





# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

### ***Introduction***

This year, as in previous years, we have held many events and activities, bringing fresh ideas and much innovation to the life and worship in our church. This is to be celebrated. Here are a few that come immediately to mind: Holiday Club, Harvest, Easter and the Christmas Tree Festival.

### ***Aims and Purposes***

The charity's objectives are contained within our:-

#### **Ecumenical Vision Statement**

We believe that the unity of His Church is the will of God. We believe that we can forward this unity by venturing forward together into the Christ Church with St Philip Ecumenical Partnership, Worcester Park.

***Therefore  
We covenant together  
To share our life together as fully as we can, For the greater glory of God  
And in love for our neighbour.***

We rejoice in the rich variety of our heritage and remain loyal to our denominations. We will continue to pray and work for the unity of the whole Church and the reconciliation of all people.

We will welcome all to share in this work for Lord Jesus Christ.

In response to God's call, we, the Methodist and Anglican Churches in Worcester Park, publish our intent to develop our present Sharing Agreement as set out in our Constitution.

We commit ourselves to sharing together the ministry of Christ to the world and, within this context, to explore together the meaning and possibilities of unity, worship, mission and service.

We commit ourselves to assessing the resources of Church and Community in terms of people, money, buildings and deploying them in the best possible way in relation to the aspirations, needs and problems of local people.

We commit ourselves to maintaining existing relationships with our parent bodies and with Churches Together in Worcester Park.

We pledge ourselves to this agreement and we also undertake to begin a review every seven years.



# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

16th November 2000

..... 2010 Title changed from Statement of Intent to Ecumenical Vision Statement

The purposes of the charity are:-

The advancement of:-

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church and the Church of England;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, Local or other organisation of The Methodist Church and also of the Deanery, Diocese and other organisations of the Church of England;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church or Church of England;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church or the Church of England.

### ***Review of the year***

The charity has continued to be a focal point in the local community and has seen an increasing number of people using the Church premises. In addition to its regular activities, the church held a Christmas Tree Festival. Half of the funds raised were donated to St Raphael's Hospice.

### ***Income Trends***

The charity's income comes from:-

The giving of church members / congregation, either in the Sunday collections or regular giving by standing orders and payroll giving, has increased by about 14% this year thanks to some generous one-off donations by church members. There were also a number of successful fundraising events.

Gift aid tax credit received on the giving by church members and giving by other members of the congregation.

Hall letting income: mainly from external users of the building, plus donations from church organisations and members of the congregation for use of the halls complex. There was a year on year increase in receipts of over £1,000.

Rental income from two church owned houses.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

### ***Expenditure trends***

A major cost is in relation to the assessment paid to the Wimbledon Circuit and the Parish Support Fund paid to the Southwark Diocese. This amounts to 40% of our total cost this year. The Circuit assessment and the Parish Support Fund contributions have increased by 13% overall. There were increased salary costs following the employment of a Parish Administrator.

The Ecumenical Church Council will be considering how to best use Legacy Funds that have been received for the benefit of the church.

The high usage of the halls complex means that there is a high cost associated with it for centre management, caretaking, cleaning and other utility and repair costs which amounts to about 41% of our expenditure. This year has seen major expenditure on repairs to the organ, new external notice boards and signage, replacement locks and keys and decoration and repairs to the outside of both the church and halls complex.

### ***Fund CASH Balances at 31<sup>st</sup> August 2018***

<b>Total</b>	<b>£257,753</b>	<b>Total Cash Funds</b>
<b>Of which:</b>		
	£252,736	Unrestricted Funds
Including:		
Joint Account	£21,507	- Day to Day Expenditure
Flats Accounts	£26,907	- Day to Day Flats management
Maintenance Fund	£26,357	- (Designated fund for Major Works)
Legacy Fund	£95,010	- (Designated fund – not for Day to Day use)
<b>Total</b>	<b>£276,368</b>	<b>Cash Funds</b>

This gives about 17 months cover of expenditure.

## ***Trustee's Annual Report on Finance and Governance***

### ***Basis of preparation and legal framework***

The Charity's annual report and accounts for the year ended 31 August 2018 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015

Full Name of Charity / Church: Christ Church with St Philip LEP

Registration Charity Number: 1137612

Date of registration (if registered as a Charity) 26th August 2010



# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

Main communication address  
Christ Church with St Philip LEP,  
Wesley Hall  
Ruskin Drive  
Worcester Park Surrey  
KT4 8LG

The members of the Ecumenical Church Council are the Charity Trustees, membership being made up of church office holders, Minister, Vicar and representatives appointed by the church at the Annual General Meeting.

