

## **Tavistock Methodist Church – Annual Report to Charity Commission**

**y/e 31.8.18**

### **Stewards' Report**

It is once again the time for the Annual Report. I feel that the Stewards have had a good year and I hope that you agree.

We have discussed and dealt with many issues concerning the running of the Church and caring for the Congregation, with open discussions and everyone's input together with prayer and help from the Lord, all has gone well.

I very much enjoyed the Maundy Thursday meal because it is where we stewards had the opportunity to serve you and the Lord which is our role.

I want to thank my excellent team for their hard work, their dedication and putting up with me! A special thank-you to Andy Marsh as he now leaves the team.

I look forward to continuing as a steward. Please always contact us with any problems, new ideas etc. We are only too pleased to help.

Every blessing to you all.

**Eunice Weemys**

### **Tavistock Methodist Church**

#### **Family Workers' Management Committee**

#### **Report for Annual General Church Meeting Thursday 5<sup>th</sup> July 2018**

##### **Current Team:**

Deborah Bevan (0-7)                      20 hours/week

Chris Harding (7-11)                      20 hours/week

Tracy Harding (11-18)    10 hours/week

I'm pleased to report on another exciting year amongst the family work at TMC. The project continues to change and evolve as we seek to meet the current needs of the families in our church and the wider community. There is a busy schedule of regular activities across the age groups as well as many one off events through the year. These are led by our family workers supported by a committed band of volunteers. Details of these are included in the separate reports from the family workers themselves.

There have been changes to the team this year. Our thanks go to Karen Davies for all her wonderful work with the 0-7's and we wish her well with her next ventures. Following interviews in November we were pleased to appoint Deborah Bevan as the new family worker for 0-7 year olds who took up her post in January. She has continued many of the regular activities as well as bringing her own new ideas to the children's work.

The Family Work Project is mainly funded by the generous giving from the congregation along with some grants. Grants are usually awarded to support the initial launch of a project assuming in time the project will be funded locally. While we continue to seek grant funding fewer sources are now available to us meaning it is important to build up local giving. There are full family work accounts presented alongside this report and further details can be found in the TMC "Money Matters" leaflet. We are grateful to Jackie Palmer for her efficient work on the finances over many years. However, her commitments in other areas have increased and she is looking to pass on the treasurer's role. If you are interested in serving in this way please speak to Jackie or myself.

We continue to have links with the Catalyst Team. While the majority of their work is in the local schools, three Catalyst workers, Laura, Jack and Matt, run the Youth Club Impact at TMC on a Friday afternoon. Although numbers are small this meets a real need amongst these youngsters. They are supported each week by a volunteer from TMC.

Included with this report is data for the last three years for the various family work activities. While the value of the work is not measured by the attendance figures it gives a picture of the wide variety of activities run by the project and the number of families involved at each one. We regularly reflect on the current needs and the resources available hence the activities we offer have changed over the years. Our family workers are always coming up with new ideas for reaching out to children and their families.

We thank the team for their endless energy and enthusiasm for this work, for all the willing volunteers who give so much time to the family work and the generous giving of members of TMC. All play a key part in bringing the good news of Jesus to the families in our community. Thank you!

**Dee Benzie**

**Chair of Family Work Management Committee**

#### **Data for TMC AGM Report June 2018**

<b>Activity</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Volunteers/comments</b>
5 Toddler Groups	120 children +carers	4 toddler groups	5 toddler groups = 140 children + carers	18/ weekly
Noah's Ark Tots	15-25 tots + carers	15-25 tots + carers	18 - 28 children + carers	3/ weekly
Trail Blazers Youth Club	60 members,	60 members,	40 members 20-25 per week	3/weekly. Plus 2 volunteers who to do occasional slots

