

Chair of Trustees Annual Report 2018

2018 was a year of change and development in Wokingham Foodbank. With the resignation of our manager David Atkinson, Carole Grey took over as manager. A new committee of trustees had to be appointed and a lot of work was needed to organise the foodbank's bank accounts as well as accounts of other services such as internet. Carole and treasurer Jan Lonnon worked hard to sort these issues as well as recruiting new trustees and volunteers for key roles within the foodbank. They also began work on various policies and procedures that needed to be established for the smooth running and high standards of the foodbank. A new board of trustees was established and met for the first time in July for an informal meeting, and then in October for an official trustees meeting.

Thanks to the hard work of Carole, Jan, and others, key roles within the foodbank were soon established and this meant that development happened quickly and successfully. Jean Smith was appointed as Volunteer Co-ordinator and has done well to recruit over 20 new volunteers. She also takes responsibility for the monthly rota, lifting this burden from Carole. One of the new trustees is Barry Keech who has taken a lead on fundraising and contacted many businesses and organisations to appeal for funding. One notable achievement was the successful application to the National Lottery Awards for All for £10,000 to be used for 'Family Support'. Huge thanks to Barry for his determination and persistence in applying for various grants. In looking forward to the new year, discussion of how this money will be best put to use is very much at the forefront of our minds! This year Wokingham Foodbank has also been one of the Mayor's chosen charities: this has helped to raise the profile of the foodbank and increased our involvement in community events, as well as bringing in much needed funds.

The local community, as ever, has been essential in the ongoing work of the foodbank. We have had huge donations from local schools and churches, as well as from our local supermarkets. These are especially copious during the season of Harvest and our volunteers have worked hard to sort and organise the many donations in order to ensure that they are ready for those who need them. A particular concern this year, and going into 2019, has been the Winter Fuel Programme and the difficult decision that many families must make as to whether to 'eat or heat'.

As we turn our attention to the coming year, the trustees are continuing to ensure the development of the foodbank with ongoing review and critique of our policies and procedures, as well as support and guidance for volunteers. Plans are also in place for the improvement of the foodbank itself, with new shelving in the larder. As a committee of trustees we plan to compose our strategy document and mission statement in the coming months. And in reflecting on how we may better serve those in need, guided by manager Carole Grey, we will be focusing on those in the community who are falling through the cracks and therefore are either unable to speak out for help or whose voices are not being heard.

2018 – a year of change and development – and a huge thanks to Carole, Jan, and the many others involved in moving the foodbank forward leaps and bounds in the space of just a few months. Exciting times lie ahead as we build on this newly established foundation.

Revd Hannah Higginson



Chair of Trustees

March 2019

Wokingham Food Bank: Summary of Receipts and Payments for year 01/09/2017 to 31/08/2018

Receipts and Payments

Income

Local giving	£7,061.98	
Tesco collection and top ups	£2,214.68	
J & S Edwards Charity Trust	£2,000.00	
Winter fuel donations	£300.00	
Business rates refund	£1,534.37	
Other donations (e.g. churches)	£14,397.13	See note 1
Total	£27,508.16	

Expenditure

Rent	£12,000.00
Shurgard storage	£4,740.23
Winter fuel	£590.19
Petty cash	£200.00
Insurance	£327.94
Operating expenses	£3,764.18
Total	£21,622.54

Net income from operations	£5,885.62
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Movements in funds

	Bank account	Petty cash fund	Winter fuel fund	Total
Opening balance 01/09/2017	£19,323.20	£59.55	£95.00	£19,477.75
Income	£27,508.16			£27,508.16
Expenditure	-£20,832.35	-£590.19	-£200.00	-£21,622.54
Inter fund transfers: bank to petty cash	-£620.00	£620.00		£0.00
Inter fund transfers: bank to winter fuel fund	-£170.00		£170.00	£0.00
Closing balance 31/08/2018	£25,209.01	£89.36	£65.00	£25,363.37

Notes

1 Income includes donation of £720 from Seedbed Christian restricted to spend on supplies for the homeless. This was fully spent in the financial year so no separate restricted fund is created in these accounts.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WORKINGHAM FOODBANK

On accounts for the year
ended

31 AUGUST 2018

Charity no
(if any)

116 8522

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30~~ 31 AUG 2018.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Rachel Burgess

Date:

13/4/19

Name:

RACHEL BURGESS

Relevant professional
qualification(s) or body
(if any):

ACA - ICAEW

Address:

FLAT 7, 44 FINCHAMPSTEAD RD
WORKINGHAM, BERKSHIRE
RG40 2NN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.