Full membership is shown as Appendix A to this report.

Treasurers: Mrs Alison Charlton and Mrs Victoria Price

Independent examiner:- Kevin A. Mallett  
18, The Broadway,  
Stoneleigh,  
Epsom  
Surrey  
KT17 2HU

Investment Bankers: Central Finance Board of the Methodist Church  
Trustees for Methodist Church purposes

### ***Main Activities of the Charity***

Worshipping God through the use of prayer, song and other acts of worship.  
The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.  
The teaching of Christianity through sermons, courses and small groups.  
The resourcing of pastoral work, which includes visiting the sick and bereaved.  
Supporting local schools in the teaching of Christianity.  
Promotion of Christianity through the staging of events and services.  
Encouraging links with the local community through providing a community centre for a range of community activities

### ***More details on how we carry out the main activities of the Charity***

Christ Church with St Philip is a joint Methodist and Anglican church, serving the people of Worcester Park.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

Christ Church with St. Philip is an LEP – 'Local Ecumenical Partnership'. Although we were once two congregations – one Methodist, one Anglican – we now live and worship as a single community, sharing every aspect of church life, including services, buildings and finance. In our worship and life together, we seek to stay faithful to the traditions and practices of both denominations.

We have a team of two clergy: an Anglican vicar, Revd Stephanie Nadarajah, and a Methodist minister, Revd Paul Timmis, who is shared with Martin Way Methodist Church.

As part of our mission, we continue to encourage links with the church, and our halls and facilities, to enable us to reach out to the local community and respond to their needs. Particularly, we reach out to those who may be less confident about their place in the community and their relationship with the church.

Christ Church with St Philip is a friendly and welcoming church that benefits from customs and beliefs of both the Anglican and Methodist traditions. The friendship and fellowship within the church is very highly valued by its congregation and we are committed to enabling as many people as possible to worship at our church and to become part of our church community.

As a church community, we have continued to support many activities in the local community and our thanks go to all those who have supported all the initiatives, activities and events that take place in our church and in the halls

### **Achievements and Performance**

#### *Worship and Prayer*

Different people worship God in different ways. At Christ Church with St. Philip, we offer wide-ranging forms of worship, from traditional to contemporary, from all age worship to communion services, and from lively to contemplative. We draw on the traditions of both the Methodist and Anglican Churches, with most – but not all – services following a liturgy from one of these traditions. We hope that all can find a form of worship here that will help them to get close to God.

#### *Sunday Services*

We offer a wide variety of opportunities for worship including three services most Sundays, as well as a mid-week service on Tuesdays. We have an 8am Communion service on Sunday morning; the main services at 10.00am consist of regular All-age Worship Services, Communion, Baptisms and special services. The evening worship at 6.30pm alternates between Communion and the Service of the Word. The second Sunday evening each month sees our Revive Service: a fresh expression of worship.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

Our regular Sunday services follow the basic pattern shown below:

	8am	10am	6.30pm
SUNDAY SERVICES			
1st Sunday	Communion	All Age Worship	Communion
2nd Sunday	Communion	Communion	Revive
3rd Sunday	Communion	Baptism	Communion
4th Sunday	Communion	Communion	Evening Worship
5th Sunday	Communion	Communion	Evening Worship

Refreshments are served in the Welcome Area after all 10am Sunday services.

Weekday Services - we also have two regular weekday services on a Tuesday:

12.00pm - Holy Communion  
2.00pm - Toddling2Church

The church is often open during the week for people to find stillness and take time to pray.

Aside from our Sunday services, there are many groups that meet regularly during the week for friendship, fellowship and to further their understanding of God. We have the Junior Music Group; Toddling 2 Church for very young children and parents; Young Church with two age range groups; the Jubilee Justice Group and a house group.

### ***Children and young people***

At Christ Church with St. Philip, we seek to be a family-friendly church. We have an active young church for children and young people aged 3+ and a crèche for under 3s, staffed by DBS checked (formerly CRB-checked) volunteers from our congregation. We also recognise that some parents and children want to stay together for Sunday services, so children are always very welcome in church. We also have books and toys in the church and Welcome Area where parents can keep their children amused while still taking part in the service.

The first Sunday morning each month is our All Age Worship service, when we all stay together for a lively service designed to benefit all ages, and especially geared towards children.



# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

We also have a Toddling2Church group on Tuesdays at 2-3pm. Parents, carers and pre-school children are all welcome to join us for songs with percussion instruments, a Bible story simply and sensitively told, a story-related craft activity and, of course, drinks and biscuits.

We have a wide age range within the congregation, with a lively Young Church with children attending every week, as well as many other children and families linked to the youth organisations (Girls Brigade, Boys Brigade, Guides, Brownies, Rainbows, Junior Music Group and Young Church) many of whom attend the all age worship services.

### ***The Church and Church Halls***

David Pickett, as our Centre Manager, has continued to bring his own style and organisational skills to the successful running of the Centre and to open up the halls to many new groups, organisations and to individual bookings. With David's ideas, enthusiasm, commitment, dedication and careful management of the halls, they have continued to be successful again this year and we have been able to build on our hopes and plans for the original Future Links Building Project and the life of our church.

### ***What's On For Adults***

A wide range of activities for adults take place at Christ Church with St. Philip each week, from social clubs and support groups to fitness, dance and weight loss clubs.

We also run a café in our Welcome Area – where possible the products we use or sell in the café are Fair Trade. It is usually open on Tuesday, Wednesday and Thursday mornings.

Our aim is to provide well maintained and well managed church halls and a Welcome Area for the local community to use for a diverse range of activities throughout the week and at weekends. We provide facilities for groups from the church and in the local community, local charities and commercial organisations in order to develop our joint church in to a true community church.

### ***What's On For Children***

Here at Christ Church with St. Philip there are groups and clubs to keep even the most active child busy, from activities for pre-school children to uniformed organisations and many dance clubs. Our church always offers a wide range of regular activities for children and young people.

In addition to regular activities, the church runs a Summer Holiday Club for a week during the school summer holidays, for children aged from 5-11. This event is always fully subscribed.





# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

The halls are still proving to be a very popular venue in the local community for all sorts of parties and family celebrations, including birthdays, baptisms, retirement and wedding parties (from a number of different faiths). In addition, we use the halls and Welcome Area for our own church group meetings, church fairs and many social events.

### ***Pastoral Care***

There is a small team which raises and discusses pastoral matters with the clergy. Members of this team occasionally carry out pastoral visits. The Wednesday Evening House Group meets regularly to share fellowship, learning and social events and all are very welcome to join them.

We continue to be blessed by the many members who give committed and loyal service, often over many years, as well as those who answer immediate pleas.

Light Lunches are served after the Communion service on a Tuesday. We also run a monthly Quest Club which provides a “home cooked” meal for people with physical disabilities living in the local community.

We have good links with the local primary schools; we host services and events and support their assemblies at the schools. At Harvest and Christmas, the Cheam Common Infants School comes and presents a themed production, and attends before Easter where possible. It is very welcome to see the church full with children, parents and staff.

The clergy team, when needed, is available to visit church members to celebrate Communion with them, either at their homes or in hospital. Many of the congregation spend part of their time being good neighbours and several of the support groups that meet on the premises here are run by church members.

### ***Mission and Evangelism***

We are continuing to forge growing links with the halls users and encourage them more fully into the life of our church. We have an energetic fundraising team, which runs many social events and other activities throughout the year. Along with many social and fundraising events, we held a Summer Fair, Summer Concert and a Christmas Tree Festival and Fair and the funds raised have been used to support church projects, including the ongoing repair of our church and the halls. At least 10% of money raised through fundraising events is donated to local or national charities.



# **CHRIST CHURCH with ST PHILIP**

## **Worcester Park**

### ***News and Events***

There is always a lot going on at Christ Church with St. Philip. There is a whole range of regular activities for both adults and children. The church Facebook page and website give the latest news of the Church family and keep people informed about special events that are coming up in the next few months.

### **Future Plans**

When planning our activities for the year, we consider the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our church community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in God.
- Provision of pastoral care for people living in the Parish.
- Missionary and outreach work.

To facilitate and support this work, it is important that we maintain the fabric of the church and halls buildings of Christ Church with St Philip.

Whilst some Maintenance Fund work is currently planned for 2018/19, it is not expected to utilise the full £20,000 transfer from the Flats Account.

It has been agreed to maintain the charity's Parish Support Fund payment to the Diocese so that it fully covers the cost of providing the part time Vicar to the Parish at an annual cost of £31,500 in 2019.

### ***Structure, Governance and Management***

The Constitution for Christ Church with St Philip (Worcester Park) an LEP Partnership, was adopted on the 5th April 1992 and amended on 20th March 1994, 18<sup>th</sup> March 2001 and 18<sup>th</sup> April 2010 and relates to the charitable unincorporated association governed by this Constitution and known as Christ Church with St Philip (Worcester Park).

