



**MINUTES OF THE ANNUAL GENERAL MEETING**

**Tuesday 28 November 2017**  
**Held at Mountbatten Centre, Portsmouth at 1930.**

**PRESENT**

C. Daruvalla  
A. White  
R. Warmington  
T. Linkins  
K. White  
S. Corbin  
A. Benfield

J. Rogers  
A. Mills  
D. Lloyd  
E. Smith  
M. Rafferty  
O. Letchford

L. Daruvalla  
R. Bright  
K. Dugan  
A. Daniels  
E. Hines-Dedman  
M. Letchford

**APOLOGIES**

C.M Daruvalla  
S. Warmington

G. Hughes  
P. Nutland

E. Linkins

**MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting were agreed as a true record.  
*Proposed L. Daruvalla, Seconded S. Corbin.*

**MATTERS ARISING**

- I. HQ renovation  
Cy Daruvalla updated the members on the successful renovation of the HQ at the beginning of 2017 to include new exterior cladding, electric shutters, windows, doors and interior floor, kitchen, DO desk and changing rooms. This was completed prior to the new P1 boat launch and represents a significant improvement to the aesthetics, member comfort, security, access and weatherproofing of the headquarters for the foreseeable future. The total cost was around £30,000 for the renovation which was met from the fundraised reserves.
- II. 2016/17 Rescue Boat Grant  
Cy Daruvalla updated the members on the status of the purchase of the new jetski following the successful 2016/17 rescue boat grant. The jetski was sent back to Yamaha due to quality issues after delivery and is currently undergoing refit to rectify these issues before hopefully receiving the craft back before the beginning of next season.
- III. Members questionnaires  
Anne White reported that there was no significant items that had been collated from the member questionnaires completed at the last AGM for the Committee to action throughout the year.
- IV. Club penny boat replacement  
Anne White reported that there had been no developments recently to replace the old penny boat with a new way of collecting money at the beach. The Club are currently still using the collecting box at the front of the HQ and are still open to ideas from members about designing a new way of collecting money. It was agreed following discussion that any new

collecting method must be current, attractive to put money in, informative, secure and stowable due to space restrictions.

V. Facebook page updates

Cy Daruvalla reported that the Club were using Facebook and Messenger as a method of updating members signed up of events and training, but there were some members who did not access this method. Email addresses still had to be collated and used to inform all members about current club information, but from next year the new D4H system will in most part provide this communication link to all members if used correctly.

VI. New P1 boat launch

Cy Daruvalla reported that this event had been a great success and there had been excellent feedback from visitors attending the event on it's success. Thanks to all who helped to organise the event in particular some members of the Committee who worked hard to make sure all things were ready and in place. It was suggested by Ashley Mills that we make this kind of event an annual open day as it would help to raise the profile of the Club regularly. This was agreed as a good idea but it's success would rely on the hard work of members to organise this.

## **OFFICER REPORTS**

### **CHAIRMAN'S REPORT**

We come to the end of a very eventful season. After the close of the 2016 season the headquarters underwent a revamp, with new windows, doors and shutters. The outside was re-clad and it now looks very smart. Starting at the beginning of this year, we spent every weekend at the headquarters decorating the inside of the whole building. We fitted new shower screens, a new fitted kitchen and dayroom equipment. A new floor was laid throughout and a new ceiling heater installed. The boat shed was painted and the all the equipment was relocated.

Your committee has worked very hard to improve the running of the club so I would like to personally thank them all for their hard work and commitment. This year we have achieved a government grant to purchase a new rescue water craft. After taking delivery of this we were very disappointed with the standard of the craft and it has been returned to the manufacturers to make it suitable for our use. We hope to have it ready for next season.

Our main event this year was the boat launch of our new Portsea Rescue One. We had a lovely day with good weather. The whole day was a great success, our guests, who included the Lord Mayor of Portsmouth, City Councillors, President of RLSS along with many families and friends were welcomed at the Headquarters and then transported to the Camber in two old Portsmouth Open top busses. We were very pleased to have Sir Alan Massey KCB.CBE who officially launched Portsea Rescue One. On return to the beach our members gave a display of lifeguard skills along with an exercise with Portsea Rescue One and the coastguard rescue helicopter which everyone enjoyed. Then our guests were treated to a hog roast before the cutting of a splendid cake.

Please try and get involved in all aspects of the Club, remember that our patrols are very important at weekends in the summer months and the Tuesday training is there to help improve your skills. Pool training during the winter is a great way to keep fit and update your skills in a safe environment. We would like to encourage more new members, so if anyone knows of anyone who might be interested, please bring them along.

The Christmas Day Sponsored Dip 2017, once again on 25 December at 11.30 pm. It is a great way to get Christmas Day started and work up an appetite for that LUNCH! We hope to see everyone get involved, so come along and join the fun!!! This is a fundraising event so get your sponsor form and collect sponsors. If you are not taking part, please sponsor someone who is. The fancy dress theme will be chosen at the AGM.

Let's all look forward to 2018 and a very successful season.

A VERY SPECIAL THANKS TO YOU ALL.

*Anne White*  
*Hon. Chairman*

## **TREASURER'S REPORT**

Please find enclosed the accounts for the year ending September 2017.

