St Mary Magdalene, Ashton-on-Mersey with Sale West Community Church

Church of England Diocese of Chester

Annual Report and Financial Statements of the Parochial Church Council

For the year ended 31 December 2018

Incumbent:

The Revd Stephen Rankin 20 Beeston Road Sale Cheshire

Banks:

HSBC Stamford New Road Altrincham Cheshire

NatWest Warrington Street Ashton-under-Lyne Lancashire Co-operative Bank plc Balloon Street Manchester

Nationwide Building Society Market Walk, Town Square Sale Cheshire

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY with SALE WEST COMMUNITY CHURCH

Annual Report for the Year Ended 31 December 2018

1. ADMINISTRATIVE

St Mary's PCC has the responsibility of working with the incumbent, the Revd. Stephen Rankin, in furthering the mission of the church in the whole parish, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for the Church and Church Centre. No member of the PCC is paid any remuneration.

Membership of the PCC

Members of the PCC are elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Members of the PCC are elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent:

Revd Stephen Rankin, Chair

Associate Vicar:

Revd Jane Beaumont

Wardens:

Jeremy Barnes (until April 2018), Helen Jarvis and Matthew Holland (from April

2018)

Representatives on the Deanery Synod:

Avtar Diggwa, Jeff McBurney, Rosemary Sigee, and Barrie Lund

Pastoral workers:

Olly Douglas, Alan Douglas, Gill Hart, Mags Holt and Ann McBurney

Readers:

Stewart Darlow, Brian Macfaden (Vice Chair), Outi Rankin and Lynne Raphael

Elected members:

Janine Arnott (until April 2018) David Atkinson (from April 2018) Jeremy Barnes (from April 2018

Ian Beaumont

Robert Bowers (until April 2018)

Janet Darlow

Joan Heys (Treasurer)

Lorna Hitchin

Elaine Jones (from April 2018)

Matthew Kay

Barbara Shimmings

Simon Stride (from April 2018)
David Shimmings (until April 2018)

Ian Thwaites

2. STRUCTURE, GOVERNANCE & MANAGEMENT

Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Finance Committee:

This is comprised of all members of the Standing Committee and three elected members of the PCC. It oversees the general financial dimension of the work of the PCC.

Other committees and working parties:

9.30am, 11.15am SWCC 7pm and Fuel Leadership Teams; Maintenance; Grounds; Youth and Children; Pastoral Visiting; Missions Group, Small Group Leaders; Pre-School Group Management.

The PCC employs an Administration & Operations Manager, Receptionist & Parish Administrator, Parish Finance Officer, Administration Assistant, Youth Pastor, Children's Pastor, Café Manager and seven staff to run the Pre-School Group 'Butterflies'.

The PCC provides three School Foundation Governors for St Mary's CE Primary School; is the Trustee for Glebelands Trust (All Saints' CofE School); and supports the work of Sale West Community Church as it works within the parish of St Mary's.

Church attendance:

The number on the electoral roll at the 2018 APCM was 498.

Review of the year:

The PCC meets up to ten times during a year with a high level of attendance. Committees meet between meetings and working parties are set up for tasks. During 2018 the PCC discussions ranged over several topics including:

- Church committees
- Sale West Updates
- Parish Development, Staffing & Interns
- Funding for Missions
- Christmas Market
- Budgets
- · Resurfacing of outdoor play area
- Discipleship strategy
- Pay review
- Clergy housing
- Benefice trustees
- Church security

Income held in unrestricted funds from Christian stewardship, legacies and fund raising has been sufficient to cover all expenditure relating to planned general running costs.

3. FINANCIAL RESERVES

We hold cash at the bank of £82,363 of which £71,214 relates to unrestricted funds. All money held in unrestricted funds is held in order to meet general running costs of the church and activities. The trustees are confident that, together with regular income pledged by church members, there are sufficient reserves to support ongoing commitments for the next twelve months. Money held in restricted funds will be used for the purpose for which the funds were raised.

4. FUNDS HELD AS CUSTODIAN TRUSTEE

No funds are held as custodian trustee.

5. PUBLIC BENEFIT STATEMENT

We use our facilities for public worship, pastoral care and spiritual, moral and intellectual development; we promote Christian values and service by members of the church in and to the community, to the benefit of individuals and society as a whole.

Education – contributing to the spiritual and moral education of children and young people.

