

**THE FRIENDS OF  
ST MARY'S, PERIVALE.**

**REPORT & FINANCIAL STATEMENTS**

**31ST JULY 2018**



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**ST MARY'S**

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P E R I V A L E

## THE FRIENDS OF ST MARY'S PERIVALE

### CHAIRMAN'S REPORT FOR THE YEAR TO 31ST JULY 2018

THE FRIENDS OF ST MARY'S is a Registered Charity No 281982 and is formally constituted by Deed of Trust dated 18th June 1979, although the Friends, as an organisation was founded at a meeting in Ealing Town Hall on 26th September 1976

The Charity Trustees during the year to 31st July 2017 were: Mr Andrew Goodhart (Chairman), Dr Hugh Mather, Rev Valerie Aitken, Mr John Newbwgin and Mr John Biggs (Clerk). Two meetings of the Trustees were held during the year.

#### Objectives and Organisation

The object of the Charity is to preserve this Grade I Listed Church "as a building of historic and architectural interest" and we are permitted, under the redundancy measures "to arrange, organise, and conduct such charitable activities (whether or not of a religious nature) at the said church as is authorised by the 99 year lease, granted on 19th June 1979 by the London Diocesan Fund on behalf of the Church Commissioners at a nominal rent of £250p.a." This rental is however waived annually, provided that the cost of all repairs and maintenance exceeds this sum, which has been the case since the commencement of the lease 39 years ago. There has never been a demand for rent and the "rent review" in June 2009 was not exercised. A few years ago, representatives of the London Diocesan Committee visited this and other redundant churches in Middlesex and were delighted with the condition of the church and the improved facilities that the Friends have provided, and continue to provide over the years.

#### Chairman's Report

The Chairman's report for the Trustees whose purpose, under the Deed of Trust, is to have the ultimate responsibility for the use and maintenance of the church and churchyard in accordance with the terms of the lease. The Charity Commissioners have recently confirmed that the Trust Deed is the official over-riding document which describes the responsibilities of the Trustees in respect of the church and the churchyard, including burial arrangements.

The Trustees have met twice during the year and have noted with appreciation all the hard work that has been carried out during the year both inside and outside the church building by the excellent team of volunteers. The Revd. Andy Johnson has become a Trustee since the year end. It is good to have Hugh Mather as a Trustee, as he is the prime mover in everything connected with the day-to-day running of St Marys Perivale. The Executive Chairman's report therefore gives a more detailed activities for the year. The continuance of concerts is particularly important to the life of St Mary's Perivale and the benefits to the musicians who are very keen to play.

The church is being kept in fine condition and with forward planning, we are able to cover all eventualities. We are re-carpeting the church and replacing the coir matting in the entrance hall in the very near future. The tower is being repaired and painted as necessary at the moment.



**Andrew N D Goodhart**

Chairman of Trustees

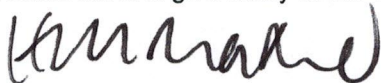
20<sup>th</sup> September 2018

## THE FRIENDS OF ST MARY'S PERIVALE

### CHIEF EXECUTIVE'S REPORT FOR THE YEAR TO 31ST JULY 2018 (cont'd)

**Publicity:** We have continued to improve our advertising literature, and with it our public profile. We now produce two programme leaflets for each of the Autumn, Spring and Summer seasons which are distributed around Ealing and elsewhere, particularly by Roger Nellist. Our weekly e-mail newsletter which I send out reaches over 1,000 email addresses and remains our core advertising tool. Two years ago we launched a major and successful 'social media' initiative on Facebook, with a 'page' for St Mary's Perivale administered by Roger Nellist; each FB concert 'post' typically is viewed by between 500 and 2,000 people. We also operate a concert text messaging reminder service, administered by Roger Blundell, which is used by more than 100 attenders and have started a Twitter page too run by Geoff Cox. Our website has been redesigned by George Auckland and is visited on average by more than 100 people daily from all over the world. This year we published an attractive book with many colourful photos on the history of St Mary's Perivale; there is a steady stream of sales, which is helping to raise our profile yet further.