(sch yrs 3-6)	35-45 per week	35-45 per week		
Xtra Youth Club (sch Yr 6)			18-23 per	2/weekly
Impact Youth Club (11-16)	18 members, 10-12 per week	18+ members 6-10 per week	15 members 8-10 per week	3 Catalyst workers plus 1 TMC volunteer
Youth drama and band group (11-18)	5	11	11	They lead worship (drama and band) at all age service Meets to rehearse all-age service contributions.
11-18 Small Group 2 groups	10	22	22	Weekly for games, prayer and Bible study Group meets at 2 locations each week – Catalyst also help with groups 1 volunteer helper
Sunday S:Cape (0-11) Including crèche	25-30 per week	20-35 per week	20-40 per week	All linked to the 10:45 service
Sunday Re:Act (11-18)	10-12 per week	10-12 per week	10-12 per week	6 on a rota of 2 per week
9:15 All Age Sunday Service	60-100+	60-100+	60-100+	12 for refreshments on a rota 24 Readers, prayers, band, sound on a rota 8 on craft rota
Messy Church	70-100 (10 - 20 families)	75-100+	90-110	15/ monthly
Primary School Assemblies	11 schools 1400 children/ 50-70 staff	11 schools 1400 children/ 50-70 staff	11 schools 1400 children/ 50-70 staff	6 assemblies in each of 11 school per year
Toddler Summer in the Park	20 children + 10 adults Thursdays through August	N/A	Wednesday drop in at TMC planned for 2018 through August	

Summer Holiday Club (sch years Rec-Y6))	50-75	90	To come	30+ /each morning for a week
Christmas and Easter Holiday Club (4-11)	75	50-70 at each event	60 children for Easter Holiday Club	20+/ one off for 2.5 hours
Family Camp	36 children + 26 adults	N/A	N/A	5/ One off weekend event
S:Cape Discos ( 7-11)	50-80	50-80	50-80	6/ 3 per year Oct, Dec, Feb
Easter Schools RE session	7 classes totalling 175 children+25 adults	6 classes + 18 adults	N/A	8/ Classes came to TMC for the experience
Light Party (0-6)	40 children 25 parents	40 25 parents	To come	10/ Held on 31 <sup>st</sup> October as an alternative to Halloween
Light Party (7-11)	20 children	20 children	To come	8/ Held on 31 <sup>st</sup> October as an alternative to Halloween
Dad's Zone	25 adults and their children per session	N/A	Saturday Hangout (SHOUT) Now run by Kings Troop about half termly	5/ Saturday morning event. This was the first event with the current plan to be half termly.

### Family Work – 0-7s

It is a great privilege to be working as part of the family work team here at TMC and share the love of Jesus with the very youngest children of the church whilst supporting the many children and families that attend the weekly groups.

Regular Events Include;

### TMC Toddler & Parent Groups

The Easter Extravaganza event ended the toddler spring term with all the toddler groups joining together for a morning of Easter crafts, singing and egg hunting and was enjoyed by all! Along with the usual toddler volunteers, we were joined by others so a 'thank you' to the many volunteers who played a part in helping to make this event a success.

A new toddler group opened at the start of this term and this has meant that 20 new families have now started at toddlers on a Friday afternoon. There are mostly babies under a year in age at this

new group and this has provided the parents with a venue where they can meet and talk about their babies together. Due to the large number of under 1s attending, the group has had to adapt the session; making the baby area larger and investing in equipment for this age group that includes sensory toys and treasure baskets.

We continue to have many families coming along weekly to the other four toddler groups to play, sing, enjoy craft and meet friends. Toddlers provides a fantastic opportunity to develop relationships with non-church families within the area, to show them God's love through our words and actions and to invite them along to other church events. We are blessed with an invaluable team of very dedicated volunteers who run these groups, for whom we are very grateful. After many years of faithful service, Julie Baylis and Elya Taylor have decided to step down from the Monday afternoon toddler group and I am sure everyone will join me in offering them our sincere thanks for all they have done in supporting the many families that have attended this session over the years. This does however mean that we will need two new volunteers to take on this group plus someone to organise the refreshments for the Friday afternoon group. If you or anyone you know would be interested in joining the toddler team, please let me know!

A weekly summer toddlers group will be happening for the first time this year. The summer holidays can be a long and expensive time for families as most groups closing during the school holidays. Every Wednesday in August, the upper hall will therefore be open to toddler families to 'drop in' and enjoy playing with toys and crafts from 10.30 to 2.30.

