

Annual report 2017 - 2018 - a celebration

Improving the lives of children from birth to 5 years with additional needs and disabilities, and their families, in North Somerset

Worle



South Weston



Ashcombe: Weston



Clevedon



"Remember the boy under the cushions back in 1994? Thank you for encouraging him out - he went on to graduate from Plymouth University where he studied Media Arts. It was our proudest day. Keep up your brilliant work, he is a perfect example that your hard work really is paying dividends"

(Quote from a parent)

2a Princes Road, Clevedon, North Somerset, BS21 7SZ
Tel: 01275 341113

Email:
Website:
Registered Charity No: 1025787

info@springboardweb.org.uk
www.springboardweb.org.uk
Company Ltd by Guarantee: 2844191

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“Springboard has been Charlie’s starting point. You have supported him to learn and grow in confidence. Thank you all for being part of Charlie’s journey you are all amazing people.”

About Springboard

This report should be read in conjunction with our Annual Accounts and Financial Statement Document which includes information about our:

- Legal status
- Vision
- Mission
- Objectives
- Values
- Public Benefit
- Achievements and Performance
- Plans for the future

*“I cannot thank Springboard enough, as a family we do not know what we would do without them.
“Thank you, Springboard, for being truly amazing!”*

Celebrating another really successful year - a message from our Chair

As we review another year end at Springboard, we take the opportunity to reflect on the achievements that have been made and the challenges ahead.

There have certainly been lots of achievements, not least in every small step of progress made by the children who attend our sessions and those supported in main stream settings. This is why Springboard exists, to provide pre-school children with additional needs the opportunity to reach their potential, whatever that potential happens to be.

As a Board of Trustees, the challenge to deliver these opportunities in the most cost-effective way possible is a constant balancing exercise. There is always so much more that we can do to provide much wanted services to children and their families, but finding new sources of funding is effectively a full-time job in itself.

We have an amazingly dedicated team of staff and volunteers who work tirelessly to deliver services at an incredibly high level across our four settings. We are exceptionally proud of our Ofsted Outstanding rating at three out of our four settings, with one yet to be inspected.

Our people are what makes Springboard so special and we extend our thanks to all of you for your continuing hard work. Special thanks must go to Jo Harris in her first year as 'solo' CEO and to Liz Smith in her first year as Business Manager who have both worked incredibly hard in their new roles.



"It would be very difficult to deal with our son's disability without Springboard. Dominik loves going to Springboard and is making progress; he sees Springboard as his second home".

The end of the year also saw us having to say an official goodbye to some long serving staff members. Many thanks are extended to Sue Davies who has done a sterling job in running our Family Support Service, Jan Strefford and Jackie Pascoe. These three had racked up an amazing 58 years of service between them, however, no one ever actually leaves Springboard, and all are continuing their involvement.

We also have a fantastic network of supporters who undertake all sorts of fundraising events on our behalf and one of the biggest achievements of the 2017 / 2018 financial year was the sum we generated from fundraising activities which was in excess of £65,000! Thank you to everyone who did something to contribute towards this total – we simply could not operate in the way that we do without your efforts.

We continue to face challenges in the form of increased operating costs. The impact of the increased minimum wage and pension contributions are not insignificant and have to be managed into our annual budgets.

Looking ahead, we have lots to focus on. We are continually reviewing our structure and our service offering to make sure that we are providing the services that are needed in the best possible way. Risk Management has become an important part of every Trustee meeting to make sure that we are aware of what risks we face as an organisation and putting together a plan to deal with each one and minimise any potential impact.



As we move forward, we do so cautiously, always aware that our key task is to fiercely protect all that Springboard does to provide opportunities to the children who need our services and support to their families for generations to come.

Louise Petersen
Chair of Trustees

“Springboard has been giving us fabulous support and their highly skilled staff support us in looking after our son. They improve our family’s mood and make us stronger.”

Springboard's CEO - a profile

'I am very proud to be CEO of Springboard: I started as a volunteer in 1987 and was the first member of staff to be employed by the organisation. I now oversee a fantastic team of staff and volunteers that has grown considerably over the last 32 years.

I qualified from Bristol Polytechnic with a BEd, specialising in work with children with special educational needs and have taught in various special schools in Buckinghamshire and North Somerset.

My particular interest has always been working with children with communication disorders - I trained as a Makaton tutor and have completed a diploma in language delay and disorder. I also have Early Years Professional Status.

I have 2 sons (who have grown up with Springboard!) and a new addition to our family, a beautiful baby grandson.

The feedback from children and families that have attended Springboard over the years has always inspired me. It is a privilege to work for an organisation that makes such a positive difference to people's lives as shown in this, our annual report.' **Jo Harris**

Springboard provided services and support to over 120 families in North Somerset. We are always looking out for ways to develop our skills and introduce new and exciting activities.

Over the past year we have been building on our new monitoring and reporting structure. This clearly sets out our targets and how our day to day work relates to these and the progress we are making.

We refer to this as our Operational Plan and responsibility for achieving goals is shared amongst the management team, which has the additional benefit of enabling the greatest possible level of engagement with all of our team.



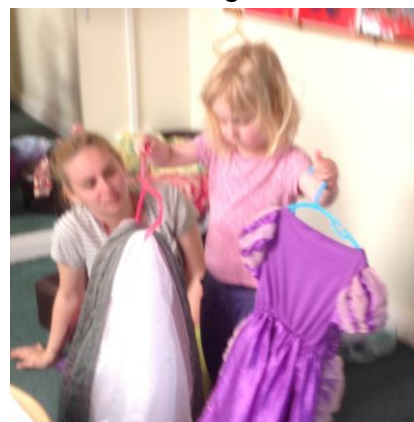
Key achievements in all areas of the Operational Plan are described in this Annual Report.