**Acknowledgements:** Our continued success reflects the magnificent team effort by everyone involved at St Mary's and I am indebted to so many for all their help during the last year, and throughout the past 13 years. I would like to pay special tribute to Roger Nellist, our Vice-Chairman, for his huge input into our concerts, including at the box office and with publicity; to Stanley Klar and Andrew Goodhart for managing the retiring collections and Gift Aid system; to Eileen Eden for her sterling efforts as Membership Secretary; to Richard Norris as Treasurer for his masterly handling of our finances; to Simon Shute and everyone in our recording team; to George Auckland for developing and funding our website; to Judith Price for cleaning the church; to Sherry White for opening the church for hirers; to Gill Rowley for her help with publicity; to David Brown and everyone on the gardening team; to Rena Stewart, Felicity Mather and Caroline Waldes for providing refreshments at our concerts; to Hilary Beavis for donating the proceeds from the sale of her Perivale book; and to everyone on the Executive Committee for being part of such a remarkably harmonious and effective group. I am also most grateful to so many people who have made donations. Finally, I would like to thank Andrew Goodhart, Chairman of the Trustees, and the other Trustees for their close support. All of us are volunteers and give freely of our time.



**Dr Hugh M Mather**  
Chairman, Executive Committee

 26 September 2018



## THE FRIENDS OF ST MARY'S PERIVALE

### CHIEF EXECUTIVE'S REPORT FOR THE YEAR TO 31ST JULY 2018

**Summary:** I am pleased to report that we have had another extremely successful year from every point of view. Our concert programme has been the busiest and best yet, and we are now organising substantially more concerts than ever before. We continue to maintain our beautiful church and churchyard in pristine condition. We have ensured that it is used by many other local musical groups. Over the past thirteen years, we have transformed our concert activities, established St Mary's Perivale as the premier venue for instrumental and chamber music in West London and consolidated our finances. We are now probably the most active private classical music society in the UK. With the valued support of our members and other core attenders, this means that we are able to ensure the church is preserved in pristine condition for future generations.

**Our concerts:** During 2017-18, we held 110 excellent concerts and have planned a similar number for 2018-19. This is a marked increase from previous years, due mainly to the introduction in July 2016 of our Tuesday afternoon piano recital series. In June this year we also held a successful three day Chopin Piano Festival, with five well attended sessions: it was the first such big festival run at St Marys and marked the centenary of the re-establishment of Poland. The standard of music making is higher than ever. Our reputation as a superb classical music venue is now well established and many of the best musicians in the UK perform for us, as well as quite a few who come specially to play from overseas. Our key indicator for this is the long - and growing - waiting list of musicians eager to perform here. Full details of all our concerts, with musicians and repertoire performed, are available on our website, where there is a detailed archive of all 755 concerts held over the past thirteen years (during which time, for example, 278 different pianists have played).

Our average attendance (across all concerts in 2017-18) has been over 50, which is a very satisfactory level, and, because of the substantial increase in the number of concerts, the total annual person attendance has grown significantly too - and with it our gross income from Gift Aid donations (which has allowed us to remunerate our musicians more generously). Currently, the total annual person attendance (of nearly 6,000) is three times that of 2010. Nevertheless, over the past eighteen months or so, we have, sadly, lost more than 15 regular attenders and our main challenge will be to maintain and if possible increase the number of our regular attenders.

**Use of the Church by other musical organisations;** We continue to play host to many local organisations. These include Ealing Chamber Music Club, Ealing Music Festival, West London Piano Association Festival, West London Sinfonia, Ealing Symphony Orchestra and Ealing Youth Orchestra, and some local piano teachers who use the church for their pupil's concerts. We are proud that the church is being used by so many local music organisations, to benefit all ages and standards of music-making in Ealing.

**Improvements to the Church:** The church is in immaculate order, and has never looked so good, both inside and outside. During August/September 2018 we will be repainting the exterior of the church and tower, and undertake some related remedial work. During August 2018, we renovated our Yamaha concert piano and we plan to replace the nave carpet in the near future. In 2019, we will redecorate the interior of the church.

**Video recording:** Our recording team (which expanded to nine members this year) operates under the skilful leadership of Simon Shute, who this year improved our video recording system with the installation of six 'High Definition' cameras providing broadcast quality recordings for the benefit of our musicians and those members of the public who access the 250 performances on our Youtube channel. Simon and his team also undertake other essential electrical and technical tasks at St Mary's.

**General Data Protection Regulations (GDPR):** During the year we invested considerable time and effort in formulating a Data Protection Policy (see website) to make us fully GDPR compliant.

