



St. Albans City Youth
Football Club

Annual Report

and

Financial Statements

For The Year Ended

30th June 2018

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INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE ST. ALBANS CITY YOUTH FOOTBALL CLUB

I report on the accounts of the Charity for the year ended 30th June 2018.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The Charities Trustees are responsible for the preparation of the accounts in accordance with the Charities Act 1993. The Trustees consider that an audit is not required for this year under s.43 (2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility without carrying out an audit to:

- independently examine the accounts (under s.43 of the Act, as amended)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under s. 43 (7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINERS STATEMENT

In accordance with, the General Directions given by the Charity Commissioners and the Clubs constitution I have examined the books, records and financial statements of the Charity.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees of any such matters. The procedures undertaken do not provide all of the evidence that that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
OF THE ST. ALBANS CITY YOUTH FOOTBALL CLUB (continued)**

INDEPENDENT EXAMINERS STATEMENT

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s. 41 of the Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met.

Furthermore, in my opinion there are no matters to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Name Julian Kropman

Address 6A Bamville
East Common
Harpenden
Herts
AL5 1AP

Date

TRUSTEES REPORT FOR THE YEAR ENDED 30th JUNE 2018

TRUSTEES

The trustees who served during the year were as follows:

R Murphy
I Woods
B Pyke
M Morgan
Miss S Kropman
Mrs L Wray
Mrs G Savory
A Moorhouse
L Levy
S Mardle
G Watts
Miss K Hancock

CHARITY REGISTRATION NUMBER: 1089343

COMMUNITY CLUB'S OBJECTIVES:

The Clubs objectives are:

1. To organise or provide or assist in the organisation or provision of facilities which will enable boys and girls up to the age of 18 years of age (for disability groups 25 years) resident in St Albans and the surrounding area ("the area of benefit") to play football and organised sport ensuring that due attention is given to the physical, personal and educational development of such boys and girls and to the development and occupation of their minds.
2. To further other charitable purposes, particularly in the area of benefit, as the Executive Committee of the Charity may from time to time decide.

ACHIEVEMENTS AND PERFORMANCE

The Club has been providing youth football in St Albans since 1971 and for season 2017/18 has over 900 players registered in over 90 teams in the age range of 7 - 18 years. The Club continues to provide coaching for approximately 150 boys and girls aged 9 and under on Saturdays throughout the football season.

The clubs Disability Sports Section (aimed at 12 to 25 year olds) continues to thrive with four teams player at various levels during the season. Players older than 25 are able to join or remain with the group providing they contribute by helping the younger members.

The Club continues to run a number of holiday, after school and weekend activities for the area in partnership with other sports organisations e.g. Herts Sports Partnership, Active St Albans and local Schools. In addition we have carried out a number of community projects in partnership with St Albans City FC as part of the National League Trust project. Our Sports Facilities are also offered to other Community Sports Groups.

We offer Player Development Centres, Futsal and Goalkeeper Tutorials for boys and girls who want additional training from more experienced coaches.

The Club has been encouraged to develop its Community Sports activities following the achievement of the highest accreditation from Hertfordshire FA. The club employs young coaches on a part time basis to help manage the Community aspects of the Club and to help improve the standard of coaching generally. We also continue to offer coaching opportunities for the 2 keenest members of our Disability Sports Group.

The Club achieved charitable status on 4th November 2001.

The Club's numerous footballing achievements and awards can be viewed on their website www.cityyouthfc.com which also gives a wealth of other information concerning the Club Structure, Constitution, Ethos and detailed Community Club Development Plan.

The Club has a 25 year licence to use land on Highfield Lane St Albans as football pitches and to use the Community Pavilion facilities as changing rooms (11 pitches). The club continues to invest in the maintenance of the pitches with various groundworks being carried out during the summer months.

The Trustees under the stewardship of Mervyn Morgan implemented a project to provide a high specification All Weather Football Pitch for the Club at Nicholas Breakspear School. The Club has an agreement to use the all-weather training facilities for 25 years from June 2012 for "out of school" hours of use.

