

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF WHICKHAM**

(St. Mary the Virgin, Whickham)

Registered Charity Number 1132270

Annual Report

Including Financial Statements

Year ended 31st December 2018

The Parochial Church Council (PCC) presents its annual report for the year ended 31st December 2018, which includes the financial statements for that year.

Copies of this report/financial statements are submitted to both the Durham Diocese and the Charity Commission to meet regulatory requirements.

REFERENCE AND ADMINISTRATIVE INFORMATION

St Mary the Virgin Church is situated in Whickham town centre. We are an Anglican Parish Church in the Gateshead West Deanery of the Diocese of Durham.

Our correspondence address is:

The Parish Office
St Mary's Centre
Church Chare
Whickham
Newcastle upon Tyne
NE16 4SH

On 22 October 2009 St Mary's was entered in the Central Register of Charities under Charity Registration Number 1132270. Prior to this date the Church was a charity excepted by statutory instrument from registration with the Charity Commission.

Main Bankers:

Barclays Bank PLC
High Street
Gosforth
Newcastle upon Tyne

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (The Rector), two churchwardens, diocesan synod members, deanery synod members and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services and members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

Given its wide responsibilities the PCC has a number of committees, each of which dealing with a particular aspect of parish life. These committees, which include Finance, Buildings, Church Life and Pastoral Care, Centre Management, and Events, are all responsible to the PCC and report back to it regularly when their recommendations are discussed and agreed upon as appropriate.

Membership of the PCC during 2018:

Ex Officio members:	Incumbent:	The Reverend Barry J Abbott (Chairman)
	Wardens:	William Heslop [term ended 22 nd April 2018] Anne Robertson Joan Porteous [term commenced 22 nd April 2018]
	Diocesan Synod:	Susan Lister
	Deanery Synod:	Jill Abbott June Wilson [resigned 22 nd April 2018] Brian Gregory Joan Smith Sue Gornall (PCC Secretary)

Elected members:	Dorothy Clasper Carole Dixon Fenwick Thornton [term commenced 22 nd April 2018] William Heslop (Centre Mgt. Chair)[from 22 nd April 2018] Pat Heslop Iain Henderson (Assistant Treasurer) Diana Wright [term commenced 22 nd April 2018] Anne Lindsley (Lay Vice Chairman) Ian Newton (Treasurer) Morris Newton Brian J Wilson [term ended 22 nd April 2018] Katherine Walton Stephanie Lovell (nee Goldsmith) [comm'd 22 nd April 2018] Ray Cooper [from 22 nd April 2018; resigned 4 th Sept 2018] Margaret Wood
-------------------------	---

AIMS AND PURPOSES

St Mary's Parochial Church Council [PCC] has a responsibility of co-operating with the incumbent, the Reverend Barry Joseph Abbott, in promoting within the ecclesiastical parish the whole mission of the Church, encompassing pastoral, evangelistic, social and ecumenical practice.

OBJECTIVES

The PCC is committed to serving all in the community and enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

To facilitate this work it is important that we maintain the fabric of the church of St Mary the Virgin and the St Mary's Centre buildings.

PUBLIC BENEFIT

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion;

- offering people the opportunity to gather together for worship, prayer and teaching at a range of services and meetings throughout the week;
- providing pastoral care in a variety of ways e.g. visiting the sick, supporting those with special needs, providing help and advice in times of joy [marriage and baptism] or sadness [bereavement];
- offering programmes of teaching to young people in conjunction with relevant events and activities;
- promoting and supporting partnerships with churches, organisations and people involved in the faith, love and hope of Christ in action at home and abroad;
- providing accommodation and facilities for the use of voluntary organisations within the locality;
- active participation in local events and voluntary work within our community.

RISK MANAGEMENT

The PCC recognises its responsibility for identifying and managing risk.

FINANCIAL -As with many charitable organisations, the majority of the PCC's income is the result of voluntary giving, the vast majority of this coming from the generous and committed giving of St Mary's congregation. It is recognised that church membership and the associated giving fluctuates year by year, and the PCC monitors main areas of income and expenditure through monthly budget reports to the Finance Committee and regular updates by the Treasurer at each formal PCC meeting.