A vote of thanks is proposed once again to our Club Independent Examiner Mark Dancey who continues to provide us with a comprehensive scrutiny and report of our finances.

Accounts were adopted by *Roly Warmington* and seconded by *Julie Rogers*.

*Trevor Linkins*  
*Hon. Treasurer*

## **BOAT OPERATIONS OFFICER'S REPORT**

2017 P1 boat training started on a cold January Saturday and continued during the closed season with boat shake down trials, and crew training.

As with all shake down trials we had some items that were fitted failed, but these were soon replaced, and we got a better understand of the design features that we put in place actually worked.

There were some new procedures of operations that needed to be worked up during the year and proven to ensure safe operations on the boat. These now need to be written up for the training pack.

A training programme was produced for P1, P2, & RWC's which in most parts was worked to, but it did rely on crews being there for training.

We were successful in part with Helicopter training; we managed to get training in on both the CG helicopters in operation this year.

P1 has been involved in a number of incidents this year, but it's availability at weekends has not been as I would have liked.

Due to issues with P2 during the season it has not been available for the year. The club now needs to decide whether we spend money to address the issues, or look to get grant funding for a new fully compliant boat.

A new 2018 year training program will be worked up to include some winter training for all craft, this hopefully will put us in a good position for the start of 2018 summer season.

Finally I would like to thank all the trainers who assisted in training this year.

*Roly Warmington*  
*Boat Operations Officer*

## **BOAT EQUIPMENT OFFICER'S REPORT**

2017 has seen a dramatic change to the club's water bourne assets. The season started off with a very exciting boat launch day on the 13<sup>th</sup> May. After a winter of seatrials, the brand new boat being out into service as Portsea Rescue 1. The new Portsea Rescue 1 has generated huge amounts of interest not only in our club but on social meadia reaching an audience far beyond our local reach. Since the launch the boat has been on display at Ribex show in Southampton, we have had a radio interview about it and appears as a showpiece for Ribcraft themselves. We should be very proud of our project, it's outcome and use it to turn the enthusiasm into operational membership. However, the best thing about this all is we now have a boat that has far more capability and conforms fully to the rescue boat code. I hope you have all had the opportunity this year to experience it and become familiar with how it operates.

We have also taken delivery of a new jet ski, however this project is still ongoing. During seatrials, there was some issues with electronics and other elements of quality and build. We were forced to reject the jetski from Yamaha and we were very disappointed with the service we received and the quality of the product. We have met with Yamaha to rectify the issues and we are hopeful the build can be completed to the correct standard in time to fully seatrial before the 2018 season. Luckily the old jetski has remained in service and has been fully operational this year.

Portsea Rescue 2 has unfortunately suffered this year. As most of you know it has been off service since June and it seems the repairs required to it are uneconomical. It is worth noting that it is now 10 years old and it is reasonable that a boat of that type and in the environment we use it should be replaced.

Unfortunately, this is the position we are now in. For the 2018 season we will keep a jetski in the boat shed on the launching trailer to fill in for it's absence, as we have been doing since it has been off service and we hope to raise the funds to get Portsea Rescue 2 replaced at the end of 2018 in time for 2019 season.

The vehicle has remained fully operational as always and remains the essential key in the puzzle of keeping the boats and skis afloat! We have added a dash cam into the windscreen to safeguard the drivers and the club. We may have to get the winch replaced this year as it gets a pretty hefty workout but it should all be complete for next season.

Well done to everyone that has worked hard to keep the club running and operating. And thank you to those who have helped me get bits sorted in this busy year.

*Luke Daruvalla*  
*Boat Equipment Officer*

### **LIFEGUARD OPERATIONS OFFICER'S REPORT**

*Greg Hughes*  
*Lifeguard Operations Officer*

### **LIFEGUARD EQUIPMENT OFFICER'S REPORT**

Just want to say sorry for not being around much this year with new rota at work and family commitments.

Thank you all for your help with all the equipment this year. This year we have got a lot of new equipment that I hope we can make last for a good few years.

*Pete Nutland*  
*Lifeguard Equipment Officer*

### **MEMBERSHIP OFFICER'S REPORT**

This year we have had two new 18+ members over the summer who have joined in with some of our activities.

Since we have been back at the pool we have some new young people join us who are now learning basic lifesaving skills and the dry land skills they will then go on to do the assistant beach syllabus.

As most of you know we now have a one off joining fee payment of £40 (\*continuous membership) this is payable as soon as committee approval has been agreed. In addition to this there is a training fee of £2 per week, or you can pay an annual payment of \*£80 discounted rate, for other options please speak to Treasurer.

\*Forms and payment must be done by the end of February for existing members.

Membership forms are available tonight for anyone who wishes to take one and fill it in for 2018 membership.

*Julie Rogers*  
*Membership Officer*

### **FIRST AID OFFICER'S REPORT**

This year we have been a bit quiet on the service and training side with requirements focussing more on boat crew. We have had incidents involving first aid ashore and afloat we have used our skills both in anger and training.

Next year we need to keep up the training and get more hands on with particular requirements for bvm and hopefully get some more training on defibs ashore and training scenarios involving all the kit we have.

