

Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	01	01	2018	To	31	12	2018

Section A Reference and administration details

Charity name

Parish Church of St Mary & St Chad, Brewwood

Other names charity is known by

Registered charity number (if any)

1148963

Charity's principal address

(eg. Address of the church or church office)

Church House, 7 Church Road

Brewwood

Stafford

Postcode ST19 9BT

Names of the charity trustees – Members of the PCC - who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Rev Philip Moon	Vicar	
2	Rev. Marilyn Coulter	Associate Priest	
3	Joanna Monckton	Deanery Synod Rep.	
4	Peter Bache		
5	Jean Martyn		From April 2018
6	Christopher Bywater		
7	Megan Pittwood		From April 2018
8	Kenneth Ebbrell	Church Warden	
9	Michael John Evans	Deanery Synod Rep.	
10	John William Davies	Treasury Team Member	
11	David Hunt	Treasury Team Leader	
12	Robert Ian Hunter		
13	John Jordan		
14	Rosemary Taylor	Deanery Synod Rep.	
15	Valerie Rushton		
16	Sylvia Rosemary Radford	Church Warden	
17	Robert Frank Short		
18	Shirley Joan Snow		
19			
20			
21			

Name of Chairman of the PCC (Optional information)

Rev. Philip Moon

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on 2 January 1957.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules 2 January 1957
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Brewood it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them;
(Put your Risk Assessment Policy here)

PCC Members (Trustees) are appointed by election at the Annual Parochial Church Meeting (APCM) which is held each year, prior to the end of April. Members of the church Electoral Roll are entitled to be nominated, seconded and voted into office by those at the meeting, who must also be Electoral Roll members. PCC members are normally elected to serve for a three-year term and can then stand for office again for a further three years. They must then stand down for a year before being eligible to be re-elected.

The Treasury Team members form a sub-committee to handle all matters of finance and donations, including gift-aid claims on behalf of the churchwardens and PCC. They are elected annually to this role by vote taken at the first PCC meeting following the APCM.

The Fabric Sub-Committee consists of both churchwardens, members of the Treasury Team, and one or more designated PCC members

The Mission Sub-Committee is primarily part of the Staff Team which consists of the vicar, the associate minister and the four licensed lay ministers, and meets monthly, partly to develop the Mission Action Plan (MAP) which describes and informs the growth, in numbers and spirituality, of the parish.

The Standing Committee consists of the Vicar, churchwardens, PCC Secretary and members of the Treasury Team. It meets as needed to consider and act on urgent matters between PCC meetings.

We have a strong relationship with our neighbouring parish church of St John the Evangelist, Bishops Wood. We share our vicar and leadership team with them, and our churchwardens and finance team have close relations, acting in concert when required.

We also have a close liaison with the two other Brewood church fellowships, which are Brewood Methodist Church, and St Mary's RC Church. A committee with representatives from all four churches meets several times each year, and organises joint events, often coinciding with major church festival dates.

We have a good relationship with a number of local schools. St Mary and St Chad First School and Brewood Middle School are both church schools and are located near to the church; both frequently bring children to church for whole-school services, and members of our church team visit both schools regularly to conduct assemblies, etc. St Dominic's School, also in the village, is an independent school with similar close links to our church.

Risk management is actively and regularly reviewed by the Vicar and churchwardens. A Safeguarding Officer is appointed, and a Safeguarding Policy is in place. We have employed one of our parishioners who is a retired Health and Safety professional, to carry out H & S risk assessments of church premises, and his recommendations have been implemented or are being actively considered. Annual safety checks are carried out on the church and church hall gas systems, lightning conductor system, portable electrical appliances and security alarm system.

