



**North Staffordshire**

Promoting Social Inclusion for Asylum Seekers and Refugees

# Annual Report 2017-2018



# Asha North Staffordshire

<b>Financial Year</b>	01 September 2017 to 31 August 2018
<b>Charity Name</b>	Asha North Staffordshire
<b>Other Name</b>	Asha
<b>Registered Number</b>	1114127 (until February 2018} 1176934 (Charity Registration) CE013097 (Company Registration)
<b>Principal Address:</b>	Unit 7 Hanley Business Park, Cooper Street, Hanley, Stoke- on-Trent, Staffordshire ST1 4DW
<b>Names of Charity Trustees</b>	From 10 August 2016
<b>Chair</b>	Kevin Sauntry, Chief Executive, Sporting Communities
<b>Secretary</b>	Angela Glendenning Rtd. Formerly Chair of the North Staffordshire Racial Equality Council and PARINS (Partnership Approach to Racist Incidents in North Staffordshire) and a non-executive director of North Staffordshire Combined Healthcare NHS Trust
<b>Hon. Treasurer</b>	Jenny Dennis, Service Manager Early Years and Childcare, Oldham Council
<b>Members</b>	John Walsh Rtd. Formerly a Refugee and Asylum seeker Support Officer Bisi Bakare, formerly an asylum seeker and volunteer and now care support worker Cath Ralph, Executive Director, Walk the Plank Ben Rigby, Managing Director, Sporting Communities Dr Barbara James, Keele University Language Centre
<b>Staff</b>	Godefroid Seminega BSc (Hons) & MPH Service Manager (27 hours a week)  Charlotte Swann Befriending and Asylum Seeker Development Coordinator (12 hours a week)  Lydia Mugoyikazi, Women and Children Support Worker (18 hours a week)  Jane Bailey, Administrator and Finance Coordinator

(18 hours a week)

Dr Alvin Bampton, Information and Technology  
(Volunteer)

### **Financial Advice**

Stoke-on-Trent Voluntary Action, The Dudson Centre,  
Hope Street, Hanley, Stoke-on-Trent ST1 5DD

### **Description of the Charity's Trust**

Type of Governing Document: Constitution

How the Charity is Constituted Association

Trustee Selection Method: Appointed by Trustees elected from the membership at a general meeting

Additional Governance Issues Charity Reg. No. 11769634 (England & Wales)  
Company No.CE013097 (From 1.02.2018)

## Introduction

Asha was registered as a charity in 2006. Today Asha welcomes men, women and families from all over the world and works to lessen their social isolation, increase their access to information and resources and reduce the delay in their accessing support.

Asha aims to offer a warm welcome and aid integration between asylum seekers, refugees and the local community.

Need outstrips demand and Asha is constantly seeking ways to make better use of its resources. Developing services for destitute asylum seekers (see below) remains a priority and targeting those who are most excluded, asylum seekers whose application has been unsuccessful, lone parents with children and families living with illnesses such as, HIV/AIDS, post-traumatic stress, war and civil conflict, victims of rape, female genital mutilation and sexual violence.

(Destitute asylum seekers are those whose application has been unsuccessful and who are not allowed to work or claim benefit, nor are they deported for humanitarian reasons).

### *Asha supports asylum seekers right to live in safety and with dignity*

#### **Asha provides the following services**

- Donated food for destitute asylum seekers and individuals and families in crisis
- Donated clothing
- A weekly British Red Cross drop-in and follow-up appointments on Mondays and Fridays
- Donated bicycles made road worthy for asylum seekers
- English classes in association with Keele University's Learning Language Unit and small group and one to one tuition by suitably qualified volunteers
- Access to the Internet, Telephone and Fax
- Community learning workshops
- Educational visits
- Women and Children Clubs
- Casework, advice, advocacy and sign-posting



- Recreational activities
- Opportunities to volunteer at Asha and in the community
- A friendly welcoming environment where people can drop-in, have a drink and relax
- Immigration advice
- Befriending Support

### **Asha 2017-2018 in numbers**

- From September 2017 to August 2018 Asha offered 23,857 services, a 49% increase compared to last year
- 943 asylum seekers and refugees used Asha's services representing around 93% of all asylum seekers living in North Staffordshire
- 61% men and 39% women attended Asha
- 143 children and young people attended Asha

### **General Advice**

Drop-in advice services are facilitated by four case workers on four days a week from 10am to 4pm

