



FLITWICK TOGETHER

Charity Annual Report

August 2017 – July 2018

Flitwick Community Football Centre

Annual report for the Trustees of Flitwick Together CIO, the Lease Holding Charity for the
Flitwick Community Football Centre

Registered charity number 1157451 (12th June 2014)

April 2019

Report of the Trustees for the year ending 31st July 2018

The Trustees present their annual report and unaudited financial statements for the year ending 31st July 2018.

Overview of the Charity

Charity Name:	Flitwick Together
Constituted as	Charitable Incorporated Organisation
Registered Charity Number:	1157451
Registration Date:	12 th June 2014
Charity Principle Address:	Flitwick Community Football Centre Ampthill Road FLITWICK Bedfordshire MK45 1BA
Board of Trustees:	Chris Cheshire (Flitwick Town – Founding Trustee) Chris Brydon (Flitwick Town – 26 th February 2018) Lynda Gazeley (Flitwick Eagles – Founding Trustee) Martin Gifford (Flitwick Eagles - Founding Trustee) - Chair Ian Mulligan (Flitwick Eagles – 16 th July 2018) Nigel Taylor (Community Trustee - 4 th November 2014) Jeff Conquest (Community Trustee – 28 th January 2015)
Accountants:	Keens Shay Keens MK LLP Sovereign Court 230 Upper Fifth Street Central Milton Keynes MK9 2HR
Subsidiary Trading Company:	The Flitwick Sports Community Interest Company 09144214 Incorporated on 23 July 2014

Structure, Organisation and Governance

The Governing Document

Flitwick Together is governed by the Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees.

The Governing Document was approved by the Founding Trustees on 9th June 2014. There have been no changes to the Governing Document since this date.

The Charity Objects

The Governing Document sets out the objects of the CIO as:

- (1) To promote for the benefit of the inhabitants of Flitwick, Bedfordshire and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
- (2) The promotion of community participation in healthy recreation for the benefit of the inhabitants of Flitwick, Bedfordshire and the surrounding area in particular by the provision of facilities for playing football and other sports.

The Board of Trustees

The Governing Document sets out the selection and appointment process for the Charity Trustees.

Selection and Appointment of Trustees:

Up to seven Trustees may be appointed as follows:

Flitwick Eagles Football Club may appoint up to three Trustees:

Founding Trustee:	Martin Gifford	Appointed: 12 th June 2014
Founding Trustee:	Lynda Gazeley	Appointed: 12 th June 2014
Appointed Trustee:	Ian Mulligan	Appointed: 16 th July 2018

Flitwick Town Football Club may appoint up to two Trustees:

Founding Trustee:	Chris Cheshire	Appointed: 12 th June 2014
Appointed Trustee:	Chris Brydon	Appointed: 26 th February 2018

The Board of Trustees may appoint up to two Trustees from the local community:

Community Trustee:	Nigel Taylor	Appointed 4 th November 2014.
Community Trustee:	Jeff Conquest	Appointed 28 th January 2015

Term of Office for Trustees:

The founding Trustees were appointed for an initial term of 3 years (MG / CC) and 5 years (LG).

The Community Trustees are appointed by the Board of Trustees for a period of two years.

Trustees may be re-appointed / by their appointing body for a period of two years.

Operations of the Charity

The Board of Trustees met three times during the reporting year.

- 13th November 2017
- 26th February 2018
- 16th July 2018

The meetings Trustees follow a standard agenda. This covers Governance, Compliance, Finance, Policy and Risk.

The meetings include a report from the Directors of the subsidiary trading company – The Flitwick Sports Community Interest Company. This provides oversight of the operation of the Flitwick Community Football Centre against the Charity Objects.

The Board continues to make decisions based on a consensus approach. It also acts in an advisory capacity to its subsidiary company.

The Board reviewed risk and compliance for the centre in some depth. Working with Central Bedfordshire Leisure Contracts officer the Quest for Facilities core operations module standards were identified as appropriate for the Centre. We produced a risk grid, identified areas for attention and addressed these through the year.

Funding Bodies

Flitwick Community Football Centre has two main funding bodies. These financed the Football Centre project in partnership with contributions from the two clubs.

- **Central Bedfordshire Council**
- **The Football Foundation**

The Football Foundation attended site for a support day on 18th July 2018. The report concluded an overall rating of 5 - Excellent (Example of best practice).

Public Benefit Statement

The Board of Trustees has complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Flitwick Together delivers the charity objects on an operational basis through its subsidiary trading company The Flitwick Sports CIC.