"Springboard have been a great support for myself and Cory and his progress since starting two years ago has been fantastic!"

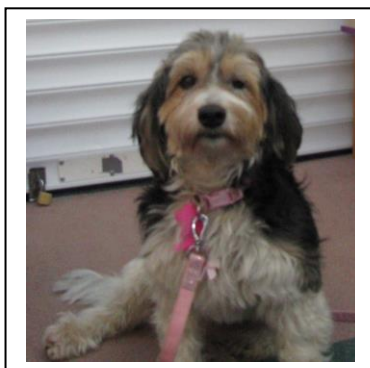
Providing inclusive and positive play and learning experiences whilst building on children's individual strengths

In all our settings, learning and play has continued based on the EYFS and a variety of different resources have been introduced to ensure all children have been given opportunities to try new and exciting things:

- ✓ We established our fourth setting – based in Worle in premises provided at a very generous rent by North Somerset Council, our newest facility provides children with social interaction and communication needs a specially tailored environment in which to safely grow – their report is featured below
- ✓ Provided quality play and learning sessions in term time at all four settings, based on the EYFS curriculum with plenty of opportunities to work with numbers, make marks, cook and eat healthily, communicate with PECS – and generally have fun
- ✓ We have very successfully extended our work with children with social and communication needs – the Attention Bucket has been a great success
- ✓ Adapted their environments to meet the needs of children with sensory processing difficulties including developing the outside play provision at all our settings and increasing our use of technology
- ✓ We remodelled the bathroom at Clevedon to provide accessible changing facilities – these were needed urgently to ensure the dignity of our children and to protect staff backs when lifting the children. Monies for this were received gratefully from Thomas Cook to supplement children's Disability Access Funding. Fantastic volunteers from the Clevedon Men's Shed gave their time and skills.



Polly is a Pets As Therapy (PAT) dog, and comes in regularly to visit the playroom with her owner, Joy. The children really enjoy the experience.



Worle Springboard

Having opened our doors for the first time in September 2017, Worle Springboard has now been up and running for a year and a half. We'd like to take this opportunity to outline the positive impact it's been having:

- Providing a dedicated setting for children with social and communication needs has meant that their parents and carers have a real understanding of each other. It has enabled them to make firm friendships and provide mutual support, with no fear of being judged.
- We have held targeted training and workshops, PECS for example, as well as social mornings with Becky Ogden where parents can relax, chat and get advice on concerns such as transition to school.
- The opportunity to provide each child with four sessions per week has enabled us to build very strong relationships with the children and their parents and embed routines more effectively. In addition, the full day on Thursday has the added advantage of providing quality respite for parents and younger siblings.
- Our core staff have both expertise and passion for working with children with social and communication needs and are ably assisted by bank staff and volunteers who bring their own experience and enthusiasm to the cause.
- Although there is much work involved in setting up the room from scratch each session and fully dismantling it at the end, it's nevertheless useful to have a blank slate each day that we can tailor to the children's sensory needs and their developing interests.
- We can focus exclusively on strategies such as visual countdowns, timelines and first/then boards, and interventions such as 'Basket Time' that serve this group of children best. Gina Davies' Attention Autism programme, or 'Bucket Time' as it's better known, merits particular mention; we use it each session and it has been significant in helping to improve the children's attention skills, which are fundamental to developing communication skills
- We are well placed to take full advantage of the neighbouring park and also go out for walks in the local area. We've enjoyed the play area, climbed the hill, balanced on a fallen tree, bought biscuits for snack at Tesco Express and had picnics, to name a few.
- We also benefit from regular partnership working with speech and language therapy. All our children are on Ali Dyer's (specialist SLT) caseload and she visits quite often as a result so that she has a better overview of where the children are, providing advice and targets tailored to each individual.



Empowering families by giving support, information and guidance

- ✓ Some of our staff piloted on-line learning diaries to share information about their child's progress with their families. This was so successful that all our settings are now completing these. Funding from Tesco allowed us to buy Kindlefires for all key workers to facilitate this
- ✓ We have introduced the 'Nurture Star' (a well-being map, as used by NSC) as a monitoring tool for Family Support Workers
- ✓ We trained 2 of our Family Support Workers to deliver Theraplay -informed activities at our Stay and Play sessions
- ✓ Continue to provide targeted and general support to families including
 - Saturday and holiday Stay & Play sessions
 - Monthly Springboard 4 Families Support Group meetings
 - Holiday play schemes at Weston and Clevedon during the Easter and Summer holidays - thanks to funding from the Henry Smith Charity which enabled us to subsidize the cost to families. The relaxed atmosphere was enjoyed by the children, volunteers and staff alike



*"It is really helpful to have a Playscheme running
Thank you, Springboard, for being truly amazing."*

- ✓ Delivered an enhanced SPLASH (Parent Workshop) rolling programme comprising 61 sessions for parents and carers including Moving On To School
- ✓ Extended our use of our technology, website and social media as a means of improving communication with parents/carers
- ✓ Thanks to a grant from the Henry Smith Charity, we have produced a series of film clips for use in our parent workshops and staff / volunteer training

Continuing to remove barriers

- ✓ We ran an 'Attention Autism' licensed course which reached capacity with 23 delegates
- ✓ 12 community groups (157 people) attended our Tailored Introduction and Beginners' Makaton workshops – these included schools and a large DIY store
- ✓ A full programme of Makaton training sessions ran from Springboard bases, with 80 people attending 9 workshops over the year
- ✓ We delivered 11 workshops (on 4 different topics around supporting young children with additional needs) to 8 North Somerset Early Years settings, sharing our skills with a total of 85 practitioners working in mainstream settings.
- ✓ We also facilitated all this years' Link programme workshops, which help ensure smooth transfer to school for children with additional needs
- ✓ We continue our Supported Work Experience project with one young person, Jenny, in two placements – each with a mentor



Jenny at work in the office

Jenny continued her whole day each week at St Anne's school in West Wick, working with another cohort of children experiencing a wide range of Reception Class activities.