Alongside this hopefully be able to set up some first aid training with other agencies. Have a good Christmas and a happy New year.

*Ashley Mills  
First Aid Officer*

### **FUNDRAISING OFFICER'S REPORT**

We have been without a fundraising officer this year, so your committee members have helped out. Let's hope that the new committee will include a dedicated officer.

Our shop at the beach still does well but we still need more paperback books to sell. Don't forget to collect used stamps, as we sell these on.

The Portsmouth Lottery is another way to help fundraise, so please get your family and friends to sign up. [www.portsmouthlottery.co.uk](http://www.portsmouthlottery.co.uk) and search for LIFEGUARDS. We benefit from everyone who joins this weekly draw under our name. We have managed to obtain a grant from this lottery to purchase new handheld radios, which will be in use next year.

We have a Just Giving account that anyone can donate to.

We have been nominated as a charity for the Co-operative for the next 11 months, so please support this by shopping there and becoming a co-op member.

Christmas Day Sponsor Dip is the next event, so we hope to see everyone at 11.30 am at the Headquarters for some Christmas fun! Sponsor forms will be available soon, please get as many sponsors as possible.

As you will see from our accounts, our running costs are high, so we need to raise funds in as many ways as possible and hope that all our members will continue to support us by helping at collections and other events. Ideas of how to raise funds are always welcome.

Thanks to all those who have helped this year.

*Anne White  
Hon Chairman*

### **HEALTH AND SAFETY REPORT**

The committee would encourage the DO's and members to keep up to date with the clubs risk assessments. They are regularly reviewed and are all available on the PC at the station.

A new style Risk Assessment is being worked up for boat operations. This is to try and stop the need to have many risk assessments for the different operations. This should be available for the start of the 2018 season.

The H&S committee have noted that there have been no new Legal & other Regulatory updates since our last review. We will keep a close eye if there are any changes that may affect the clubs activities.

The club has again not had an accident free summer; those incidents have been investigated by the main committee. Near miss and accident reporting is a vital to identify trends to ensure we all have a safe and enjoyable time whilst conducting our Lifeguard activities.

If you have a near miss or an accident at the beach you must report it immediately to the Duty Officer and ensure the accident book is completed. Near miss reports will be reviewed monthly by the main committee. We should also be vigilant in identifying and stopping potentially dangerous practices.

Remember if you think it looks dangerous it properly is.

Finally, if I can remind you that we are all responsible for safety within the club.

*Roly Warmington*

**INCIDENT STATISTICS 2017**

Attached is a copy of the 2017 incident statistics for the season May – September.

As you can see from the summaries at the end of the second page, the total number of incidents has remained low – 2017 was the lowest incident total (17) since records began!

Boat incidents were up on last year. Most incidents were dealt with by the new P1 as P2 had suffered an engine failure mid-season, however there were 2 incidents dealt with by the RWCs.

August was the busiest month with 30% of the total number of incidents during this month. Male adults were again the largest group of persons assisted again this year.

*Cy Daruvalla*  
*Hon. Secretary*



## **PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS**

### **INCIDENT REPORTS FOR SEASON MAY – SEPTEMBER 2017**

DATE	NATURE OF INCIDENT	ACTION TAKEN
07.01.17	Report of person cut off by tide on Winner, Hayling	Rescue boat 1 proceeded and searched area – nothing found.
15.04.17	Broken down 5m RIB encountered whilst on sea trials	Rescue boat 1 towed to safety of marina, Haslar
13.05.17	Victory Class sailing vessel struggling against incoming tide in Portsmouth Harbour entrance	Rescue boat 1 assisted vessel out of the harbour
13.05.17	Vessel swamped on beach	Rescue boat 1 assisted to tow back to harbour safety
28.05.17	First aid – grazed knee	Treated by lifeguards
03.06.17	First aid – cut above eye from walking into lamp post	Treated by lifeguards
04.06.17	4 persons in water from capsized dinghy entrance to Langstone Harbour	2 Rescue Water Crafts proceeded to area – persons accounted for, recovered and towed dinghies to shore
08.06.17	First aids – child fell and grazed knee, adult dizzy spells during swim	Treated by lifeguards
09.07.17	Pier jumpers caught in tide swept into channel	Rescue boat 1 recovered swimmers and taken ashore
29.07.17	First aid – cut foot on stones	Treated by lifeguards
01.08.17	Missing high risk male – Police and CG requested assist in search Southsea Beach	Rescue boat 1 and lifeguard vehicle assisted in search of shoreline area – Person located after 2 hours by Poli
06.08.17	First aid – cut knee from fall	Treated by lifeguards
13.08.17	First aid – person having seizure for 2 mins	Treated by lifeguards – ambulance called
20.08.17	First aid – cut foot on beach	Treated by lifeguards
28.08.27	Report of boat being towed off beach at Southsea by jetski	Rescue Water Craft assisted boat back to Langstone Harbour
25.09.17	Request from QHM to identify a vessel blocking VHF Ch11 in Portsmouth Harbour	Rescue boat 1 proceeded to locate vessel
01.10.17	Proceeded to assist Pan Pan call on VHF in Portsmouth Harbour after receiving message close by – yacht with crew chest injury and another yacht with crew head injury. Lifeguard vehicle also proceeded to Camber to assist with casualties from lifeboat	Rescue boat 1 proceeded along with lifeguard vehicle to assist casualties with injuries at Camber