The church and church hall are fully insured via the standard policies of Ecclesiastical Insurance Company, and these policies include Public Liability cover and Employers Liability cover. We have held recent meeting with EIC staff and have taken advice from them to minimised insured risks.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Brewood. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers;

The PCC does not have a policy on grant making or investments

We have no salaried employees and most tasks, administrative and practical are carried out by volunteers who are members of the worshipping congregation. Tasks which are beyond the scope or abilities of our members are carried out by professionals on an invoiceable basis.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Every Sunday we hold three services: a said Holy Communion service at 8.30am using traditional BCP liturgy, a service of Evensong at 6pm which also uses the BCP, and a main service at 10am which is normally a Holy Communion service using modern liturgy, but which can also be a 'Café Church' service or a 'Morning Worship' which does not include an act of Holy Communion.

The average Sunday attendance during the year was 93 adults and 7 children. There were also 19 baptisms, 12 weddings and 8 funerals held in the church in 2018. A further 14 funeral services were held at the crematorium.

We hold a service of Holy Communion on Wednesday mornings. Authorised volunteers take Holy Communion to the housebound on request.

We have a policy of offering infant and adult baptism which can be at one of our main services or at a separate time to suit family wishes.

It is the church's policy to offer wedding or marriage blessing services to those who request it, and wedding couples are expected to qualify through residence in the parish or through regular church attendance prior to the ceremony.

It is the policy of the church to offer funerals or services of remembrance or celebration of a life, when requested. Burial in the churchyard is only available to those who qualify by residence or recent residence in the parish, and faculties for reservation of burial plots are not allowed. Our staff team also officiate at services in local crematoria or other local churches when requested. Pastoral help will be offered to all bereaved families as needed.

We organise regular ecumenical monthly lunches for those who enjoy this fellowship, and this is a successful and expanding activity. We also run a Lent Study Course each year which has taken a variety of forms in past years. Both activities are organised under the 'umbrella' of the 4-church ecumenical group mentioned in section B.

Also mentioned in section B is the work that takes place with three of the village's four schools (the exception is St Mary's RC School which mainly liaises

with their own adjacent church). We are actively seeking to build closer links with our schools.

Brewood has an active branch of the Royal British Legion, and a Remembrance Parade and Service is held every year in November, with close Legion support.

Our local Parish Council holds a Civic Service annually, located in one or other of our local churches on a rotating basis, and our church plays an active part.

We work closely with our local Scouts and associated uniformed young peoples' organisations. In recent years we have held joint events with them, including garden parties and church services

A monthly 'Church Sunday Lunch' takes place regularly in one of the local restaurants, and this is a well-supported activity for those who would otherwise eat alone.

Section D Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

During the year we have been working actively to further our objectives. These will fall into three new categories being promoted by the Diocese, which are as follows:

1. Discipleship
2. Vocation
3. Evangelism

Section E Financial review

Brief statement of the charity's policy on reserves

During the last three years we have received a number of generous legacies, which now total £59k, for undesignated general use. It is our policy to retain this amount for general reserves.

Our policy regarding Fabric Fund is to always retain a £50k amount which is easily realisable in case of urgent building needs.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The church's ordinary income in 2018 was approx. £104k. £74k of this was from voluntary giving by church members (£45k from regular giving). £12k was from Gift Aid reclaimed from HMRC. £7k was from fundraising activities, and £9k from wedding and funeral statutory fees

Additionally, this year we have had legacies of £12k

Our largest item of expenditure was £55k paid directly to Lichfield Diocese to provide us with a priest and a house for him to live in. The remainder of our expenditure pays for the costs of maintaining our building, heating, lighting, insurance and phone costs

Our bankers are the Cooperative Bank and they have an ethical investment policy which we support. Our investment policy presently is to maintain any funds up to £50k on an 'instant access' basis, and to invest any balance in a way which achieves the best return with total absence of risk to our investments. We also have an instant access account with Lloyds Bank; we share our cash balance between the two banks in order to safeguard our funds under the government's banking compensation scheme (since our funds would total more than the £85k limit of the scheme)

Section F Other optional information

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Geraldine Shenton

Position

(eg Secretary, Chair, etc)

Secretary

Date

(eg. Date of the APCM)