We have been delighted at the success of Jenny's second placement based in the Clevedon Springboard office. On Wednesday mornings she tackles a wide range of office tasks including meeting and greeting visitors, laminating, shredding, entering data and designing posters

Then there's our [Traded Inclusion Service](#) – demand has remained high. Support was provided to pre-schools, day nurseries, school nurseries and childminders and was spread fairly equally across the north and south of the county.

We provide a flexible service and sessions of support ranged in length from 2.5 hours to full 7.5 hour days.

By Term 6 we were providing over 120 hours of 1:1 support per week to 18 children in 14 different early years settings. Two thirds of these children were on a split placement with Springboard

Contributing to multi-agency partnership working and community involvement in North Somerset

- ✓ In partnership with North Somerset Local Authority and the Awards 4 All Lottery funding, we developed 'Earlier the Better' – a specialist status support network for local childminders: 14 childminders have signed up and received training and advice to help them work with children with a range of different special education needs
- ✓ We worked closely with North Somerset Early Years as part of the Area Senco Team, providing 500 hours support and advice around inclusion to other settings.
- ✓ Maintained an almost weekly appearance in the local media and increased our use of digital media

Developing and evolving as an innovative organisation

- ✓ Improved our monitoring and evaluation procedures through the Logic Model Planning Tool
- ✓ Strengthened our IT capability
- ✓ We have explored the legal and financial implications of setting up a separate trading arm and engaged in extensive dialogue with the Quartet Community Foundation and representatives of their Catalyst funding stream
- ✓ We have completed filming and editing film clips for use in our training thanks to funding from the Henry Smith Charity.

Looking Forward: 2018 - 2019

Our goals for the coming year and actions to achieve these are set out in our Annual Accounts document.

Financial review for the year to 31st August 2018

This section should be read in conjunction with the Financial Statement which forms part of our Annual Accounts document and includes:

- Financial Review
- Our funders
- Investment objectives and risk
- Reserves Policy
- Financial policies
- Statement of Financial Activities
- Balance sheets
- Notes to the Financial Statement

Our Fundraising Success

It was always going to be a challenge to meet our fundraising success of last year – but we succeeded and hardly a day goes by without somebody giving us money they have raised through donations or holding an event.

“Throughout the year staff nominate various charities to donate to. After visiting earlier this month we could not agree on a better cause”

We continue to be amazed and delighted by the sheer volume and enthusiasm of this support – when you think about it we’ve been supporting around 100 children and their families every year for over 30 years so there can’t be many people in North Somerset who are too many steps removed from our work.

We have also made huge strides in our approach to writing and tracking grant applications and are now writing many, with a high level of success. Researching and writing such applications takes time and continues to be a barrier but we are developing ways to overcome this.

We also ensure our funders remain informed about how valued their support is and the difference it is making to people’s lives.

Our systematic and thorough responding to actual and potential donors and supporters seems to be working. We have been chosen as Charity of the Year for 8 local organisations.

Giving these supporters the time and attention they need and deserve remains a challenge. One need is for more people who can give talks and presentations to supporters.



A list of our funders may be found in our Annual Accounts document.

Please accept this donation with admiration for the dedication, hard work and support you give to everyone”

Our Team

We value each and every member of our team which is tasked with the day to day management of Springboard and its activities. The skills, experience and enthusiasm that people bring to their role is outstanding and we support and develop them in this through training and 1:1 discussions.

All new staff and volunteers undertake a comprehensive induction programme and benefit from ongoing updates and training.

Our Staff

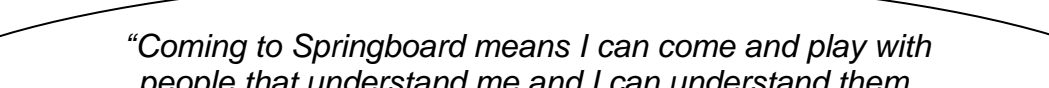
This year we fully implemented our competency framework which has been invaluable in identifying for staff their extensive range of skills and knowledge and their future training needs. The graphic indicates how our staff feel about working for us.

A summary of training undertaken this year may be found in our Annual Accounts document.



Our current staff team:

Pat Bosley	Joanna Brinsden	Belinda Butler
Gill Constable	Christine Newton-Coram	Sue Davies
Jo Greatorex	Jacqueline Griffen	Joy Grimsby
Joanne Harris	Rachel Harrison	Jenny-Lea Hewlett
Lucy Jennings	Mandy Jennings	Joanne Kingscott
Sharon Lammiman	Chloe Leech	Jillian Ley
Tracey Maidment	Rebecca Meredith	Stefanie Metcalfe
Sarah Moir	Mary Mulligan	Rebecca Ogden
Kate Parsons	Jackie Pascoe	Becky Peddle
Jacqueline Perks-Burt	Emma Pigrem	Charlotte Plaister
Sharon Rideout	Linda Roberts	Elizabeth Smith
Janet Strefford	Sarah Taylor	Gemma Tippet
Jacky Turpin	Brian Tyrell	Julie Webster
Sally White	Julie Wiggins	Chloe Williams
Bethanie Wookey	Sarah Worle	Becca Young



“Coming to Springboard means I can come and play with people that understand me and I can understand them. Speaking in only Makaton can be difficult ... Having people around me that can sign has enabled me to learn more words and increase my confidence with other people.”

