

REGISTERED COMPANY NUMBER: CE005790 (England and Wales)  
REGISTERED CHARITY NUMBER: 1164701

Trustees' Report and  
Unaudited Financial Statements for the Year Ended 31 December 2018  
for

Frank Longford Charitable Trust

Frank Longford Charitable Trust

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for the Year Ended 31 December 2018

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Frank Longford Charitable Trust

Reference and Administrative Details  
for the Year Ended 31 December 2018

**TRUSTEES**

Mr Kevin Pakenham  
Lady Rachel Billington  
Mr Jon Snow  
Mr Tom Pakenham  
Prof John Podmore  
Ms Victoria Greenwood  
Ms Hannah Billington  
Mr Jason Grant

**REGISTERED OFFICE**

42 Callcott Road  
London  
NW6 7EA

**PRINCIPAL ADDRESS**

PO Box 64302  
London  
NW6 9JP

**REGISTERED COMPANY NUMBER**

CE005790 (England and Wales)

**REGISTERED CHARITY NUMBER**

1164701

**INDEPENDENT EXAMINER**

Back Office Support Solutions Ltd  
Unit 111 Canalot Studios  
222 Kensal Road  
London  
W10 5BN

Trustees' Report  
for the Year Ended 31 December 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objects of the trust are for the public benefit:

(1) to advance the rehabilitation in society of persons suffering or who have suffered a legal restriction on their liberty in any penal or correctional establishment by educating the public (but only in such manner and by such means as shall not prevent the trust from being a charity) in the sciences of penology and criminology, social health and in the welfare and constructive treatment of such persons and the families of such persons;

(2) The relief of poverty, sickness and distress, and the preservation and protection of health of persons suffering or who have suffered a legal restriction on their liberty in any penal or correctional establishment, and the advancement of education and training of such persons.

The trust has three programmes of work: its annual Longford Lecture on a subject of social or penal reform; its annual Longford Prize, given to an individual or organisation doing exceptional work in the field of prison reform; and the Longford scholarship programme, which gives financial and mentoring support to young serving- and ex-prisoners who wish to continue their rehabilitation by studying for degrees at UK higher education institutions, including the Open University.

### **Public benefit**

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **ACHIEVEMENT AND PERFORMANCE**

2018 saw the Longford Trust organise a well-attended (650 people) annual lecture at Church House, Westminster, in November. The broadcaster Jon Snow lead a debate featuring three Longford Scholars – young ex-prisoners supported by the trust through university – in discussing the question, “Why People Stop Doing Crime”. The discussion covered their own experiences and the strategies they felt would be most effective in reducing numbers who go to prison, and of those who reoffend after release. The lecture was broadcast live to listeners of National Prison Radio, and was sponsored by Unilink Technology Services.

The journalist Mary Riddell was on stage before the lecture to present the annual Longford Prize (sponsored by the McGrath Charitable Trust) to the charity, Haven Distribution. Awards for outstanding achievement went to blogger Josie Bevan and human rights campaigners Reprieve.

The Longford Scholarship programme continues to develop. In the academic year 2018-2019, 57 young men and women were in receipt one of our scholarships to continue their rehabilitation by going on to study at university. We provide financial and one-to-one mentoring support to each one. Within those 57, some had received our Patrick Pakenham Awards to study Law, and others our Nat Billington Awards to study computer and technology-based subjects. In addition to the 57, a further 13 serving prisoners received one of our Frank Awards, enabling them to meet the costs of Open University courses undertaken while inside to prepare themselves for release.

## **FINANCIAL REVIEW**

The trust has no endowment. It receives restricted funds into two separate accounts – one to support the Longford Scholarships and Frank Awards and a second to support the Patrick Pakenham Awards, established in 2005 in memory of Patrick Pakenham, Lord Longford's barrister son. These awards are given to young ex-prisoners wanting to study Law at UK universities.

The trustees continue to maintain strong reserves capable of sustaining the range of the Longford Trust's work. They aim, therefore, to ensure that the annual lecture is not dependent solely on sponsorship and could endure if sponsorship ever proved hard to secure. Since many of the Longford Scholars are studying for degrees over a three- or even four-year period, the trust keeps sufficient funds, once we have accepted each individual on the scholarship programme, to cover the financial commitment made to them throughout their time at university.

Income raised in 2018 was £237,525, with our fund-raising performance remaining robust. Our expenditure stood at £250,711.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Organisational structure**

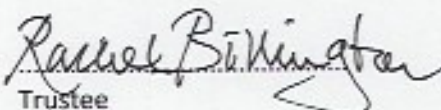
The day-to-day management of the trust is carried out by a director (Peter Stanford), assisted by a scholarship manager (Philippa Budgen) and a mentoring manager (Natasha Maw). The Longford Lecture event is organised by Jill Dale, who also assists the director in fundraising work.