The Nicholas Breakspear Sports Complex (Hall, Gym, 4 Grass pitches and AWP) were managed by 2 members of our Club staff every evening and weekend up to the end of June 2018, at which point the School took the management of the facility back in house.

In partnership with Samuel Ryder Academy the Club have created a Futsal Centre and Grass Pitches for matches for St Albans City Youth teams. Our trained coaches run the Futsal sessions for the St Albans teams. In addition, we are also pleased to announce that a second All Weather Football Pitch will be available to the club thanks to a partnership with Samuel Ryder Academy. The new facility is due to go live from the start of season 2018/19, again with a 25 year licence.

Finally, the Trustees and Team Managers have continued to be extremely successful in increasing the number of sponsors and maintaining grant monies that have helped the Charity to achieve its success. This funding has enabled The Club to continue to grow as well as being able to offer a better range of services to the local community at the lowest possible cost to players and parents.

The Charitable status and in particular the Gift Aid funding has allowed Managers to nominate/help individuals for free or subsidised membership. The Committee of the Club has been able to support every single nomination that has been put forward.

This will be my last report as a Trustee of St Albans City Youth and its Chair and I would like to thank everyone for the support and guidance over the past 32 years. In addition to my standing down, two further Trustees are also calling time and taking a well earned rest, Lesley Wray (Treasurer) and Robert Murphy. The clubs (and my) thanks and best wishes go to both.

FINANCIAL REVIEW

The Club has adopted the Charities Statement of Recommended Practice 2005.

The Clubs financial activities are summarised in the attached financial statements.

As at 30th June 2018 the accounts show a loss for the financial year of £10,482. This figure is after allowing for depreciation of the club assets and including the further investment in Highfield Park. However, it should also be noted that we are awaiting the payment of Gift Aid from HMRC which should substantially reduce this figure. The Total Charity Fund stands at £320,199.

Grant funding is continuing in the current economic climate to be difficult to obtain so a modest increase in fees has been put in place this year.

Gift Aid continues to enable us to help a number of good causes and youth education within the St Albans District.

CONTACT NAME AND ADDRESS:

Any queries in respect of the accounts, annual report or the Club's activities should be addressed to the Chair of Trustees:

Mr. M Morgan
45 Fildyke Road
Meppershall
Beds. SG17 5LU

M Morgan - Chair of Trustees Date 29th August 2018

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30th JUNE 2018

	Notes	2018 £	2017 £
INCOMING RESOURCES			
Voluntary income	2	176,858	157,004
Activities for generating funds	3	(5,253)	19,917
Investment income		0	0
Special projects		<u>0</u>	<u>25</u>
TOTAL INCOMING RESOURCES		171,605	176,946
 RESOURCES EXPENDED			
Charitable activities	4	178,239	145,575
Governance costs	5	<u>3,848</u>	<u>4,069</u>
TOTAL RESOURCES EXPANDED		182,087	149,644
 NET MOVEMENT IN FUNDS		(10,482)	27,302
 FUNDS BROUGHT FORWARD		<u>330,681</u>	<u>303,379</u>
 FUNDS CARRIED FORWARD	6	<u>320,199</u>	<u>330,681</u>

BALANCE SHEET
AS AT 30th JUNE 2018

	Notes	2018 £	2017 £
FIXED ASSETS - Licenses			
Highfield Park – 22 years remaining	7	67,200	69,600
Nicholas Brakespear School – 19 years remaining	7	<u>83,600</u>	<u>88,000</u>
		150,800	157,600
CURRENT ASSETS			
Stocks	8	12,800	12,800
Debtors	9	0	0
Cash at bank and in hand	10	<u>156,599</u>	<u>160,281</u>
		169,399	173,081
CURRENT LIABILITIES			
Creditors	11	<u>0</u>	<u>0</u>
NET ASSETS		<u>320,199</u>	<u>330,681</u>
REPRESENTED BY THE FUNDS OF THE CHARITY			
UNRESTRICTED FUNDS			
TOTAL CHARITY FUNDS	6	<u>320,199</u>	<u>330,681</u>

Approved on behalf of the Trustees

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R Baker - Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018

1 ACCOUNTING POLICIES

a) Basis of accountancy

These accounts are prepared under the historical cost convention in accordance with applicable accounting standards and the Charities Statement of Recommended Practice 2005.