Activities of the Charity

The Trustees seek to ensure that the centre maintains high standard facilities that provide a safe and high quality amenity.

The provision of a facility for football which is accessible to the whole community – age, gender, ability.

The centre operates through a partnership between Flitwick Eagles FC and Flitwick Town FC. The clubs are FA Charter Standard meaning that they complete an annual health check to ensure compliance with best practice for running a club.

The Trustees monitor that the facility delivers opportunities for all.

The provision of a facility for the promotion of social welfare and the condition of life for Flitwick residents.

The community hall is made available to individuals, local organisations and health & welfare organisations for hire.

The Trustees receive reports on community hall hire from the Directors.

Achievements of the Charity

The Trustees review delivery against Charity objects at each meeting.

The football aspect is performing very well with all clubs finding the centre a benefit in promoting both growth and retention of players. The number of teams supported across the range is increasing year on year.

The community hall has a strong core of users. The hall has proved a good venue for health and welfare training provided by local authorities. The use of the hall for community groups is increasing. The use for social functions has been sustained, with an average of a couple of events per month.

Charity Financial Report

The unaudited accounts for year ending July 2018 have been prepared by our accountants in accordance with The Charities Act 2011.

- The charity had a bank balance of £18,256. It has an outstanding debt from The Flitwick Sports for £19,770; The Trustees will work with The Flitwick Sports to reduce the outstanding management fees in the next financial year.
- The charity maintains a capital reserve of £10,000.
- The trustees made a grant of £2,625 for the refurbishment of the kitchen.
- The Charity expects to make a grant of £16K in the next financial year for car park, safety and security upgrade of the site.
- The charity incurred operating costs of £783.

This report is presented on behalf of the Board of Trustees by Martin Gifford

Martin R Gifford

Charity Registration No. 1157451

FLITWICK TOGETHER
ACCOUNTS
FOR
31 JULY 2018

FLITWICK TOGETHER
ACCOUNTS
YEAR ENDED 31 JULY 2018

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FLITWICK TOGETHER

ACCOUNTANTS' REPORT TO THE PARTNERS

YEAR ENDED 31 JULY 2018

As described below, you have approved the accounts for the year ended 31 July 2018 set out on pages 2 to 4. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Sovereign Court
230 Upper Fifth Street
Central Milton Keynes
MK9 2HR

KEENS SHAY KEENS MK LLP
Chartered Accountants

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PARTNERS' APPROVAL OF ACCOUNTS

We approve these accounts for the year ended 31 July 2018 set out on pages 2 to 4 and confirm that we have made available all relevant records and information for their preparation and give our authority for them to be submitted to HM Revenue and Customs.

Martin R Gifford

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Mr M R Gifford

Signed for and on behalf of Flitwick Together

6th May 2019
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FLITWICK TOGETHER
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 JULY 2018

	2018		2017
	£	£	£
INCOME			
Management charges		-	7,395
 EXPENSES			
Light and heat	-		1,916
Telephone	43		96
Printing and postage	-		80
Professional fees	740		770
Depreciation	656		-
		<u>1,439</u>	<u>2,862</u>
NET (LOSS)/PROFIT FOR THE YEAR		<u><u>(1,439)</u></u>	<u><u>4,533</u></u>

FLITWICK TOGETHER

BALANCE SHEET

31 JULY 2018

	Note	2018 £	2017 £
FIXED ASSETS			
Tangible assets	1	1,969	-
CURRENT ASSETS			
Other debtors		19,770	22,395
Cash at bank		18,256	19,039
		<hr/>	<hr/>
NET CURRENT ASSETS		38,026	41,434
NET ASSETS		39,995	41,434
		<hr/>	<hr/>
FINANCED BY:			
Restricted Fund	2	39,995	41,434
		<hr/>	<hr/>

FLITWICK TOGETHER
NOTES TO THE ACCOUNTS
YEAR ENDED 31 JULY 2018

1. TANGIBLE FIXED ASSETS

	Property improvements £
Cost	
Additions in year	2,625
At 31 July 2018	<u>2,625</u>
Depreciation and impairment	
Depreciation charge for the year	656
At 31 July 2018	<u>656</u>
Carrying amount	
At 31 July 2018	<u>1,969</u>

2. RESTRICTED FUND

	2018 £	2017 £
Opening balance	41,434	36,901
Net (loss)/profit for the year	(1,439)	4,533
Carried forward at 31 July 2018	<u>39,995</u>	<u>41,434</u>