### **Key management remuneration**

Mr Peter Stanford, Director for the charity received fees of £35,268 (excluding VAT) during the year (2017: £30,343).

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on May 15<sup>th</sup> 2019 and signed on its behalf by:

  
Trustee

Independent Examiner's Report to the Trustees of  
Frank Longford Charitable Trust

**Independent examiner's report to the trustees of Frank Longford Charitable Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2018.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Heather Durrell MAAT  
Association of Accounting Technicians  
Back Office Support Solutions Ltd  
Unit 111 Canalot Studios  
222 Kensal Road  
London  
W10 5BN

Date: 21.5.19.....

Frank Longford Charitable Trust

Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 December 2018

	Notes	Unrestricted fund £	Restricted fund £	31.12.18 Total funds £	31.12.17 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		54,878	182,346	237,224	245,531
Investment income	2	301	-	301	207
<b>Total</b>		55,179	182,346	237,525	245,738
<b>EXPENDITURE ON</b>					
Raising funds		27,072	-	27,072	23,824
<b>Charitable activities</b>					
Annual lecture and Scholarships		23,462	200,177	223,639	247,828
<b>Total</b>		50,534	200,177	250,711	271,652
<b>NET INCOME/(EXPENDITURE)</b>		4,645	(17,831)	(13,186)	(25,914)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		9,901	148,057	157,958	183,872
<b>TOTAL FUNDS CARRIED FORWARD</b>		14,546	130,226	144,772	157,958

The notes form part of these financial statements

Frank Longford Charitable Trust

Balance Sheet

At 31 December 2018

	Notes	Unrestricted fund £	Restricted fund £	31.12.18 Total funds £	31.12.17 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	5	741	-	741	-
Cash at bank		16,505	226,646	243,151	265,190
		<hr/> 17,246	<hr/> 226,646	<hr/> 243,892	<hr/> 265,190
<b>CREDITORS</b>					
Amounts falling due within one year	6	(2,700)	(56,720)	(59,420)	(58,882)
		<hr/> 14,546	<hr/> 169,926	<hr/> 184,472	<hr/> 206,308
<b>NET CURRENT ASSETS</b>					
		<hr/> 14,546	<hr/> 169,926	<hr/> 184,472	<hr/> 206,308
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		14,546	169,926	184,472	206,308
<b>CREDITORS</b>					
Amounts falling due after more than one year	7	-	(39,700)	(39,700)	(48,350)
		<hr/> 14,546	<hr/> 130,226	<hr/> 144,772	<hr/> 157,958
<b>NET ASSETS</b>					
		<hr/> 14,546	<hr/> 130,226	<hr/> 144,772	<hr/> 157,958
<b>FUNDS</b>	8				
Unrestricted funds				14,546	9,901
Restricted funds				130,226	148,057
<b>TOTAL FUNDS</b>				<hr/> 144,772	<hr/> 157,958

The notes form part of these financial statements



Balance Sheet - continued

At 31 December 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on May 15<sup>th</sup> 2019 and were signed on its behalf by:

  
Lady Rachel Billington - Trustee

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## **2. INVESTMENT INCOME**

	31.12.18	31.12.17
	£	£
Deposit account interest	301	207
	<u>      </u>	<u>      </u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2018

**3. TRUSTEES' REMUNERATION AND BENEFITS**

Jason Grant, undertook paid part-time consultancy work for the trust from June to December 2018, invigilating the trust secure app platform for past and present scholars and mentors. Over this period, he was paid £3,600. In recruiting him to this role, the trustees followed best practice as set out by the Charity Commission and sought minuted guidance from the trust's lawyers on the relevant provisions in our trust deed.

No other trustees received any remuneration during the year.

**Trustees' expenses**

Rachel Billington received reimbursement of travel expenses of £73 during the year.