### **Impact**

- 803 asylum seekers obtained general support and advice, help to contact a solicitor or doctor, referral to specialist services, assistance to understand a letter or document or were signposted to other appropriate services.
- 839 were referred to British Red Cross for issues concerning destitution, immigration, family reunion, applying for job seekers allowance or welfare benefit.
- 49 asylum seekers were referred to Asha by Sanctus in the first three months of the year.
- 7169 visited to access the Internet or use Wi-Fi to communicate with friends and family back home.
- 4233 received food items; generally, five to eight items individually selected.
- 268 asylum seekers children and families attended a Christmas celebration.
- 98 asylum seeker children and parents visited Llandudno.
- 2147 visited the clothing donation room to select items from donated clothing.
- 20 local people have been inducted as volunteers.



## Asylum Seeker and Refugee Well-Being Services

### Women's Club

- 866 women attended in the course of the year
- An average of 19 women attended each session

#### Impact

- 92% of women attended the Club for more than three months and reported that this had lessened their sense of isolation, enabled them to make friends and that Asha had met their expectations with respect to support and advice.
- 89% of women reported a sense of improved self-esteem, confidence and self-management through the club activities, such as sewing and craft work.

### Children's Club

- 1266 children attended for various activities.
- An average of 28 children attended per session.

#### Impact

- 86% of asylum seeker children made at least one friend within the first three months of attending the children's club and said they felt less alone and more comfortable.
- 87% of children and young asylum seekers reported feeling more engaged in education as a result of additional support and opportunities provided by Asha. This also aided the development of confidence and self-esteem.

**Case Study** A 7-year-old boy living with a single mother from Sri Lanka reported being very happy now with his new friend 'Y' from Albania. He said "I like to come here and see him to play, sing together." His mother commented "My son is much happier than before as he has a friend now. At home he talks about him non-stop; he can't wait to come to play with him in the club."

### Men's Football Club

- An average of 32 asylum seekers played at each week.
- The football players team is supported by Stoke City Football Inclusion Programme.



- The team is part of the Football Association Refugee Partnership Working with Refugees.

**Case Study** *An asylum seeker from northern Iraq who was victim of torture by extremist groups and suffered from post-traumatic stress disorder found that football relieved his stress and helped him to rebuild his confidence and self-esteem.*

## **The provision of bicycles**

64 bicycles donated by the local community were refurbished and given to asylum seekers.

### **Impact**

- Asylum seekers unable to pay a bus fare and who are accommodated over three miles from the town centre can more easily access Asha, college classes and other services.

## **Befriending Support Service**

The Befriending Service links single mothers with local volunteers (befrienders) to develop a mutual and beneficial friendship and one which familiarises asylum seekers with their new neighborhood and local culture. The project focusses primarily on those who are socially isolated or have conflicting social health needs.

### **Impact**

- 29 asylum seekers were befriended in the first four months of the project.
- 16 befrienders from local community have been inducted as befrienders.

## **Outreach**

A member of staff and an asylum seeker volunteer conduct home visits to newly arrived asylum seekers to welcome them and assess their needs. Some may be encouraged to attend an Asha activity, referred to another service or offered an opportunity to utilise their skills by becoming a volunteer at Asha or in the local community.

### **Impact**

- An average four newly arrived families are visited weekly

## **Asylum Seeker Peer Support and Contribution to Local Community**

Suitable asylum seekers are invited to become a volunteer in Asha or the local community. Following their induction, asylum seekers have been placed in a food bank, library, school, the RVS, a homeless charity and other local organisations. Volunteering supports quicker integration



whilst enabling an asylum seeker to acquire experience to support future job opportunities should they be granted refugee status. Being a volunteer helps an asylum seeker to regain a sense of self and it mitigates against depression, motivates to be more active by making a positive contribution to the local community and, above all, keeps hope alive.

- 5184 hours of voluntary work provided by volunteers included 2592 hours by asylum seeker volunteers. This amounts to an in-kind donation of £60,886 per annum.

**Case study** *A young engineer from Syria who was socially isolated, lacking in confidence and depressed was encountered during an outreach visit. He had IT skills and following induction he took on the role of looking after Asha's database. When he was granted refugee status, his improved confidence gave him the courage to apply for an engineering job. Asha provided a reference and he is now working full-time as an engineer in Birmingham*

## Recreational Activities

- 1747 attendances were registered for recreational activities such as table tennis, table football, television or socialising in a comfortable sitting area with 'help yourself' tea, coffee, biscuits, juice, toast and jam. On Friday's staff, volunteers and users enjoy a meal together followed by a Hub Meeting for staff and asylum and local volunteers.
- The charity organised a tennis table tournament between an Alsager table tennis club and Asha asylum seekers.
- Through Stoke City F.C. a football game was organised with a Leicester asylum seeker team and afterwards both teams watched Leicester play Stoke City.