7th April 2019

Independent Examiner's Report to the PCC of St Mary the Virgin & St Chad, Brewood

This report on the financial statements of the PCC for the year ended 31st December 2018 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act ('the Act')

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

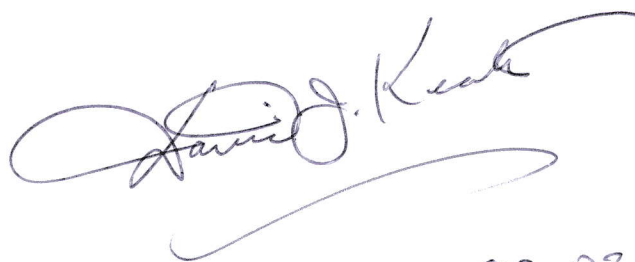
My examination was carried out in accordance with the General Directions given by the Charity Commission under section (43) (b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David J Keates MBE
5 Marysgate
Brewood
Stafford
ST19 9JA



Date 03.03.19

Ransom checks on

Months

JAN. June & Nov 2018

[Signature] 03.03.19.

St Mary & St Chad, Brewood
Balance sheet (Church of England)
As at: 31 December 2018

	As at 31/12/2018	As at 31/12/2017
	£	£
Current assets		
Investments	118,056	117,894
Cash at bank and in hand	25,836	18,499
	<u>143,893</u>	<u>136,394</u>
Liabilities		
Creditors: Amounts falling due in one year	3,724 ✓	2,520
Net current assets less current liabilities	<u>140,169</u> ✓	<u>133,874</u>
Total assets less current liabilities	<u>140,169</u> ✓	<u>133,874</u>
Total net assets less liabilities	<u>140,169</u> ✓	<u>133,874</u>
Represented by		
Unrestricted		
Unrestricted - General fund	13,136 ✓	10,094
Designated		
Designated - Bell Maintenance Fund	—	1,000
Designated - Church House Refurbishment Donations	277 ✓	277
Designated - Disaster Fund	108 ✓	108
Designated - Fabric Fund (General)	40,274 ✓	30,907
Designated - Legacy Fund	59,757 ✓	64,297
Designated - Organ Fund	4,606 ✓	4,846
Designated - Projects	917 ✓	917
Designated - Vicar & Treasurer's Discretionary Fund	—	—
Restricted		
Restricted - Churchyard Fund	4,896 ✓	6,148
Restricted - Churchyard & Curtilage	—	—
Restricted - Friends of St Mary & St Chad	2,623 ✓	458
Restricted - Giffard Tombs Fund	2,004 ✓	2,004
Restricted - Vision Fund - Loan	—	—
Restricted - Wakefield Trust Interest	(1,790) ✓	(543)
Restricted - Whitehouse - Trust 1913	—	—
Endowment		
Endowment - Fabric Fund (Endowed)	11,587 ✓	11,587
Endowment - Holford Bequest	1,771 ✓	1,771
Funds of the church	<u>140,169</u> ✓	<u>133,874</u>

03-03-19

There may be minor discrepancies in the totals if the pence are not being shown

St Mary & St Chad, Brewood
Statement of Financial Activities
For the period from 01 January 2018 to 31 December 2018

