

REGISTERED CHARITY NUMBER: 1119630

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2018
FOR
CLEFT**

**Wags LLP t/a Wagstaffs
Richmond House
Walkern Road
Stevenage
Hertfordshire
SG1 3QP**

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**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2018**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Statement of Financial Position	7
Notes to the Financial Statements	8 to 13
Detailed Statement of Financial Activities	14

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REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 30TH JUNE 2018

TRUSTEES	B Sommerlad (Chairman) R Walker M Dwyer M Sommerlad E Anderson R O'Malley J Hollingbury R Allan M Hickman-Ashby (resigned 30th June 2018) P Morris N Hay T Morris A Steel (appointed 9th November 2017) K Knowles (appointed 17th May 2018) J Baldwin (appointed 15th October 2018) M Bulumalla (appointed 15th November 2018) M Pinkstone (appointed 15th November 2018) Y Kahn-Pascuel (appointed 16th November 2018)
PRINCIPAL ADDRESS	10A Warren Estate Lordship Road Writtle Chelmsford CM1 3WT
REGISTERED CHARITY NUMBER	1119630
INDEPENDENT EXAMINER	Wags LLP t/a Wagstaffs Richmond House Walkern Road Stevenage Hertfordshire SG1 3QP
BANKERS	Barclays Bank PLC North Herts and Welwyn Group Hitchin

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2018

The trustees present their report with the financial statements of the charity for the year ended 30th June 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal aim of the charity is to improve the care of children born with cleft lip and palate, both in the UK and worldwide.

The charity works to raise funds for research into treatment and the causes of cleft lip and palate and to improve treatment for children born with clefts in developing countries.

Public benefit

The trustees confirm that they have had regard for the Charity Commission guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, CLEFT allocated new funds of £52,604 (2017 - £Nil) for grants and awards to continue any ongoing research projects that it felt central to the objects of the charity. £50,742 (2017 - £107,953) was however allocated to overseas projects. A balance of £71,455 (2017 - £48,193) is included within creditors falling due within one year. These monies are payable to the institutions based on the contracts / awards agreed by the steering group.

Research

Further payments were made on existing projects including:

- A study into magnetic resonance imaging of the cleft palate
- TBX22 Mouse model project

Overseas funding

- Vital equipment was funded for the Cleft ward and theatre in Bangladesh
- CLEFT funded the distribution to many countries of DVDs demonstrating surgical techniques in the management of patients with cleft lip and palate
- Instruments and surgical equipment were taken on several overseas visits

Fundraising activities

During the year the charity has received various donations amounting to £106,803 (2017 - £260,321).

Major sources of funds during the year

- CLEFT had 17 runners in The Royal Parks Half Marathon in October 2017 and raised £5,178.
- CLEFT had 13 riders in Ride London in July 2017 and raised £7,543.
- There were many other donations, both from individuals and groups, too numerous to be listed.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2018

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity to maintain sufficient funds to cover all agreed future commitments and at a level which considers inflation. The charity's administration costs are very low. During the year, the charity continued to pay an administrator for part time administrative services and has appointed a website and social media administrator. The total of such costs incurred during the year was £9,470 (2017 - £9,644).

At 30th June 2018 the charity held total (unrestricted) funds of £162,988 (2017 - £189,538), to include a cash balance of £236,063 (2017 - £234,263) less other net amounts payable of £73,075 (2017 - £44,725).

FUTURE PLANS

Links continue to be developed with a cleft lip and palate service in Dhaka Medical College Hospital, Bangladesh. A very generous donation has funded the purchase of equipment and financed training and support for medical staff. The Emirates Airline Foundation has generously provided flights to the UK for staff to undergo training at Great Ormond Street Hospital.

The charity will continue to provide support in terms of training and equipment for cleft lip and palate centres in Kandy, Jaffna and Colombo (Sri Lanka), Kampala (Uganda) and Sohag (Upper Egypt).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The trustees are responsible for the governance of the charity.

Initial appointment of trustees is made through a nomination by a member of the charity. All trustees hold office for two years, subject to reappointment.

The trustees convened for six meetings during the year, to discuss fundraising, allocation of funds and strategy for the charity.