Our Volunteers

Thanks to an Awards for All grant we have enhanced our volunteer recruitment and support practices and have been able to secure dedicated Volunteer Co-ordinator hours.

Our current volunteer team:

Sarah Alder	Kirsty Andres	Lauren Ashton
Charlotte Avery	Hannah Bailey	Gillian Beamont
Heather Blasdale	Roxanne Boulton	Joanne Clegg
Stephen Colleran	Gill Constable	Molly Cooper
Jackie Gall	Daisy Gray	Clare Greaves
Lou Hand	Sarah Jones	Pam Kelly
Chris Lay	Hayley Lewis	Francis Little
Myra Long	Lara Mansell	Ann Merrin
Gemma Ogden	Kerry Phillips	Jacqueline Podmore
Carol Price	Paul Ramsey	Louie Richards
Peter Smith	Lisa Summerfield	Sally White
Margaret Williams	Jane Wood	

Our Trustees

Trustees are an important part of our team – they help set the direction for Springboard and support its staff, other volunteers and activities in all sorts of ways. This year we have improved our recruitment and induction processes to ensure new Trustees are fully informed about our work at an early stage.

During the past year our Trustees have been:

Louise Petersen	Chair	Samantha Knight	Member
Lisa Baker-Murray	Vice-Chair	Gemma Langley	Member
Don McCallum	Treasurer	Diane Scarborough	Member
		Linda Shaw	Member

We are always on the look-out for new Trustees with a range of skills and experiences to complement those we already have. It's not all just about sitting around a table – there are opportunities to become actively involved in the day to day work e.g. supporting playroom activities, helping with for example, administration and fundraising.



Our Outstanding Honorary President



We were absolutely over the moon when in 2018 Ann Ramsey - founding member, visionary, driving force and now Honorary President, received The Bristol Evening Post Lifetime Achievement Award for her work with Springboard over the past 30 years! The Bristol Post hosted these awards to recognise inspiring, dedicated and high achieving women from all walks of life who are making a difference in their workplaces and communities.



Many congratulations Ann – this is truly well deserved.

Our Patrons and Ambassadors

Jemma Cooper, Rupert Graves & Sonya Cassidy

Our Independent Examiner

Mark Pooley, FCA; Institute of Chartered Accountants in England & Wales,
Burnside Chartered Accountants, 61 Queen Square, Bristol, BS1 4JZ

Our Solicitor

Wards Solicitors, 1 – 3 Alexander Road, Clevedon, BS21 7QF

"The help they have provided has allowed him to continue to develop his communication skills, which is great."

"Thank you all so very much for a fabulous evening at your 30th Anniversary Ball. It really was so lovely to see some of the faces that helped our son back in 1994 and who picked me up on many a down day!"

"My 17 year old twin daughters attended Springboard back in 2003/2004. Springboard will always be special to me as it gave me a safe place for me to leave my girls knowing they were understood and cared for. Springboard also enabled me to make lifelong friendships and circles of support that I still have/use today"

Company no. 2844191
Charity no. 1025787

Springboard Opportunity Group

Report and Unaudited Financial Statements

31 August 2018



Springboard Opportunity Group

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Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018

The trustees are pleased to present their annual trustee directors' report together with the financial statements of Springboard Opportunity Group (the "charity") for the year ending 31 August 2018. The report has been prepared to meet the requirements of a Directors' Report and Accounts for Companies Act purposes.

Additionally, the financial statements comply with the Charities Act 2011, the Companies Act 2006, and Accounting and Reporting by Charities Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective as of 1 January 2015). Reference and administrative information set out on page 7 forms part of this report.

INTRODUCTION TO THE CHARITY

Springboard is a Registered Charity and Company Limited by Guarantee established under a Memorandum of Association which sets out its objects and powers. It is governed under the Articles of Association. It provides support, learning, care and play for children from birth to 5 years with additional needs and disabilities in North Somerset. It was set up in 1986 by a group of local parents.

OUR PURPOSES AND ACTIVITIES

Vision

That every child from birth to 5 years in North Somerset has the care, education, support and opportunity they need to reach their full potential.

Mission

To give the best possible start in life to children under 5 with additional needs and disabilities by providing specialist early learning and interventions and offering support and friendship to their families across North Somerset.

Values

Inspiring

We are innovative and open to ideas. We are bold and adventurous, determined to do our best for every child and family.

Positive

We celebrate achievements, no matter how small, in children and each other. We explore and learn together, striving to improve.

Fun

We are creative and inventive, making learning through play enjoyable and fun.

Friendly

We are caring, warm and welcoming. We create a safe and nurturing environment for both child and family.

Our overall aim is to improve opportunities for children with additional needs from birth to 5 years, and their families, in North Somerset.

Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018 (continued)

Within this our specific aims are:

- Providing inclusive and positive play and learning experiences whilst building on children's individual strengths;
- Empowering families by giving support, information and guidance;
- Contributing to multi-agency partnership working and community involvement in North Somerset;
- Developing and evolving as an innovative organisation;
- Continuing to remove barriers.

