

Charity Number 1159595

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2018

ENSORS ACCOUNTANTS LLP

Cardinal House
46 St Nicholas Street
IPSWICH

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO
FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2018

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IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

REFERENCE AND ADMINISTRATIVE INFORMATION YEAR ENDED 30 SEPTEMBER 2018

CHARITY NUMBER - 1159595

THE TRUSTEES

The trustees who served the charity during the year were as follows:

Mr P Beeson
Mr F Chaplin
Mrs A Guille
Mrs E Bowden
Ms N Bowden

PRINCIPAL ADDRESS

181 Cauldwell Hall Road
IPSWICH
IP4 5DA

Email: idaw@ipswichcats.co.uk

TREASURER

Mr F Chaplin

GENERAL MANAGER

Mrs E Beeson

BANKERS

Barclays Bank plc
1 Princes Street
IPSWICH

INDEPENDENT EXAMINER

Mrs H Rumsey FCA
Ensors Accountants LLP
Cardinal House
46 St Nicholas Street
IPSWICH IP1 1TT

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

TRUSTEES ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2018

The trustees present their report and the unaudited financial statements of the charity for the year ended 30 September 2018. The details on page one form part of this report.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The centre was established in 1925 and was previously registered under the Charities Act on 26 September 1962 under Charity no 209074. As of 1 March 2015, all assets, liabilities and employees of that charity were transferred to a new entity, Ipswich and District Animal Welfare Centre CIO (a body corporate under Part 12 of the Charities Act 2011. CIO-Foundation registered 11 December 2014) charity number 1159595.

OBJECT OF THE CHARITY

The care and relief from suffering of domestic animals.

The Centre takes in stray animals from a wide area and treats animals for people on benefit.

PUBLIC BENEFIT

The Trustees are aware of the Charity Commission's guidance in relation to delivering public benefit. The Trustees consider that they are fulfilling the requirements to deliver a public benefit.

REVIEW OF THE PERIOD

The number of cats being re-homed continues to average over one per week with the on-line presence being vital to the operations of the charity. General fundraising under our control has increased but there has been a significant fall away in large-scale legacies which is outside of our control. The charity has been keeping costs under control whilst maintaining the level of activity and service that our beneficiaries and animals benefit from.

TRANSACTIONS AND FINANCIAL POSITION

The Statement of Financial Activities (page 6) shows unrestricted income for the year as £29,595.

Unrestricted expenditure during the same year amounted to £66,433 (including depreciation of £2,663) resulting in a deficit of £36,838. The net unrestricted funds carried forward amounted to £1,563,683.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

TRUSTEES ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2018

TRUSTEES

The Trustees of the charity are detailed on page 1 of these accounts.

TRUSTEES' RESPONSIBILITIES

The Charities Act requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the period and of the surplus or deficit for the period then ended.

In preparing those financial statements, the trustees are required to select suitable accounting policies, as described on pages 8 to 10, and then apply them on a consistent basis, making judgments and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

APPOINTMENT OF TRUSTEES

When a vacancy occurs for a trustee, the remaining trustees seek to appoint an individual with skills and experience which they feel will be of benefit to the charity.

On appointment, new trustees are given copies of the latest Annual Report and Accounts. There is no formal induction and training programme, but individual trustees attend seminars to update themselves when they feel it necessary.

RISK

The Trustees have considered the major risks to which the charity is exposed, and systems have been established to mitigate those risks. The implementation of these procedures minimises those risks. These procedures are regularly reviewed to ensure that they still meet the needs of the charity. In particular, to minimise any financial risks the trustees would seek reputable banks and other investment institutions into which they could place funds. The performance of their investment would then be reviewed.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

TRUSTEES ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2018

RESERVES

The charity has funds in excess of its immediate requirements and these are covering any deficit in its operating activities.

The reserves are reviewed; however, it has been difficult to determine the likely level of on-going funding. In recognition of this, the charity still holds £1,363,683 of uncommitted general funds. Investment income is continually needed to fund ongoing activities and therefore the trustees will continue to give consideration to the use of the charity's reserves. The Trustees consider that the charity's current level of funds will enable it to operate on a going concern basis for the foreseeable future.