During the year Asha's users have taken part in a Baking and Clay workshop, contributed to an International Women's Day Craft event, Shared a CAFOD *Share the Journey* walk, visited the Central Library and the City Museum and Art Gallery, attended asylum and refugee events in Stafford and Lichfield, the Christmas Lights Switch-On in Hanley, a Trinity Church Christmas Market in Leek (for which asylum seekers cooked street food), enjoyed Paradise in the Potteries, taken part in a series of Fitness and Fun sessions, represented Asha at a Keele University Conference on Global Health Challenges, attended a Laughter workshop and Asha's Refugee Week commemorative conference.

Staff, key partners and supporters joined with our local and asylum volunteers for a New Year celebratory meal at Mirchi paid for by two local supporters.

## Skill Development and Integration for Asylum Seekers and Refugees

### English Classes

- 94 asylum seekers attended English classes tutored by students on the Keele University TESOL programme.
- 83 (88%) improved their English and moved to college classes.



- 6 were moved to other cities by the Home office.
- 5 needed further support before commencing college classes.
- 85% of those who were in pre-intermediate classes were referred to formal ESOL classes
- 71% of asylum seekers attended one to one or group English lessons: 56 men and 15 women. Over the last 12 months 48% attended most weeks; 36% moved up to elementary or pre-intermediate levels and 16% moved out of the area or dropped out. There were a total of 1256 one to one or group tuition sessions.

### **Case Study:**

*A retired English teacher, 74, with no close family, stated, "It has made my life meaningful. I am now meeting people which makes me happier. Being involved in teaching one to one English I now feel less depressed than before I was involved in teaching one to one English to asylum seekers."*

## **Keele University Medical Student Community Placements**

As part of their degree, four medical second year students attended Asha for a community learning placement. From speaking with asylum seekers they concluded that those who spoke little to no English struggled when trying to describe symptoms to a doctor. This prompted the students to produce a leaflet with simple diagrams to help an asylum seeker tell his doctor how he was suffering. The leaflet also included details on how to access health services.

More student placements are expected in 2019/20

## **Equality and Diversity**

Asha users, two trustees, the Service Manager and several asylum seekers attended the annual R.O.A.R (Root Out All Racism) event organised by the North Staffordshire Campaign against Racism and Fascism. Asha provided food for all the attendees and spoke about asylum seekers in the City and how Asha sought to meet their support needs.

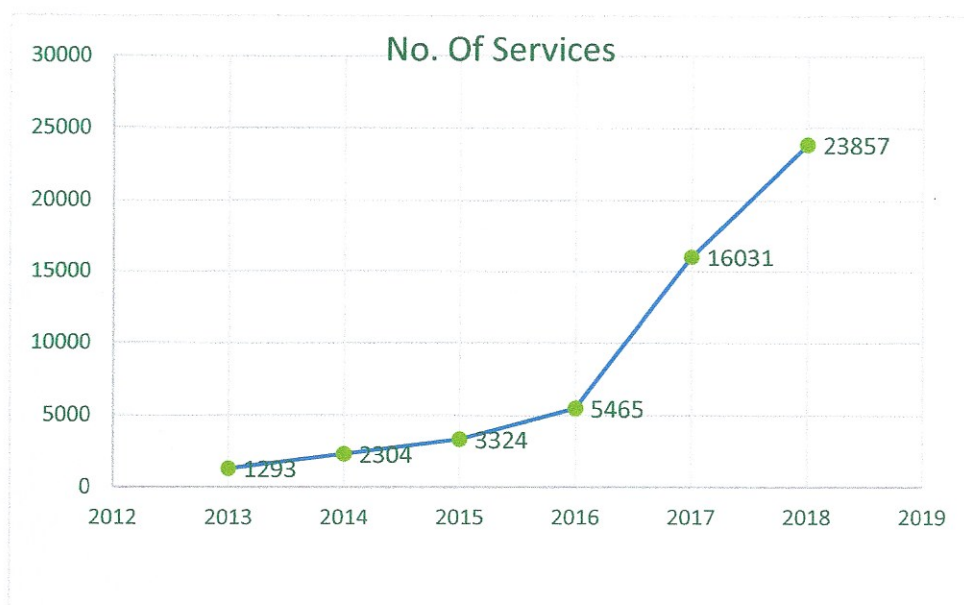
Asha was represented and spoke at the Keele University's Medical School Global Health Challenges conference.