The handling of cash is subject to dual control procedures where practicable with the objective of minimising potential loss or fraud. The PCC's bank accounts require that two authorised signatories sign each cheque or authorise any standing orders or direct debit mandates.

The PCC's financial transactions are recorded on a specialised church accounting software system which includes full audit trail.

RESERVES POLICY – See Note 12 to the Financial Statements for details.

MAINTENANCE – Essential maintenance and repair work to the church and PCC property has been carried out on a regular basis throughout the year. All annual inspections in respect of safety, electrical and security requirements have been undertaken as required.

SAFEGUARDING –The health, safety and protection of children and young people is regarded as being of paramount importance. Formal policy and procedures are in operation within the parish in line with Diocesan guidelines.

INSURANCE – the PCC maintains comprehensive insurance cover in respect of the Church and St Mary's Centre and associated activities. The relevant certificates and safety notices are displayed as required.

CHAIRMAN'S ANNUAL REPORT

Once again I start my report with a huge thank you to all our members, staff, visitors, groups and supporters, along with our Reader and Authorised Pastoral Assistants and churchwardens who have given generously of their time, talent and money to sustain ministry and mission of our church. In a parish of nearly 15 000 (and new houses yet to be built) it has proven to have been a challenging year both financially, and in new ideas around ministry. We are moving toward being more missional in, and through, all our activities. We remain a church positive in spirit, and confident in bringing God's blessings to our community.

God is our business, and we are his. The centrality of the Eucharist remains deeply valued. The mystery of God's presence with us is a powerful source in driving us forward. We continue to offer a variety of services throughout the week. Variety and choice is key. We have this year offered many opportunities from a healing service, a silent Eucharist, Tenebrae, The Cross of Christ to the crafting 'journeying' of Creative Faith'. In all we do we encourage members to deepen their Faith while being open to change and adaptation as God calls us to new ways of being and thinking. In this respect we have formed a small Shared Ministry Development Team SMDT (yet to be commissioned) and have signed up to working with the Diocese and CMS in their Partnership for Missional Church (PMC) initiative. Many of our members enjoy responsibilities and roles within worship, bringing depth and freshness to our activities. Intercessors, Welcomers, Vergers, Servers, Ministrants, Acolytes, Choir, Bell Ringers, Musicians, Silver Ladies, Flower Guild members, and the Baptism Team all add to our services and are much appreciated.

We maintain good contact with families and children through Play and Praise, Messy Church and 3@3; along with direct access to seven schools through leading assemblies and helping in curricula teaching. We take safeguarding seriously and have recently discussed and adopted a new diocesan safeguarding policy and associated guides (available for download from our website) and are working toward fully implementing our GDPR policy. We regularly review training needs. The number of baptisms, weddings and funerals remain high as compared with the majority of churches. People still seek God's presence and generally find us open, welcoming and understanding. We continue to work hard to nurture discipleship and growth through example, prayer, teaching, music, worship, courses and retreats. This year we hope to underpin this by introducing a monthly disciple nurture group.

Areas for development

- **To develop and embed missional thinking throughout all our activities, via the leadership of our SMDT and PMC groups.**
- **To review and consider how, where and when we 'do' 3@3 in order to broaden its outreach.**
- **To review Play and Praise and how we may best support the leadership team.**
- **To develop Messy Church as a place to help deliver the new Reception to Communion policy and as a way of strengthening 'cross over' contact between the Parochial School and Church.**
- **To implement the Reception to Communion within the Parochial School and the development of a Eucharistic School worshipping community.**

Our Faith is strongly founded. A strong resilient Faith gives us confidence and helps us maintain a strong presence in and throughout Whickham. We work in close partnership with schools, businesses, along with a diversity of local groups and charities. Also, we provide space and good facilities, creating a real 'sense of home' for the many organisations using the St Mary's Centre. The Centre affords further opportunity for outreach, offering large and small halls, smaller meeting rooms, lounge and catering facilities, and is licensed as a theatre, complete with stage. We have been pleased to welcome 'Shoestring Theatre Company' as regular performers. We have invested substantially this year with the installation of a new kitchen refurbishment. We remain central to the village and are supported by its people, for which we are thankful. This coming year we look to improve security and personal safety by the provision of CCTV cameras. Where we can, we help local charities fundraise in direct and indirect ways through our activities.