The charity has a steering group of medical and scientific advisers who met on one occasion during the year to consider submitted projects and to make recommendations to the trustees. During the year, the following members served on the steering group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Malcolm Birch, Medical Scientist, Barts and the London NHS Trust
Dr Raouf Chorbachi, Consultant Audiological Physician
Professor Paolo de Coppi, Professor of Paediatric Surgery
Dr Melissa Lees, Consultant Geneticist
Dr Debbie Sell, Speech and Language Therapist
Professor Phil Stanier, Professor of Developmental Biology

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure (continued)

The charity has also established an overseas steering group. During the year, the following members served on the overseas steering group:

Mr Brian Sommerlad, Hon. Consultant Plastic Surgeon (Chair)
Dr Brijesh Patel, Consultant Orthodontist
Dr Emily Anderson, Paediatric SpR
Mrs Helen Moreland, Clinical Nurse Specialist
Mrs Marie Pinkstone, Speech and Language Therapist
Mrs Justhna Motlib, Radiographer

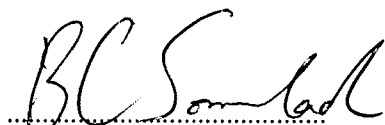
Risk management

The Trustees have examined the major strategic business and operation risks which the Charity faces, and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

ACKNOWLEDGEMENTS

The trustees gratefully acknowledge all donations made to the charity during the year.

Approved by order of the board of trustees on 7th April 2019 and signed on its behalf by:



B Sommerlad (Chairman) - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CLEFT**

Independent examiner's report to the trustees of CLEFT

I report to the charity trustees on my examination of the accounts of the CLEFT (the Trust) for the year ended 30th June 2018.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



N D Sawani FCA
Wags LLP t/a Wagstaffs
Richmond House
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Hertfordshire
SG1 3QP

Date: 17/4/2019

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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2018**

		2018 Unrestricted fund £	2017 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	3	106,803	260,321
Investment income	4	<u>147</u>	<u>282</u>
Total		106,950	260,603
 EXPENDITURE ON			
Raising funds	5	22,029	27,271
Charitable activities			
Research grants		54,104	-
Foreign equipment grants		787	3,734
Production and supply of teaching DVDs		5,838	417
Overseas projects		<u>50,742</u>	<u>107,953</u>
Total		133,500	139,375
 NET INCOME/(EXPENDITURE)		(26,550)	121,228
 RECONCILIATION OF FUNDS			
Total funds brought forward		189,538	68,310
 TOTAL FUNDS CARRIED FORWARD		<u>162,988</u>	<u>189,538</u>

The notes form part of these financial statements

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STATEMENT OF FINANCIAL POSITION
AT 30TH JUNE 2018

		2018 Unrestricted fund £	2017 Total funds £
	Notes		
CURRENT ASSETS			
Debtors	9	-	5,027
Cash at bank		<u>236,063</u>	<u>234,263</u>
		236,063	239,290
 CREDITORS			
Amounts falling due within one year	10	<u>(73,075)</u>	<u>(49,752)</u>
 NET CURRENT ASSETS		<u>162,988</u>	<u>189,538</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES		<u>162,988</u>	<u>189,538</u>
 NET ASSETS		<u>162,988</u>	<u>189,538</u>
 FUNDS	11		
Unrestricted funds		<u>162,988</u>	<u>189,538</u>
 TOTAL FUNDS		<u>162,988</u>	<u>189,538</u>

The financial statements were approved by the Board of Trustees on 7th April 2019 and were signed on its behalf by:


B Sommerlad (Chairman)-Trustee

The notes form part of these financial statements

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2018

1. STATUTORY INFORMATION

CLEFT is an unincorporated charity registered in England and Wales. The charity registration number, together with the principal address, can be found within the reference and administrative details on page 1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Going concern

The financial statements have been prepared on a going concern basis.