# **THE FRIENDS OF ST MARY'S PERIVALE**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JULY 2018**

### **GENERAL INFORMATION**

#### **PRESIDENT**

Alan Gillett, OBE

#### **TRUSTEES**

Andrew Goodhart (Chairman)  
Rev Valerie Aitken  
John Biggs  
Dr Hugh Mather  
Rev Andy Johnston  
John Newbegin

#### **INDEPENDENT EXAMINER**

Gerald McGregor BA FCA  
44 Abinger Road  
Chiswick  
London W4

#### **BANKERS**

Lloyds Bank Plc  
Ealing Branch  
London W5

Charity Investments Office  
85 Queen Victoria Street  
London EC2V 4ET

Virgin Money  
Jubilee House  
Gosforth  
Newcastle upon Tyne NE3 4PL

#### **EXECUTIVE COMMITTEE**

Hugh Mather (Chairman)  
Roger Nellist (Vice Chairman)  
Richard Norris (Treasurer)  
Eileen Eden (Membership)  
Lucille Allen  
Joan Ansell  
George Auckland  
Roger Blundell  
David Brown

John Hummerston  
Stanley Klar  
John Newbegin  
Judith Price  
Gill Rowley  
Simon Shute  
Rodney Waldes  
Sherry White



## THE FRIENDS OF ST MARY'S PERIVALE

### HON TREASURER'S REPORT FOR THE YEAR TO 31ST JULY 2018

Attached are an Income & Expenditure Account for the year ended 31st July 2018, together with a Balance Sheet prepared as at that date.

We are very pleased to report once again that the organisation is in a strong financial position. A successful year's activities has been further augmented by a generous bequest.

#### Balance Sheet

The Friends now have net assets of approaching £120,000; this does not including the concert piano and recording equipment which are all written off at the time of purchase. These reserves have historically been held in cash, but in 2017 we invested £30,000 in the Equity Investment Fund of the Charities Investment Office, which has now increased in value to £33,584. The remainder of the reserves - some £80,000 are held in cash either with Virgin Money or in the Deposit Fund of the Charities Investment Office. In the next few months we will be withdrawing approx £10,000 of this money to fund the external painting of the church (£8,000) and a new nave carpet (£2,000)

Working capital requirements include, in Debtors - Gift Aid receivable of £2,042 and prepaid donation envelopes of £705, and, in Stocks - Literature of £1,186 awaiting resale.

We have again drawn on the Keith Hutton Fund to fund a Distribution Board within our electrical system, which cost £2,516. The balance remaining in the Fund is £14,281.

#### Income & Expenditure Account

Trading results for the year show a surplus of £15,477, compared with a surplus of £9,025 in 2017 - an increase of £6,452. Of this total £3,368 has come from increased investment income, and there has been a significant saving in the printing cost of advertising material, whilst concert income, net of costs, has remained stable.

The gross income from concerts is significantly higher than the previous year, which largely arises from better attendances, but donors have also been slightly more generous with their contributions. The increased income has enabled us to be rather more generous with the musicians who come to play for us.

Subscription income is down by 17%, but this year the shortfall was made up by a generous bequest from the late Michael Cominos, and profits from the sale of literature - £646 from Hugh Mather's book and £150 from Hilary Beavis's book.

Overhead expenses have generally been held, and there have again been no major projects in the year to be funded.

#### General

During this coming year, 2018/9, there will be heavy costs of external decoration (£8,000) and a new carpet (£2,000) to be funded, so this year's very successful trading surplus is unlikely to be repeated, however the society is well funded to cope with this, and other likely expenditure.



**Richard G Norris**  
**Hon Treasurer**

20<sup>18</sup> September 2018

# THE FRIENDS OF ST MARY'S PERIVALE

## BALANCE SHEET AS AT 31ST JULY 2018

	Note		31st July 2017
<b>Investments</b>			
COIF Deposit Fund		14,674	655
COIF Investment Fund (mid mkt val)	6	33,584	30,000
Virgin Money Deposit		64,812	71,467
		<u>113,070</u>	<u>102,122</u>
<b>Current Assets</b>			
Sundry Debtors	2	2,092	1,256
Prepaid expenditure	2	1,021	296
Stocks	3	1,451	2,832
Cash at Bank and in Hand		3,846	5,422
		<u>8,410</u>	<u>9,806</u>
<b>Current Liabilities</b>			
Sundry Creditors	4	(1,989)	(5,399)
		<u>6,421</u>	<u>4,407</u>
		<u>£119,491</u>	<u>£106,529</u>
<b>Represented by</b>			
<b>General Fund</b>			
As at 1st August 2017		89,733	79,451
Prior year adjustment		0	1,257
Surplus during the year		15,477	9,025
		<u>105,210</u>	<u>89,733</u>
<b>Keith Hutton Fund</b>			
As at 1st August 2016		16,796	28,338
Drawings		(2,515)	(11,542)
		<u>14,281</u>	<u>16,796</u>
		<u>£119,491</u>	<u>£106,529</u>