Areas for development

- **To encourage lay ministries.**
- **To continue to develop mission, discipleship and growth. Develop a monthly disciple nurture group.**
- **To build on community links; remaining active across community groups, businesses and schools.**
- **To continue the development of the Centre and its outreach role.**
- **Install CCTV and increased security.**

We are connected. We have representatives on both Diocesan and Deanery Synods, with reports being relayed regularly back to PCC members for discussion and comment. When offered, members are invited to attend training courses, 'away days' and shared worship with other churches. Currently Deanery Synod is considering the deployment of clergy, seeking to reduce the number of stipendiary clergy to 5.5 by 2020, along with the development and role of its laity. Presently, through the movement of clergy to new positions, there are only five stipendiary priests in a Deanery of nine parishes. This year we will start to work more closely with neighbouring churches to offer support, supervision and help as is needed and agreed. The PCC have indicated that they support this move, though hope that we too may share in the gifts of sharing talent across boundaries.

We visit and talk to people in our community. For example, we have a visiting team. Members are selected, trained and equipped to listen and give support. There is a team that takes Home Communion to those who are now unable to get to church. We offer prayers for those who ask. Sometimes this is within our services or through our Prayer Chain. The Mother's Union also offer prayers through their meetings and support in the raising of funds for people in need both here and abroad. We are full participants in voluntary action groups such as Lighting Up and Planting up Whickham and many civic and community events. We have good and supportive relationships with other churches in the deanery, with our Methodist and Catholic neighbours and enjoy a privileged and historic connection with the Gibside Chapel and Estate, now owned by the National Trust.

Increasingly, we are reaching more people. We have an excellent monthly magazine with a circulation of four hundred plus subscribers, and many more readers who buy individual copies on sale within church and centre. Similarly our website (*stmaryswhickham.com*) this year now reaches an average of 860 viewers per month, with each visitor reading 2-3 pages each visit. This is a high hit rate for a church and it has been commented upon by the CoE website '*achurchnearyou.com*'. The top three pages are Home, News and Events and Contact us. In addition, we occasionally share information on a local Facebook resident's page.

Areas for development

- **To develop close partnerships with neighbouring parishes.**
- **To review and develop our pastoral care and outreach having regard to our need and resources.**

Buildings are important. St Mary's church is a 900 year old Norman built Grade 1 listed building. It is much loved and used, not just for worship but increasingly as a popular venue for professional concerts involving first rate musicians. We are delighted to tell you that we have a new Quinquennial Architect, Mr Chris Blackburn. We are adding new lights to the baptistery and organ recess which will complement the lights added to the nave last year. It is a disappointment to note that remedial works to the damp affected church walls are yet to start. The process has generated much debate between PCC, Architects, DAC members, builders and the Registry. We are confident that the end is in sight. However I'd ask you to appreciate that this process has proven to be a time and resource consuming operation. Consequently we have yet to improve the path to the rear of the church though we have managed to reduce risk through changing the ways we enter the church. Signage remains in place. Every effort is made to ensure sure our buildings are safe and fit for purpose and we remain responsive to problems as they occur, employing inspection, review and prioritisation. We are immensely grateful to members who have volunteered and taken part in churchyard clear up days; with a thank you to the Council as well, who continue to cut our grass. The Halls Committee manage the upkeep of the St Mary's Centre and develop and maintain it as necessary. A special mention should be given to our vergers, cleaners, handyman, parish manager and assistant who care daily for our church and centre.

Areas for development

- **To complete the remedial work to the church walls.**
- **To improve the rear path, adding a slip resistant surface to the stone.**
- **To redecorate the interior of the church building.**

God gives first and generously. We give thanks for God's generosity, and for the response of our membership in their giving and stewardship, along with the support of the community. The money we receive allows us to continue in mission and ministry. Financial support is vital to our work in serving God and his people in Whickham and in the diocese.

