

AUDIT REPORT:Financial Year Ending 31st August 2018

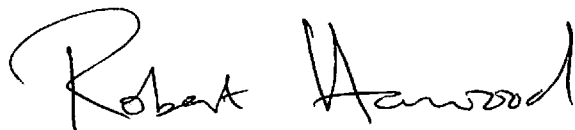
Re:St Joseph's Catholic Primary School Association

I have carried out an independent examination for the Financial statements comprising Income and Expenditure Report of the School Association fund for the financial year ending 31st August 2018 as presented in the main file and other files including Auction and Petty cash.

The following checks and work were done for the above:

- a)Reviewed bank statements**
- b)Reviewed and sample-checked actual expense invoices/vouchers to Payments/Outgoings spreadsheet on file.**
- c)Cross-checked Invoices to bank statement and spreadsheet references, and authorisations where relevant.**
- d)Cross checked receipts(Income) spreadsheet on file to Bank Statements and vouchers.**
- e)Checked Petty cash vouchers/spreadsheet to Bank Statements**
- f)Where checking taken place have initialled item reviewed**
- g)In the case of various events such as Auction,Readathon,Winter Gala and Summer fair have sample checked documents and reconciliation.**

After completing all the work above I can confirm that the records are kept in an orderly,professional and efficient manner and there are no issues arising from this Audit



Robert Harwood A.C.M.A (Tel:07710-462413)

**4a,Silver Street
Guilden Morden
Herts
SG8 0JT**

St Joseph's RC Primary School Association
Registered Charity Number 286432
Year ended 31st August 2018

R Howard

Receipts

Fundraising Payments	110264.31	
Sponsorship/Donations	<u>20163.00</u>	<i>PA</i>
	130427.31	

Payments

Fundraising payments	22465.68	
Premises/Equipment	140.53	
Education Enrichment	3642.03	
Westminster Council (Deleated Budget)	75000.00	<i>PA</i>
Charities	518.00	
Accountant	<u>625.00</u>	<i>PA</i>
	102391.24	

Net Receipts	28036.07	<i>PA</i>
B/F 2017	73387.80	
B/F Petty Cash	<u>9.96</u>	
	101433.83	

Carried forward

Statement of Assets and Liabilities as 31st August 2018

Barclays	101418.42	
Petty Cash	15.41	<i>PA</i>
	<u>101433.83</u>	

R Howard

St Joseph's RC Primary School Association
 Registered Charity Number 286432
 Receipts and Payments
 Year Ended 31st August 2018

Barclays Bank
 Sort Code 20-69-15
 a/c 93668363

	2018	2017
	£	£
Receipts		
Fundraising Payments/Sponsorship/donations	130427.3	134788
	<u>130427.3</u>	<u>134788</u>
 Payments		
Fundraising payments	22465.68	13170.35
Premises/Equipment	140.53	1471.15
Education Enrichment	3642.03	5961.25
Westminster Council (Deleated Budget)	75000	165000
Charities	518	
Accountant	625	150
	<u>102391.2</u>	<u>185752.8</u>
 Net receipts	28036.07	-50964.8
Brought Forward	73387.8	124183.2
B/F Petty Cash	9.96	179.33
	<u>101433.83</u>	<u>73397.78</u>
 Carried forward		

Statement of Assets and Liabilities as at 31st August 2018

Barclays Bank	101418.42	73387.8
Petty Cash	15.41	9.96
	<u>101433.83</u>	<u>73397.76</u>

St Joseph's RC Primary School Association
 Registered Charity Number 286432

	£	£	%
2011	105651		
2012	81589	-24062	-23%
2013	52900	-28689	-35%
2014	72147	19247	36%
2015	122215	50068	69%
2016	124362	2147	2%
2017	73398	-50964	-41%
2018	101418	28020	38%

St Joseph's RC Primary School Association
Registered Charity Number 286432
Year ended 31st August 2018

Receipts		Expenditure	
	£	Fundraising payments	£
Fundraising payment			
International Day	96.90		
Reception Events	754.50 <i>RA</i>		
Readathon	11218.03	Readathon	9511.00 <i>RA</i>
Winter Gala	7618.69 <i>RA</i>	Winter Gala	2185.93 <i>RA</i>
Xmas Products	2631.92	Xmas Products	1486.42
Auction	78010.30 <i>RA</i>	Auction	6220.39
Summer Fair	9708.97	Summer Fair	2839.84
Year 6 Cake Sale	225.00	Laundry	222.10
	<u>110264.31</u>		
Sponsorship/Donations		Premises/Equipment	140.53
Chestertons	9000.00	Education Enrichment	3642.03
Savilles	300.00	Westminster Council (Dr)	75000.00 <i>RA</i>
Lupianez	600.00 <i>RA</i>	Charities	518.00
Hanna	500.00 <i>RA</i>	Accountant	625.00 <i>RA</i>
Matched/CAF/Event Donations	6552.00		
Charities Trust	3211.00 <i>RA</i>		
	<u>20163.00</u>		
Old coins	200.00	Old £ Coins	200.00
Wrong Accounts	438.00	Wrong Account	438.00
	<u>638.00</u>	Petty Cash	
Total	131065.31	131065.31	103029.24

Petty Cash Breakdown 2017-2018

Dry Cleaning	222.1	
		<u>222.1</u>
School Requirements		
IT Software	101.88	
Books/materials	148.85	
SENS	94.92	
Reception wall feize	66	
Alter Supplies	54.41	
Oliver playscript	6	
Science Project	15.09	
Year 6 books	0	
Religious books	0	
SENCO	0	
Arts and Crafts	8.55	
Booster Class supplies	0	
		<u>495.7</u>
Auction		
Hosting web site arranged and organised by Re	128.88	
Cab	14	
Service Charge Yr 4 Last Year	17.56	
Top Table Auction	3.15	
		<u>163.59</u>
Events		
The big write	1.86	
Poetry week	40.6	
Nursery welcome	126.71	
Pyjama day	106.25	
Christmas play	30.05	
Christmas nativity	53.08	
Christmas Party	145.5	
Mothers day	24	
Easter Celebration	194.1	
St Josephs day	61.7	
Easter Celebration	0	
Royal Wedding Harry and Meghan	38	
First Communion Mass celebrations	9.9	
Westminster Maths Competition	20	
Prize Giving	0	
		<u>851.75</u>
Facilities		
Maintenance and tools	32.67	
Locks	3.99	
Hardware	24.75	
Large Superglue	0	
		<u>61.41</u>
Miscellaneous		
Old £1 coins out of circulatin banked	200	
		<u>200</u>
Summer Fair		
Raffle Tickets	0	
Vouchers	0	
Mrs Koczan	0	
Japanese Stall	0	
		<u>0</u>
Total	1994.55	<u>1994.55</u>



St. Joseph's RC School Association

Headteacher: Mrs. K Husain
Deputy Headteacher: Dr. N Fernandes Viana



Registered Charity No 286432

Charity No 286432

St Joseph's Catholic Primary School Association
Year end – 31st August 2018

Delegated Budget

The money raised by the School Association will fund payment to:

- 1 Expenses for events
- 2 Shortfall in the delegated budget
- 3 premises improvement
- 4 ICT Equipment
- 5 Maintenance and Electrical works to classrooms
- 6 Painting and Decorating of classrooms

Katherine Husain

Trustee