ACHIEVEMENTS AND PERFORMANCE

Activities to achieve our aims include:

- Provided direct services and support to 120 children and families;
- Opened a new service in Worle for children with social communication disorders;
- Delivered successful Easter and Summer playschemes at our Clevedon and Weston Centres;
- Achieved the Bristol Standard Quality Assurance for both Clevedon and Weston settings;
- Introduced a competency framework to monitor and plan staff CPD;
- Remodeled the bathroom at Clevedon to provide accessible changing facilities;
- Piloted on-line learning diaries to share information about their child's progress with families;
- Had frequent visits to our Clevedon centre from a Pets as Therapy dog;
- Facilitated SPARCS, a multi-agency 8 week course for parents/carers of children with social communication difficulties;
- Trained 2 staff to deliver Theraplay informed activities at our Stay and Play sessions;
- Ran a licensed Attention Autism course for 23 delegates;
- Provided Family Support workshops for 61 parents/carers;
- Delivered 31 workshops through our Traded training service;
- In partnership with local Authority developed 'Earlier the Better' specialist status support network for local childminders;
- Completed filming and editing clips for project funded by Henry Smith;
- Raised the profile of the charity in the local press and increased links with community fundraisers;
- Continued to function in an increasingly uncertain and demanding financial climate.

Staff have received a wide range of relevant training, including:

- Early Help
- Springboard now and the future
- Pensions
- Theraplay
- Neglect tool kit/Nuture pack
- WRAP
- GDPR
- Attention Autism
- PECS - Picture Exchange Communication
- Tac-Pac
- PEG feeding
- Top-up funding applications
- Supporting children with hearing loss
- Epi-pen and anaphylactic shock
- Makaton
- Sensory Processing
- Safeguarding, Safer recruitment
- Paediatric First Aid
- Fire Warden
- Contracts and Employment, Trusts and Funding

Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018 (continued)

Volunteers have been involved in training including:

- Springboard Starting Points Induction Training
- Basic awareness child protection
- Attention Autism
- Makaton

Public Benefit

The Trustee Directors and staff acknowledge the importance of working for the public benefit and achieve this in a number of ways. Our core activities focus on and are undertaken in the furtherance of our charitable purposes and for the public benefit.

In determining the charitable objectives and planning the activities as set out in this report the Board has fully considered the Charity Commission's guidance on public benefit. The Charity relies on a mixture of grants and, to a lesser extent, on fees and charges to cover its operating costs. In setting the level of any fees and charges the Board gives careful consideration to the accessibility of the Charity's services.

Financial Review

Despite a year of uncertainty over the level of funding from local government sources we have increased our income for this year by £24,736 and have reduced overall costs by £16,558. The overall deficit for the year has reduced from £49,659 in 2017 to £8,365, a creditable achievement despite increases in national wage rates during the year. The deficit arises principally from the depreciation charge for the leasehold properties which are restricted funds. Springboard operations in 2018 showed a surplus of £852 against a deficit in 2017 of £17,412.

Our Funders

We are delighted to have received funding from the following organisations this year:

- The Henry Smith Charity
- The James Tudor Foundation
- Tesco
- Big Lottery Fund - Awards for All
- Portishead Nautical Trust
- St James Place Foundation
- GKN
- Warburtons
- Thomas Cook
- Woodroffe Benton Foundation
- E & P Zaiger
- G F Eyre Charitable Trust
- A Rylands/J Thorne
- Weston College

Investment Objectives and Risk

The Trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in interest-bearing deposit accounts and seek to achieve an acceptable rate on deposit. The Trustees are mindful of the £85,000 FSCS limit on compensation for banking failure and have spread available funds accordingly across various institutions.

Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018 (continued)

Reserves Policy

We take management of our resources very seriously – the Finance and Premises sub groups meets bi-monthly to review all areas of income and expenditure in detail and reports back to the full board.

We have an extensive Financial Controls policy which includes our reserves policy:

The Charity needs reserves in order to meet various possible contingencies including:

- delays in receiving funding from a variety of funders
- to act as a reserve in the case of changing levels of funding
- to cover the cost of winding up some or all of our services
- the need to make provision for possible staff redundancy
- the need to cover possible future liabilities

The Board has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the Charity should be at least 25% of the annual budget, which equates to 3 months of the resources expended in general funds. At this level the Board feel that they would be able to continue the current activities of the Company in the event of a significant drop in funding. It will obviously be necessary to consider how the funding would be replaced or activities changed. If at any time the free reserves do not meet this target the Board will consider ways in which additional unrestricted funds can be raised. The Board will monitor and review the position of the reserves at least once a year.

At 31 August 2018 the charity had free reserves of £146,556. The target of 3 months general expenditure is budgeted to be around £125,000. The trustees believe that the free reserves held are reasonable.

Plans for the Future

Strategic Goal

Key targets and activities

- | | |
|--|---|
| 1. We will continue to work to provide high quality pre-school play, care and education to a wide range of children with SEND and respond to change and innovation | <ul style="list-style-type: none">▪ Introduce Tapestry on-line learning diaries for all children▪ Review and streamline initial paperwork for children and parent pack▪ Review use of Early Years Foundation Stage support statements as method of assessing children▪ Complete Bristol Standard quality assurance full submission |
| 2. We will respond to the changing needs of parents/carers and families | <ul style="list-style-type: none">▪ Expand our use of Early Help Module to meet requirements of Service Level Agreement▪ Review holiday playschemes and apply for funding to provide new service next summer▪ Develop a 'Parent Focus Group' in order to include the parent/carers voice in our development of future services▪ Investigate other venues for Springboard4Families accessible to a wider range of families▪ Further develop training opportunities for parents |
| 3. We will continue to work collaboratively with partners and the local community | <ul style="list-style-type: none">▪ Extend the Specialist Childminder project for a further year▪ Consolidate work as Early Years Area Sencos and work towards bringing it back into SLA▪ Strengthen support for Inclusion service |

Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018 (continued)

Plans for the Future (continued)

Strategic Goal	Key targets and activities
4. We will increase our income and involvement from a range of supporters whilst maintaining robust financial procedures	<ul style="list-style-type: none">▪ Increase unrestricted income from variety of sources, particularly through submitting more grant applications▪ Review processes for managing fundraising▪ Continue to build and maintain good relationships with actual and potential fundraisers and funders▪ Review material used for fundraising and promotion. This will include considering updating the Springboard logo, investigating the use of professional photographs and developing new leaflets▪ Strengthen control of cash handling throughout the organisation▪ Review and improve IT facilities so that they are fit for purpose, for each base, with volunteer and bought-in support
5. We will continue to develop strong policies, procedures and good practice to support staff and volunteers	<ul style="list-style-type: none">▪ Review use of training and competency framework and plan effective CPD opportunities▪ Introduce Lead Volunteer Co-ordinator post to develop volunteer recruitment, management and support processes▪ Increase confidence and core skills of staff to help people manage stress and distress and increase their resilience and mental wellbeing
6. We will improve planning and impact measurement and be ready to meet new challenges and opportunities	<ul style="list-style-type: none">▪ Improve monitoring and evaluation procedures and look at IT packages to help▪ Develop new 5 year business plan

Structure, Governance and Management

The Charity is a company limited by guarantee and not having a share capital. It operates under the terms of its Memorandum and Articles of Association.

The overall direction and management of the Charity lies with the Board of Trustee Directors (the "Board"). The Board meets at least twice a year to set strategy, approve plans and review and monitor progress in achieving the targets set by the Board.

The Board is ever mindful of the need to recruit appropriately experienced individuals to serve as trustees and to ensure continuity of appropriate specialist skills and services. New trustees are appointed for their relevant commercial or service delivery knowledge.

New trustees are briefed by the current Chair of Trustees and the Chief Executive Officer on:-

- their legal obligations under charity and company law,
- the Charity Commission's guidance and company law,
- the Memorandum and Articles of Association,
- the committee and decision-making processes,
- the business plan and recent financial performance of the charity, and
- any other relevant information.

They also undertake tours of the charity when they meet staff and are introduced to the work of each aspect of the charitable work.

Staff salaries are reviewed annually and benchmarked against charities of a similar size and structure.

Springboard Opportunity Group

Report of the Trustees

For the year ended 31 August 2018 (continued)

Risk Management

The Charity maintains a risk register as part of its risk management processes. The register is accessible to all managers who can add new incidents and risks of any nature (e.g. governance & management; child protection issues; operational; financial; external & environmental and compliance) as soon as they are identified or occur. Risk management policies set out how each risk or incident is scored relative to the likelihood of occurrence; recurrence and estimated impact. The register is regularly reviewed by the relevant sub group meetings and they are reported to the Board at least annually.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Springboard Opportunity Group for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

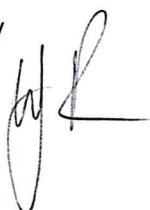
- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the independent examiner is unaware, and
- as the trustees of the charity we have taken all steps that ought to have been taken in order to make ourselves aware of any relevant audit information and to establish that the charity's independent examiner is aware of that information.

Approved by the Trustees on:

20/03/2019

and signed on their behalf by

Louise Petersen - Chair



Springboard Opportunity Group

Reference and administrative details

For the year ended 31 August 2018

Company number 2844191

Charity number 1025787

Registered office and operational address 2a Princes Road
Clevedon
North Somerset
BS21 7SZ

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Louise Petersen - Chair
Don McCallum - Treasurer
Diane Scarborough
Linda Shaw
Lisa Baker-Murray - appointed 19 September 2017
Gemma Langley - appointed 19 September 2017
Samantha Knight - appointed 9 October 2017
Elizabeth Manning - appointed 27 November 2017
Tom Bullimore - appointed 27 November 2017

The Trustees are directors of the charity and Trustees of the company for the purposes of the Charities Act 2013.

Executive officer Joanne Harris

Principal bankers CAF Bank Ltd

Independent Examiners Burnside
Chartered Accountants
61 Queen Square
Bristol
BS1 4JZ

Independent examiners' report

To the members of

Springboard Opportunity Group

I report to the charity trustees on my examination of the accounts of Springboard Opportunity Group for the year ended 31 August 2018

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Mark Pooley, FCA

Relevant professional body: **Institute of Chartered Accountants in England & Wales**

Address: Burnside
Chartered Accountants
61 Queens Square
Bristol
BS1 4JZ

Date:

26/03/2019

Springboard Opportunity Group

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 31 August 2018

	Note	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Income from:					
Donations and legacies	3	44,800	70,423	115,223	122,419
Charitable activities	4	-	397,402	397,402	348,639
Other trading activities	5	-	5,954	5,954	26,291
Other income			3,609	3,609	223
Investments		-	408	408	288
Total income		44,800	477,796	522,596	497,860
Expenditure on:					
Raising funds		-	23,400	23,400	35,530
Charitable activities		54,017	453,544	507,561	511,989
Total expenditure	6	54,017	476,944	530,961	547,519
Net income / (expenditure)		(9,217)	852	(8,365)	(49,659)
Transfers between funds		-	-	-	-
Net movement in funds	7	(9,217)	852	(8,365)	(49,659)
Reconciliation of funds:					
Total funds brought forward		280,348	145,704	426,052	475,711
Total funds carried forward		271,131	146,556	417,687	426,052

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 16 to the accounts.