I am pleased to inform you that we have balanced our budget, meeting our expectations for the previous year. We have been able to increase our parish share contribution from £84 500 to £85 000. We pay the fifth highest share in the Diocese. However this increase is not a year on year obligation and is considered and reviewed against resources and need. We achieve good fiscal management, though there is little flexibility within our budget. We are especially grateful for the work of the Finance Committee and the professional guidance of our Treasurer and Assistant Treasurer. Following their advice and guidance, we are asking businesses and wedding couples to pay by bank transfer; and wherever possible we are trying to minimise the use of cheques, both, going out and coming in. If successful this can reduce bank charges, which at times can be as great as £100 per month.

The Planned Giving Scheme and collections at services represent our main income stream and we were pleased to see a positive response to our stewardship campaign last year. Other income streams are mentioned in the Treasurer's report, though I wish to give particular mention to the important work of the Events Committee in raising substantial funds through a variety of social events across the year.

Areas for development

- **To make savings wherever possible.**
- **To minimise bank charges.**
- **To continue generous giving among the membership.**
- **To encourage members to become part of our Planned Giving Scheme.**
- **To further encourage 'Gift Aiding' where possible.**
- **To proactively manage, prioritise, and 'plan in' improvements and repairs.**
- **To review our parish share contribution.**

The Revd Barry Joseph Abbott
Rector of Whickham, Chaplain to Gibside
Chairman of the Parochial Church Council

TREASURER'S REPORT

The full Financial Statements for 2018 and associated notes are included later in this document [pages 10-19]. The following is a brief summary of those documents.

The Statement of Financial Activities shows that overall expenditure for the year has exceeded income by £4,329 [a deficit £978 in 2017]. This is made up of a deficit in respect of Unrestricted Funds of £4,233 [a deficit of £3,789 in 2017] and a deficit of £96 in respect of Designated Funds [a surplus of £2,811 in 2017]. The Unrestricted Funds deficit is mainly as a result of the depreciation being charged in respect of Centre contents and the piano - £3,876 [£3,876 in 2017]. .

The total income for all funds in 2018 was £169,874 (£179,206 in 2017). This included various generous donations and planned giving contributions made throughout the year. Also included in the income figure for 2018 was £7,646 (£6,101 in 2017) from various fund raising events and activities. Wedding fee income at £7,148 (£5,592 in 2017) increased again this year; however at the present time the number of wedding bookings for 2019 is significantly lower. Funeral fee income and associated plate collections remained fairly stable although loose plate collections overall are some 10% lower than last year.

Total expenditure for 2018 was £174,203 (£180,184 in 2017). The main item of expenditure paid from unrestricted funds being the Parish Share at £87,035, this includes a non-recurring payment of £2,535 agreed in respect of surplus funds in 2016, (£84,500 in 2017). Designated fund expenditure includes provision [£2,250] for major repairs to the church organ carried out in November 2018.

The PCC has agreed a balanced annual General Fund operational budget for the 2019. This budget has been adjusted to reflect variances occurring in 2018 together with known values for 2019 transactions, and includes provision in staff costs for the proposed increase from 1st April 2019 in the National Living Wage. However for future years the budget position remains a concern, as most income sources are at best remaining static or in some cases falling; whereas many areas of expenditure are subject to inflation or above inflation increases. The PCC continues to review the position on an ongoing basis to ensure sustainability of services.

Ian Newton
Treasurer of the Parochial Church Council

Annual Report approved by the PCC at the meeting of 18th March 2019 and signed on behalf of the PCC by;



Chairman

Dated: 18th March 2019

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF WHICKHAM**

(St. Mary the Virgin, Whickham)