#### ***Ecumenical Church Council (ECC)***

The purpose of the Ecumenical Church Council (ECC) with our clergy, the Reverend Paul Timmis, Methodist Minister, and the Reverend Stephanie Nadarajah, Anglican vicar, is to promote the whole mission of the Church – pastoral, evangelistic, social and ecumenical, in the Parish and the local neighbourhood. The ECC fulfils the function of the Methodist Church Council and the Parish Church Council and is the church's governing body. Membership of the ECC should therefore be taken seriously as it carries responsibility for financial and legal decisions made on behalf of the church. The ECC appoints committees



# CHRIST CHURCH with ST PHILIP

## Worcester Park

that have the authority to act within pre-defined areas of responsibility; supports the work of all such committees and receives their reports, making decisions on any matter of principle that may arise.

The ECC membership includes the clergy, the Church Stewards and Church Wardens, the ECC and PCC Secretaries, Church Treasurer, Convenors of Church Committees, Circuit Steward and 10 Ordinary Members. Ordinary Members are elected at the AGM to serve for a term of 3 years and can then be re-elected to serve a maximum of 6 years. Office holders are also elected annually, to serve a maximum of 6 years.

During the past year, the ECC has overseen the work of the various Church Committees, giving approval as necessary. Church finances continue to be a matter of concern - see Finance report for more details. Other church business dealt with over the year includes:-

- The requirement for the church to produce an annual report to the Charities Commission to update them on our activities throughout the year, which also allows us to apply for a refund of tax under the 'Gift Aid' scheme. In order to do this, we will need to approve an updated Constitution at the AGM
- Regular review of the church policies, including Fire Safety Policy, Health and Safety Policy, Safeguarding of Children and Vulnerable Adults Policy and training and our Travel Plan, which encourages our hall users to walk or use public transport.
- These policies and documents can be viewed on the church website

The ECC also receives matters of interest from the wider church through the Methodist Wimbledon Circuit and London District and the Anglican Diocese of Southwark, Croydon Area.

**Training of Trustees:** Newly appointed trustees are supplied with a booklet of their responsibilities and denominational training sessions are supplied for treasurers.

### ***Wimbledon Methodist Church Circuit***

Christ Church with St Philip is part of the Wimbledon Methodist Church Circuit. This is a group of five local churches served by a team of three ministers. Each has pastoral charge of one or more churches and will preach and lead worship in different local churches in the Circuit, along with Local Preachers.

### ***Deanery and Diocesan Synods***

There are four church members who are representatives on the Deanery Synod and one who is also a representative on the Diocesan Synod. This provides the ECC with important links between the Parish and the wider structures of the church.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

### ***Risk Management***

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

#### Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things, this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Joint Anglican/Methodist policies outline commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and vulnerable adults
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- the careful selection and training of all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- an immediate response to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- a commitment to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- a commitment to challenge any abuse of power, especially by anyone in a position of trust.
- the offer of pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- in all these principles, we will follow legislation, guidance and recognised good practice.

Christ Church with St Philip LEP commits itself to ensuring the implementation of the Safeguarding Policies of our parent churches; government legislation; guidance and safe practice within its church.

Christ Church with St Philip LEP commits itself to the provision of support, advice and training for lay and ordained people which will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and vulnerable adults.

# CHRIST CHURCH with ST PHILIP

## Worcester Park



### ***Reserves Policy***

This reserves policy covers all church funds held by Christ Church with St Philip LEP. There are two accounts covered by this policy: Combined Account and the Flats Account.

The combined reserve funds held in these accounts should be sufficient to cover the following (figures in brackets indicate 1/9/2018 calculated required Cash reserve values):-

Two quarterly Assessments (£22,846)  
Parish Support Fund 6 months (£15,450)  
3 months' running costs (£30,000)  
Flats reserve fund (£45,000)  
Major Maintenance fund (£20,000)

Giving a total cash reserve requirement of £133,296 @ 1/9/2018 against the cash funds balance of £257,753 @ 31/8/2018 of which £5,017 is restricted