## **Next Year's Priorities include**

- Increasing and improving existing services.
- Increasing the number of asylum seekers and refugees accessing the charity's services from 94% to 98%.

- Earlier intervention to welcome, connect and support new arrivals and introduce them to Asha's services.
- Enabling more new arrivals to contribute to their local community through volunteering.
- Reducing misconceptions of asylum seekers and promoting social cohesion between asylum seekers, refugees and the local community.
- Undertaking a new mapping exercise of service delivery for asylum seekers and refugees in North Staffordshire.

### Asha North Staffordshire's 5-Year Service Progression





## **Schools**

Thistley Hough and St Joseph's Catholic Academies

## **Faith Groups**

Trinity Church Leek, Staffordshire Moorlands Methodist Circuit, St Wulstan's Church Newcastle, St Dominic's Convent Stone, Tunstall Methodist Church, Holy Trinity Newcastle-under-Lyme, St Philomena's Church Caverswall, Stoke and Stone Quaker Meetings, Our Lady of All Angels and St Peter in Chains, Newcastle-under-Lyme Unitarians, St Werburgh's Church, Boundary, Cheadle, Endon, Wetley Rocks and Trentham Methodist Churches and Staffordshire Moorlands District Circuit, St James the Great, St Mary's Church, Alsager, Newcastle and the City Central Mosque.

## **Keele University World Affairs**

## **Lichfield, Newcastle and Stoke-on-Trent Food Banks**

## **Stoke Salvation Army for Christmas gifts for the children**

## **English Teachers**

Dr Russell Clark, Dr Sue Heaton, Dr Barbara James and students from Keele University's Language Learning Unit who teach English to asylum seekers.

## **Sporting Communities**

Ben Rigby and his team for the Children's Christmas Party and the Refugee Week *United through Sport* Multi-Cultural Football Tournament and Musical Entertainment

## **Local volunteers**

Asha is indebted to our general volunteers, English teachers and Befrienders. The charity could not manage without them.

## **Asylum volunteers**

Twenty-two asylum volunteers have worked alongside Asha staff and volunteers and their input is immeasurable. They contribute a great deal to the happy atmosphere on which visitors often remark.

## **Supporters and individual donors**

Supporters regularly deliver bags of food, clothing and household items as well as donating and raising funds to support events like the summer trip to Llandudno and the Children's Christmas party. They are very much part of the Asha 'family' and like our volunteers Asha could not do much of what it does without them.

## **Period Power**

For their regular supply of sanitary products

## **Tesco's Fair Share**

For bakery and other products three days a week

## **Others**

Leek Rotarians and the National Citizen Service

## **Citizen's Advice**

For their continuing support of Asha and their support for asylum seekers and refugees.

## Challenges

### Four challenges for Asha

- Obtain funding to meet an increasing demand on our services.
- Secure local emergency accommodation for failed asylum seekers.
- Increase the number of local qualified immigration advisers.
- Set up a destitution fund to meet the needs of failed asylum seekers.

## Declaration

The trustees declare that they have approved this Annual Report.

Signed on behalf of the charity's trustees

Signature(s)	<i>Angela Glendenning</i>	
Full name(s)	Angela Glendenning	
Position (E.g. Secretary, Chair, etc.)	Secretary of Board of Trustees	

Date

10.05.2019



Charity registration number: 1176934

# ASHA North Staffordshire

Annual Report and Financial Statements  
for the period from 1 February 2018 to 31 August 2018

Lisa Healings FCCA  
VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD

## ASHA North Staffordshire

### Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12



## **ASHA North Staffordshire**

### **Reference and Administrative Details**

**Trustees**

Kevin Sauntry (appointed 1 February 2018)  
Jenny Dennis (appointed 1 February 2018)  
Catherine Ralph (appointed 1 February 2018)  
Angela Glendenning (appointed 1 February 2018)  
Benjamin David Rigby (appointed 1 February 2018)  
John Walsh (appointed 1 February 2018)