Registered Charity Number 1132270

Financial Statements

Year ended 31st December 2018


Statement of Financial Activities for the year to 31st December 2018

	Unrestricted funds	Designated funds	Total funds	Prior year total funds
Income from [Note 2]:	£	£	£	£
Donations and legacies	95,017	3,147	98,164	111,122
Income from charitable activities	18,689	33,608	52,296	49,822
Other trading activities	7,212	434	7,646	6,102
Investments and rents	11,516	152	11,668	11,741
Other income	—	100	100	420
Total income	132,434	37,440	169,874	179,206
Expenditure on [Note 3]:				
Raising funds	191	—	191	526
Expenditure on charitable activities	136,476	37,537	174,013	179,658
Total expenditure	136,667	37,537	174,203	180,184
Net expenditure of resources before other recognised gains/losses	(4,233)	(96)	(4,329)	(978)
Other recognised gains / losses:				
Gains /(losses) on fixed assets for Own use [Note 4]	70,980	—	70,980	27,689
Gains /(losses) on investment assets [Note 5]	(1,010)	—	(1,010)	2,014
Net movement in funds	65,737	(96)	65,641	40,411
Total funds brought forward from 2017	1,836,255	46,732	1,882,987	1,842,576
Total funds carried forward to 2019	1,901,992	46,636	1,948,627	1,882,987
Represented by				
Unrestricted Fund:				
General fund	1,901,992	—	1,901,992	1,836,255
Designated Funds:				
All Under One Roof Fund	—	29,098	29,098	29,747
Flower Fund	—	2,874	2,874	1,906
Rector's and Church Wardens' Fund	—	17	17	17
St Mary's Centre Fund	—	14,492	14,492	14,908
Traidcraft	—	154	154	154
Total funds carried forward	1,901,992	46,636	1,948,627	1,882,987

Balance sheet as at 31st December 2018

	Unrestricted	Designated	This year	Last year
	£	£	£	£
Fixed assets:				
Tangible assets[Note 4]	1,848,225	—	1,848,225	1,781,121
Investments[Note 5]	52,928	—	52,928	53,938
Total fixed Asset	1,901,153	—	1,901,153	1,835,059
Current assets:				
Debtors [Note 6]	7,857	3,031	10,888	6,840
Cash at bank and in hand [Note 7]	8,990	51,952	60,942	80,093
Total current assets	16,847	54,983	71,830	86,933
Current Liabilities				
Creditors: falling due within one year [Note 8]	14,958	8,347	23,305	37,755
Net current assets less current liabilities	1,889	46,636	48,525	49,178
Total assets less current liabilities	1,903,042	46,636	1,949,677	1,884,237
Liabilities				
Creditors: Amounts falling due after more than one year [Note 9]	1,050	—	1,050	1,250
Total net assets less liabilities	1,901,992	46,636	1,948,627	1,882,987
Represented by				
Unrestricted:				
General fund	1,901,992	—	1,901,992	1,836,255
Designated:				
Traidcraft	—	154	154	154
All Under One Roof Fund	—	29,098	29,098	29,747
Flower Fund	—	2,874	2,874	1,906
Rector's and Church Wardens' Fund	—	17	17	17
St Mary's Centre Fund	—	14,492	14,492	14,908
Funds of the church	1,901,992	46,636	1,948,627	1,882,987

Approved by the PCC at the meeting held on 18th March 2019 and signed on behalf of the PCC by;


Chairman


Treasurer

Notes to the Financial Statements

Note 1 - Accounting policies

General

Trustees' duties are set out in the Charities Act 2011 and Charity Trustee Act 1993. These Acts impose a duty on the trustees to direct the affairs of the charity, ensure that it is solvent, ensure that proper accurate accounting records are kept, and that statements of account which adhere to the charity law and accounting regulations are prepared in respect of each financial year.

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards. The current applicable Statement of Recommended Practice for Financial Reporting in Charities is FRS 102. Under the provisions of FRS 102, the PCC is not classified as a larger charity [i.e. annual gross income in excess of £500K] and therefore is not required to produce a Statement of Cash Flows.

The financial statements have been prepared under the historical cost convention except for freehold property, which is shown at insured value; and the valuation of investment assets, for which market value is used.

Funds

Unrestricted funds represent those funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated funds are those which have been nominally allocated for a particular purpose by the PCC but which can be applied to other general purposes if required and are therefore also classed as unrestricted. The charity has no restricted or endowment funds.

The financial statements include all transactions, assets and liabilities for which the PCC itself is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming resources

Voluntary income and collections are recognised when received by or on behalf of the PCC.

Planned giving donations receivable under Gift Aid are recognised only when received; tax recoverable on Gift Aid donations is recognised in the same year in which the donations are received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by fête, garden party and similar events are normally accounted for when received and shown gross where that information is available. Sales of books are accounted for gross.