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts					
Planned giving	45,447	15	—	45,462	47,006
Collections and other giving	7,505	—	—	7,505	6,711
Other voluntary receipts	20,779	2,320	—	23,099	26,795
Gift Aid recovered	12,672	—	—	12,672	12,306
Investments	49	3,508	—	3,558	7,195
Other receipts	2,730	—	—	2,730	720
Receipts from church activities	9,778	—	—	9,778	14,520
Total income	98,960	5,843	—	104,804	115,253
Payments					
Missionary and Charitable Giving	300	—	—	300	—
Parish Share	55,524	—	—	55,524	54,724
Clergy and Staffing costs	3,395	4,755	—	8,150	8,257
Church Running Expenses	18,059	1,422	—	19,481	18,493
Hall Running Costs	1,567	—	—	1,567	1,623
Church Repairs & Maintenance	13,486	—	—	13,486	15,928
Total expenditure	92,331	6,177	—	98,509	99,025
Net income / (expenditure) resources before transfer	6,629	(334)	—	6,295	16,227
Transfers					
Gross transfers between funds - in	—	—	—	—	3
Gross transfers between funds - out	—	—	—	—	(3)
Other recognised gains / losses					
Net movement in funds	6,629	(334)	—	6,295	16,227
Reconciliation of funds					
Total funds brought forward	112,447	8,068	13,359	133,874	117,646
Total funds carried forward	119,076	7,734	13,359	140,169	133,874
Represented by					
Unrestricted					
General fund	13,136	—	—	13,136	10,094
Designated					
Bell Maintenance Fund	—	—	—	—	1,000
Church House Refurbishment Donations	277	—	—	277	277
Disaster Fund	108	—	—	108	108
Fabric Fund (General)	40,274	—	—	40,274	30,907
Legacy Fund	59,757	—	—	59,757	64,297
Organ Fund	4,606	—	—	4,606	4,846
Projects	917	—	—	917	917
Restricted					
Churchyard Fund	—	4,896	—	4,896	6,148
Friends of St Mary & St Chad	—	2,623	—	2,623	458
Giffard Tombs Fund	—	2,004	—	2,004	2,004
Wakefield Trust Interest	—	(1,790)	—	(1,790)	(543)

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Endowment					
Fabric Fund (Endowed)	—	—	11,587	11,587	11,587
Holford Bequest	—	—	1,771	1,771	1,771

There may be minor discrepancies in the totals if the pence are not being shown

St Mary & St Chad, Brewwood

Analysis of income and expenditure Selected period: 01 January 2018 to 31 December 2018

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
Planned giving						
1100 - Gift Aided Planned Donations	42,581	—	15	—	42,596	45,228
1101 - Other Planned Giving	2,866	—	—	—	2,866	1,778
Planned giving Totals	45,447	—	15	—	45,462	47,006
Collections and other giving						
1110 - Collections (Open Plate)	7,505	—	—	—	7,505	6,711
Collections and other giving Totals	7,505	—	—	—	7,505	6,711
Other voluntary receipts						
1115 - Donations	3,611	—	170	—	3,781	10,220
1118 - Fund Raising	7,168	—	—	—	7,168	4,890
1141 - Legacies	—	10,000	2,000	—	12,000	11,500
1174 - Friends Subscriptions	—	—	150	—	150	185
Other voluntary receipts Totals	10,779	10,000	2,320	—	23,099	26,795
Gift Aid recovered						
1102 - Tax Recoverable	12,672	—	—	—	12,672	12,306
1120 - Dividends & Interest	—	49	3,508	—	3,558	7,195
Gift Aid recovered Totals	12,672	49	3,508	—	16,230	19,500
Other receipts						
1124 - Grants	—	2,000	—	—	2,000	—
1151 - Church House Lettings	130	—	—	—	130	120
1152 - Church Lettings	600	—	—	—	600	600
Other receipts Totals	730	2,000	—	—	2,730	720
Receipts from church activities						
1116 - PCC Fees	9,778	—	—	—	9,778	14,213
1153 - Awakening Income	—	—	—	—	—	307
Receipts from church activities Totals	9,778	—	—	—	9,778	14,520
Receipts Grand totals	86,911	12,049	5,843	—	104,804	115,253