# CHRIST CHURCH with ST PHILIP

## Worcester Park

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2018				Christ Church with St Philip, Worcester Park		Church	
SECTION A			Unrestricted Funds	Restricted Funds	Totals this year		Totals last year
			£	£	£		£
a1	RECEIPTS	Note					
a2	Offerings and Tax recovered	4	71,002	318	71,320		79,209
a3	Bank and CFB interest and Investment income	6	898		898		782
a4	Lettings		75,824		75,824		73,973
a5	Other receipts	5	52,447		52,447		51,196
a6	TOTAL RECEIPTS		200,170	318	200,488	(a7)	205,161
SECTION B							
b1	PAYMENTS						
b2	Circuit Assessment or Share	10	75,809		75,809		67,176
b3	Donations	11	2,702		2,702		2,720
b4	Repairs and Maintenance	12	39,345		39,345		55,522
b5	Utilities (Insurances, water charges, heating & lighting)	13	15,612		15,612		16,820
b6							
b7	Other payments	14	56,286	500	56,786		44,544
b8	TOTAL PAYMENTS		189,754	500	190,254	(b9)	186,782
SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	10,416	(182)	10,234		18,379
c2	Total funds brought forward from last year		245,955	1,529	247,484	(c6)	228,975
c3	Sub total	(c1+c2)	256,372	1,347	257,719		247,354
c4	Transfers and adjustments			35	35	(c7)	130
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	256,372	1,382	257,754	(c8)	247,484 (c6)
SECTION D							
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS							
d	(These amounts are not to be included in total receipts/payments figures above)				£		£
d1	Balance brought forward from last year				35		25
d2	Offerings/Gifts - received for external organisations				2,624		4,734
d3	Offerings/Gifts - passed to external organisations				2,659		4,724
d4	BALANCE STILL TO BE PAID (d1+d2-d3)						35

09/05/2019



# CHRIST CHURCH with ST PHILIP

## Worcester Park

Christ Church with St Philip, Worcester Park							Church
<b>SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL</b>							
<b>SECTION E</b> Please follow the Guidance Notes to complete this page							
Summary of the Church accounts for the year ended 31 August 2018 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.							
<b>INTERNAL ORGANISATIONS</b>	<b>Receipts</b>	<b>Payments</b>	<b>Net Receipts/ Payments</b>	<b>Adjustments</b>	<b>Opening balances</b>	<b>Closing balances</b>	
e1 After 8 Group	1,633	1,233	400		1,031	1,431	
e2 Quest Club	476	761	(285)	(13)	1,199	901	
e3 Boys Brigade	8,616	8,024	592	1,758	9,242	11,592	
e4							
e5							
e6							
e7							
e8 Sub total of Internal Organisations funds	10,724	10,018	707	1,745	11,473 (e11)	13,925	
e9 Church accounts (totals brought forward from page 2 - totals column)	200,488 (a7)	190,254 (b9)	10,234	35 (c7)	247,484 (c6)	257,753.51	
e10 TOTAL CASH FUNDS HELD BY CHURCH	211,213	200,272	10,941	1,780	258,957 (x)	271,678	
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>					
<b>SECTION F</b>							
<b>STATEMENT OF ASSETS AND LIABILITIES</b>							
<b>CHURCH - CASH FUNDS HELD at 31 August 2018</b>				<b>OPENING BALANCES</b>	<b>CLOSING BALANCES</b>		
f1 Cash in hand							
f2 Bank Current Account				52,761	48,375		
f3 Bank Deposit Account							
f4 Central Finance Board				194,723	209,378		
f5 Trustees for Methodist Church Purposes							
f6 Other funds							
f7 SUB TOTAL - Church accounts				247,484 (c6)	257,754		
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)				11,473 (e11)	13,925		
f9 TOTAL CASH FUNDS HELD BY CHURCH				258,957 (x)	271,678		
<b>SECTION G</b>							
<b>OTHER ASSETS and LIABILITIES</b>				<b>At 1 September 2017</b>	<b>At 31 August 2018</b>		
g1 Investments (include Endowments)							
g2 Land & Buildings (see notes re Insurance value)				4,728,920	4,728,920		
g3 Other Assets				3,045	6,781		
g4 Loan(s) - show amount outstanding at year end							
g5 Other Liabilities				5,634	5,268		
f4 Include only Funds held at the Central Finance Board							
f5 Include only Funds held at Trustees for Methodist Church Purposes							
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)							



# CHRIST CHURCH with ST PHILIP

## Worcester Park

The following is a list of money collected for external organisations that passed through the church bank accounts:-

Christian Aid	£541.28
Jubilee Debt Campaign	£60.00
Water Aid	£60.00
Action for Children	£187.00
St. Raphael's Hospice	£1,298.44
Sutton Community Works	£997.70
Breadline Africa	£66.00
The Children's Society	£439.28
Traidcraft	£125.10
Sutton Street Pastors	£175.00
<b>TOTAL</b>	<b>£3,949.80</b>

The notes on pages 16 to 25 form part of these accounts.