Rental income from the letting of PCC premises is recognised when the rental is due. Investment income is accounted for when due and payable.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments using the latest market valuation available as at 31 December.

Resources used

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when due. Any parish share that is unpaid at 31 December would be provided for in these financial statements as an operational (though not a legal) liability and would be shown as a creditor in the balance sheet.

Fixed assets

Consecrated and benefice property of any kind is excluded from the financial statements in accordance with s.10 (2)(a) of the Charities Act 2011.

PCC freehold property which consists of the two Halls and 7a Coalway Drive is shown at latest insured value. Land on Park Drive which is occupied by the Scout building is shown at a nominal value of £1.

Halls' contents and the piano are depreciated as indicated in Note 4.

Individual assets purchased with a value of £2,500 or less are charged direct to expenditure rather than being included in the balance sheet.

Investments are valued at market value at 31 December or the latest valuation available

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that are considered uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Current liabilities

All known liabilities for which the PCC is responsible in law up to 31 December 2018 are included in the accounts.

Note 2 - Analysis of income

Donations and legacies

			Total	
	Unrestricted	Designated	This year	Last year
Planned giving - bank	23,022	—	23,022	23,355
Planned giving - other	38,102	—	38,102	39,126
Loose plate collections	14,560	—	14,560	15,833
Donations, appeals, etc	3,354	—	3,354	2,807
Donations - AUOR	—	2,000	2,000	5,380
Donations - candles	650	—	650	622
Donation - Bibles	400	—	400	—
Tax recoverable on Gift Aid	14,930	—	14,930	15,404
Tax Recoverable on gift aid - AUOR	—	—	—	1,095
Legacies -AUOR	—	—	—	7,500
Misc income - AUOR	—	1,147	1,147	—
Total	95,017	3,147	98,164	111,122

Income from charitable activities

			Total	
	Unrestricted	Designated	This year	Last year
Fees for Weddings retained by PCC	7,148	—	7,148	5,592
Fees for Funerals retained by PCC	6,919	—	6,919	7,324
Bookstall sales	—	106	106	80
St Mary's Centre rentals	—	31,470	31,470	30,914
Parish magazine - Advertising income	1,118	—	1,118	1,380
Parish magazine - Sales income	3,504	—	3,504	3,734
Flower fund income	—	2,032	2,032	798
Total	18,689	33,608	52,296	49,822

Other trading activities

			Total	
	Unrestricted	Designated	This year	Last year
Fund Raising	6,842	—	6,842	4,964
Parish Breakfast	371	—	371	453
Coffee pot	—	434	434	392
Traidcraft income	—	—	—	292
Total	7,212	434	7,646	6,102

Investments and rent

			Total	
	Unrestricted	Designated	This year	Last year
Investment income received	1,316	40	1,356	1,458
Interest Received -AUOR	—	112	112	83
Rent from lands or buildings	10,200	—	10,200	10,200
Total	11,516	152	11,668	11,741

Other income

			Total	
	Unrestricted	Designated	This year	Last year
Misc income	—	100	100	420
Total	—	100	100	420

INCOME TOTAL	132,434	37,440	169,874	179,206
---------------------	----------------	---------------	----------------	----------------

Note 3 – Analysis of resources used

Raising funds

			Total	
	Unrestricted	Designated	This year	Last year
Planned giving envelopes	170	—	170	278
Costs of fetes & other events	21	—	21	—
Traidcraft expenditure	—	—	—	248
Total	191	—	191	526