**Principal Office**

Unit 7 Hanley Business Park  
Copper Street  
Hanley  
Stoke -on-Trent  
Staffs  
ST1 4DW

**Charity Registration Number**

1176934

**Company Registration Number**

CE013097

**Independent Examiner**

Lisa Healings FCCA  
VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD

## **ASHA North Staffordshire**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the period ended 31 August 2018.

#### **Objectives and activities**

##### ***Objects and aims***

- 1) To relieve the needs of asylum seekers and refugees in Staffordshire in particular but not exclusively by providing and assisting in the provision of goods and items to relieve poverty, such as food and clothing and by providing support and practical advice.
- 2) The promotion of social inclusion among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
  - a) education and training in the English language and in vocational skills;
  - b) social and recreational facilities and events involving the local community.

##### ***Public benefit***

The charity was formed on 1 February 2018 and commenced to operate on 1 May 2018 when the assets, liabilities and operations of an unincorporated charity, ASHA North Staffordshire were transferred to the CIO.

During the year the main activities of the charity were:

Supporting destitute asylum seekers by providing food, clothes, advice, housing etc.  
Providing volunteering opportunities for the local community including local University students  
Providing free English classes  
Educational trips for disadvantaged asylum seeker children  
Providing emotional support for asylum seeker and refugee women who suffer post traumatic experience  
Providing IT Classes  
Assisting with school admission for new arrival asylum seekers children  
Signposting asylum seekers to appropriate services  
Providing homework clubs and other activities that help asylum seeker children to develop self esteem and confidence, to come out of isolation and help them to integrate into new schools  
Providing a free Internet café  
Providing free sports activities for disadvantaged asylum seeker children  
Providing recreational space for homeless asylum seekers  
Hosting Christmas celebrations for socially isolated asylum seeker children and families  
Holding drop in sessions  
Organising a British Red Cross clinic to support destitute asylum seekers, family reunion, voluntary return, emergency accommodations, etc.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

##### ***Achievements and performance***

During the year ASHA have increased and continued to improve existing services, increased the number of asylum seekers and refugees accessing the services and enabled new arrivals to contribute to their local community through volunteering,



## ASHA North Staffordshire

### Trustees' Report

#### **Financial review**

ASHA received £128,118 in income during the period, £74,707 of which was transferred from the unincorporated charity ASHA North Staffordshire. They expended £33,734 leaving unrestricted funds carried forward of £48,801 and restricted funds carried forward of £45,583.

#### **Policy on reserves**

A reserves policy was set up in September 2017 to cover the average running costs of the charity for 3 months. This would equate to £28,012. The actual level of unrestricted reserves held at the year end are £48,801.

#### **Structure, governance and management**


##### ***Nature of governing document***

The organisation was registered as a Charitable Incorporated Organisation on 1 February 2018

##### ***Recruitment and appointment of trustees***

New trustees are recruited and appointed by the existing trustees. The charity has a mandatory training package and induction for all trustees, staff and volunteers.

The annual report was approved by the trustees of the charity on 01/03/19 and signed on its behalf by:

  
.....  
Angela Glendenning  
Trustee

## ASHA North Staffordshire

### Independent Examiner's Report to the trustees of ASHA North Staffordshire

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2018 which are set out on pages 5 to 12.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of ASHA North Staffordshire you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

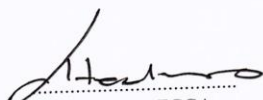
I report in respect of my examination of the ASHA North Staffordshire's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of ASHA North Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Lisa Healings FCCA

VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD

Date: 13/19



# ASHA North Staffordshire

## Statement of Financial Activities for the Period from 1 February 2018 to 31 August 2018


	Note	Unrestricted funds £	Restricted funds £	Total 31 August 2018 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	7,566	41,232	48,798
Charitable activities	3	4,613	-	4,613
Other income	4	43,695	31,012	74,707
Total income		<u>55,874</u>	<u>72,244</u>	<u>128,118</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(7,073)</u>	<u>(26,661)</u>	<u>(33,734)</u>
Total expenditure		<u>(7,073)</u>	<u>(26,661)</u>	<u>(33,734)</u>
Net movement in funds		<u>48,801</u>	<u>45,583</u>	<u>94,384</u>
<b>Reconciliation of funds</b>				
Total funds carried forward	11	<u>48,801</u>	<u>45,583</u>	<u>94,384</u>

All of the charity's activities derive from continuing operations during the above period.