**Charity and Public Benefit Annual Report** approved by the trustees and signed on their behalf by:

*Trustee*            Revd. S J Nadarajah

*Date*            8<sup>th</sup> May 2019

### Notes to the Accounts

#### 1. Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with the requirements of the Charity Commission.

#### 2. Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted. Restricted funds which are held for a narrower purpose including those for internal organisations. There are also the following Endowment funds as listed. Details of each material fund are disclosed in note 16 . Any funds may be represented by more than just cash.

#### 3. Accounting policies

These accounts have been prepared on the basis of historical cost except that property, land values and investments are shown at their market value at the end of the year (where it has not been possible to determine the historical costs), on a receipts and payments basis to show a true and fair view of the Church's financial position and activities.





# CHRIST CHURCH with ST PHILIP

## Worcester Park

### Income

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability. Rents will be recorded when they are due / hiring event occurs.

Donated goods for onward transmission to other charities (chiefly food and clothing / bedding for a homeless charity) are passed immediately to that charity and are not included in the statement of financial activities as no benefit accrues to the charity.

The charity has not received any goods for use by the charity itself.

The value of services provided by volunteers is not incorporated into these financial statements.

No services have been donated that would normally have been purchased.

### Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

### Grants

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment. When the grant is recurrent over more than one year the balance payable in future years is treated as a provision for future commitments in the Balance Sheet against the appropriate fund, the provision being released in future years as instalments are paid in accordance with the originally agreed terms.

### VAT

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

### Fixed assets

The freehold property was subject to re-valuation as at the end of the last financial year. This was performed by David Ambrose MRICS of Bramptons Chartered Surveyors & Valuers.

### Investment Properties

Investment properties - 180 and 182 Cheam Common Road were purchased by the Methodist Church in the 1950's to give ownership of the complete corner plot, thus giving the future capability to expand the Church and Halls complex. Until such time as this happens they are being let as four flats to provide income to support the work of Christ Church with St Philip LEP. These were valued as at the end of the last financial year. This was performed by David Ambrose MRICS of Bramptons Chartered Surveyors & Valuers.

### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA. Currently no investments are held.

### Debtors and Prepayments

Debtors include outstanding lettings invoices in August.

# CHRIST CHURCH with ST PHILIP

## Worcester Park

### Creditors

Creditors include outstandings relating to utilities, telephones, etc. in August and pre-payments for lettings in the next financial year.

<b>4. Donations and legacies</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2018 Total</b>	<b>2017 Total</b>
			<b>£</b>	<b>£</b>
Collections	58,715		<b>58,715</b>	51,388
Tax credits	12,173		<b>12,173</b>	12,273
Donations	114	318	<b>432</b>	630
Legacies	0		<b>0</b>	14,918
<b>Total</b>	<b>71,002</b>	<b>318</b>	<b>71,320</b>	<b>79,209</b>

<b>5. Other receipts</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2018 Total</b>	<b>2017 Total</b>
<b>Charitable Activities:</b>			<b>£</b>	<b>£</b>
Fund raising	6,390	0	<b>6,390</b>	3,405
PCC Fees	979	0	<b>979</b>	958
Other (Sunday Coffee)	1,107	0	<b>1,107</b>	1,134
<b>Other trading Activities:</b>				
Servery	4,414	0	<b>4,414</b>	4,411
Hall Hire Donations (Int)	2,199	0	<b>2,199</b>	2,291
Riding Lights Show	607	0	<b>607</b>	0
Rental Income	35,464	0	<b>35,464</b>	37,395
<b>Other:</b>				
Grants	0	1,100	<b>1,100</b>	0
Miscellaneous	187	0	<b>187</b>	1,061
<b>Total</b>	<b>51,347</b>	<b>1,100</b>	<b>52,447</b>	<b>51,196</b>



# CHRIST CHURCH with ST PHILIP

## Worcester Park

	Unrestricted	Restricted	2018 Total	2017 Total
<b>6. Investment income</b>				
	£	£	£	£
Central Finance Board	898		898	782
Other			-	
<b>Total</b>	<b>898</b>	<b>-</b>	<b>898</b>	<b>782</b>

### 7. Payment to Trustees

Payments made to trustees for additional services provided to the Church by agreement with the Church Council Meeting

	This year	Last year
£	0	0

Note:- The Methodist Minister and the Church of England Vicar are not direct employees of the charity. They are paid by the Methodist Connexion and Diocese of Southwark. The charity makes contributions to the Wimbledon Circuit (Circuit Assessment) and the Southwark Diocese of the Church of England (Parish Support Fund) which among other things funds their stipends.