INVESTMENTS

The investments with M & G have provided a pleasing level of income so far. Two further charity specific investments of £100,000 each have been made with Schroders during the year and the performance has been satisfactory to date. It was planned to make further such investments but with the current political uncertainty in the UK it has been decided to delay further investments until the position on Brexit becomes clearer and the likelihood of any General Election has gone away.

EMPLOYMENT MATTERS

The trustees are responsible for the appointment of employees and other related staff matters, including determining key management salaries. A work place pension scheme for the employees was set up with effect from 1 November 2016.

Signed by order of the trustees

.....
Mr P Beeson – Trustee

.....
Mr F Chaplin – Trustee

Approved by the trustees on 7 May 2019

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES YEAR ENDED 30 SEPTEMBER 2018

I report to the Trustees on my examination of the accounts of Ipswich and District Animal Welfare Centre CIO for the year ended 30 September 2018.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

9 May 2019

H Rumsey FCA
Ensors Accountants LLP
Cardinal House
IPSWICH
IP1 1TT

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2018

| | Note | 2018 £ | 2017 £ |
|---|------|----------------------------|--------------------------|
| Income and endowments from: | 2 | | |
| Donations and legacies | | 6,207 | 22,426 |
| Charitable activities | | 2,252 | 1,795 |
| Fundraising | | 4,303 | 3,827 |
| Investments | | 16,833 | 21,690 |
| Other | | - | - |
| Total income | | <u>29,595</u> | <u>49,738</u> |
| Expenditure on: | 3 | | |
| Raising funds | | 385 | 360 |
| Charitable activities | | 66,048 | 69,461 |
| Other | | - | - |
| Total expenditure | | <u>66,433</u> | <u>69,821</u> |
| Unrealised (loss)/gain on investments | 5 | (36,838) <u>(5,687)</u> | (20,083) <u>(162)</u> |
| Gain/(loss) on revaluation of tangible fixed assets | | (42,525) <u>-</u> | (20,245) <u>-</u> |
| Net movement in funds | | <u>(42,525)</u> | <u>(20,245)</u> |
| Reconciliation of funds: | | | |
| Total funds brought forward | | 1,606,208 | 1,626,453 |
| Total funds carried forward | | <u>1,563,683</u> | <u>1,606,208</u> |

All movements are in Unrestricted Funds and are derived from continuing activities.

The notes on pages 8 to 14 form part of these financial statements.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

BALANCE SHEET 30 SEPTEMBER 2018

| Fixed Assets | Note | 2018 £ | 2017 £ |
|---|-------------|-------------------|-------------------|
| Tangible assets | 4 | 212,569 | 215,232 |
| Investments | 5 | 438,110 | 243,797 |
| | | <u>650,679</u> | <u>459,029</u> |
| Current Assets | | | |
| Stocks | 6 | 150 | 200 |
| Debtors | 7 | 4,071 | 5,344 |
| Cash at bank and in hand | | 912,979 | 1,145,775 |
| | | <u>917,200</u> | <u>1,151,319</u> |
| Creditors: Amounts falling due within one year | 8 | <u>(4,196)</u> | <u>(4,140)</u> |
| Net current assets | | 913,004 | 1,147,179 |
| Total assets less current liabilities | | <u>1,563,683</u> | <u>1,606,208</u> |
| Funds | | | |
| General | | 1,363,683 | 1,406,208 |
| Property | | 200,000 | 200,000 |
| Total Unrestricted | | <u>1,563,683</u> | <u>1,606,208</u> |

These financial statements were approved by the trustees and are signed on their behalf by:

Mr P Beeson (Trustee)

Mr F Chaplin (Trustee and Treasurer)

Date: 7 May 2019

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

1. ACCOUNTING POLICIES

Basis of preparation of accounts

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Ipswich and District Animal Welfare Centre CIO meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts are prepared in sterling, which is the functional currency. Monetary amounts are rounded to the nearest £.

Going concern

The accounts have been prepared on the going concern basis as the Trustees have a reasonable expectation that the charity has adequate resources to continue operating for the foreseeable future.

Fund accounting

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity and which have not been designated for, or restricted to, other purposes.

Designated funds are those which have been set aside for a particular purpose.

Investments

Investments are stated at market value, with realised and unrealised gains and losses taken to the Statement of Financial Activities.