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Total incidents	17	27	24	36	73	73	59	98	90	110
Rescue boat 1 (P1) incidents	8	3	6	6	9	8	7	17	12	17
Rescue boat 2 (P2) incidents	0	1	5	4	8	2	7	17	11	17
RWC (Ski Rescue Water Craft) incidents	2	2	2	1	1					
Other Lifeguard incidents	0	3	4	4	22	14	9	10	9	18
First Aids	7	18	13	24	30	44	35	48	52	54
Lost Children / missing person report	1	2	1	0	5	5	6	6	3	4
Persons assisted or rescued at sea	22	11	35	38	42	40	33	120	69	111
Lives lost	0	0	0	0	0	1	1	0	0	0
Land based incidents	8	21	15	24	39	51	43	59	67	61
Water based incidents	10	6	9	12	33	22	16	39	23	49
Total number of people assisted	31	33	49	59	84	85	80	182	122	172
Number of climbers/jumpers from pier, groynes and sea wall structures	8	1	9	0	2	0	10	24	22	-
Involving inflatables	0	0	1	0	2	0	1	5	-	-
Requiring Lifeguard vehicle attendance	2	0	2	1	5	3	6	5	-	-
Attempts to endanger own life	0	0	0	0	0	1	2	-	-	-
False alarms with good intent / hoax	1	0	1	0	6	1	-	-	-	-
Animal assistance	0	0	0	1 (fouling)	0	1	-	-	-	-
% of assisted who were children (0-17yrs)	16%	42%	45%	27%	32%	40%	46%	-	-	-
% of assisted who were adults (18-59yrs)	77%	52%	51%	68%	62%	56%	44%	-	-	-
% of assisted who were seniors (60 +yrs)	7%	6%	4%	5%	6%	4%	10%	-	-	-
% of assisted who were male	80%	67%	59%	61%	54%	65%	62%	-	-	-
% of assisted who were female	20%	33%	41%	39%	46%	35%	38%	-	-	-
Swimmers assisted from the water during Triathlons/Event swimming races	0	2	22	24	12	-	-	-	-	-

FIRST AID TRENDS	
Minor abrasions or bruising	2
Cuts or lacerations	2
Broken bones, strains or sprains	1
Head injuries	2
Medical condition	1
Resuscitation required	0
Insect/fish stings	0
Eye injuries	0
Burns/scalds	0
Involving stone throwing impact	0
Resulting from a fall	3
Involving skateboarding/bike injury	0
Involving assault/fighting/alcohol	0
Involving glass or needles	0
Drug related	0
Injuries requiring hospital attendance	2
Injuries requiring treatment centre	0
Spinal injuries	0

Hon. Secretary  
Oct 2017

MONTHLY INCIDENT BREAKDOWN	
MAY	3
JUNE	3
JULY	2
AUGUST	5
SEPT / OCT	2



## **MOTIONS TO CHANGE THE CONSTITUTION**

The following amendment to the Constitution was proposed by the outgoing 2017 Committee in order to reflect the current membership subscription (£40 joining fee in first year of membership):

7.9.2 Amend clause to read:

"If the Trustees use their discretion to refuse an application for membership then any membership fee already paid *within that current year (if applicable)* shall be refunded to the applicant.

*(words in italics are added to existing clause to reflect Club's one off joining fee for membership)*

This motion was passed with all 17 adult members voting in favour of the amendment.

## **PRESENTATIONS**

The Wilf Pyne trophy for 'Member of the Year' for 2017 will be presented at the forthcoming Xmas Day Dip. The Cadet Members of the Year was presented to Olivia Letchford by Anne White.

RLSS UK Medal of Distinction awards were presented by Ken White to David Lloyd, Roly Warmington and Cy Daruvalla. RLSS Bar to Medal of Distinction was awarded to Trevor Linkins.

## **ELECTION OF OFFICERS**

There were 8 nominees and proposers for the 11 Committee posts. The following were elected as trustees and officers of the Club 2017/18:

Chairman	Anne White
Secretary	Cyrus Daruvalla
Treasurer	Trevor Linkins
Membership Officer	Julie Rogers
Boat Operations Officer	Roly Warmington
Lifeguard Operations Officer	Greg Hughes
Boat Equipment Officer	Luke Daruvalla
Lifeguard Equipment Officer	<i>Vacant</i>
First Aid Officer	<i>Vacant</i>
Fundraising Officer	<i>Vacant</i>
Committee Officer	Ashley Mills

## **Membership and training subs review**

The Committee has raised this item to discuss as there had been difficulties for officers to collect the £2 per week subs from some members who sometimes forgot to bring money or owed a number of weeks. It has been encouraged for members to pay the yearly up front subs at £80 per year which equates to a small saving compared to paying each week. It was discussed and agreed that some younger members would still need to pay the weekly amount due to affordability, but the club would offer various options to pay the subs ie weekly/monthly direct debit or yearly standing order to make it easier on both the member and club to receive payment. The yearly option will still be encouraged as the first and best option of subs paying.