The accruals basis has been adopted in the preparation of these accounts.

b) Stock

Stock is valued at the lower of cost or net realisable value. The Club maintains a pool of football kit and stocks, which is reviewed annually. Any material change in the cost or net realisable value is accounted for in the Profit and Loss account.

c) Donations and other voluntary income

Donations and voluntary income is accounted for when received.

2 VOLUNTARY INCOME

	2018	2017
	£	£
Sponsorship	17,928	13,910
Grants and donations	23,293	14,109
Subscriptions and registrations receivable	125,484	117,248
Gift Aid	<u>10,153</u>	<u>11,737</u>
Total	<u>176,858</u>	<u>157,004</u>

3 ACTIVITIES FOR GENERATING ACTIVITIES

	2018	2017
	£	£
Training and team income	4,346	4,507
Saturday income	2,385	1,130
Net (expenditure)/income from activities	<u>(11,984)</u>	<u>14,280</u>
Total	<u>(5,253)</u>	<u>19,917</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018 (continued)

3 ACTIVITIES FOR GENERATING ACTIVITIES (continued)

Net expenditure from activities is analysed below:

	2018			2017		
	Income	Expenditure	Total	Income	Expenditure	Total
	£	£	£	£	£	£
Young coaches	0	1,780	(1,780)	0	2,092	(2,092)
Six a side	13,110	8,500	4,610	17,213	8,901	8,312
Presentation	5,125	4,639	486	5,431	4,177	1,254
Jackets, ties and tracksuits	2,630	0	2,630	3,759	684	3,075
Tea bar	2,118	0	2,118	1,205	0	1,205
Disability	1,016	950	66	1,687	1,118	569
Coaching camps	16,170	13,371	2,799	20,900	12,428	8,472
Girls coaching	534	0	534	449	0	449
Alooo	0	0	0	600	650	(50)
Fines	75	0	75	110	0	110
Futsal	6,850	6,863	(13)	6,343	8,042	(1,699)
PDC	562	3,260	(2,698)	2,772	2,377	395
Goalpost replacements	0	1,617	(1,617)	0	0	0
Business management	0	3,320	(3,320)	0	0	0
Sports centre management	29,810	27,446	2,364	31,681	26,517	5,164
Community coaching	16,760	21,220	(4,460)	17,883	26,230	(8,347)
Other donations	1,260	5,988	(4,728)	4,459	3,958	501
Coerver coaching	0	9,050	(9,050)	0	3,038	(3,038)
Total	<u>96,020</u>	<u>108,004</u>	<u>(11,984)</u>	<u>114,492</u>	<u>100,212</u>	<u>14,280</u>

4 CHARITABLE ACTIVITIES

	2018	2017
	£	£
Club expenses, registrations and competitions		
Pitch hire	31,479	21,919
Training	64,902	50,102
Football kits	43,352	35,920
Pennants and trophies	3,072	2,842
Managers' expenses for referees	13,486	13,597
Insurance	1,153	1,269
Coaching and course	5,263	4,484
Safeguarding – DBS	530	720
Amortisation of licenses	6,800	6,800
League registrations and affiliations	6,907	7,122
Fines	1,295	800
Total	<u>178,239</u>	<u>145,575</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018 (continued)

5 GOVERNANCE COSTS

	2018	2017
	£	£
Postage, stationery and telephone	0	147
Bank charges	852	1,277
Website and IT costs	<u>2,996</u>	<u>2,645</u>
Total	<u>3,848</u>	<u>4,069</u>

6 TOTAL CHARITY FUNDS

UNRESTRICTED FUNDS

	2018			2017		
	Project	General	Total	Project	General	Total
	£	£	£	£	£	£
Balance brought forward	45,238	285,443	330,681	45,238	258,141	303,379
Transfer to/from Project Fund	0	0	0	0	0	0
Surplus/(deficit) for the year	<u>0</u>	<u>(10,482)</u>	<u>(10,482)</u>	<u>0</u>	<u>27,302</u>	<u>27,302</u>
Balance carried forward	<u>45,238</u>	<u>274,961</u>	<u>320,199</u>	<u>45,238</u>	<u>285,443</u>	<u>339,681</u>

The Trustees consider that the total funds of the charity form an unrestricted fund in that there is no legal restriction in the application of the Project Fund. The Project Funds are aimed at improving our facilities. The analysis of the funds between the Projects is required to provide a true and clear view of the charities activities.