Tangible fixed assets

The property was revalued during the period ended 30 September 2015 and this is regarded as the deemed cost going forward. No depreciation has been charged since it is the charity's policy to maintain the asset in a continual state of sound repair, and accordingly the Trustees consider that any depreciation charge would be insignificant. The value of the property will be reviewed at least every five years to consider if there has been any material change.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

Any permanent diminution in the value is recognised in the Statement of Financial Activities.

On other assets depreciation is calculated to write off the cost of the asset, less its estimated residual value, over the useful economic life of that asset as follows:

| | |
|----------|---------------|
| Shelters | - 10% on cost |
|----------|---------------|

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income and donations are accounted for as and when received by the charity.

Legacies are accounted for on an accruals basis as soon as they have been notified to the charity and can be evaluated with reasonable certainty.

Income from charitable activities is shown gross with associated costs included as charitable expenditure. The income is accounted for when received.

Income from fundraising activities is shown gross with associated costs included as fund raising expenditure. The income is accounted for when received.

Investment income is included when receivable and the amount can be measured reliably by the charity.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activities:

Costs of raising funds - normally comprise lottery licence and draw prizes.

Expenditure on charitable activities includes the costs of activities undertaken to further the purposes of the charity and their associated support costs.

Stocks

Stock of food is valued at the lower of cost and net realisable value. It is impractical to measure reliably the fair value of the donated items and so donated goods are therefore recognised when they are sold.

Financial instruments

Other than the fixed asset investments, the charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised in the Balance Sheet when the charity becomes party to the contractual provision of the instrument.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

Accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no critical accounting estimates. The value of the property will be reviewed at least every five years to consider if there has been any material change.

Pensions

The charity has a contractual obligation to make payments to the NEST (Work Place pension) scheme, for eligible employees who have opted to join the scheme. Contributions are charged in the accounts as they become payable.

Cash at bank and in hand

Cash at bank and in hand includes cash and highly liquid investments.

Taxation

As a registered charity, the activities are exempt from United Kingdom Income and Corporation taxation, provided that the income is applied to charitable purposes.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

| 2. INCOME | 2018 | 2017 |
|---|----------------------|----------------------|
| Donations and legacies | £ | £ |
| Donations | 5,713 | 15,982 |
| Legacies | - | 669 |
| Gift Aid receivable | 494 | 5,775 |
| | <u>6,207</u> | <u>22,426</u> |
| Charitable activities | | |
| Donations – clinic and shelter | 2,252 | 1,795 |
| | <u></u> | <u></u> |
| Fundraising income | | |
| Sale of donated goods and raffle proceeds | 4,303 | 3,827 |
| | <u></u> | <u></u> |
| Investment income | | |
| Interest and dividends received | 16,833 | 21,690 |
| | <u></u> | <u></u> |
| Total Income | <u>29,595</u> | <u>49,738</u> |
| | <u></u> | <u></u> |
| 3. EXPENDITURE | | |
| Raising funds | | |
| Licence, tickets and prizes | 385 | 360 |
| | <u></u> | <u></u> |
| Charitable activities | | |
| Veterinary expenses, drugs, food and milk | 10,044 | 13,158 |
| Salaries | 39,808 | 38,871 |
| Motor expenses | 576 | 649 |
| Business rates and water | 1,587 | 1,398 |
| Insurance | 973 | 1,764 |
| Light and heat | 2,793 | 3,379 |
| Repairs and maintenance | 1,870 | 654 |
| Cleaning and refuse collection | 955 | 1,077 |
| Stationery and postage | 392 | 351 |
| Advertising | - | 134 |
| Telephone | 722 | 655 |
| Sundry expenses | 185 | 172 |
| Donations | - | - |
| Depreciation | 2,663 | 2,663 |
| | <u>62,568</u> | <u>64,925</u> |
| Governance costs | | |
| Accountancy fees - Setting up NEST pension scheme | - | 540 |
| Independent Examiners Fee and accountancy fees | 3,480 | 3,996 |
| | <u>66,048</u> | <u>69,461</u> |
| TOTAL EXPENDITURE | <u>66,433</u> | <u>69,821</u> |