**Inland and Inshore Rescue Boat Grant application update** The Club have applied and been successful in the latest 2017/18 round of grants to obtain just short of £9000 towards the cost of purchasing 20 PFDs, helmets, Gul tops, drysuits and hangers. The Club were required to contribute 10% of the total cost of the bid.

## **D4H update**

Cy Daruvalla updated the members on the D4H program that will be required to be used by all members from 2018. The internet based program will be used as a database for all member details, training records, equipment inspection and incident record keeping, and is a function to meet the requirements of membership to the SSRO.

**Theme of forthcoming Xmas Day Dip**

The theme for fancy dress for this year's dip was voted upon to be 'Pirates'.

**ANY OTHER BUSINESS**

There was no any other business raised at the meeting.

**Meeting closed 2121**

**Independent Examiner's Report**  
**to the Trustees and Committee of**  
**Plymouth and Southsea Lifeguards**

I report on the accounts of the Corp for the year ended 30 September 2018, a copy of which is attached.

**Respective responsibilities of trustees and examiner**

The charity's trustees and committee are responsible for the preparation of the accounts. The charity's trustees and committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees and committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

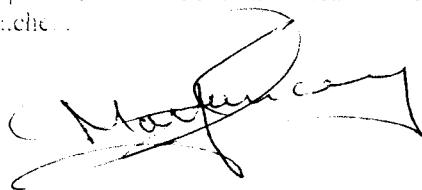
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Daney  
34 Sapphire Ridge  
WATERLOOVILLE  
PO7 8NY

Date: 19th November 2018

# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Balance Sheet at 30th September 2018

ASSETS	2018	2017
Equipment at 01.10.17	115757.96	9357.16
Add: Equipment Purchased	19047.11	140658.98
	<u>134805.07</u>	<u>150016.14</u>
Less Depreciation	33921.42	34258.18
	<u>100883.65</u>	<u>115757.96</u>
 Premium Bonds	 1000.00	 1000.00
Cash in hand	0.00	8.60
Cash at Bank - No 1 A/c	5053.13	16463.89
Cash at Bank - No 2 A/c	9864.89	3338.37
	<u>116801.67</u>	<u>136568.82</u>
 Investment Account	 53468.96	 53218.18
 LIABILITIES	 0.00	 0.00
	<u><u>170270.63</u></u>	<u><u>189787.00</u></u>
 <b>Represented by:</b>	 <b>2018</b>	 <b>2017</b>
Capital A/c at 1.10.17	189787.00	129654.20
Adjustments: Advance payments for boat 2016 not included on balance Sheet		62574.94
Add: Excess Income over Expenditure:-		
Income & Expenditure A/c	0.00	22103.13
Fund Raising A/c	6526.52	0.00
Investment A/c	250.78	0.00
	<u>196564.30</u>	<u>214332.27</u>
 Less Expenditure over Income:-		
Income & Expenditure A/c	26293.67	0.00
Fund Raising A/c		41.52
Investment Account		24503.75
 CAPITAL ACCOUNT AT 30.09.18	 <u><u>170270.63</u></u>	 <u><u>189787.00</u></u>

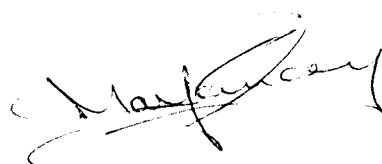


# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Income and Expenditure Account - Year Ending 30th September 2018

<b>INCOME</b>	<b>2018</b>	<b>2017</b>
Training	1322.05	1479.40
Donation	6206.75	3010.01
Grants	9699.00	19865.99
Sundry Income	708.32	532.56
Transfers	4000.00	29000.00
Profit from sale of Boat	1700.00	20000.00
	<u>23636.12</u>	<u>73887.96</u>
Add: Excess Expenditure over Income carried forward to Capital Account	0.00	0.00
	<u><u>23636.12</u></u>	<u><u>73887.96</u></u>

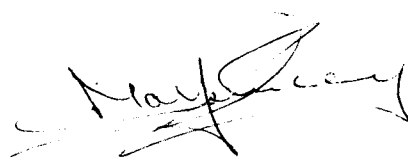
<b>EXPENDITURE</b>	<b>2018</b>	<b>2017</b>
Training	2770.28	2748.38
Rescue Craft	3804.02	5479.13
Vehicle	3132.58	3794.36
HQ Expenses	4257.35	5037.17
Sundry Equipment	1511.00	251.61
Administration	333.15	
Affiliations	199.99	216.00
Transfers	0.00	0.00
	<u>16008.37</u>	<u>17526.65</u>
Add: Depreciation	<u>33921.42</u>	<u>34258.18</u>
	49929.79	51784.84
Less: Excess Expenditure over Income	26293.67	22103.13
	<u><u>23636.12</u></u>	<u><u>73887.96</u></u>



# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Fund Raising Account - 2018

