



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	04	2018		31	03	2019

## Section A Reference and administration details

**Charity name** 1<sup>ST</sup> KENDAL SCOUT GROUP

**Other names charity is known by**

**Registered charity number (if any)** 1015973

**Charity's principal address**

1<sup>ST</sup> Kendal Scout Group HQ  
 Little Aynham  
 Kendal  
**Postcode** LA9 7AH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Keegan	Assistant GSL		
2	Bryan Harper	Group Scout Leader		
3	Mark Deverill	Chair		
4	Mike Norton	Treasurer		
5	Ashley Henderson			
6	Michael Curwen			
7	Joshua McLeod			
8	Janet Taylor-Heys			
9	Liam Richardson			
10	Kate Sutton	Secretary		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(eg. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(eg. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property.  
The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**  
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees have reviewed the Guidance on Public Benefit and are satisfied that they meet the requirements. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Continuing to run successful groups in Beavers, Cubs and Scouts.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies and a secure deposit fund account to maximise interest.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Norton</i>	<i>M Deverill</i>
Full name(s)	Mike Norton	Mark Deverill
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	18 May 2019	

**1'ST KENDAL SCOUT GROUP**  
**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31st MARCH 2019**

<b>2017-2018</b>	<b>Income</b>			<b>2018-2019</b>
	<b>Fundraising:</b>	£2,461.00		£2,527.40
£1,400.00	200 Club			£1,400.00
£466.00	Sponsored Walk			£576.40
£485.00	Rent			£495.00
£60.00	Games Hire			£0.00
£50.00	Starter Packs, Scarves, Woggles & Badges			£56.00
£0.00	Frieda Scott Trust Grant			£8,000.00
£13,780.00	Other Donations & Grants:			£6,325.00
£0.00	Group Camp Loan			£500.00
£5,252.50	Subscriptions			£7,322.50
£2,155.00	Membership Fees			£2,320.00
£0.00	Subscriptions paid in error			£171.00
£237.10	Sale of Equipment			£0.00
£0.00	Electricity Refund			£19.19
£2,248.82	Gift Aid:	2015-2016	2017-2018	£2,075.68
£2,089.40		2016-2017		
£27.07	COIF Account Interest			£54.66
<b>£28,250.89</b>	<b>Total Income:</b>			<b>£29,315.43</b>
	<b>Expenditure</b>			
	<b>General Expenses:</b>	£5,234.83		£5,611.78
£2,005.57	Grants to Sections			£2,283.67
£657.14	Badges			£445.68
£123.62	Equipment			£0.00
£67.25	Miscellaneous			£101.93
£2,381.25	Fees to HQ / County / Lease Fee			£2,780.50
£0.00	Subscriptions in error refunded			£171.00
£0.00	Camp Refunded Loan			£500.00
	<b>Minibus:</b>	£2,297.12		£2,545.57
£165.00	Tax			£165.00
£467.42	Fuel			£612.04
£536.72	MOT / Repairs			£618.01
£1,127.98	Insurance & Permit			£1,150.52
	<b>Property:</b>	£2,926.97		£3,655.12
£711.76	Electricity			£1,160.76
£100.79	Repairs & Cleaning			£430.93
£626.90	Rent / Rates / Water			£649.49
£180.19	Phone / Website			£293.33
£1,307.33	Insurance			£1,413.94
£0.00	Planning Fees			£210.00
£0.00	Building Development			£42,553.29
<b>£10,458.92</b>	<b>Total Expenditure:</b>			<b>£55,540.09</b>
<b>£17,791.97</b>	<b>Excess of Income over Expenditure</b>			<b>-£26,224.66</b>
<b>£29,037.71</b>	<b>Opening Balance Brought Forward</b>			<b>£46,829.68</b>
<b>£46,829.68</b>	<b>Closing Balance Carried Forward</b>			<b>£20,605.02</b>

<b><u>2017-2018</u></b>	<b><u>Bank Accounts Represented by</u></b>	<b><u>2018-2019</u></b>
£35,415.51	Barclays Current Account	£9,136.19
£11,414.17	COIF Account	£11,468.83
<b><u>£46,829.68</u></b>		<b><u>£20,605.02</u></b>

**Statement of Assets as at 31 March 2019**

<b><u>Change</u></b>		<b><u>At 31/03/2018</u></b>	<b><u>At 31/03/2019</u></b>	<b><u>Change</u></b>
Main Building	Note 1	£273,724.00	£284,782.00	£11,058.00
Garage Workshop	Note 1	£91,238.00	£94,924.00	£3,686.00
Minibus		£11,000.00	£10,000.00	-£1,000.00
Equipment	Note 1	£52,320.00	£54,119.00	£1,799.00
Bank Accounts				
General Fund		£5,829.68	£6,605.02	£775.34
Minibus Fund		£6,000.00	£8,000.00	£2,000.00
Building Development Fund		£35,000.00	£6,000.00	-£29,000.00
		<b>£475,111.68</b>	<b>£464,430.02</b>	<b>-£10,681.66</b>

Note 1: Declared Valuations for Insurance Purposes

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
1st KENDAL SCOUT GROUP

On accounts for the year  
ended

31st MARCH 2019

Charity no  
(if any)

1018973

Set out on pages

1 and 2 .

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [ ] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

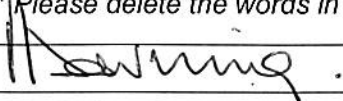
In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\*Please delete the words in the brackets if they do not apply.

Signed:



Date:

09.05.2019

Name:

ROGER JOHN DOWNING.

Relevant professional  
qualification(s) or body  
(if any):

A. C. I. B (Retired)

Address:

16 THORNLEIGH ROAD  
KENDAL  
CUMBRIA LA9 5HQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).