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

4. TANGIBLE FIXED ASSETS

| Cost and Valuation | Animal Shelters £ | Property £ | Total £ |
|-----------------------------|----------------------------------|-----------------------|--------------------|
| At 1 October 2017 | 26,629 | 200,000 | 226,629 |
| Additions | - | - | - |
| At 30 September 2018 | <u>26,629</u> | <u>200,000</u> | <u>226,629</u> |
| Depreciation | | | |
| At 1 October 2017 | 11,397 | - | 11,397 |
| Depreciation charge | 2,663 | - | 2,663 |
| At 30 September 2018 | <u>14,060</u> | <u>-</u> | <u>14,060</u> |
| Net book values | | | |
| At 30 September 2018 | <u>12,569</u> | <u>200,000</u> | <u>212,569</u> |
| At 30 September 2017 | <u>15,232</u> | <u>200,000</u> | <u>215,232</u> |

The property, 181 Cauldwell Hall Road, was revalued by the Trustees during the period ended 30 September 2015 based on the value of comparable properties in the same locality.

5. INVESTMENTS

| | 2018 £ | 2017 £ |
|--|-------------------|-------------------|
| Market Value brought forward | 243,797 | 343,959 |
| Additions | 200,000 | - |
| Disposal | - | (100,000) |
| Unrealised loss | (5,687) | (162) |
| Market Value at 30 September 2018 | <u>438,110</u> | <u>243,797</u> |

The investments are represented by:

| | Cost £ | Market Value £ | Market Value £ |
|-----------------------------|-------------------|-------------------------------|-------------------------------|
| National Savings bonds | 28,500 | 28,500 | 28,500 |
| M & G Securities | 200,000 | 210,198 | 215,297 |
| Schroder Charity Unit Trust | 200,000 | 199,412 | - |
| | <u>428,500</u> | <u>438,110</u> | <u>243,797</u> |

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

6. STOCKS

| | 2018 £ | 2017 £ |
|------|-----------|-----------|
| Food | 150 | 200 |

7. DEBTORS: Amounts due within one year

| | | |
|--------------------------------|-------|-------|
| Prepayments and accrued income | 4,071 | 5,344 |
|--------------------------------|-------|-------|

8. CREDITORS: Amounts falling due within one year

| | | |
|------------------------------|-------|-------|
| Trade creditors | 638 | 958 |
| Taxation and social security | 348 | 302 |
| Accruals | 3,210 | 2,880 |
| | 4,196 | 4,140 |

9. RELATED PARTY TRANSACTIONS

Mr F Chaplin (trustee and treasurer) was paid a gross salary of £5,546 (2017: £5,390) on which no Employers NIC was due. No expenses were paid to any other Trustees in the performance of their duties. (2017: NIL)

Mr and Mrs Beeson were reimbursed for expenses of £339 (comprising repairs and renewals, cat food and sundry expenses) during the year (2017: £404).

Mrs E Beeson (wife of a trustee) was employed as General Manager. Her gross salary for the year was £10,808 on which £347 Employers National Insurance contributions were due but covered by the Employers Allowance. The Employers pension contributions on her salary amounted to £73. (2017: Gross 10,510. Employers National Insurance contributions of £328 were due but covered by the Employers Allowance and Employers Pension contributions £43)

No donations were made to the charity by any of the Trustees.

No Mileage or fuel expenditure was claimed by any of the Trustees.

With the exception of those mentioned above no Trustee or any person connected to them benefited from any contract or work awarded or payment made by the charity during either year.

IPSWICH AND DISTRICT ANIMAL WELFARE CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2018

10. EMPLOYEES REMUNERATION

| | 2018 | 2017 |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Salaries and wages | 39,716 | 38,820 |
| Employers pension contributions | 92 | 51 |
| Employers National Insurance | 355 | 383 |
| Employers allowance | (355) | (383) |
| | <u>39,808</u> | <u>38,871</u> |

There were no employees earning £60,000 pa or more.

The average number of employees during the year was 6. (2017:6)

A Work Place pension scheme was set up for the employees with effect from 1 November 2016, so there is now a contractual obligation to make payments to the pension scheme. Contributions totalling £92 have been made to a pension fund, on behalf of the employees, during the year. (2017: £51)

No accrual of paid annual leave and paid sick leave is required to be disclosed in the accounts as deemed immaterial.