#### **Noah's Ark Tots**

This weekly bible based toddler group welcomes preschool children with their parents and carers, who come to enjoy a time of learning about God through singing, stories, craft, games and refreshments. This session is attended by around 20+ children a week with a mix of church and non-church families. This term we have been thanking God for our senses and have just started learning about 'God's Big Book'.

#### **Sunday S:CAPE 0 - 7**

Since Easter, the S:CAPE group has been re-organised to allow children to be in smaller teaching groups that provide more age appropriate activities. Pre-school children now meet in the upper hall with play based activities, a bible story and craft. This group has about 20 children registered with weekly attendance of 12 – 15. Those children in reception and year 1 meet in the downstairs hall, joining in with singing with the KS2 group and then using the lounge for their teaching space. Numbers in this group are around 6 a week. Y2 children have joined with the KS2 group.

Other S:CAPE events;

**Easter S:CAPE** – The annual Easter S:CAPE for R – Y6 children was held in March. A morning of craft, games, dancing, challenges and activities all themed around the Easter Story took place with 60+ children attending.

**S:CAPE & RE:ACT presentation** – The annual S:CAPE presentation will take place on Sunday 8<sup>th</sup> July with the theme of 'Who is Jesus?' Followed by picnic and games on the moor.

**S:CAPE Holiday Club** – Due to the dates of the school holidays, the summer club will run for four days this year from Wednesday 25<sup>th</sup> – Saturday 28<sup>th</sup> July. The theme this year will be 'Seaside Rock' with the story of Peter running through the four days. We are hoping to have lots of children attend

from the local schools and publicise this with families that attend the church groups. If you would like to be involved with this, please speak to Chris or myself, your time and skills will be much appreciated!

### **Messy Church**

Messy church continues to draw many local families who come along for our celebration, craft and the fellowship meal. It is especially exciting to see so many families enjoying listening to the Word of God in such an informal and fun environment. Thank you so much to all who do help at Messy, with craft, preparing food, setting up and clearing up, leading the celebration and praying for us. It is a huge team effort and wouldn't happen without our amazing team of volunteers.

### **Safeguarding**

Safeguarding continues to be a priority for the family work team. Due to new safeguarding guidelines for TMC and the GDPR update, safeguarding has been a key part of the family work. Many new steps have been put into place to protect the youngest in the church with a new registration form and signing in sheet for the under 5s groups and forms that comply with the new GDPR regulations.

Finally, a big THANK YOU to all the wonderful volunteers who help the out with our children's ministry in so many ways and without whom, these activities would not occur. May the Lord bless you as you serve the children and families in our area.

We always need more support and help, so please do let us know if you'd like to get involved... we'd love to hear from you.

### **Deborah Bevan**

### **Family Worker 0 – 7s**

## **Family Work** (7-11yrs) June 2018

**Each one is special, accepted and loved - ‘And now I give you a new commandment: love one another. As I have loved you, so you must love one another. If you have love for one another, then everyone will know that you are my disciples.’ John 13: 34-35**

The family work with children aged 7-11yrs aims to provide activities and events for all children. It caters for those that have no knowledge of Jesus, provides a next step of activities for those already taking part in events or clubs provided by TMC in their younger years and always aims to be accessible to anyone who comes along for the first time. The work also builds on relationships with whole families and focuses on continuity and progression in provision while also aiming to be dynamic, responsive to needs and fresh. We continue to provide many events and activities for children while looking for new ways to take them forward in order to build further relationships with the families that we meet and in so doing to seek opportunities to share the Gospel. Alongside outreach activities, we continue to teach and encourage discipleship of the children within TMC as they grow in their faith and take their next steps.

**Sunday S:CAPE Children’s Club** is a great time of fun, worship, prayer, teaching and discipleship that takes place during the 10:45 service. Between 20 and 40 under 11yr old children attend one of the Sunday S:CAPE sessions each week. A restructuring of our Sunday morning children’s clubs took place at Easter which means that we now better cater for the various age groups.

**Trailblazers Youth Club** is a time when the children hear the word of God each week within a traditional youth club. We currently have 40 members with between 20 and 30 children attending each week. The summer term offers more opportunities to engage with families through events such as outdoor games nights and BBQs which continue to be really successful. Please pray for opportunities to share the love of Jesus with parents as well as children through youth club events. A new and exciting club has evolved from Trailblazers – see below.