Springboard Opportunity Group

Balance sheet

As at 31 August 2018

	Note	£	2018 £	2017 £
Fixed assets				
Tangible assets	10		<u>260,556</u>	<u>280,376</u>
Current assets				
Debtors	11	12,336		14,495
Cash at bank and in hand		<u>234,051</u>		<u>208,298</u>
		246,387		222,793
Liabilities				
Creditors: amounts falling due within 1 year	12	<u>(89,256)</u>		<u>(77,117)</u>
Net current assets			<u>157,131</u>	<u>145,676</u>
Net assets	15		<u><u>417,687</u></u>	<u><u>426,052</u></u>
The funds of the charity:	16			
Restricted funds			271,131	280,348
Unrestricted funds			146,556	145,704
Total charity funds			<u><u>417,687</u></u>	<u><u>426,052</u></u>

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the Trustees on:

20/03/2019

and signed on their behalf by

Louise Petersen - Chair

Company No.2844191



Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

1. Accounting policies

a) Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Springboard Opportunity Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have been met, then the legacy is treated as a contingent asset and disclosed if material.

d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

1. Accounting policies (continued)

f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particularly areas of the charity's work or for specific projects being undertaken by the charity.

Donations required to be retained as capital in accordance with the donor's wishes are accounted for as endowments - permanent or expendable according to the nature of the restriction. Endowments and the subsequent increases and decreases in value are shown in the Statement of Financial Activities as part of those funds.

g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support and governance costs

Expenditure is allocated to particular activities where the cost relates directly to that activity. However, the costs of overall direction and administration of each activity, comprising the governance and support costs of the charity, are apportioned on the following basis which is an estimate, based on staff costs, of the amount attributable to each activity:

Cost of raising funds
Charitable activities

i) Tangible fixed assets

Leasehold land and buildings are included at fair value at the date of valuation less any subsequent accumulated depreciation. The charity revalues land and buildings every 5 years. The most recent valuation was carried out at 31 August 2014.

Other fixed assets are included at cost less any subsequent accumulated depreciation, but including any incidental expenses of acquisition.

Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Leasehold buildings (over the remaining life of the lease)	5.55% straight line
Fixtures and fittings	33% straight line
Motor vehicles	25% reducing balance

Items of equipment are capitalised where the purchase price exceeds £1,000. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

1. Accounting policies (continued)

j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

m) Pension costs

The charitable company contributes to a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable under the scheme by the charitable company to the fund. The charitable company has no liability under the scheme other than for the payment of those contributions. The contributions made for the accounting period are treated as an expense and were £3,014 (2017 - £2,239).

n) Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the minimum lease term.

2. Prior year comparatives

	Restricted £	Unrestricted £	2017 Total £
Income from:			
Donations and legacies	32,800	89,619	122,419
Charitable activities	-	348,639	348,639
Other trading activities	-	26,514	26,514
Investments	-	288	288
Total income	32,800	465,060	497,860
Expenditure on:			
Raising funds	-	35,530	35,530
Charitable activities	64,225	447,764	511,989
Total expenditure	64,225	483,294	547,519
Net income / (expenditure)	(31,425)	(18,234)	(49,659)
Transfers between funds	(822)	822	-
Net movement in funds	(32,247)	(17,412)	(49,659)

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

3. Donations and legacies

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Donations	-	65,606	65,606	75,917
Grants:				
Henry Smith Charity	27,000	-	27,000	26,300
James Tudor Foundation	1,792	-	1,792	-
Tesco	4,400	-	4,400	-
Big Lottery Fund	3,658	-	3,658	-
Portishead Nautical Trust	1,500	-	1,500	1,500
St James Place Foundation	2,500	-	2,500	-
GKN	2,000	-	2,000	-
Warburtons	250	-	250	-
Thomas Cook	1,200	-	1,200	-
Weston College	500	-	500	-
Woodroffe Benton Foundation	-	667	667	-
E & P Zaiger	-	3,000	3,000	-
G F Eyre Charitable Trust	-	400	400	-
A Rylands/J Thorne	-	750	750	-
Sobell Foundation	-	-	-	5,000
Lloyds Bank Community Fund	-	-	-	500
Children in Need	-	-	-	9,952
Clevedon Town Council	-	-	-	500
Persimmon	-	-	-	750
Jessies Fund	-	-	-	2,000
Total donations and legacies	44,800	70,423	115,223	122,419

4. Income from charitable activities

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
<i>Improving opportunities for children with additional needs:</i>				
Income from statutory bodies for play and education	-	310,873	310,873	242,123
Subscriptions, session fees and membership fees	-	10,024	10,024	16,407
Training	-	21,134	21,134	13,436
Inclusion income	-	55,371	55,371	76,673
	-	397,402	397,402	348,639

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

5. Other trading activities

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Fundraising events and activities	-	5,954	5,954	26,291
Total income from other trading activities	-	5,954	5,954	26,291

6. Total expenditure

	Raising funds £	Developt. & education services £	Support & governance costs £	2018 Total £	2017 Total £
Direct fundraising costs	2,637	-	-	2,637	8,177
Charitable activities					
Staff costs (note 8)	20,763	438,277	-	459,040	458,899
Direct costs of development and education	-	19,122	-	19,122	19,567
Property costs	-	15,263	-	15,263	19,314
Office costs	-	14,386	-	14,386	12,358
Corporation tax	-	-	-	-	-
Accountancy and book-keeping	-	-	693	693	9,271
Depreciation	-	19,820	-	19,820	19,933
	20,763	506,868	693	528,324	539,342
Allocation of support costs	-	693	(693)	-	-
Total expenditure	23,400	507,561	-	530,961	547,519