**ASHA North Staffordshire**  
**(Registration number: 1176934)**  
**Balance Sheet as at 31 August 2018**

	Note	31 August 2018 £
<b>Current assets</b>		94,984
Cash at bank and in hand		(600)
<b>Creditors: Amounts falling due within one year</b>	10	<u>94,384</u>
<b>Net assets</b>		
<b>Funds of the charity:</b>		45,583
<b>Restricted funds</b>		
<b>Unrestricted income funds</b>		<u>48,801</u>
Unrestricted funds	11	<u>94,384</u>
<b>Total funds</b>		

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on 01/03/19  
and signed on their behalf by:

  
.....  
Angela Glendenning  
Trustee



## **ASHA North Staffordshire**

### **Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

ASHA North Staffordshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **ASHA North Staffordshire**

### **Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 2 Income from donations and legacies

	Unrestricted funds		Total 31 August 2018 £
	General £	Restricted funds £	
Donations and legacies;			
Donations from individuals	7,566	-	7,566
Grants, including capital grants;			
Grants from other charities	-	41,232	41,232
	<u>7,566</u>	<u>41,232</u>	<u>48,798</u>

#### 3 Income from charitable activities

	Unrestricted funds		Total 31 August 2018 £
	General £		
Room Hire	<u>4,613</u>		<u>4,613</u>

#### 4 Other income

	Unrestricted funds		Total 31 August 2018 £
	General £	Restricted funds £	
Income from asset transfer	<u>43,695</u>	<u>31,012</u>	<u>74,707</u>

Assets, which comprise cash balances to the value of £74,707, were transferred into the charity from the unincorporated charity Asha North Staffordshire (charity no. 1114127) on the 1st May 2018.



## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 5 Expenditure on charitable activities

	Activity undertaken directly £	Total 31 August 2018 £
Staff Costs	15,765	15,765
Staff/volunteer expenses	1,775	1,775
Travel Expenses	710	710
Training and Development	921	921
DBS Checks	180	180
Professional and Legal	1,347	1,347
Utilities & Office Costs	2,340	2,340
Rents	3,968	3,968
Equipment	1,117	1,117
Activities, Trips and Groups	4,135	4,135
Workshop and social events	552	552
Bus passes	924	924
	<u>33,734</u>	<u>33,734</u>

£7,073 of the above expenditure was attributable to unrestricted funds and £26,661 to restricted funds.

#### 6 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds  General £	Total 31 August 2018 £
Independent examiner fees	600	600
Examination of the financial statements	<u>600</u>	<u>600</u>

#### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.  
No trustees have received any reimbursed expenses from the charity during the year.

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2018 £
Staff costs during the period were:	
Wages and salaries	4,160
Social security costs	187
Pension costs	83
	<u>4,430</u>

The monthly average number of persons (including senior management team) employed by the charity during the period expressed as full time equivalents was as follows:

	31 August 2018 No
Support Worker	<u>1</u>

Contributions to the employee pension schemes for the period totalled £83.

In addition to this payments of £11,335 were made to sub contractors.

No employee received emoluments of more than £60,000 during the period

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 10 Creditors: amounts falling due within one year

	31 August 2018 £
Accruals	<u>600</u>

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 11 Funds

	Incoming resources £	Resources expended £	Balance at 31 August 2018 £
<b>Unrestricted funds</b>			
<i>General</i>			
General	55,874	(7,073)	48,801
<b>Restricted funds</b>			
BBC Children in Need	13,825	(8,200)	5,625
The Allen Lane Foundation	4,166	(480)	3,686
The Henry Smith Charity	19,929	(7,259)	12,670
The Souter Trust	667	(667)	-
Edith Maude Ellis Trust	250	(250)	-
Trusthouse Charitable Foundation	4,199	(1,711)	2,488
Evan Cornish Foundation	4,648	(1,800)	2,848
Tudor Trust	12,200	(4,737)	7,463
Eddie Byers Fund	2,400	-	2,400
Big Lottery Fund	9,960	(1,557)	8,403
<b>Total restricted funds</b>	<u>72,244</u>	<u>(26,661)</u>	<u>45,583</u>
<b>Total funds</b>	<u><u>128,118</u></u>	<u><u>(33,734)</u></u>	<u><u>94,384</u></u>

#### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Current assets	49,401	45,583	94,984
Current liabilities	(600)	-	(600)
<b>Total net assets</b>	<u><u>48,801</u></u>	<u><u>45,583</u></u>	<u><u>94,384</u></u>