### **Xtra Youth Club**

Xtra Youth Club is a brand-new club that we’ve started for children in year 6 (final year of primary school). The aim is to engage with them through giving them ownership of a club in a new setting/style before they start secondary school. The hope is that then attendance will continue in their teenage years. We currently have 26 members with over 20 attending each week children attending each week. Our latest ventures have been an evening outing to ‘Adrenaline’ trampoline venue in Plymouth, a BBQ night on the moors and a games evening on the moors.

**School assemblies** continue to be both great fun and a blessing with 22 assemblies each term across 11 local schools. Each school assembly includes a song, challenges, story and prayer and each has the overarching aim of sharing the message of God’s love for everyone. Assemblies continue to be an exciting opportunity to share the gospel with not only the children of Tavistock but also their teachers. School assemblies reach over 1400 children twice every school term and schools continue to be excited about inviting us to visit them.

**Easter S:CAPE Holiday Club** Easter S:CAPE was a fantastic God-centred day full of challenges, fun, games, team time and teaching based on the good news of Jesus. Nearly 70 children attended and more than 20 volunteers served.

**The 9:15 Service** remains a lively event that we regularly invite families to attend. Please do invite families that you think are in a position to receive through this outreach. God continues to bless the weekly 9:15 event and we continue to look at ways to take people forward not only through it and within it but also outside it. Thank you to all who do so much at the 9:15. If anyone feels called to serve at this outreach service please do contact me.

**Messy Church** continues to flourish with a very dedicated team of people facilitating it. It has been really encouraging to see many new families and people of all ages sharing in crafts, a celebration (story, songs, prayer, talk), a meal for everyone and of course lots of fun and fellowship. Messy Church is centred on sharing the message of Jesus and is a great opportunity for people of all ages to both serve and receive together. It runs on the second Thursday of each month from 4.30-6.30pm – whatever age you are you are welcome to come along. At present, 90 -100+ people attend each Messy Church.

### **School visits**

Due to various circumstances outside our control we have not provided sessions for local schools since Christmas. We are in contact with schools, we offer sessions each term and we look forward to welcoming children to TMC for events in the future. We enjoy sharing the love of Jesus with the children of local schools through facilitating the RE curriculum in activities at TMC.

### **10:45 Service**

It's great to see an increasing number of children and families attending the 10:45 service. The all age nature of the first 15 minutes is really blessing the children, young people and families that attend. We continue to try our best to ensure that everyone in the church understands that everyone must be honoured during this time. Recent all age services and contributions to the 10:45 such as Mothering Sunday, Easter Sunday, Fathers' day and the S:CAPE presentation were widely enjoyed.

**Children and Youth Council** - This consists of members of our Sunday morning children's and youth groups meeting once a term to share their views, ideas and experiences of the working of their church. Their views are recorded and taken forward by the Family Work team to stewards, church council or other relevant bodies. Our next meeting is planned for July.

**Safeguarding** - This remains a priority in all areas of the church and an area that the family work team take very seriously. Role descriptions, taking up references and completing DBS checks for volunteers is now a common part of our role. We have recently revised and updated all role descriptions. Thank you to David Benzie for all his work in this area as TMC Safeguarder and thank you to all volunteers who complete this vital paperwork.



**Families** – as a team we aim to maintain good contact with families who attend TMC events or services and provide them with suitable and relevant activities, information and support. This is an important and complex task that is taking an increasing amount of our time. Please pray that our contact with families is well received and accepted.

**GDPR & Publicity** – Our use of text messaging and group emails is currently in the realms of the GDPR switchover. TMC has adopted the 'ChurchSuite Management System' which once fully up and running will make our publicity not only fully GDPR compliant but also more easily and appropriately targeted. Publicity through schools to regularly publicise events continues as before. God is really blessing the outreach being made by the family work project and opening doors for future contact. The children's page of the TMC website is also kept up to date by the team and serves as a useful noticeboard for events that we hold.