No payments were made to any trustee for services supplied to the Charity.

Number of trustees who were paid expenses

11	5
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Nature of the expenses

Book Allowance and Sabbatical Gift to 2 Clergy (£900)

All other payments were against receipts:-

Clergy Expenses (£1,775)

Petty Cash & Maintenance Items (£1,663)\*

\*Includes Card Payments as the church does not have a debit or credit card)

Total amount paid

£	3,838	3,074

### 8. Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

£	480	3,000
£		

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

# CHRIST CHURCH with ST PHILIP

## Worcester Park

### 9. Paid employees

#### Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

£	32,276	28,235
---	--------	--------

Employer's National Insurance costs  
(Impact of Statutory Sick Pay on Employer  
NIC rebate has not been included here)

£		
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Pension costs

£	2,764	2,639
---	-------	-------

Total staff costs

£	35,040	30,875
---	--------	--------

Average number of staff employed during  
the year were:

	3	2
--	---	---

No Employee received emoluments of more than £60,000.

### Report on Pension Scheme

Christ Church with St Philip LEP (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

Christ Church with St Philip uses the cash balance section of The Church Workers Pension Fund known as Pension Builder 2014.

#### Pension Builder Scheme

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement.

Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2013. This revealed, on the ongoing assumptions used, a surplus of £0.5m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in February 2014 so the first full valuation of that section was carried out at the CWPf valuation date, 31 December 2016.

### 10. Circuit Assessment / Share

	Unrestricted	Restricted	2018 Total £	2017 Total £
Circuit Assessment	45,242	0	<b>45,242</b>	38,476
Parish Support Fund	30,567	0	<b>30,567</b>	28,700
<b>Total</b>	<b>75,809</b>	-	<b>75,809</b>	<b>61,176</b>

### 11. Donations

	Unrestricted	Restricted	2018 Total £	2017 Total £
Connexional Fund	2,502	0	<b>2,502</b>	2,620
Donations to Charity	200	0	<b>200</b>	100
<b>Total</b>	<b>2,702</b>	-	<b>2,702</b>	<b>2,720</b>

### 12. Repairs and Maintenance

	Unrestricted	Restricted	2018 Total £	2017 Total £
Cleaning	25,759	0	<b>25,759</b>	25,157
Safety Inspections and repairs	4,468	0	<b>4,468</b>	4,675
Flats inspections and repairs	2,800	0	<b>2,800</b>	738
Maintenance Fund Halls	2,200	0	<b>2,200</b>	17,714
Maintenance Fund Church	3,518	0	<b>3,518</b>	1,975
Legacy Spend Halls	0	0	<b>0</b>	0
Legacy Spend Church	600	0	<b>600</b>	5,265
<b>Total</b>	<b>39,345</b>	<b>0</b>	<b>39,345</b>	<b>55,522</b>

# CHRIST CHURCH with ST PHILIP

## Worcester Park

### 13. Utilities

	Unrestricted	Restricted	2018 Total £	2017 Total £
Gas	5,203	0	5,203	5,011
Electricity	3,178	0	3,178	4,880
Rates / Water Rates	111	0	111	109
Refuse Collection	1,556	0	1,556	1,440
Insurance	4,443	0	4,443	4,317
Insurance (Flats)	1,121	0	1,121	1,063
<b>Total</b>	<b>15,612</b>	<b>-</b>	<b>15,612</b>	<b>16,820</b>

### 14. Other Payments

	Unrestricted	Restricted	2018 Total £	2017 Total £
Worship	12,963	848	13,811	7,089
Flower Fund	0	500	500	260
Bank Charges	1,210	0	1,210	1,300
Centre Mgmt Salaries	35,040	0	35,040	30,875
Other Property Costs	3,858	0	3,858	3,323
Catering	1,497	0	1,497	1,483
Misc.	390	0	390	214
Ind Exam of accounts	480	0	480	
<b>Total</b>	<b>55,438</b>	<b>1,348</b>	<b>56,786</b>	<b>47,490</b>

### Investments

The funds that support the various funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.