INCOME	2018	2017
Collection/ Fundraising	226.10	88.09
Donation	9329.54	3485.85
Souvenirs	960.60	384.10
Interest	10.28	0.44
	<u>10526.52</u>	<u>3958.48</u>
Transfer from Investment Account		
Excess Expenditure over Income carried forward to Capital Account		41.52
	<u><u>10526.52</u></u>	<u><u>4000.00</u></u>
EXPENDITURE	2018	2017
Transfer to Investment Account		0.00
Transfer to No1 Account	4000.00	4000.00
	<u>4000.00</u>	<u>4000.00</u>
Excess income over Expenditure carried forward to Capital Account	6526.52	
	<u><u>10526.52</u></u>	<u><u>4000.00</u></u>

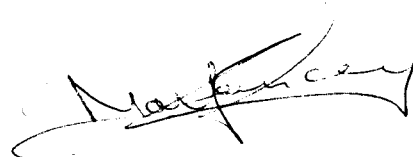


# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Investment Account - 2018

INCOME	2018	2017
Interest	250.78	496.25
Transfer from Fundraising Account		0.00
Transfer from No 1 A/c	0.00	0.00
Excess Expenditure over Income Carried forward to Capital Account		24503.75
	<u>250.78</u>	<u>25000.00</u>

EXPENDITURE	2018	2017
Transfer to No 1 A/c		25000.00
Excess Income over Expenditure carried forward to Capital A/c	250.78	0.00
	<u>250.78</u>	<u>25000.00</u>

A handwritten signature in black ink, appearing to read 'Max [unclear]', is located in the bottom right corner of the page.

Year	Equipment	Dep %	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance
			2015	2015	Sep-15	2016	2016	Sep-16	2017	2017	Sep-17	2018	2018	Sep-18
2012	Storage box	20%		16.10	16.10		16.10	0.00						
	Trailer	20%		539.00	539.00		539.00	0.00						
	Torpedo Buoys	20%		108.22	108.22		108.22	0.00						
	Rescue Board	20%		188.00	188.00		188.00	0.00						
2013	Folding Tables	20%		17.44	34.88		17.44	17.44		17.44	0.00			
	Winch	20%		334.08	668.16		334.08	334.08		334.08	0.00			
	SV Lighthg	20%		627.33	1254.66		627.33	627.33		627.33	0.00			
	RLSS Manikin	20%		75.82	151.64		75.82	75.82		75.82	0.00			
	Mitsubishi	20%		3654.00	7308.00		3654.00	3654.00		3654.00	0.00			
	Tyres	20%		142.99	285.98		142.99	142.99		142.99	0.00			
	Grill	20%		14.00	28.00		14.00	14.00		14.00	0.00			
	DS Developments Radio	20%		159.58	319.16		159.58	159.58		159.58	0.00			
2014	Pool Basket	20%		51.85	103.70		51.85	103.70		51.85	51.85		51.85	0.00
2015	Oximeter	20%	59.97	11.99	47.98		0.00	0.00						
	Flag	33%	112.31	37.44	74.87		0.00	0.00						
2015	Flag	33%	112.31	37.44	74.87		0.00	0.00						
	Flag	33%	112.31	37.44	74.87		0.00	0.00						
	Light Board	33%	18.00	6.00	12.00		6.00	6.00		6.00	0.00			
	Lights	33%	101.06	53.69	107.37		53.69	53.69		53.69	0.00			
	Riveter	20%	26.40	5.28	21.12		5.28	10.56		5.28	10.56		5.28	5.28
	Boat Cover	33%	682.50	227.50	455.00		227.50	227.50		227.50	0.00			
	Monitor	20%	140.98	28.20	112.78		28.20	84.59		28.20	56.39		28.20	28.20
	PFD's	33%	1534.65	511.55	1023.10		511.55	511.55		511.55	0.00			
	Radio Chargers	20%	95.80	19.16	76.64		19.16	57.48		19.16	38.32		19.16	19.16
	RLSS Smock	33%	272.39	90.80	181.59		90.80	90.80		90.80	0.00			
	Paddles & Radio's	20%	360.90	72.18	288.72		72.18	216.54		72.18	144.36		72.18	72.18
	Binoculars	20%				159.98	32.00	127.98		32.00	95.99		32.00	63.99
	Rescue Board	20%				1085.00	217.00	868.00		217.00	651.00		217.00	434.00
	Saw Horse	20%				19.99	4.00	15.99		4.00	11.99		4.00	8.00
	Kayak Trailer	20%				1640.00	328.00	1312.00		328.00	984.00		328.00	656.00
	Canoe Cover	33%				846.00	279.18	566.82		279.18	287.64		279.18	8.46
2016	Boat + Trailer	20%							98005.29	19601.06	78404.23		19601.06	58803.17
	HQ Refurbishment	20%							33180.45	6636.09	26544.36		6636.09	19908.27
	Jet Ski Trailers	20%							3930.00	786.00	3144.00		786.00	2358.00
	Jet Ski DoubleTrailer	20%							4500.00		4500.00		900.00	3600.00
	Radios	20%							789.94	157.99	631.95		157.99	473.96
	Jet Wash	30%							253.30	75.99	177.31		75.99	101.32
2017	Palm Jackets	30%										832.50	249.75	582.75
	Helmets	30%										2674.92	802.48	1872.44
	Safety Cutter	20%										145.75	29.15	116.60
	Dry Suit	30%										3264.00	979.20	2284.80
	PFD's	30%										2288.95	686.69	1602.27
	Battery Charger	20%										41.00	8.20	32.80
	Jet Ski	20%										9799.99	1960.00	7839.99
	Rounding up adjustment				0.01			0.02			0.01			0.01
			3637.24	7041.62	13581.40	3750.97	7852.36	9357.16	140658.98	34258.17	115757.96	19047.11	33921.42	100883.65



# **Independent Examiner's Report** **to the Trustees and Committee of** **Plymouth and Southsea Lifeguards**

I report on the accounts of the Corp for the year ended 30 September 2018, a copy of which is attached.