Expenditure on charitable activities

			Total	
	Unrestricted	Designated	This year	Last year
Parish Share - Diocese	84,500	—	84,500	84,500
Parish Share [Add. Contr.] - Diocese	2,535	—	2,535	—
Parish contribution - Deanery	232	—	232	232
Pastoral Assistant costs	300	—	300	300
Vergers	691	—	691	1,371
Choir master/organists	2,377	—	2,377	2,517
Salary of parish manager	4,514	4,512	9,026	8,650
Centre Assistant	3,144	3,144	6,288	5,836
Centre cleaner	16	3,247	3,263	3,097
Church Cleaner	1,212	—	1,212	1,162
Centre Gardener	—	404	404	387
Handyman	464	808	1,272	1,211
Working expenses of rector	3,000	—	3,000	3,000
Rectory expenses	5,036	—	5,036	4,905
St Mary's House expenses	426	—	426	634
St Mary's House - repairs	—	—	—	238
Parish training [laity] and mission	35	—	35	—
Children and youth activities	104	—	104	163
Church Life	1,081	—	1,081	1,167
Marriage bibles	408	—	408	—
Organ/piano repairs	—	—	—	1,300
Music, licences and choir sundries	509	751	1,260	1,346
Altar Requisites	1,559	—	1,559	1,620
Church maintenance	2,346	—	2,346	3,103
Sundry expenses	840	—	840	629
Sundry expenses - Use of Centre	—	23	23	—
Sundry expenses - DBS checks	84	—	84	208
Administration - postage, stationery, etc.	1,369	3	1,372	1,525
Administration - Telephones	908	—	908	626
Administration - computer s/ware/licence	306	—	306	285
Administration - photocopier usage	817	—	817	1,052
Administration - Photocopier lease	1,112	—	1,112	1,112
Visiting speakers / locums	596	—	596	175
Baptism and confirmation	40	—	40	88
AUOR - Screen/multimedia system	—	670	670	—
Church running – heat, light & water	5,393	—	5,393	4,671
Church - insurance	3,136	—	3,136	3,184
Magazine expenses	3,509	—	3,509	3,960
Flowers	—	1,064	1,064	963
Hall running - electricity	—	2,951	2,951	2,181
Hall running - gas	—	2,202	2,202	3,203
Hall running - insurance	—	2,529	2,529	2,423
Hall running - maintenance	—	9,477	9,477	9,855

Hall running - telephone	—	272	272	262
Hall running - water	—	1,620	1,620	622
Hall running - cleaning materials	—	623	623	739
AUOR - Stained Glass Window	—	—	—	11,280
AUOR - Lights	—	600	600	—
AUOR - Flower Festival	—	388	388	—
AUOR - Major repairs - church organ	—	2,250	2,250	—
Depreciation	3,876	—	3,876	3,876
Total	136,476	37,537	174,013	179,658
<hr/>				
EXPENDITURE TOTAL	136,667	37,537	174,203	180,184
<hr/>				
GRAND TOTAL OF INCOME AND EXPENDITURE	(4,233)	(96)	(4,329)	(978)
<hr/>				

Note 4 - Fixed assets for use by PCC

	Freehold Land and Buildings	Centre Contents	Piano	Total	Prior year Totals
	£	£	£	£	£
Opening book value brought forward	1,769,077	4,509	7,534	1,781,120	1,745,621
Additions during year	0	0	0	0	0
Revaluation increase (decrease) during year	70,980	0	0	70,980	39,375
Depreciation for the year	0	(2,254)	(1,622)	(3,876)	(3,876)
Closing book value carried forward	1,840,057	2,255	5,912	1,848,224	1,781,120

The freehold land and buildings comprise the house at 7a Coalway Drive, and the two halls known as St Mary's Centre located at Church Chare. A direct commercial valuation is difficult; therefore the PCC includes these assets at insured value. A revaluation is carried out every 3-5 years by the insurer's specialist staff with inflation indexation applied in years where no valuation takes place; the last formal valuation was carried out in 2014. The PCC also own the freehold land in Park Drive on which the Scout Hut [Heron House] is built; this is included at a nominal value of £1. As the freehold land and buildings are considered to have a very long remaining useful life no depreciation has been charged on those assets.

The Centre contents have largely been in use for many years and have a low recoverable value, therefore impairment was applied in 2015, and the resultant reduced residual value of £11,271 is being depreciated at the rate of 20% per annum on a straight line basis – this was £2,254 in 2018 [£2,254 in 2017].

A piano was purchased midway through 2015. Musical instruments are generally considered to have a life [for depreciation purposes] of approximately 7 years. Therefore depreciation at the rate of 14% on a straight line basis will be applied to this asset cost of £11,590 – this was £1,622 in 2018 [£1,622 in 2017].