### **NEW ventures**

We're always looking for new ways to serve children and families and we have a few new ideas for the future. One event, in the planning stage for the Autumn, has the aim to celebrate the intergenerational nature of church and to make and rekindle links between ages and groups of the church. If God speaks to you about how we can serve people in new or different ways, please do share this with us.

### **Coming up**

In addition to our weekly events, coming up we have: school assemblies, S:CAPE Presentation, Family picnic, SUMMER S:CAPE Holiday club, family BBQs and family games night. As we advertise in schools and prepare to share the message of God's love through Jesus please pray for the children, families, volunteers, Family Work Team and the event itself.

**Thank you** – The Family Work Project is currently coordinated and led by three paid workers but it is run by the TMC congregation. Without you the project cannot spread the good news of Jesus. Thank you to the huge team of volunteers for your support, dedicated service, prayers and hard work towards this aim. We remain excited about what God is doing.

Ongoing contact with and support of the families that we meet and who attend events and services is also a key part of the project and an area that the whole team works hard on across the age bands. This is also an area that the whole church must be involved in as the number of children, families and young people the church is in contact with increases.

On a personal note, it has been a pleasure to have Dave Stranks as the line manager of my Family Worker post for many years. I would like to record my thanks to him for his honesty, support, ideas and encouragement. We will miss Dave and Pam when they leave and pray God's blessing and every happiness for them in their future ventures.

Please do contact us with questions, suggestions, offers of help, prayer or just for a chat.

**Chris Harding** (*Family worker 7-11yrs*)

[chris@tmc.me.uk](mailto:chris@tmc.me.uk) 610649

## **Pastoral Report to Tavistock Methodist Church Annual Meeting, June 2018**

In a fellowship as large and diverse as TMC it's essential that all of us play our part in the pastoral care of the church, so that everyone feels special, accepted and loved. As part of the body of Christ we are encouraged to share one another's joys and sorrows. We hope that everyone will find within TMC the support and fellowship they need. Please help to make sure this happens by welcoming any visitors (Welcome Packs are available in the vestibule) and helping them to feel part of our fellowship. Many find this through one of the contact groups or activities that take place at church, in homes or elsewhere.

We also have a team of over 20 dedicated pastoral visitors who endeavour to link up with anyone who has requested a pastoral visitor. Over the past year Bernie & Kathy Downes, Pauline Nand-lal, Marion Blakely, Hazel Lovell and Tony Tuck have all stood down from this ministry after many years of faithful ministry. We have been joined by Dee Benzie, Prim Skedgell, Liz Marsh, Angie Dowle and Christine Blandford. At the moment we don't have any male Pastoral visitors so if you feel that this is an area of ministry you feel called to please let me know. All our pastoral visitors have a DBS check, take part in safeguarding training and now have an agreed role outline. We are thankful for their vital, largely unseen, ministry.

Our thanks are also due to the many different people who donate and arrange our church flowers each week. Special thanks are also due to Annie Peers who distributes our church flowers each week to those we know of who are ill, bereaved or celebrating some special occasion. We also have a team of people who make contact with families to follow up bereavements, and I would like to thank Janet Singleton for coordinating this ministry.

**Lorraine Orton**

**Pastoral Coordinator**

## **Catalyst Report to TMC Annual Church Meeting July 2018**

Catalyst aims to provide a Christian presence in our local schools by employing a Christian youth worker to work within the colleges and primary schools and be a link to local churches of all denominations within TACT.

**The Catalyst team:** Trudi Massey, director of youth work

**Matt and Jack**, first year SWYM trainees on the "Be Transformed" course

**Laura**, second year SWYM trainee, following the degree course

**Trustees:** Catalyst trustees are from 8 different churches across TACT -

Christopher Pancheri, Catherine Stoate, Tim Shobrook, Trevor Atkinson, Duncan Bird, Kathy Palmer, Geoff Orton, Sue Savage

**Funding:** Catalyst is funded entirely by local giving whilst also seeking opportunities for funding from other sources. Summary accounts can be seen by searching for charity no. 1118950 at <https://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx> One-off special gifts have sustained the work last year and for 2018-19. Looking beyond August 2019 we seek additional funding from appropriate grant awarding bodies and trusts if we are to maintain the same sized team. Trustees are very grateful to TMC for their contribution of £2400 this year.