## **Respective responsibilities of trustees and examiner**

The charity's trustees and committee are responsible for the preparation of the accounts. The charity's trustees and committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees and committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

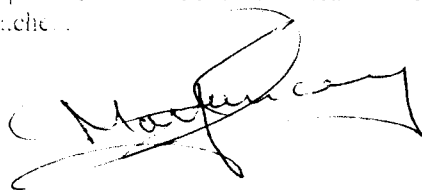
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Daney  
34 Sapphire Ridge  
WATERLOOVILLE  
PO7 8NY

Date: 19th November 2018

# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Balance Sheet at 30th September 2018

ASSETS	2018	2017
Equipment at 01.10.17	115757.96	9357.16
Add: Equipment Purchased	19047.11	140658.98
	<u>134805.07</u>	<u>150016.14</u>
Less Depreciation	33921.42	34258.18
	<u>100883.65</u>	<u>115757.96</u>
 Premium Bonds	 1000.00	 1000.00
Cash in hand	0.00	8.60
Cash at Bank - No 1 A/c	5053.13	16463.89
Cash at Bank - No 2 A/c	9864.89	3338.37
	<u>116801.67</u>	<u>136568.82</u>
 Investment Account	 53468.96	 53218.18
 LIABILITIES	 0.00	 0.00
	<u><u>170270.63</u></u>	<u><u>189787.00</u></u>
 <b>Represented by:</b>	 <b>2018</b>	 <b>2017</b>
Capital A/c at 1.10.17	189787.00	129654.20
Adjustments: Advance payments for boat 2016 not included on balance Sheet		62574.94
Add: Excess Income over Expenditure:-		
Income & Expenditure A/c	0.00	22103.13
Fund Raising A/c	6526.52	0.00
Investment A/c	250.78	0.00
	<u>196564.30</u>	<u>214332.27</u>
 Less Expenditure over Income:-		
Income & Expenditure A/c	26293.67	0.00
Fund Raising A/c		41.52
Investment Account		24503.75
 CAPITAL ACCOUNT AT 30.09.18	 <u><u>170270.63</u></u>	 <u><u>189787.00</u></u>

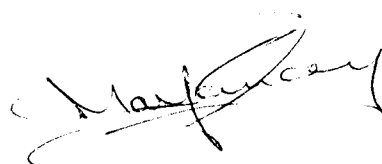


# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Income and Expenditure Account - Year Ending 30th September 2018

<b>INCOME</b>	<b>2018</b>	<b>2017</b>
Training	1322.05	1479.40
Donation	6206.75	3010.01
Grants	9699.00	19865.99
Sundry Income	708.32	532.56
Transfers	4000.00	29000.00
Profit from sale of Boat	1700.00	20000.00
	<u>23636.12</u>	<u>73887.96</u>
Add: Excess Expenditure over Income carried forward to Capital Account	0.00	0.00
	<u><u>23636.12</u></u>	<u><u>73887.96</u></u>

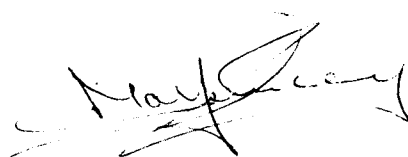
<b>EXPENDITURE</b>	<b>2018</b>	<b>2017</b>
Training	2770.28	2748.38
Rescue Craft	3804.02	5479.13
Vehicle	3132.58	3794.36
HQ Expenses	4257.35	5037.17
Sundry Equipment	1511.00	251.61
Administration	333.15	
Affiliations	199.99	216.00
Transfers	0.00	0.00
	<u>16008.37</u>	<u>17526.65</u>
Add: Depreciation	<u>33921.42</u>	<u>34258.18</u>
	49929.79	51784.84
Less: Excess Expenditure over Income	26293.67	22103.13
	<u><u>23636.12</u></u>	<u><u>73887.96</u></u>



# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Fund Raising Account - 2018

INCOME	2018	2017
Collection/ Fundraising	226.10	88.09
Donation	9329.54	3485.85
Souvenirs	960.60	384.10
Interest	10.28	0.44
	<u>10526.52</u>	<u>3958.48</u>
Transfer from Investment Account		
Excess Expenditure over Income carried forward to Capital Account		41.52
	<u><u>10526.52</u></u>	<u><u>4000.00</u></u>
EXPENDITURE	2018	2017
Transfer to Investment Account		0.00
Transfer to No1 Account	4000.00	4000.00
	<u>4000.00</u>	<u>4000.00</u>
Excess income over Expenditure carried forward to Capital Account	6526.52	
	<u><u>10526.52</u></u>	<u><u>4000.00</u></u>