Payments

Missionary and Charitable Giving

1360 - Giving to Charities	300	—	—	—	300	—
Missionary and Charitable Giving Totals	300	—	—	—	300	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Parish Share						
1350 - Parish Share	55,524	—	—	—	55,524	54,724
Parish Share Totals	55,524	—	—	—	55,524	54,724
Clergy and Staffing costs						
1300 - Vicar's Expenses	—	—	4,755	—	4,755	5,535
1318 - Organists Service Fees	2,040	—	—	—	2,040	1,825
1321 - Wages & Honoraria	56	—	—	—	56	—
1323 - Funeral Expenses	70	—	—	—	70	—
1330 - Education & Training	25	—	—	—	25	459
1331 - Mission Costs	1,203	—	—	—	1,203	438
Clergy and Staffing costs Totals	3,395	—	4,755	—	8,150	8,257
Church Running Expenses						
1301 - Church Gas and Electricity	6,708	—	—	—	6,708	3,768
1302 - Church Insurances	4,513	—	—	—	4,513	4,157
1311 - Upkeep of Services	235	—	—	—	235	—
1312 - Licences and Fees	980	—	—	—	980	3,266
1313 - Consumables	1,461	—	—	—	1,461	1,491
1314 - Computer Software	119	—	—	—	119	89
1315 - Stationery Costs	937	—	—	—	937	1,795
1316 - Postage	14	—	—	—	14	10
1320 - Churchyard Maintenance	—	—	1,422	—	1,422	2,589
1324 - Music Costs	—	—	—	—	—	106
1340 - Publicity Costs	—	—	—	—	—	61
1362 - Social Committee Expenses	2,421	—	—	—	2,421	512
1363 - Awakening costs	575	—	—	—	575	650
4300 - Magazine Costs	97	—	—	—	97	—
Church Running Expenses Totals	18,059	—	1,422	—	19,481	18,493
Hall Running Costs						
3100 - Church House Gas, Electricity, Etc	1,466	—	—	—	1,466	1,324
3101 - Church House General Costs	101	—	—	—	101	299
Hall Running Costs Totals	1,567	—	—	—	1,567	1,623
Church Repairs & Maintenance						
1310 - Minor Repairs	5,024	1,586	—	—	6,609	5,158
1352 - Fabric Fund purchases	—	6,877	—	—	6,877	10,770
Church Repairs & Maintenance Totals	5,024	8,463	—	—	13,486	15,928
Payments Grand totals	83,869	8,463	6,177	—	98,509	99,025

There may be minor discrepancies in the totals if the pence are not being shown

Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE) or (FRS102).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Description of Funds

Restricted and Designated funds comprise of two elements:-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Notes to accounts

1) Staff costs

No staff were directly employed by the church in 2018. We were invoiced for organ playing by Mr Ian Sharman, Mrs Jean Martyn and Mr Dennis Cornes.

2) Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No fixed assets are declared for valuation at the end of 2017.

3) Liabilities

	End 2018	End 2017
Deferred Parish Share	nil	nil
Wakefield interest overpaid	nil	nil
Sundry amounts	£508	£273
Wedding/Funeral sundries unpaid	<u>£3,216</u>	<u>£2,246</u>
Total	£3,724	£2,519

4) Wakefield Trust

The Wakefield Trust is an investment held by the diocese (Lichfield Diocese Trust No 1735) on our behalf. It originates from a bequest of £17,003, given by Miss K Wakefield in 1980. Interest accruing can be claimed by the church in order to defray the expenses of the incumbent (vicar) of St Mary & St Chad. Since the arrival of our vicar, we have paid back the £797 which the diocese accidentally overpaid us, and we have claimed and been paid his expenses for the whole of 2017 except the December payment which will be paid in January 18.

The value of the Wakefield Trust at 31 December 2018, as notified by the diocese, is as follows:

	2018	2017
Investment Value	£99,539	£101,055
Interest Value	£5,956	£9,388

Independent Examiner's Report to the PCC of St Mary the Virgin & St Chad, Brewwood

This report on the financial statements of the PCC for the year ended 31st December 2018 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act ('the Act')

Respective responsibilities of the PCC and the Examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section (43) (b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David J Keates MBE
5 Marysgate
Brewwood
Stafford
ST19 9JA



Date 03.03.19

*Random checks on
MONTHS*

JAN. June - Nov 2018

[Signature] 03.03.19