Social Action – provide training and assistance for volunteers who are competent to assist clergy in providing Christian services, visiting the sick and comforting the bereaved.

6. STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES ANNUAL REPORT AND THE FINANCIAL STATEMENTS

Under charity law, the trustees are responsible for preparing the Trustees Annual Report and the financial statements for each financial year which properly present the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

On behalf of the PCC

Revd Stephen Rankin

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY WITH SALE WEST COMMUNITY CHURCH

YEAR ENDED 31 DECEMBER 2018

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2018 set out on pages 6 to 13.

RESPONSIBILITIES AND BASIS OF REPORT

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants for England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act: or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Susan Suchoparek FCA

S. Suchaparel

29th March 2019

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2018

	Note	Unrestricted	Restricted Funds	TOTAL	TOTAL
	Note	Funds 2018	2018	2018	2017
		£	£	£	£
INCOMING RESOURCES	2				
Voluntary income (direct giving)		298,747	179	298,926	282,339
Other voluntary income		23,248	839	24,087	177,309
Gross income from events and act	tivities	113,069	-	113,069	110,403
Other ordinary income		8,228	17,892	26,120	36,698
Income from trading		46,344	-	46,344	45,622
Income from investment		61	-	61	205
TOTAL INCOMING RESOURCES	6	489,697	18,910	508,607	£652,576
RESOURCES USED	3				
Grants		40,031	-	40,031	42,298
Support costs		60,973	-	60,973	71,470
Directly relating to the work of the	church	329,478	50,187	379,665	557,333
Fund raising and publicity		121	-	121	134
Mortgage interest		-	-	-	3,684
Church management/administration	on	56,639	-	56,639	49,126
TOTAL RESOURCES USED		487,242	50,187	537,429	£724,045
Net incoming resources		2,455	(31,277)	(28,822)	(71,469)
NET MOVEMENT IN FUNDS		2,455	(31,277)	(28,822)	 (£71,469)
BALANCES BROUGHT FORWAR 1 JANUARY TRANSFERS BETWEEN FUNDS		519,069 -	42,426 -	561,495	632,964
BALANCES CARRIED FORWARI 31 DECEMBER	D AT	£ <u>521,524</u>	£ <u>11,149</u>	£ <u>532,673</u>	£ <u>561,495</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

BALANCE SHEET AT 31 DECEMBER 2018

	Note	2018 £	2017 £
FIXED ASSETS			
Tangible fixed assets	5	437,128	437,128
Investment assets	9	110,619	111,032
		£547,747	£548,160
CURRENT ASSETS			
Debtors	7	7,311	7,372
Short term deposits		9,215	48,339
Cash at bank and in hand		82,363	118,122

		£98,889	£173,833
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	(3,344)	(49,467)
			-
NET CURRENT ASSETS	6	£95,545	£124,366
NET ASSETS		£643,292	£672,526
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FUNDS			
Unrestricted	10	521,524	519,069
Restricted	11	11,149	42,426
Endowment	9	110,619	111,032
		£643,292	£672,527
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Approved by the Parochial Church Council on 25 March 2019 and signed on its behalf by: The Revd Stephen Rankin (Chairman) Mr Brian Macfaden (Vice Chair)

The notes on pages 9 to 13 form part of these accounts

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PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

CASH FLOW STATEMENT for the year ended 31 December 2018

for the year ended 31 December 2016	2018 £	2017 £
Cash flows from operating activities (Deficit)/Surplus for the year Adjustments for:	(28,822)	(71,469)
Interest receivable and similar income Interest payable and similar charges	(61)	(205) 3,684
Increase/decrease in other debtors Decrease/increase in other creditors	61 (11,807)	1,057 (7,462)
Net cash from operating activities	(40,629)	(74,395)
Cash flows from investing activities	61	205
Net cash from investing activities	61	205
Cash flows from financing activities (Interest paid) Repayment of borrowings – mortgage Church Re-ordering loans received	- - - (34,315)	(3,684) (79,376) - (42,300)
Church Re-ordering loans repaid	(34,315)	(125,360)
Net cash from financing activities		, , , ,
Net increase/(decrease) in cash and cash equivalents	(74,883)	(199,550)
Cash and cash equivalents as at 1 January	166,461	366,011
Cash and cash equivalents at 31 December	91,578 =====	166,461
ANALYSIS OF CASH AND CASH EQUIVALENTS	2018	2017
Cash at bank and in hand Short term deposits	£ 82,363 9,215	£ 118,122 48,339
Total cash and cash equivalents	91,578	166,461

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE ASHTON ON MERSEY

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations together with Charities Statement of Recommended Practice Financial Reporting Standards 102 (SORP FRS102).

