017 Total
DEBTORS				
Interest/dividend accrued	1100		1100	1200
Prepayment	568		568	1742
Sundries	1476		1476	2395
Gift Aid due	4016		4016	4205
Total debtors	<u>£7,160</u>	<u>£0</u>	<u>£7,160</u>	<u>£9,542</u>

INVESTMENTS

Use

CCLA Church of England Investment fund- units 4* General reserve	£66,447		66447	67650
CCLA Church of England Investment fund- units 5* Churchyard maintenance	£0	9165	9165	9114
	£66,447	£9,165	£75,612	£76,764
CCLA Church of England Global Investment fund- i. General reserve	<u>£62,388</u>	<u>0</u>	<u>62388</u>	<u>63808</u>
Total investments	<u>£128,835</u>	<u>£9,165</u>	<u>£138,000</u>	<u>£140,572</u>

CASH AT BANK AND IN HAND

Account

Lloyds/TSB Deposit	General Reserve	1	1	1
Virgin Money Deposit	General Reserve	17067	17067	16971
CCLA C of E Deposit	Education & Training		1	1
CCLA C of E Deposits	General Reserve	548	548	548
CCLA C of E Deposit	Fabric Fund		1	1
CCLA C of E Deposit	Buildings Appeal		1	1
HSBC Community account	Choir bank account	397	397	467
HSBC Community account	Sunday club bank account	35	35	64
Nat West current account	Social Group bank account	677	677	488
Lloyds current account	Centre bank & petty cash	25277	0	25277
Total short term deposits		<u>£44,002</u>	<u>£3</u>	<u>£44,005</u>

Barclays current account	main bank account	£25,776	25776	16153
	(Incl. vestments- restricted)	<u>£25,776</u>	<u>£0</u>	<u>£25,776</u>

Total cash at bank and in hand	<u>£69,778</u>	<u>£3</u>	<u>£69,781</u>	<u>£54,677</u>
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TOTAL CURRENT ASSETS	<u>£205,773</u>	<u>£9,168</u>	<u>£214,941</u>	<u>£204,791</u>
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LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Sundry creditors	<u>£3,505</u>	<u>£0</u>	<u>£3,505</u>	<u>£6,269</u>
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NET CURRENT ASSETS	<u>£202,268</u>	<u>£9,168</u>	<u>£211,436</u>	<u>£198,522</u>
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ANALYSIS OF NET ASSETS BY FUND

	Unrestricted	Restricted	2018 Total	2017 Total
Tangible fixed assets	555813	0	555813	555813
Current assets	205773	9168	214941	204791
Current liabilities	-3505	0	-3505	-6269
Fund balance	<u>£758,081</u>	<u>£9,168</u>	<u>£767,249</u>	<u>£754,335</u>

Note - There may be minor discrepancies in the totals if the pence are not being shown

Notes to the accounts

1.ACCOUNTING POLICIES

Basis of the financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities and applicable accounting standard FRS 102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest or dividends on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Income and resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate are received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The PCC agreed contribution to the Diocese is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s10 (2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property are listed in the church's inventory, which can be inspected (at any reasonable time). These assets should be capitalised as fixtures, fittings and equipment and depreciated.

For anything acquired prior to 2002, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Individual assets with a cost of less than £1000 are not capitalised and are included as expenditure not in the balance sheet.

Fixtures, fittings and equipment assets within Church and Centre premises are depreciated on a straight line basis over 10 years. Equipment in the Office is depreciated over 5 years.

2 STAFF COSTS

	2018	2017
Office	£11272	£11030
Parish Centre	£14633	£ 12887

A part-time administrator is employed in the Office and a part-time letting secretary and caretaker employed in the Centre. The Centre staff also provide a similar service to St Guthlac PCC for Holbrook Hall and their related costs are recharged.

3 PAYMENTS TO PCC MEMBERS

No payments or expenses were paid to any PCC member or persons closely connected to them or related parties.

4 INVESTMENTS

The agreed policy of the PCC is to maintain a balance between cash and investments, maximise income while not taking undue risks and to invest in ethical investments by using CCLA investments which are managed and operate under the Church of England ethical investment policy. Investments are valued at market value at 31st December and gains and losses are realised when investments are sold.

There were no purchases or sales of units in CCLA investments during the year.

The value of the Global Investment Fund units reduced by £1420 to £62388

The value of the Investment Fund units reduced by £1152 to £75612. £9165 of this investment related to the restricted Churchyard Maintenance Fund.

5 RESTRICTED FUNDS

Education & Training , Building Appeal & Fabric Funds

These Fund accounts are retained for future use. There was no movement during the year.

Vestments & Alter cover Fund

The Fund is for donations and fund raising for major investment/altar cover purchases & repairs. The £161 balance on this fund was used during the year

Churchyard Maintenance Fund

The fund is used to hold various donations made over a long period of time for the maintenance of graves. Following a detailed review in 2016-17 to identify any known liabilities, the balance of this Fund was designated to be used to contribute to the cost of any general maintenance in the churchyard which was the responsibility of the PCC.

	£
Balance at 1/1/18	9115
Expenditure	(45)
Dividend income	233
decrease in fund value	<u>(138)</u>
Balance at 31/12/18	<u>9165</u>
Known liabilities	1063
Balance for PCC maintenance	<u>8102</u>
	<u>9165</u>

In order to maximise investment income, the Fund is held as part of the CCLA Church of England Investment Fund.

Donations are now only accepted for unrestricted general churchyard maintenance and no longer for individual grave maintenance.

Independent Examiner's Report to the trustees of St Mary Magdalen Church, Knighton Parochial Church Council.

I report on the accounts for the year ended 31st December 2018

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

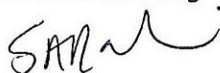
Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S.A Rankine

Corner Thatch,
Bell Lane,

Burton Overy Leicestershire LE8 9DB

Dated 18 February 2019