



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2018		31	December	2018

Section A Reference and administration details

Charity name

Pilton Green Man CIO

Other names charity is known by

Registered charity number (if any)

1170742

Charity's principal address

51 The Rock

Pilton

Barnstaple

Postcode

EX31 1PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Stevens		To 10 th October 2018	
2	Susan O'Grady			
3	Marc Brayley			
4	Siobhan Roissetter			
5	Vernon Clarke		From 10 th July 2018	
6	Elizabeth Davies		To 1 st April 2018	
7	Martin Haddrill	Correspondent		
8	Esther Davies		From 10 th July 2018	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are made aware of the Constitution and the policies on Safeguarding and Equality & Diversity and of the three Charity Commission guidance documents on public benefit PB1, PB2 and PB3.

The Pilton Green Man CIO is the umbrella organisation for two sub-committees running the Pilton Green Man Day in July and Pilton Theatre Productions running the Pilton Panto in February. At least one trustee is an active member of each sub-committee.



The two operating sub-committees carry out detailed risk assessments of their operations and also prepare detailed event management plans as appropriate.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote good citizenship for the public benefit by facilitating the development of a volunteer force to assist the community, in particular but not exclusively those members of the community who are in need, in such ways as the trustees may from time to time decide. To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit, in particular, but not limited to, the promotion of the arts and advancement of education in the history of Pilton, primarily but not exclusively, for the benefit of the people of the Pilton ward of Barnstaple, Devon and will be achieved through the making of grants or providing other support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees meet four times a year to ensure that the organisation of the Pilton Green Man Day and the Pilton Panto is satisfactory and to consider applications for awards and the completion reports from projects to which awards have been made.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charitable objectives are met by making small grants available to community organisations, charities, groups and individuals to carry out projects which will benefit the people of Pilton. The geographical area of Pilton covers the area approximately from the ND District Hospital to Pottington and from Bradiford to Raleigh and Yeo Vale and there is a resident population of around 5,000.

In 2018, three grants amounting to £750 were awarded of which all have been taken up.

Summary of the main achievements of the charity during the year

In October 2018 the trustees approved the following awards:

Award to Lucy Lake

An application for £200 funding for help with the cost of a trip to Kira Farm in Uganda with 18 other students from year 10 at Pilton Community College in October 2018 was approved. Kira Farm is a sustainable development centre set up and funded by the Amigos charity of Barnstaple. Whilst in Uganda, Lucy taught in local schools and worked alongside the Kira Farm students as they go about their daily routines; farming, cooking, building, sewing, etc.

Award to Matt Steele

An application for £200 funding for help with the cost of the trip to Kira Farm, was also approved in October 2018. Matt Steele, who lives in Pilton, also worked as a volunteer at Kira Farm, near Kampala, Uganda, during the visit of the group from Pilton Community College. Kira Farm is a development for young people coming from deprived and abusive backgrounds, which teaches them life and career skills.

Lucy and Matt will be sharing their experience with the Pilton Community during 2019.

Award for School Choir Trip to Wembley Arena

An award of £350 was made to Pilton Bluecoat Academy, for a trip for the school choir of 35 pupils to sing at the 'Voice in a Million' concert at Wembley Arena in March 2019. This annual concert promotes school singing and raises awareness of the plight of children in care and the importance of adoption and fostering both in the UK and worldwide. It gives the children an opportunity to sing in an iconic arena and helps foster a love of singing and raise the profile of music and arts. At the same time it makes a difference to less fortunate children than them and encourages the sense of citizenship and community.

The Outcomes of the 2017 Awards

Partly as a result of the CIO's support to two members in 2017, the **North Devon Sinfonia** (NDS) has now launched the **NDS Classical Music Festival** in March 2019. There will be about 12 workshops in primary schools around the area and then in Festival week there will be in-school concerts at Primary and Secondary level. The Workshops and Concerts aim to pull young players together at a full day of music-making on March 15th, followed by attendance at the Festival concerts on March 16th and 17th.

As a result of changes to the management and facilities of Barnstaple Library, the application for the award of £300 to **The Friends of Barnstaple Library** made in 2017 has been withdrawn. A re-application might be made in the future.

Because of delays to the implementation of the new bar in **Pilton Church Hall**, only £700 has thus far been paid out to cover the preparation of the design drawings and the successful planning and listed building application. The remaining monies of £1,500 are being retained pending completion of the work.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the CIO is to hold a sum equivalent to the loss which might be incurred in a worse case of complete washout of the Pilton Green Man Day, about £8,000.

Details of any funds materially in deficit

There are none.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds in 2018 was the Pilton Green Man Day on the third Saturday in July.

This profit has enabled the charity to make community awards within or related to Pilton.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Pilton Green Man CIO

1170742

Receipts and payments accounts

CC16a

For the period
from

01/01/2018

To

31/12/2018

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Drink Sales	8,893	-	-	8,893	5,910
Stall Fees	3,995	-	-	3,995	3,815
Panto	2,540	-	-	2,540	3,285
Programme	2,550	-	-	2,550	2,555
Grants	-	-	-	-	-
Donations	127	-	-	127	50
Merchandise	-	-	-	-	-
Other	1,294	-	-	1,294	-
Sub total (Gross income for AR)	19,399	-	-	19,399	15,614
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,399	-	-	19,399	15,614
A3 Payments					
Drink sales	4,447	-	-	4,447	5,353
Music & Entertainment	2,085	-	-	2,085	2,685
Equipment	2,016	-	-	2,016	2,217
Panto	2,304	-	-	2,304	1,919
Licenses and insurance	1,173	-	-	1,173	1,802
Programme	998	-	-	998	998
Merchandise	1,375	-	-	1,375	-
Grants	1,482	-	-	1,482	244
Other	390	-	-	390	423
Sub total	16,269	-	-	16,269	15,642
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,269	-	-	16,269	15,642
Net of receipts/(payments)	3,130	-	-	3,130	- 28
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,488	-	-	12,488	12,516
Cash funds this year end	15,618	-	-	15,618	12,488

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash on hand	15,618	-	-
		-	-	-
		-	-	-
	Total cash funds	15,618	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Undispersed donation	Unrestricted	500	
	Undispersed Grants	Unrestricted	1,468	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	