Critical accounting estimates and judgements

No significant judgements or estimates have had to be made by the trustees in preparing these financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2018

3. DONATIONS AND LEGACIES

	2018	2017
	£	£
Donations	52,476	56,190
Research grants no longer due	-	69,850
Bangladesh contribution	45,000	125,500
Charity golf day	9,327	8,781
	<u>106,803</u>	<u>260,321</u>

4. INVESTMENT INCOME

	2018	2017
	£	£
Deposit account interest	<u>147</u>	<u>282</u>

5. RAISING FUNDS

Raising donations and legacies

	2018	2017
	£	£
Website expenses (including new website expenses)	1,089	1,154
Just giving charges	274	223
Fundraising (including entry fees for fundraising events)	11,075	14,277
Bank charges	121	120
Administration and secretarial	9,470	9,644
Support costs	-	1,853
	<u>22,029</u>	<u>27,271</u>

6. GRANTS PAYABLE

	2018	2017
	£	£
Research grants	54,104	-
Foreign equipment grants	787	3,734
Production and supply of teaching DVDs	5,838	417
Overseas projects	50,742	107,953
	<u>109,971</u>	<u>112,104</u>

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**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2018**

6. GRANTS PAYABLE - continued

The total grants made available to institutions during the year was as follows:

	2018	2017
	£	£
Bangladesh project	<u>50,742</u>	<u>107,953</u>
	<u>50,742</u>	<u>107,953</u>

The total amount applied in production and supply of teaching DVDs during the year was as follows:

	2018	2017
	£	£
Production and supply of teaching DVD's	<u>5,838</u>	<u>417</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th June 2018 nor for the year ended 30th June 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th June 2018 nor for the year ended 30th June 2017.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	2017 Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	260,321
Investment income	<u>282</u>
Total	260,603
EXPENDITURE ON	
Raising funds	27,271
Charitable activities	
Foreign equipment grants	3,734
Carried forward	3,734

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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2018

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	2017 Unrestricted fund £
Charitable activities	
Brought forward	3,734
Production and supply of teaching DVDs	417
Overseas projects	<u>107,953</u>
Total	<u>139,375</u>
NET INCOME/(EXPENDITURE)	121,228
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>68,310</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>189,538</u></u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other debtors	<u>-</u>	<u>5,027</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other creditors	<u>73,075</u>	<u>49,752</u>

11. MOVEMENT IN FUNDS

	At 1.7.17 £	Net movement in funds £	At 30.6.18 £
Unrestricted funds			
General fund	189,538	(26,550)	162,988
TOTAL FUNDS	<u>189,538</u>	<u>(26,550)</u>	<u>162,988</u>

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**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2018**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	106,950	(133,500)	(26,550)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u><u>106,950</u></u>	<u><u>(133,500)</u></u>	<u><u>(26,550)</u></u>

Comparatives for movement in funds

	At 1.7.16 £	Net movement in funds £	At 30.6.17 £
Unrestricted Funds			
General fund	68,310	121,228	189,538
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u><u>68,310</u></u>	<u><u>121,228</u></u>	<u><u>189,538</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	260,603	(139,375)	121,228
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u><u>260,603</u></u>	<u><u>(139,375)</u></u>	<u><u>121,228</u></u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th June 2018.

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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 30TH JUNE 2018

13. FUTURE PROJECT COMMITMENTS

The charity had £71,455 of future project commitments at the year end (2017 - £48,193).

Included within creditors falling due within one year is £71,455 owed to the following projects:

	£
Speech outcome study - 20 years	1,533
Speech outcome following IVV - 18 months/ 3 years	2,765
Speech therapy projection	11,591
TBX22 mouse model project	52,266
Sylvia Waddilove mouse model project	1,500
Colombo	<u>1,800</u>
	<u>71,455</u>

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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2018**

	2018 £	2017 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	52,476	56,190
Research grants no longer due	-	69,850
Bangladesh contribution	45,000	125,500
Charity golf day	<u>9,327</u>	<u>8,781</u>
	106,803	260,321
Investment income		
Deposit account interest	<u>147</u>	<u>282</u>
Total incoming resources	106,950	260,603
EXPENDITURE		
Raising donations and legacies		
Website expenses (including new website expenses)	1,089	1,154
Just giving charges	274	223
Fundraising (including entry fees for fundraising events)	11,075	14,277
Bank charges	121	120
Administration and secretarial	<u>9,470</u>	<u>9,644</u>
	22,029	25,418
Charitable activities		
Grants to institutions	109,971	112,104
Support costs		
Governance costs		
Accountancy	<u>1,500</u>	<u>1,853</u>
Total resources expended	133,500	139,375
Net (expenditure)/income	<u>(26,550)</u>	<u>121,228</u>

This page does not form part of the statutory financial statements