Membership continues to rise as predicted, to address increased costs, the Club has implemented further small increase in Club fees.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018 (continued)

7 FIXED ASSETS - LICENSES

	<u>Highfield Park</u>	<u>Nicholas Brakespear</u>
	£	£
Cost		
At 01.07.2017	98,032	110,000
Additions	<u>0</u>	<u>0</u>
At 30.06.2018	<u>98,032</u>	<u>110,000</u>
Amortisation		
At 01.07.2017	28,432	22,000
Charge for the year	<u>2,400</u>	<u>4,400</u>
At 30.06.2018	<u>30,832</u>	<u>26,400</u>
Net book value		
At 30.06.2018	<u>67,200</u>	<u>83,600</u>
At 30.06.2017	<u>69,600</u>	<u>88,000</u>

The licences, for the use of the football pitches and training facilities, are being written off in equal annual instalments over the length of the agreement.

8 STOCKS

The stocks have been identified and revalued to reflect the current position.

	2018	2017
	£	£
Football kits (spare stock of kits)	6,200	6,200
Samba goals and parts	3,600	3,600
Defibrillators x 2	2,000	2,000
Store cupboards (equipment held)	<u>1,000</u>	<u>1,000</u>
	<u>12,800</u>	<u>12,800</u>

9 DEBTORS

	2018	2017
	£	£
Other debtors	<u>0</u>	<u>0</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018 (continued)

10 CASH AT BANK AND IN HAND

	2018 £	2017 £
Deposit and savings accounts	113,129	120,481
Current account	<u>43,470</u>	<u>39,800</u>
	<u>156,599</u>	<u>160,281</u>

11 CREDITORS

	2018 £	2017 £
Other creditors	<u>0</u>	<u>0</u>

12 TRUSTEES REMUNERATION AND EXPENSES

No Trustee received any remuneration or benefit in kind during the years ended 30th June 2017 or 30th June 2018

In the normal course of the charities activities, trustees and members of the management committee were reimbursed for expenses that they incurred as agents on behalf of the Club.

Mervyn Morgan continues to receive a nominal payment for the expenses incurred in running the Club's website.

13 INDEPENDENT EXAMINERS REMUNERATION

The independent examiner received no remuneration during the years ended 30th June 2017 or 30th June 2018.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th JUNE 2018 (continued)

14 CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

In 2016 the Trustees signed a new licence with Highfield Park Trust to use football pitches and changing rooms at Highfield Park until 2040. This has enabled us to combine and renew the 2 existing Licences. In recent years the Club has subsequently made a further investments of £6,000 to improve the car parking on the site and a contribution of £10,000 towards the restoration of the track leading to the pavilion on the back field. In addition, the club also funded £14,000 plus a further £10,000 in 2018 towards pitch renovation works to help with drainage on the new field.

The Trustees signed a licence with Nicholas Breakspear School in May 2012 to use the AWP training facilities until May 2037. The Club made a non-returnable payment of £26,000 from Club funds. In addition the Club secured another non-returnable funding of £84,000 from St Albans District Council, this funding went direct to Nicholas Breakspear School to help pay for the AWP Facility. This total investment has been reflected in the valuation with priority use provided to The Club for 25 years. There was further Football Foundation Funding of £306,000 invested into this project.

The Club has been working with another partner within St Albans (Samuel Ryder Academy) for additional training facilities. This will require an investment by the club of £45,000 in 2018 which will enable further funding from the Football Foundation of £440,000.