Charity registration number: 1176934

# ASHA North Staffordshire

Annual Report and Financial Statements

for the period from 1 February 2018 to 31 August 2018

Lisa Healings FCCA  
VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD

## ASHA North Staffordshire

### Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12

## **ASHA North Staffordshire**

### **Reference and Administrative Details**

**Trustees**

Kevin Sauntry (appointed 1 February 2018)  
Jenny Dennis (appointed 1 February 2018)  
Catherine Ralph (appointed 1 February 2018)  
Angela Glendenning (appointed 1 February 2018)  
Benjamin David Rigby (appointed 1 February 2018)  
John Walsh (appointed 1 February 2018)

**Principal Office**

Unit 7 Hanley Business Park  
Copper Street  
Hanley  
Stoke -on-Trent  
Staffs  
ST1 4DW

**Charity Registration Number**

1176934

**Company Registration Number**

CE013097

**Independent Examiner**

Lisa Healings FCCA  
VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD



## **ASHA North Staffordshire**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the period ended 31 August 2018.

#### **Objectives and activities**

##### ***Objects and aims***

- 1) To relieve the needs of asylum seekers and refugees in Staffordshire in particular but not exclusively by providing and assisting in the provision of goods and items to relieve poverty, such as food and clothing and by providing support and practical advice.
- 2) The promotion of social inclusion among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
  - a) education and training in the English language and in vocational skills;
  - b) social and recreational facilities and events involving the local community.

##### ***Public benefit***

The charity was formed on 1 February 2018 and commenced to operate on 1 May 2018 when the assets, liabilities and operations of an unincorporated charity, ASHA North Staffordshire were transferred to the CIO.

During the year the main activities of the charity were:

Supporting destitute asylum seekers by providing food, clothes, advice, housing etc.  
Providing volunteering opportunities for the local community including local University students  
Providing free English classes  
Educational trips for disadvantaged asylum seeker children  
Providing emotional support for asylum seeker and refugee women who suffer post traumatic experience  
Providing IT Classes  
Assisting with school admission for new arrival asylum seekers children  
Signposting asylum seekers to appropriate services  
Providing homework clubs and other activities that help asylum seeker children to develop self esteem and confidence, to come out of isolation and help them to integrate into new schools  
Providing a free Internet café  
Providing free sports activities for disadvantaged asylum seeker children  
Providing recreational space for homeless asylum seekers  
Hosting Christmas celebrations for socially isolated asylum seeker children and families  
Holding drop in sessions  
Organising a British Red Cross clinic to support destitute asylum seekers, family reunion, voluntary return, emergency accommodations, etc.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

##### ***Achievements and performance***

During the year ASHA have increased and continued to improve existing services, increased the number of asylum seekers and refugees accessing the services and enabled new arrivals to contribute to their local community through volunteering,

## ASHA North Staffordshire

### Trustees' Report

#### **Financial review**

ASHA received £128,118 in income during the period, £74,707 of which was transferred from the unincorporated charity ASHA North Staffordshire. They expended £33,734 leaving unrestricted funds carried forward of £48,801 and restricted funds carried forward of £45,583.

#### **Policy on reserves**

A reserves policy was set up in September 2017 to cover the average running costs of the charity for 3 months. This would equate to £28,012. The actual level of unrestricted reserves held at the year end are £48,801.

#### **Structure, governance and management**


##### ***Nature of governing document***

The organisation was registered as a Charitable Incorporated Organisation on 1 February 2018

##### ***Recruitment and appointment of trustees***

New trustees are recruited and appointed by the existing trustees. The charity has a mandatory training package and induction for all trustees, staff and volunteers.

The annual report was approved by the trustees of the charity on 01/03/19 and signed on its behalf by:

  
.....  
Angela Glendenning  
Trustee

## ASHA North Staffordshire

### Independent Examiner's Report to the trustees of ASHA North Staffordshire

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2018 which are set out on pages 5 to 12.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of ASHA North Staffordshire you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

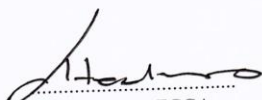
I report in respect of my examination of the ASHA North Staffordshire's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of ASHA North Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Lisa Healings FCCA