# CHRIST CHURCH with ST PHILIP

## Worcester Park

No investment funds are currently held

### 15. Analysis of current assets

	This year	Last year
	£	£
<b>Debtors and prepayments</b>		
Accrued income	0	0
Other debtors (rent)	6,781	3,045
<b>Total debtors and prepayments</b>	<b>6,781</b>	<b>3,045</b>

### Analysis of cash at bank

Bank balance held in NatWest (Joint Account)	21,507	23,524
Bank balance held in NatWest (Flats Account)	26,907	30,424
Deposit Account balance Central Finance Board of the Methodist Church (Joint Account)	98,991	99,739
Deposit Account balance Central Finance Board of the Methodist Church (Flats Account) [– excludes tenants deposits.]	106,587	91,184
<b>Total Cash and Bank</b>	<b>253,992</b>	<b>244,871</b>

### 16. Analysis of current liabilities

Trade Creditors	0	0
Other Creditors	5,268	5,634
<b>Total Current Liabilities</b>	<b>5,268</b>	<b>5,634</b>

### 17. Capital commitments and contingent liabilities

At the 31st August 2018 the Church has no capital commitments.

# CHRIST CHURCH with ST PHILIP

## Worcester Park

No Contingent liabilities were identified at 31st August 2018.

### 18. Restricted Funds

Fund Name	Opening Balance	Income	Expenditure	Transfers	Revaluation gains/losses	Closing Balance
Flower Fund	649	318	-500			467
Church Member Wake Fund	750					750
Mumspace	0	1,100	-848			252
<b>Totals</b>	<b>1,399</b>	<b>1,418</b>	<b>-1,348</b>			<b>1,469</b>

Internal Organisation funds are excluded from this analysis.

### 19. Related party transactions

#### This year

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2018
			£	£	£	£
Wimbledon Methodist Church Circuit	Charity is part of the Circuit	Circuit Assessment		45,242		
Diocese of Southwark	Charity is part of the Diocese	Parish Support Fund		30,567		
Methodist Connexional Funds - All We Can / MHA / Mission in Britain Fund / Fund for Training / Fund for Property / World Mission Fund	Connexional Fund	Donation		2,502		
<b>Total</b>			<b>0</b>	<b>78,311</b>	<b>0</b>	<b>0</b>



# CHRIST CHURCH with ST PHILIP

## Worcester Park

### Last year

Name of related party	Relationship	Description of transaction	Income from related party during the year	Payments to related party during the year	Loans to / (from) related party during the year	Amounts owed by / (to) related party as on 31-Aug-2017
			£	£	£	£
Wimbledon Methodist Church Circuit	Charity is part of the Circuit	Circuit Assessment		38,476		
Diocese of Southwark	Charity is part of the Diocese	Parish Support Fund		28,700		
Methodist Connexional Funds - All We Can / MHA / Mission in Britain Fund / Fund for Training / Fund for Property / World Mission Fund	Connexional Fund	Donation		2,620		
<b>Total</b>			<b>0</b>	<b>69,796</b>	<b>0</b>	<b>0</b>

# CHRIST CHURCH with ST PHILIP

## Worcester Park

### DECLARATIONS

#### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer  Date

Name

Address

#### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on

and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

#### Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

# CHRIST CHURCH with ST PHILIP

## Worcester Park

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

(3) I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

*\* Please circle as appropriate*

Name Kevin A Mallett

Signature

Relevant Professional qualification or body FCA - ICAEW

Address 18, The Broadway, Stoneleigh, Epsom, Surrey  
KT17 2HU

Date 17th December 2018



# CHRIST CHURCH with ST PHILIP

## Worcester Park

### Appendix A ----- Members of the Ecumenical Church Council as elected at the AGM 22/4/2018

The ECC is a body corporate and a charity accepted for registration with the Charity Commission. The ECC members that have served from 1st January 2017 until the date of this report was approved are:

#### *Ex Officio members*

Chairs: Methodist Minister Reverend Paul Timmis,  
and Anglican Vicar Reverend Steph Nadarajah  
Treasurer: Alison Charlton  
EEC Secretary: Lynn Wicks  
PCC Secretary: Angela Ruske  
Church Wardens: Hannah Hossain and John Ruske  
Methodist Stewards: Stephen Carpenter, Gwenda Carpenter and Julie Morris  
Young Church Representative: Annette Kempster

#### *Elected members:*

Bonita Bicknell  
Victoria Price  
Lynette Janaway  
Susan Dassie  
Sarah Yelf  
Roy Newitt  
John Angus  
Gaynor Stocker  
Richard Emelle  
Jennifer Picherri