No other trustees received any remuneration or reimbursement of expenses during the year.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (31.12.2017)**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	39,204	206,327	245,531
Investment income	207	-	207
<b>Total</b>	<b>39,411</b>	<b>206,327</b>	<b>245,738</b>
<b>EXPENDITURE ON</b>			
Raising funds	23,824	-	23,824
<b>Charitable activities</b>			
Annual lecture and Scholarships	14,537	233,291	247,828
<b>Total</b>	<b>38,361</b>	<b>233,291</b>	<b>271,652</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>1,050</b>	<b>(26,964)</b>	<b>(25,914)</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>8,851</b>	<b>175,021</b>	<b>183,872</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>9,901</b>	<b>148,057</b>	<b>157,958</b>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2018

**5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.18	31.12.17
	£	£
Other debtors	741	-
	<u>741</u>	<u>-</u>

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.18	31.12.17
	£	£
Scholarship commitments	56,720	56,182
Accruals and deferred income	2,700	2,700
	<u>59,420</u>	<u>58,882</u>

**7. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	31.12.18	31.12.17
	£	£
Scholarship commitments	39,700	48,350
	<u>39,700</u>	<u>48,350</u>

**8. MOVEMENT IN FUNDS**

	At 1.1.18	Net movement in funds	At 31.12.18
	£	£	£
<b>Unrestricted funds</b>			
Unrestricted fund	9,901	4,645	14,546
<b>Restricted funds</b>			
Scholarships	148,057	(17,831)	130,226
	<u>157,958</u>	<u>(13,186)</u>	<u>144,772</u>
<b>TOTAL FUNDS</b>	<u>157,958</u>	<u>(13,186)</u>	<u>144,772</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2018

**8. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	55,179	(50,534)	4,645
<b>Restricted funds</b>			
Scholarships	182,346	(200,177)	(17,831)
<b>TOTAL FUNDS</b>	<u>237,525</u>	<u>(250,711)</u>	<u>(13,186)</u>

**Comparatives for movement in funds**

	At 1.1.17 £	Net movement in funds £	At 31.12.17 £
<b>Unrestricted Funds</b>			
Unrestricted fund	8,851	1,050	9,901
<b>Restricted Funds</b>			
Scholarships	175,021	(26,964)	148,057
<b>TOTAL FUNDS</b>	<u>183,872</u>	<u>(25,914)</u>	<u>157,958</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	39,411	(38,361)	1,050
<b>Restricted funds</b>			
Scholarships	206,327	(233,291)	(26,964)
<b>TOTAL FUNDS</b>	<u>245,738</u>	<u>(271,652)</u>	<u>(25,914)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2018

**8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.17 £	Net movement in funds £	At 31.12.18 £
<b>Unrestricted funds</b>			
Unrestricted fund	8,851	5,695	14,546
<b>Restricted funds</b>			
Scholarships	175,021	(44,795)	130,226
<b>TOTAL FUNDS</b>	<u>183,872</u>	<u>(39,100)</u>	<u>144,772</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	94,590	(88,895)	5,695
<b>Restricted funds</b>			
Scholarships	388,673	(433,468)	(44,795)
<b>TOTAL FUNDS</b>	<u>483,263</u>	<u>(522,363)</u>	<u>(39,100)</u>

**9. RELATED PARTY DISCLOSURES**

There were no other related party transactions for the year ended 31st December 2018 other than those disclosed in note 3.

Frank Longford Charitable Trust

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2018

	31.12.18 £	31.12.17 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	1	-
Donations	233,345	243,672
Gift aid	3,878	1,859
	<hr/>	<hr/>
	237,224	245,531
<b>Investment income</b>		
Deposit account interest	301	207
	<hr/>	<hr/>
<b>Total incoming resources</b>	237,525	245,738
 <b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraising costs	27,072	23,824
 <b>Charitable activities</b>		
Advertising	1,750	604
Scholarship grants direct to individuals	45,803	79,905
Scholarship to university	23,213	17,740
Patrick Pakenham Law Scholarship	11,060	16,565
Patrick Pakenham Travel and Expenses	186	525
Frank Awards	20,624	30,845
Nat Billington Awards	8,688	16,984
Scholarship Manager	24,180	12,000
Director fees relating to scholars	15,000	15,000
Scholar travel and expenses	3,485	3,220
Scholarship expenses & admin	4,326	1,105
Mentoring - training/travel	17,603	11,388
Lecture Prize	5,300	5,655
Lecture venue	17,853	13,482
Lecture administrator fee	1,750	2,500
Other admin and lecture costs	1,106	5,773
	<hr/>	<hr/>
	201,927	233,291

This page does not form part of the statutory financial statements

Frank Longford Charitable Trust

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2018

	31.12.18	31.12.17
	£	£
<b>Support costs</b>		
<b>Governance costs</b>		
Insurance	780	780
Accountancy fees	2,357	2,357
Legal fees	1,800	-
Director fees	15,875	10,500
Independent Examination Fee	900	900
	<hr/>	<hr/>
	21,712	14,537
	<hr/>	<hr/>
<b>Total resources expended</b>	250,711	271,652
	<hr/>	<hr/>
<b>Net expenditure</b>	<u>(13,186)</u>	<u>(25,914)</u>

This page does not form part of the statutory financial statements