VAST  
The Dudson Centre  
Stoke on Trent  
ST1 5DD

Date: 13/19



# ASHA North Staffordshire

## Statement of Financial Activities for the Period from 1 February 2018 to 31 August 2018


	Note	Unrestricted funds £	Restricted funds £	Total 31 August 2018 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	7,566	41,232	48,798
Charitable activities	3	4,613	-	4,613
Other income	4	43,695	31,012	74,707
Total income		<u>55,874</u>	<u>72,244</u>	<u>128,118</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(7,073)</u>	<u>(26,661)</u>	<u>(33,734)</u>
Total expenditure		<u>(7,073)</u>	<u>(26,661)</u>	<u>(33,734)</u>
Net movement in funds		<u>48,801</u>	<u>45,583</u>	<u>94,384</u>
<b>Reconciliation of funds</b>				
Total funds carried forward	11	<u>48,801</u>	<u>45,583</u>	<u>94,384</u>

All of the charity's activities derive from continuing operations during the above period.

**ASHA North Staffordshire**  
**(Registration number: 1176934)**  
**Balance Sheet as at 31 August 2018**

	Note	31 August 2018 £
<b>Current assets</b>		94,984
Cash at bank and in hand		(600)
<b>Creditors: Amounts falling due within one year</b>	10	<u>94,384</u>
<b>Net assets</b>		
<b>Funds of the charity:</b>		45,583
<b>Restricted funds</b>		
<b>Unrestricted income funds</b>		<u>48,801</u>
Unrestricted funds	11	<u>94,384</u>
<b>Total funds</b>		

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on 01/03/19  
and signed on their behalf by:

  
.....  
Angela Glendenning  
Trustee

## **ASHA North Staffordshire**

### **Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

ASHA North Staffordshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.



## **ASHA North Staffordshire**

### **Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 2 Income from donations and legacies

	Unrestricted funds		Total 31 August 2018 £
	General £	Restricted funds £	
Donations and legacies;			
Donations from individuals	7,566	-	7,566
Grants, including capital grants;			
Grants from other charities	-	41,232	41,232
	<u>7,566</u>	<u>41,232</u>	<u>48,798</u>

#### 3 Income from charitable activities

	Unrestricted funds		Total 31 August 2018 £
	General £		
Room Hire	<u>4,613</u>		<u>4,613</u>

#### 4 Other income

	Unrestricted funds		Total 31 August 2018 £
	General £	Restricted funds £	
Income from asset transfer	<u>43,695</u>	<u>31,012</u>	<u>74,707</u>

Assets, which comprise cash balances to the value of £74,707, were transferred into the charity from the unincorporated charity Asha North Staffordshire (charity no. 1114127) on the 1st May 2018.

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 5 Expenditure on charitable activities

	Activity undertaken directly £	Total 31 August 2018 £
Staff Costs	15,765	15,765
Staff/volunteer expenses	1,775	1,775
Travel Expenses	710	710
Training and Development	921	921
DBS Checks	180	180
Professional and Legal	1,347	1,347
Utilities & Office Costs	2,340	2,340
Rents	3,968	3,968
Equipment	1,117	1,117
Activities, Trips and Groups	4,135	4,135
Workshop and social events	552	552
Bus passes	924	924
	<u>33,734</u>	<u>33,734</u>

£7,073 of the above expenditure was attributable to unrestricted funds and £26,661 to restricted funds.

#### 6 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds  General £	Total 31 August 2018 £
Independent examiner fees	600	600
Examination of the financial statements	<u>600</u>	<u>600</u>

#### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.  
No trustees have received any reimbursed expenses from the charity during the year.

## ASHA North Staffordshire

### Notes to the Financial Statements for the Period from 1 February 2018 to 31 August 2018

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2018 £
Staff costs during the period were:	
Wages and salaries	4,160
Social security costs	187
Pension costs	83
	<u>4,430</u>

The monthly average number of persons (including senior management team) employed by the charity during the period expressed as full time equivalents was as follows:

	31 August 2018 No
Support Worker	<u>1</u>

Contributions to the employee pension schemes for the period totalled £83.

In addition to this payments of £11,335 were made to sub contractors.

No employee received emoluments of more than £60,000 during the period

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 10 Creditors: amounts falling due within one year

	31 August 2018 £
Accruals	<u>600</u>



## ASHA North Staffordshire

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	Incoming resources £	Resources expended £	Balance at 31 August 2018 £
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#### 12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
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Current assets	49,401	45,583	94,984
Current liabilities	(600)	-	(600)
<b>Total net assets</b>	<u><u>48,801</u></u>	<u><u>45,583</u></u>	<u><u>94,384</u></u>