**A N D GOODHART**

Chairman of Trustees  
20th September 2018



**H M MATHER**

Executive Chairman  
20th September 2018



**R G NORRIS**

Hon Treasurer  
20th September 2018

# THE FRIENDS OF ST MARY'S PERIVALE

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR TO 31ST JULY 2018

### Receipts

Year to 31.7.2017

#### Charitable income

Subscriptions	7,874	9,484
Donations	210	3,096
Bequest - M Cominos	1,000	0
Gift Aid	1,444	1,900
	<u>10,528</u>	<u>14,480</u>

#### Investment income

Interest	324	540
Unrealised surplus on investments	3,584	0
	<u>3,908</u>	<u>540</u>

#### Trading income

Sale of HM books	646	0
Sale of HB books	150	240
Hire of church	1,920	1,165
Income from concerts	45,693	39,117
Gift aid on concert income	9,484	9,488
Sundry income	270	280
	<u>58,163</u>	<u>50,290</u>

£72,599

£65,310

### Payments

#### Building expenditure

Repairs & maintenance	376	1,356
Video equipment	255	3,971
Insurance	2,839	2,674
Electricity & heating	2,182	2,115
Telephone and internet	847	604
Technics alarms	397	390
Churchyard renovation	4,710	5,048
	<u>11,606</u>	<u>16,158</u>

#### Trading expenditure

Concert costs	35,567	29,505
Refreshments	1,452	1,570
PRS fees	1,103	931
Website		144
Piano maintenance	3,685	3,060
	<u>41,807</u>	<u>35,210</u>

#### Administration costs

Advertising	1,675	3,697
Printing & stationery	993	574
Sundries	1,041	646
	<u>3,709</u>	<u>4,917</u>

£57,122

£56,285

### Year end surplus

£15,477

£9,025



# FRIENDS OF ST MARY'S PERIVALE

## ACCOUNTS FOR THE YEAR TO 31ST JULY 2018

### NOTES TO THE ACCOUNTS ON PAGES 6 AND 7

#### 1 Accounting Policies

- a) these accounts have been prepared on accruals basis
- b) Capital expenditure is written off in the year in which it is incurred
- c) it is estimated that the society has assets to the value of approximately £35,000, comprising a grand piano, recording equipment and other assets appropriate for entertaining the public

**2017**

#### 2 Sundry debtors

Gift aid receivable	2,042	991
Prepaid services	1,021	296
Interest receivable	50	90
	<u>£3,113</u>	<u>£1,377</u>

#### 3 Stocks

Refreshments	131	117
Souvenirs and cards	134	334
Literature for resale	1,186	2,381
	<u>£1,451</u>	<u>£2,832</u>

#### 4 Sundry creditors

Monument repairs	1,050	2,070
Electrical fittings	0	2,553
Piano maintenance	0	300
Electricity	437	55
Gardening expenses & text messages	86	100
PRS levies	416	221
Prepaid concert fee	0	100
	<u>£1,989</u>	<u>£5,399</u>

#### 5 Charitable status

The Friends of St Mary's Perivale is a registered charity, its Charity Commission number being 281982

#### 6 Capital expenditure

a) Property improvements	0
b) Video equipment	255
	<u>£255</u>

This expenditure has been written off in these accounts

#### 7 Investments

At 31st July 2018, the Friends of St Marys Perivale had a holding of 204.75 Accumulation Units in the COIF Charities Investment Fund with a value of £33.584 (2017: £30,253).

**INDEPENDENT EXAMINER'S REPORT TO  
THE TRUSTEES OF THE FRIENDS OF ST MARY'S, PERIVALE.**

I report on the accounts of the Trust for the year ended 31st July 2018 which are set out on the attached pages.

**Respective responsibilities of trustees and examiner**

As the Charity's Trustees, you are responsible for the preparation of the accounts, and you consider that the audit requirements of Section 43 (2) of the Charities Act 1993 ("the Act") do not apply. It is thus my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7)(b) of the Act, where particular matters have come to my attention.

**Basis of the Independent Examiner's Report**

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required of an audit, and consequently I do not present an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- a) to keep accounting records in accordance with Section 41 of the Act, and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met.

The Trust, in common with others of a similar size and organisation, received income which cannot be fully controlled until it is entered in the accounting records and is therefore not capable of independent verification.

No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to make a proper understanding of the accounts to be reached



**G McGregor, BA, FCA**

44 Abinger Road  
Chiswick  
London W4

20<sup>th</sup> September 2018