**Regular activities this year:**

- • Free Tea Friday outreach in Tavistock College sixth form
- • Confirmation classes at St Peter's junior school
- • Youth clubs at Tavistock College
- • Christian Union lunch club at Tavistock College
- • Saturday Night Out at TMC, a monthly event
- • House groups for teens in two age groups
- • Mentoring in Tavistock College and at Horrabridge and Bere Alston primary schools and about to begin at Whitchurch school
- • Fun club at Horrabridge primary school
- • Support groups in Years 7,8,9 at Tavistock College
- • Thirsty Thursday outreach at Mount Kelly seniors providing contact with 100+ young people
- • Donuts at Dusk outreach event in Bere Alston village
- • Special one-off events such as Soul Survivor this August
- • Friday afternoon Impact at TMC

**Please continue to support Catalyst:**

- • **Pray** for the Catalyst team, the activities and the young people in our schools; for the mentors and the youngsters they meet
- • **Play** with us by volunteering for mentoring or helping with activities
- • **Pay**, if you can, to support Catalyst – please contact [geoff@tavistockcatalyst.com](mailto:geoff@tavistockcatalyst.com) – if you are able to commit a small amount each month it is a huge support to our work

***Thank you! Geoff Orton***

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

**TAVISTOCK**

Church

FOR THE YEAR ENDED

31 August 2018

Circuit	Circuit no	
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Registered Charity - Charity Registration number

1130587

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

Rev Dr Steven Emery-Wright

**Church Stewards:**

Pamela Wylie

Eunice Wemyss

Jackie Palmer

Robert Palmer

Sarah Biggs

Tim Biggs

**Treasurer:**

Neil Tamblin



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	132,210		<b>132,210</b>	145,918
a3	Bank and CFB interest and Investment income	153		<b>153</b>	209
a4	Lettings	14,315		<b>14,315</b>	9,808
a5	Other receipts	26,655	3,191	<b>29,846</b>	19,747
a6	<b>TOTAL RECEIPTS</b>	<b>173,333</b>	<b>3,191</b>	<b>176,524 (a7)</b>	<b>175,682</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	80,600		<b>80,600</b>	78,775
b3	Donations	13,255		<b>13,255</b>	14,100
b4	Repairs and Maintenance	41,385	5,141	<b>46,526</b>	40,404
b5	Utilities (Insurances, water charges, heating & lighting)	9,217		<b>9,217</b>	9,265
b6					
b7	Other payments	41,265	199	<b>41,464</b>	31,965
b8	<b>TOTAL PAYMENTS</b>	<b>185,722</b>	<b>5,340</b>	<b>191,062 (b9)</b>	<b>174,509</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(12,389)</b>	<b>(2,149)</b>	<b>(14,538)</b>	<b>1,173</b>
c2	Total funds brought forward from last year	75,577	5,015	<b>80,592 (c6)</b>	79,419
c3	<b>Sub total</b>	<b>63,188</b>	<b>2,866</b>	<b>66,054</b>	<b>80,592</b>
c4	Transfers and adjustments				
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>63,188</b>	<b>2,866</b>	<b>66,054 (c8)</b>	<b>80,592 (c)</b>

= Unrestricted funds at ye

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	3,250	2,731
d3	Offerings/Gifts - passed to external organisations	3,250	2,731
d4	<b>BALANCE STILL TO BE PAID</b>		
	(d1+d2-d3)		



## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2017 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Family work project	32,755	37,374	(4,619)		16,863	12,244
e2	Parent & Toddlers	2,401	2,081	320		1,504	1,824
e3	Network Group	834	839	(5)		71	66
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	35,990	40,294	(4,304)		18,438 (e11)	14,134 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	176,524 (a7)	191,062 (b9)	(14,538)	(c7)	80,592 (c6)	66,054 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	212,514	231,356	(18,842)		99,030 (x)	80,188 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2017

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	8,807	9,429
f3 Bank Deposit Account		
f4 Central Finance Board	70,245	55,079
f5 Trustees for Methodist Church Purposes	1,540	1,546
f6 Other funds		
f7 SUB TOTAL - Church accounts	80,592 (c6)	66,054 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	18,438 (e11)	14,134 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	99,030 (x)	80,188 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2017	At 31 August 2018
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

28-3-19

Name

Neil Tamblin

Address

23, Orchard Close, Tavistock. PL19 8HA

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on  
and were approved.