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when made.

Amounts receivable under covenant are recognised only when honoured by the covenanter.

Income tax recoverable on covenanted or gift aid donations is recognised when claimable.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is accounted for when earned.

Parochial fees due to the PCC for weddings, funerals etc are accounted for on an event by event basis.

Income from investment

Dividends and interest are accounted for when due. Tax recoverable on such income is accrued for on the same basis

Investment gains and losses

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Application of Resources

Grants

Grants and donations are accounted for when paid.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at cost. No depreciation is charged against such properties but any expenditure on maintenance or minor improvement is written off as incurred. Improvement expenditure in excess of £40,000 is capitalised.

Other fixtures, fitting and office equipment

Equipment used within the church hall is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £5,000 or less are written off in the period in which the asset is acquired. This threshold has been increased from £3,000 with effect from 1 January 2018. As a result for the year ended 31 December 2018 a total of £6,174 was expensed in the year rather than capitalised.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the Central Board of Finance or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY NOTES TO THE FINANCIAL STATEMENT (continued) For the year ended 31 December 2018

2 INCOMING RESOURCES	Unrestricted Funds 2018	Restricted Funds 2018	TOTAL 2018	TOTAL 2017
	£	£	£	£
2(a) Voluntary income (direct giving) Planned giving Income tax recovered on Gift Aid Giving received gross of Income Tax	217,904 53,782 16,870	- 179 -	217,904 53,961 16,870	205,327 57,671 11,990
Collections (open plate) other than planned giving	10,191	-	10,191	7,351
	298,747	179	298,926	282,339
2(b)Other voluntary income Fund raising income Donations, appeals Legacies Grants received	8,212 9,536 1,500 4,000	- 839 - -	8,212 10,375 1,500 4,000	7,117 164,192 3,000 3,000
	23,248	839	24,087	177,309
2(c) Gross income from events and activities Lunch Fellowship Church Bookstalls	2,925 1,381	-	2,925 1,381	2,995 1,419
Pre-School Group Flower Fund Social Fund Café	95,460 955 1,226 8,313	-	95,460 955 1,226 8,313	92,250 995 1,528 9,361
Caterpillars Off Limits	1,903 906	-	1,903 906	1,120 735
	113,069		113,069	110,403
2(d)Other ordinary income				
Service fees Administration service charges VAT recovered Rent received Sales of fixed assets	3,128 400 - 4,100 600	- - 17,892 - -	3,128 400 17,892 4,100 600	3,260 1,400 25,998 4,800 1,240
	8,228	17,892	26,120	36,698
2(e)Income from trading Church Centre lettings	46,344	17,092	46,344	45,622
	46,344		46,344	45,622
2(f)Income from investment Interest received	61	_	61	205
	61		61	205
TOTAL INCOMING PERCUIPAGE				
TOTAL INCOMING RESOURCES	£489,697 ====== 10	£18,910 =====	£508,607	652,576 =====

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY NOTES TO THE FINANCIAL STATEMENT (continued)