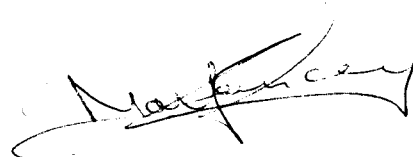


# PORTSMOUTH & SOUTHSEA VOLUNTARY LIFEGUARDS

## Investment Account - 2018

INCOME	2018	2017
Interest	250.78	496.25
Transfer from Fundraising Account		0.00
Transfer from No 1 A/c	0.00	0.00
Excess Expenditure over Income Carried forward to Capital Account		24503.75
	<u>250.78</u>	<u>25000.00</u>

EXPENDITURE	2018	2017
Transfer to No 1 A/c		25000.00
Excess Income over Expenditure carried forward to Capital A/c	250.78	0.00
	<u>250.78</u>	<u>25000.00</u>

A handwritten signature in black ink, appearing to read 'Max [unclear]', is located in the bottom right corner of the page.

Year	Equipment	Dep %	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance	Purchase	Depreciation	Balance
			2015	2015	Sep-15	2016	2016	Sep-16	2017	2017	Sep-17	2018	2018	Sep-18
2012	Storage box	20%		16.10	16.10		16.10	0.00						
	Trailer	20%		539.00	539.00		539.00	0.00						
	Torpedo Buoys	20%		108.22	108.22		108.22	0.00						
	Rescue Board	20%		188.00	188.00		188.00	0.00						
2013	Folding Tables	20%		17.44	34.88		17.44	17.44		17.44	0.00			
	Winch	20%		334.08	668.16		334.08	334.08		334.08	0.00			
	SV Lighthg	20%		627.33	1254.66		627.33	627.33		627.33	0.00			
	RLSS Manikin	20%		75.82	151.64		75.82	75.82		75.82	0.00			
	Mitsubishi	20%		3654.00	7308.00		3654.00	3654.00		3654.00	0.00			
	Tyres	20%		142.99	285.98		142.99	142.99		142.99	0.00			
	Grill	20%		14.00	28.00		14.00	14.00		14.00	0.00			
	DS Developments Radio	20%		159.58	319.16		159.58	159.58		159.58	0.00			
2014	Pool Basket	20%		51.85	103.70		51.85	103.70		51.85	51.85		51.85	0.00
2015	Oximeter	20%	59.97	11.99	47.98		0.00	0.00						
	Flag	33%	112.31	37.44	74.87		0.00	0.00						
2015	Flag	33%	112.31	37.44	74.87		0.00	0.00						
	Flag	33%	112.31	37.44	74.87		0.00	0.00						
	Light Board	33%	18.00	6.00	12.00		6.00	6.00		6.00	0.00			
	Lights	33%	101.06	53.69	107.37		53.69	53.69		53.69	0.00			
	Riveter	20%	26.40	5.28	21.12		5.28	10.56		5.28	10.56		5.28	5.28
	Boat Cover	33%	682.50	227.50	455.00		227.50	227.50		227.50	0.00			
	Monitor	20%	140.98	28.20	112.78		28.20	84.59		28.20	56.39		28.20	28.20
	PFD's	33%	1534.65	511.55	1023.10		511.55	511.55		511.55	0.00			
	Radio Chargers	20%	95.80	19.16	76.64		19.16	57.48		19.16	38.32		19.16	19.16
	RLSS Smock	33%	272.39	90.80	181.59		90.80	90.80		90.80	0.00			
	Paddles & Radio's	20%	360.90	72.18	288.72		72.18	216.54		72.18	144.36		72.18	72.18
	Binoculars	20%				159.98	32.00	127.98		32.00	95.99		32.00	63.99
	Rescue Board	20%				1085.00	217.00	868.00		217.00	651.00		217.00	434.00
	Saw Horse	20%				19.99	4.00	15.99		4.00	11.99		4.00	8.00
	Kayak Trailer	20%				1640.00	328.00	1312.00		328.00	984.00		328.00	656.00
	Canoe Cover	33%				846.00	279.18	566.82		279.18	287.64		279.18	8.46
2016	Boat + Trailer	20%							98005.29	19601.06	78404.23		19601.06	58803.17
	HQ Refurbishment	20%							33180.45	6636.09	26544.36		6636.09	19908.27
	Jet Ski Trailers	20%							3930.00	786.00	3144.00		786.00	2358.00
	Jet Ski DoubleTrailer	20%							4500.00		4500.00		900.00	3600.00
	Radios	20%							789.94	157.99	631.95		157.99	473.96
	Jet Wash	30%							253.30	75.99	177.31		75.99	101.32
2017	Palm Jackets	30%										832.50	249.75	582.75
	Helmets	30%										2674.92	802.48	1872.44
	Safety Cutter	20%										145.75	29.15	116.60
	Dry Suit	30%										3264.00	979.20	2284.80
	PFD's	30%										2288.95	686.69	1602.27
	Battery Charger	20%										41.00	8.20	32.80
	Jet Ski	20%										9799.99	1960.00	7839.99
	Rounding up adjustment				0.01			0.02			0.01			0.01
			3637.24	7041.62	13581.40	3750.97	7852.36	9357.16	140658.98	34258.17	115757.96	19047.11	33921.42	100883.65