28-3-19

Signature of the Chair of the meeting

S. Emery-Wright

Name of the Chair of the meeting

Rev'd Dr Steven Emery-Wright

Date

28 MARCH 2019

### Independent Examiner's Report to the Trustees of the

TAVISTOCK METHODIST

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2018

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

28/03/2019



### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply appropriate

(3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

\* Please circle as appropriate

Name

MR BF SHARLAND ACA ATT

Signature



Relevant Professional qualification or body

CHARTERED ACCOUNTANT

Address

BEDFORD CHAMBERS  
BEDFORD SQUARE  
TAVISTOCK PL19 0AD

Date

28/08/2019



THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

**TAVISTOCK**

Church

FOR THE YEAR ENDED

31 August 2018

Circuit	Circuit no	
---------	------------	--

Registered Charity - Charity Registration number

1130587

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

Rev Dr Steven Emery-Wright

**Church Stewards:**

Pamela Wylie

Eunice Wemyss

Jackie Palmer

Robert Palmer

Sarah Biggs

Tim Biggs

**Treasurer:**

Neil Tamblin



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	132,210		<b>132,210</b>	145,918
a3	Bank and CFB interest and Investment income	153		<b>153</b>	209
a4	Lettings	14,315		<b>14,315</b>	9,808
a5	Other receipts	26,655	3,191	<b>29,846</b>	19,747
a6	<b>TOTAL RECEIPTS</b>	<b>173,333</b>	<b>3,191</b>	<b>176,524 (a7)</b>	<b>175,682</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	80,600		<b>80,600</b>	78,775
b3	Donations	13,255		<b>13,255</b>	14,100
b4	Repairs and Maintenance	41,385	5,141	<b>46,526</b>	40,404
b5	Utilities (Insurances, water charges, heating & lighting)	9,217		<b>9,217</b>	9,265
b6					
b7	Other payments	41,265	199	<b>41,464</b>	31,965
b8	<b>TOTAL PAYMENTS</b>	<b>185,722</b>	<b>5,340</b>	<b>191,062 (b9)</b>	<b>174,509</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(12,389)</b>	<b>(2,149)</b>	<b>(14,538)</b>	<b>1,173</b>
c2	Total funds brought forward from last year	75,577	5,015	<b>80,592 (c6)</b>	79,419
c3	<b>Sub total</b>	<b>63,188</b>	<b>2,866</b>	<b>66,054</b>	<b>80,592</b>
c4	Transfers and adjustments				
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>63,188</b>	<b>2,866</b>	<b>66,054 (c8)</b>	<b>80,592 (c)</b>

= Unrestricted funds at ye

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	3,250	2,731
d3	Offerings/Gifts - passed to external organisations	3,250	2,731
d4	<b>BALANCE STILL TO BE PAID</b>		
	(d1+d2-d3)		



## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2017 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Family work project	32,755	37,374	(4,619)		16,863	12,244
e2	Parent & Toddlers	2,401	2,081	320		1,504	1,824
e3	Network Group	834	839	(5)		71	66
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	35,990	40,294	(4,304)		18,438 (e11)	14,134 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	176,524 (a7)	191,062 (b9)	(14,538)	(c7)	80,592 (c6)	66,054 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	212,514	231,356	(18,842)		99,030 (x)	80,188 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2017

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	8,807	9,429
f3 Bank Deposit Account		
f4 Central Finance Board	70,245	55,079
f5 Trustees for Methodist Church Purposes	1,540	1,546
f6 Other funds		
f7 SUB TOTAL - Church accounts	80,592 (c6)	66,054 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	18,438 (e11)	14,134 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	99,030 (x)	80,188 (y)

## SECTION G

## OTHER ASSETS and LIABILITIES

	At 1 September 2017	At 31 August 2018
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

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Rev'd Dr Steven Emery-Wright

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Date

28/08/2019