For the year ended 31 December 2018

	Unrestricted Funds	Restricted Funds	TOTAL	TOTAL
3 RESOURCES USED	2018	2018	2018	2017
3(a) Grants Missionary and charitable giving: Church overseas:	£	£	£	£
Missionary societies	17,694	_	17,694	15,945
Relief and development agencies Home missions and other Church	1,806	-	1,806	2,457
Societies	13,090	-	13,090	14,893
Secular charities	7,441	-	7,441	9,003
2/h) Cunnart agata	40,031		40,031	42,298
3(b)Support costs	686		686	1,475
Parish training and mission Junior Church/Youth	5,574	_	5,574	11,232
Children's Pastor	22,105	_	22,105	25,408
Youth Pastor	28,551	_	28,551	30,272
Equip Partners	322	_	322	237
Equip Interns	3,735	-	3,735	2,846
	60,973		60,973	71,470
3(c)Directly relating to the work of the Church				
Ministry: Parish Share	122,655	-	122,655	119,672
Clergy expenses	3,727	-	3,727	3,910
Clergy housing costs	8,708	~	8,708	6,654
Church & Services costs	14,277	-	14,277	14,703
Church Utilities	10,393	-	10,393	4,716
Church Centre running costs Expenditure on:	30,121	-	30,121	24,750
Church Bookstalls	1,141	-	1,141	3,086
Lunch Fellowship	3,238		3,238	2,733
Pre-School Group	92,333	-	92,333	93,007
Social Fund	1,101	-	1,101	989
Flower Fund	890	-	890	728
Café Off Limits	7,193 840	-	7,193 840	9,989 690
	1,466	-	1,466	1,027
Caterpillars Administration	5,525	-	5,525	5,262
Major repairs	25,870	50,187	76,057	265,417
	329,478	50,187	379,665	557,333
3(d)Fund raising and publicity Cost of stewardship/fundraising	121		121	134
3(e)Mortgage interest	-	-	-	3,684
3(f)Church management and administration				
Secretarial/administration salaries	55,002	-	55,002	48,620
Employer pension costs	1,187	-	1,187	506
Professional Fees	450	-	450	-
	56,639		56,639	49,126
TOTAL RESOURCES USED	£487,242	£50,187	£537,429	£724,045
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PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

For the year ended 31 December 2018	2018	2017
4 STAFF COSTS	£	£
Wages, Salaries, National Insurance and Pensions	183,521	176,384

During the year the PCC employed a Youth Pastor, Children's Pastor, Pre-School Group Manager and Assistants, Café Manager, Administration & Operations Manager, Parish Finance Officer, Receptionist & Parish Administrator and Administration Assistant, none of whom earned £60,000 p.a. or more. Procedures set out in our Conflicts of Interest Policy have been followed in any matter involving a related party to a trustee.

5	FIXED ASSETS FOR USE BY THE PCC	Freehold land and buildings
	BALANCE at 31 December 2017 and 31 December 2018	437,128
		course annule adopte bloom names commit

The freehold land and buildings as at 31 December 2018 comprise the houses located at 23 Rydal Avenue, Sale, and 109 Ascot Avenue, Sale.

6	ANALYSIS OF NET ASSETS BY F	UND			
		Unrestricted	Restricted	Endowment	Total
		Funds	Funds	Funds	0
	E: 1.A - 1.	£	£	£	£
	Fixed Assets	437,128	11 140	110,619	547,747 95,545
	Current Assets	84,396	11,149	-	95,545
	Fund balance	£521,524	£11,149	£110,619	£643,292
	Turid balarioo	soulce makes more whose water makes makes	market allower delicate market markets markets and		mateurs admitted students destroit deposite delicitate admitted ad
				0040	0047
				2018 £	2017 £
7	DEBTORS			7,311	£7,372
7	DEBTORS			7,511	=====
_		D. I.E. 14/17/1111 041		0040	0047
8	LIABILITIES: AMOUNTS FALLING	DUE WITHIN ON	IE YEAR	2018 £	2017 £
	Aceruala			801	1,952
	Accruals Accrued Income			1,137	13,200
	Accrued Agency			1,406	nil
	Interest-free loans in relation to the	Church Re-orderin	ng Appeal	nil	34,315
				£3,344	£49,467
				20,044	273,707

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2018

9 FUND DETAILS

The Endowment Fund comprises the following permanent endowments:

- 1. The Ashton-on-Mersey St Mary Endowment Fund, which allows income arising to be used for stipend payment for the incumbent of the parish.
- 2. The Fielder Memorial Trust, which allows income arising to be spent on the upkeep of the Fielder Memorial Window (church east window) and other ornaments to the church.

		Balance at 31.12.2018 £	Balance at 31.12.2017 £
	St Mary's Endowment Fund Fielder Memorial Trust	104,288 6,331	104,691 6,341
		£110,619 =====	£111,032
10	UNRESTRICTED FUNDS		
		£	£
	Balance brought forward at 1 January	519,069	441,212
	Surplus in year	2,455	77,857
	Balance carried forward at 31 December	£521,524	£519,069
		NOT AND AND AND AND AND AND	======
11	RESTRICTED FUNDS		
		£	£
	Balance brought forward at 1 January 2018	42,426	191,752
	Funds raised in year	18,910	108,499
	Resources used in year	(50,187)	(257,825)
	Balance carried forward at 31 December 2018	£11,149	£42,426
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There is one restricted fund which relates to the Church Re-ordering Appeal.