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Direct fundraising costs	-	2,637	2,637	8,177
Staff costs (note 8)	25,732	433,308	459,040	458,899
Direct costs of development and education	8,329	10,793	19,122	19,567
Property costs	1,345	13,918	15,263	19,314
Office costs	-	14,386	14,386	12,358
Corporation tax	-	-	-	-
Accountancy and book-keeping	-	693	693	9,271
Depreciation	18,611	1,209	19,820	19,933
	54,017	476,944	530,961	547,519

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

7. Net movement in funds

This is stated after charging:

	2018 £	2017 £
Depreciation	19,820	19,932
Independent Examiners' remuneration:		
▪ Independent examination	<u>693</u>	<u>3,280</u>

8. Staff costs and numbers

Staff costs were as follows:

	2018 £	2017 £
Salaries and wages	424,876	418,067
Social security costs	16,204	21,170
Auto-enrolment pension costs	3,014	2,239
Recruitment costs	388	349
DBS checks	1,505	985
Staff expenses and travel	10,345	8,838
Staff training	<u>2,708</u>	<u>7,251</u>
	<u>459,040</u>	<u>458,899</u>

No employee received emoluments over £60,000 during the year (2017: Nil). No remuneration was paid to the Trustees. Trustees' expenses reimbursed amounted to £Nil (2017 - £Nil).

The key management personnel of the charity comprise the Chief Executive Officer and the five managers. The total employee benefits of the key management personnel of the charity were £121,985 (2017 - £140,115).

	2018 No.	2017 No.
Average head count	<u>44</u>	<u>41</u>

9. Taxation

	2018 £	2017 £
Corporation tax	<u>-</u>	<u>-</u>

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

10. Tangible fixed assets

	Leasehold buildings £	Fixtures & fittings £	Minibus £	Total £
Cost or valuation				
At 1 September 2017	335,000	44,620	28,000	407,620
Additions	-	-	-	-
Disposals	-	-	(28,000)	(28,000)
At 31 August 2018	335,000	44,620	-	379,620
Depreciation				
At 1 September 2017	55,833	44,592	26,819	127,244
Charge for the year	18,611	28	1,181	19,820
Disposals	-	-	(28,000)	(28,000)
At 31 August 2018	74,444	44,620	-	119,064
Net book value				
At 31 August 2018	260,556	-	-	260,556
At 31 August 2017	279,167	28	1,181	280,376

11. Debtors

	2018 £	2017 £
Trade debtors	5,651	9,778
Prepayments	6,685	4,717
	12,336	14,495

12. Creditors : amounts due within 1 year

	2018 £	2017 £
Trade creditors	353	2,620
Corporation tax	-	1,603
Other taxation and social security	6,167	10,772
Accruals & deferred income	82,736	62,122
	89,256	77,117

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

13. Deferred income

2018	2017
£	£

Deferred income comprises grants received in advance.

Balance as at 1 September 2017	37,159	13,210
Amount released to income earned from charitable activities	(37,159)	(13,210)
Amount deferred in year	<u>55,813</u>	<u>37,159</u>
Balance as at 31 August 2018	<u>55,813</u>	<u>37,159</u>

14. Operating leases

2018	2017
£	£

The total future minimum lease payments under non-cancellable operating leases are as follows:

Not later than one year	1,935	1,935
Later than one year and not later than five years	7,740	7,740
Later than five years	<u>23,220</u>	<u>25,155</u>
	<u>32,895</u>	<u>34,830</u>

15. Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	260,556	-	260,556
Cash at bank and in hand	10,575	223,476	234,051
Other net current assets/(liabilities)	<u>-</u>	<u>(76,920)</u>	<u>(76,920)</u>
Net assets at 31 August 2018	<u>271,131</u>	<u>146,556</u>	<u>417,687</u>

Springboard Opportunity Group

Notes to the financial statements

For the year ended 31 August 2018

16. Movements in funds

	At 1 September 2017 £	Income £	Expenditure £	Transfers between funds £	At 31 August 2018 £
Restricted funds:					
Weston Project	70,834	-	(4,722)	-	66,112
Clevedon Extension	208,333	-	(13,889)	-	194,444
Minibus	1,181	-	(1,181)	-	-
Henry Smith Charity	-	27,000	(22,975)	-	4,025
The James Tudor Foundation	-	1,792	(1,792)	-	-
Tesco	-	4,400	(2,884)	-	1,516
Big Lottery Fund - Awards for all	-	3,658	(2,749)	-	909
Portishead Nautical Trust	-	1,500	(1,500)	-	-
St James Place Foundation	-	2,500	-	-	2,500
GKN	-	2,000	(375)	-	1,625
Warburtons	-	250	(250)	-	-
Thomas Cook	-	1,200	(1,200)	-	-
Weston College	-	500	(500)	-	-
Total restricted funds	280,348	44,800	(54,017)	-	271,131
Unrestricted Funds					
General Fund	110,704	477,796	(476,944)	35,000	146,556
Clevedon Building Reserve	35,000	-	-	(35,000)	-
	145,704	477,796	(476,944)		146,556
Total funds	426,052	522,596	(530,961)	-	417,687

Purposes of restricted funds

Henry Smith Charity - grant to fund Easter & Summer play schemes.
The James Tudor Foundation - grant to support the funding of Family Support Work services.
Tesco - Childrens e learning diaries
Big Lottery Fund - Childminder project
Portishead Nautical Trust - grant to support the SPARCS training program.
St James Place - Office IT new PC's
GKN - Switch Toys
Warburtons - Healthy snacks for children
Thomas Cook - Childrens bathroom improvements
Weston College - Support for apprentice

17. Related party transactions

The trustees of the charity are not aware of any related party transactions in the reporting period.