The Church, the Rectory, and the churchyard are not vested with the PCC and are not therefore included as assets in these accounts.

Note 5 – Investments

	Cost	Current Value#	Prior year
	£	£	£
Blackrock Charinco Common Investment Fund [1218.09]*	2,156	2,275	2,366
CCLA Charinco Official Investment Fund [478]*	484	6,864	7,060
Blackrock Charinco Common Investment Fund [211.578]*	5,000	10,135	10,107
M&G Charibond Income shares [9597]*	10,000	11,721	12,177
CCLA CBF Income Shares [947.64] *	10,000	15,303	15,497
DDBF/CCLA CBF Turnbull Trust [281.59]	1,000	4,536	4,605
DDBF/CCLA CBF Parochial School [130]	255	2,094	2,126
Total	28,895	52,928	53,938
Less prior year valuation		(53,938)	
Loss in 2018		(1,010)	

[#Valuation is as at 31st December 2018 market value or latest valuation available at that time.]

[* Uncommitted – re Note12]

Note 6 – Debtors

	Unrestricted 2018	Designated 2018	Total 2018	Total 2017
	£	£	£	£
All Under One Roof	0	0	0	0
Centre	0	3,031	3,031	2,573
Income Tax – Gift Aid	3,190	0	3,190	3,405
Other	4,667	0	4,667	862
Total	7,857	3,031	10,888	6,840

Note 7 – Bank/Cash in hand

	Unrestricted 2018	Designated 2018	Total 2018	Total 2017
	£	£	£	£
Bank – General fund	8,990	0	8,990	19,870
Bank/cash – AUOR fund	0	31,348	31,348	38,627
Bank/cash – Centre fund	0	17,558	17,558	19,519
Bank/cash – other funds	0	3,045	3,045	2,077
Total	8,990	51,951	60,941	80,093

Note 8 – Creditors

	Unrestricted 2018	Designated 2018	Total 2018	Total 2017
	£	£	£	£
Wedding deposits/prepaid fees for 2019	2,655	0	2,655	4,461
Quinquennial/works provision	9,092	0	9,092	11,992
Centre	0	6,097	6,097	7,184
AUOR	0	2,250	2,250	8,880
Other	3,211	0	3,211	5,239
Total	14,958	8,347	23,305	37,755

Note 9 – Long Term Creditors

	Unrestricted 2018	Designated 2018	Total 2018	Total 2017
	£	£	£	£
Wedding deposits for 2019	200	0	200	400
Deposit – 7a Coalway Drive	850	0	850	850
Total	1,050	0	1,050	1,250

Note 10 - Related Party Transactions

PCC members as Trustees have donated a total of £9,301 during the year [2017; £10533].

There have been no other related party transactions agreed during the year which require reporting [None in 2017].

Note 11 –Personnel Costs

	2018	2017
	£	£
Salaries and other emoluments	22,154	21,715
Employers National Insurance	0	0
Pensions Costs	0	0
Total	22,154	21,715

Number of employees in post at 31 December

5

5

Average number of employees over the year

4.25*

5

[* due to 9 month vacancy in vergers post]

There were no employees who meet the definition of "key management personnel" during the year [None in 2017].

No salary or employee benefits have been paid to Trustees in respect of their membership of the PCC [None in 2017].

Incumbent clergy's salary is paid directly by the Durham Diocese and not by the PCC.

Note 12 – Reserves Policy

The PCC has agreed that it would be prudent to maintain a reserve at least equivalent to 3 months approved budgeted expenditure [excluding the Parish Share] from the General Fund. For 2018 this would have equated to a reserve requirement of £11,753; actual reserve held in the form of uncommitted [see Note 5] long term investments was £46,298, a cover ratio of 3.94 [2017; 3.95].

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WHICKHAM – St Mary the Virgin Whickham**

**On accounts for the year
ended**

31 December 2018

**Charity no
(if any)**

1132270

Set out on pages

10 to 19

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/4/18

Name:

GEORGEY LITTLE SFP, FCA, CTA

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

26 BROOM LANE

WHICKHAM

NE 14 4QP

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

No Disclosure required