



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **Period start date 01/08/17 To** **Period end date 31/07/18**

Charity name: The Tunbury School Association

Charity registration number: 1005560

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the education facilities for the pupils at Tunbury Primary School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Annual Fireworks Event Christmas Fair Christmas, Mothers Day and Fathers Day Present rooms, Easter Egg Hunt, Family Disco Christmas pantomime trip Annual Summer Festival
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read and integrated the guidance on public benefit and as such 3 of our main events annually are open to the public.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During this year, The Tunbury School Association has raised sufficient funds to : <ul style="list-style-type: none">• War Horse Books to Year 6• Art Mural in Year 1 Area• Mud Kitchen for Year R• Cookery Club for Years 5 and 6• Christmas Pantomime for the whole school• Cooking Trolleys available to the whole school• Start of Quadrant area refurbishment• Year 6 Autograph books• Chess Club In addition we have held three open social events to draw in the wider community – a fireworks display in November, a Summer Festival which combines live music and a traditional summer fair and

		Christmas Fair in December. We are very pleased to be able to draw our local community into their school and strengthen relationships.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Tunbury School Association ends the financial period having funded some fantastic facilities for the school as per its mission and holds pragmatic reserves for planned events and investments in the following period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves for two reasons: 1) To fund the costs for our large fireworks display and other events. 2) Where we are saving for larger investments that may not be funded instantly
Amount of reserves held	Para 1.22	£12,645.61
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document <small>(e.g. trust deed, royal charter)</small>	Para 1.25	PTA UK Model Constitution
How is the charity constituted? <small>(e.g. is it a company, club, association, etc.)</small>	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled	Para 1.25	Election to post by a quorum of parents and teachers from Tunbury Primary School on an annual basis.

to appoint one or more trustees		
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Reference and Administrative details

Charity name	The Tunbury School Association
Other name the charity uses	The TSA
Registered charity number	1005560
Charity's principal address	Care of: Tunbury Primary School, Tunbury Avenue, Walderslade, Chatham, Kent ME5 9HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Spice	Chair		
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7				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

Other optional information

NA

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

SARAH SPICE	
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Position (eg Secretary, Chair, etc)

CHAIR	
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Date

24.5.19

The Tunbury School Association					
Registered Charity Number 1005560					
Income and Expenditure Account					
Year Ended 31 August 2018					
		2018			2017
	Notes	Income	Expenditure	Net	Net
		£	£	£	£
Fundraising Activities					
Christmas Card Project		1,317.50	869.40	448.10	192.20
Fireworks		8,772.00	6,234.00	2,538.00	3,958.19
Winter Wonderland Trip		0.00	0.00	0.00	-322.54
Snow White Theatre Trip		0.00	0.00	0.00	180.00
Christmas Fair		3,412.97	1,035.65	2,377.32	0.00
Christmas Present Room		1,404.04	387.20	1,016.84	213.33
Cinderella Pantomime		1,275.00	975.00	300.00	0.00
Joseph Theatre Trip		0.00	0.00	0.00	153.50
Water Bottle Challenge		0.00	0.00	0.00	1,068.15
Family Disco		636.47	160.37	476.10	88.66
Mothers Day Present Room		943.45	461.85	481.60	208.58
Easter Egg Hunt		626.55	342.39	284.16	227.59
Fathers Day Present Room		951.01	410.47	540.54	238.46
Tunbury Fest		8,271.94	6,350.32	1,921.62	-2,245.17
Family Picnic		50.42	820.82	-770.40	-703.00
Tuck Shop		0.00	0.00	0.00	40.00
Hairspray Theatre Trip		0.00	0.00	0.00	286.50
Non Uniform Day		465.25	0.00	465.25	0.00
Net income from fundraising activities		28,126.60	18,047.47	10,079.13	3,584.45
Other income					
Prepayment Hairspray Theatre trip		110.00	0.00	110.00	0.00
Miscellaneous		47.83	0.00	47.83	152.46
Net other income		157.83		157.83	152.46
Expenditure furthering objectives					
Donations to Tunbury Primary School	3			5,517.17	8,955.41
Net expenditure to furtherance of objectives				5,517.17	8,955.41
Running Costs					
Equipment purchases				568.40	479.79
Admin Costs				613.59	361.86
Prepayments for future Events				2,242.98	2,082.08
Net Running Costs				3,424.97	2,923.73
Surplus (Deficit) of Income over Expenditure				1,294.82	-8,142.23

The Tunbury School Association					
Registered Charity Number 1005560					
Balance Sheet					
Year Ended 31 August 2018					
	Notes	2018	2017		
Current Assets		£	£		
Bank		12467.42	11350.79		
Paypal Balance		0	0		
Cash in Hand		178.19	0		
		12645.61	11350.79		
Current Liabilities					
Deferred Income		0	0		
		0	0		
Total Assets less Liabilities		12645.61	11350.79		
Represented By					
Balance brought forward		11350.79	19493.02		
Surplus (Deficit) for Year		1,294.82	-8,142.23		
Reserves carried forward		12645.61	11350.79		

[illegible]



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

The Tunbury School Association

On accounts for the year
ended

31st July 2018

Charity no
(if any)

1005560

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st July 2018.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L Taylor

Date:

20/5/19

Name:

LORRAINE TAYLOR

Relevant professional
qualification(s) or body (if
any):

ACCA

Address:

25 ROUND WOOD CLOSE
WALDESLADE
KENT ME5 9UL

Give here brief details of any items that the examiner wishes to disclose.

NONE